

**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR**  
**MEETING**  
**May 8, 2023**  
**6:00 p.m.**  
**District Boardroom-Lincoln High School**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Jennifer Czachorski, President  
Jennifer LaBombarbe, Vice President  
Thomas Rollins, Treasurer  
Matthew Bentley, Trustee  
Stacy Kind, Trustee  
Jason Moore (sworn in under 2.0)

**ADMINISTRATORS PRESENT**

Robert Jansen, Superintendent  
Adam Blaylock, Human Resources Director  
Karensa Smith, Assistant Superintendent Curriculum and Instruction  
Adam Snapp, Finance Director

**OTHERS PRESENT**

Edgar Brown, Jim Harless, Abby Smith, Mary Aldridge, Mike Throne, Lori Richert, April Bonier, Cindy Throne, Lois Pinter, Chad Richert, Shane, Malmquist, Regina Winborn, Charlotte Allum and Paula Robinette.

**1.0 CALL TO ORDER**

President Czachorski called the meeting to order at 6:02 pm.

**2.0 SWEARING IN NEWLY APPOINTED BOARD MEMBER**

**3.0 ROLL CALL**

Roll call showed all Board Members were present with the exception of Sparks.

**4.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**5.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by Board and audience members.

**6.0 BOARD PRESENTATIONS**

**6.1 Employee of the Month**

Congratulations to April Barnier for being selected as LCS Employee of the Month for the month of May. April is an extremely caring, compassionate, and dedicated Science Teacher at LHS. High School Principal Mr. Shane Malmquist writes, "I am so incredibly impressed with April's work, intentionality, and commitment to create outstanding opportunities for our Railsplitters. She exemplifies the qualities of an exceptional educator, and we are blessed to have her a part of our LHS Team." April recently received the Gift of Life's 2023 Educator Champion award. It is such an honor to have the opportunity to work with such an amazing human being.

- 6.2 Regional Teacher of the Year  
Lincoln Consolidated Schools second grade teacher Lori Richert has been named the Michigan Department of Education's 2023-24 Regional Teacher of the Year. Richert, who has taught all 22 years of her career in Lincoln, is one of 10 finalists for the state's Teacher of the Year award.
- 6.3 SEAB Committee Presentation  
Presented by Carrie Melcher  
The State of Michigan mandates a SEAB (Sexual Advisory Board).
- A school district shall not offer this [sex education] instruction unless a sex education advisory board is established by the board of the school district. §380.1507(5)
  - This means that whatever has been taught to date can still be taught. There just cannot be anything new taught unless it is approved by the district's SEAB.
- The Role of the SEAB by the State of Michigan
- Establish program goals and objectives for pupil knowledge and skills that are likely to reduce the rates of sex, pregnancy, and sexually transmitted diseases. This subdivision does not prohibit a school district from establishing additional program goals and objectives that are not contrary to this section, section 1169, or section 1507b.
  - Review the materials and methods of instruction used and make recommendations to the board of the school district for implementation. The advisory board shall take into consideration the school district's needs, demographics, and trends, including, but not limited to, teenage pregnancy rates, sexually transmitted disease rates, and incidents of student sexual violence and harassment.
  - At least once every 2 years, evaluate, measure, and report the attainment of program goals and objectives established under subdivision (a). The board of a school district shall make the resulting report available to parents in the school district. §380.1507(5a)
- Mission Statement:
- The mission of the Lincoln Consolidated Schools Sex Education Advisory Board is to:  
Facilitate dialog among key stakeholders in the LCS community to determine an adequate and appropriate education that meets the ongoing needs of the population.  
To evaluate and select quality evidence-based sexual and reproductive health curriculum.
- Vision Statement:
- Lincoln Consolidated Schools' Sex Education Advisory Board aims to reduce the burden of adverse sexual and reproductive health consequences for the LCS population using generally accepted outcome measures.
- Stakeholder Surveys
- Surveys were compiled and used to assess the needs and wants of our LCS community regarding Sexual Education for our students. The district shared the surveys on the district website and surveys were sent to all stakeholders via robocall.
- SEAB Goals and Objectives for K-5
- It is the goal of the SEAB team to provide a curriculum that is comprehensive and appropriate for each level of LCS students. Careful consideration of maturation levels of our students has been considered throughout the process of selecting sexual education materials/curriculum choices for our students. Furthermore, data was collected from our stakeholders (community members, parents, staff, and student surveys) to ensure that decisions are data driven.
  - The overall objectives of the SEAB's K-5 important work is to design a program of instruction to educate students on the following topics: respect, friendships, personal boundaries and safety, refusal skills, consent, how to deal with bullying/teasing/harassment, anatomical body parts, human development, reproduction, HIV/STDs, and avoiding risky behaviors.
- 6.4 HBCU Trip Presentation  
Presented by Regina Winborn and High School students.
- High School students and staff presented their experience of attending the first HBCU Trip to North Carolina. Everyone had a great time and enjoyed the experience together.
- 6.5 Childs Presentation  
Presented by Mary Aldridge
- Enrollment numbers have returned to pre Covid years.

- Behavior data shows the number of suspensions and number of students suspended has increased slightly from the 2021-2022 school year.
- Behavior data shows more incidents in 4<sup>th</sup> and 5<sup>th</sup> grade.
- Behavior Specialist
  - CASEL Assemblies
  - Restorative Sessions
  - Check ins/check outs
  - Community Groups
  - Anti-Bullying Activities
  - BIPs
  - Mentorship
  - Home/School Plans
  - Communication with Parents
  - Second Step
- SEL/Discipline Support
  - PBIS Trainings
  - 504s
  - Bus Referrals
  - MTSS meetings
  - ODR/Discipline
  - Attendance
  - Second Step
- Academic Interventionists
  - Two teachers (third position vacant)
  - Grades K-5
  - 68 students receive ELA support
  - 55 students receive Math support
  - Reading intervention K-5 is based on “Science of Reading” research
  - Phonics and phonemic awareness instruction
  - LLI (reading intervention program)
  - LETRS training
  - SIS Math training and coaching

## **7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**

### **7.1 Superintendent’s Report**

- Thanked the Board of Education for their tireless commitment.
- Happy Birthday to Trustee Kind.
- Welcome back to the Board of Education to Trustee Moore.
- May 10<sup>th</sup> is National Nurses Day and Principal Day, and this week is Teacher Appreciation week.
- The Strategic Plan will be presented at the Board meeting on May 22, 2023.

## **8.0 BOARD REPORTS/CORRESPONDENCE**

### **8.1 Board Executive Committee**

The next Executive Meeting will be held on May 15, 2023, at 5:30 in the Pittman Room.

### **8.2 Board Performance Committee Report**

The next Performance Committee meeting will be on June 19, 2023, in the Pittman Room.

### **8.3 Board Planning Committee Report**

The Planning Committee met on May 8<sup>th</sup>, minutes will be forthcoming and will meet next on June 12, 2023, at 4:30pm in the Pittman Room.

### **8.4 Board Finance Committee Report**

The next Finance Committee meeting is scheduled for May 15 at 4:00pm in the Pittman Room.

## 8.5 Board Reports

- On Friday, there was a lot going on at Lincoln. The softball and baseball team had home games. The lacrosse team had a home game. Because of everything going on, we thought we would advertise it as the "Big Night at Lincoln" and encouraged people to come up to watch the games. We even got a couple of food trucks/ catering companies to have some food available. Well with every great idea there are always some hiccups. The catering company canceled at the last minute. Allison Kiersey (kitchen manager at the High School) and Jennifer Guziel (Middle School teacher) stepped up and opened up two concession stands, one at the ball fields and one at the main stadium so that people would still be able to get something to eat and drink. The night ended up being a great night! Without them stepping up I don't think it would have been as awesome as it was. I just wanted to acknowledge these two fantastic Lincoln staff members for stepping up on a Friday night at the last minute!!

## 9.0 PUBLIC COMMENT

### 9.1 Response to Prior Public Comment

- No prior Public Comment

### 9.2 Public Comment Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

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#### Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
  2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
  3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
  4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- Caitlin Reynolds - Bishop Parent-Noticed a gender pronouns billboard in the halls at Bishop and wanted to make sure the Board of Education was aware. Also, Mrs. Reynolds shared the children spend entirely too much time on their computer.

## 10.0 CONSENT AGENDA

### 10.1 Minutes of Previous Meeting

- 10.1.1 Regular Meeting April 24, 2023 *(was moved to 11.4 for discussion)*
- 10.1.2 Closed Session April 24, 2023  
 Enclosed are the minutes of the April 24, 2023, Regular Meeting and Closed Session as presented.

10.2 Student Trip

- 10.2.1 Middle School Band-Cedar Point  
 Please see the attached students trip information. This is an out of state trip for the 7<sup>th</sup> and 8<sup>th</sup> grade bands to Cedar Point in Sandusky, Ohio. Board action is requested.
- 10.2.2 Middle School Choir-Cedar Point  
 Please see the attached students trip information. This is an out of state trip for the 7<sup>th</sup> and 8<sup>th</sup> grade choirs to Cedar Point in Sandusky, Ohio. Board action is requested.

10.3 Personnel Transactions

<b>ACTION ITEMS</b>					
<b>Name</b>	<b>Position/Building</b>	<b>Date of Hire</b>	<b>Effective Date</b>	<b>Status</b>	<b>Major/Step</b>
Telisha Weatherspoon-McKinney	Noon Supervisor/Childs Elementary School		4/27/2023	New Hire	
Kariana Tellkamp	Teacher/Lincoln High School	8/28/1998	5/1/2023	Retirement	
<b>Name</b>	<b>Position/Building</b>	<b>Start Leave Date</b>	<b>Return to Work Date</b>	<b>Status</b>	<b>Approved/Not Approved</b>
Marilyn Reese	Paraprofessional/Lincoln High School	5/8/2023	8/1/23	FMLA	Approved
Roxanne Mayville	Building Secretary/Lincoln High School	5/5/2023	8/6/2023	FMLA	Approved
Vicki Coury	Communication & Information Supervisor/Central Office	5/10/2023	8/11/2023	FMLA	Approved

It was moved by LaBombarbe and seconded by Rollins that we accept the Consent Agenda as presented.

Ayes: 6  
 Nays: 0  
 Motion carried 6-0

**11.0 NEW BUSINESS**

11.1 Athletic Training Services Contract

Trinity Elite, the department of the IHA/St. Joseph’s Mercy Hospital system that manages athletic training services to local high schools, has interest in a multi-stage partnership with LCS. A move to Trinity will align our Athletic Trainer (ATC) with our existing, long term team doctors – while providing an improved relationship with one of the two large hospital systems in our county, (University of Michigan, though their MedSport division, has declined to bid at this time.) This bid is also the most cost effective bid received, at an annual cost of just under \$45,000. It is just more than a \$10,000 increase from the cost of our ATI contract for the ’22-23 school year.

Acquiring bids for this service contract has been challenging. ATI has been very transparent that their corporate offices have dictated that partner school districts bear a much larger portion of the cost of the employee – their bid more than doubled from this year contract cost. MedSport’s representative communicated that they are not adding any employees as they evaluate the profitability of these ATC contracts, and will not submit a bid at this time.

Accepting this contract means leaving a seven year connection to ATI, who has been a great partner in providing care to Lincoln athletes. At this time, ATI has let us know that there will be a significant increase in cost (\$70,000, up from \$34, 000) to their services.

In addition, Trinity would like to negotiate with LCS to add a physical therapy clinic inside the Lincoln Athletic Building. This clinic will bring significant rental revenue to the LAB operations and provide an additional medical resource to our students, families, and community. They hope to begin that conversation in the next couple of months, with hopes of ramping up an operation for patient care beginning in January 2024.

The request to approve Trinity as a vendor does not depend on a future PT clinic, we'd ask to move forward with this bid independently of any future plan. The Trinity bid is the most cost effective and creates the most efficiency of great local care for our athletes.

Please read the Athletic Training Bid Summaries that are included in the Board packet.

This was presented for information only; Board action will be requested at a subsequent meeting.

#### 11.2 Food Service Equipment and Renovation

Food services equipment purchase and renovations. Three estimates will be provided to the board of education along with a proposed recommendation.

State of Michigan spend down request of excess food services fund balance of approximately \$405,000. We are looking to renovate the LHS west serving area/kitchen, and the middle school serving area/kitchen to match the LHS east serving area/kitchen, along with new equipment that matches the LHS east kitchen serving/kitchen area. We are planning on replacing the flooring and painting all areas. We are also looking to add two new walk-in coolers, one at the west end high school and one at Childs elementary school.

This was presented for information only; Board action will be requested at a subsequent meeting.

#### 11.3 Professional Development Restorative Practice

Topic of Agenda Item:

- Restorative Practices training for the district during the week the staff returns in August of 2023
- For BFDI International Training Institute to implement a 2-day district-wide restorative practices training (teachers, paras, secretaries, bus drivers, noon supervisors, ancillary staff, administrators, etc...) during our August staff training days
- For BFDI International Training Institute to implement a 2-day specialized training for specific staff (Dean, Behavior Specialists, general education Social Worker, etc...) that teaches them how to facilitate restorative practices conferences during first semester

Background Data:

The process

- The Curriculum leaders met as a team and created a survey to send out to the teaching staff about their professional learning needs for the 23-24 school year. These questions were based on district initiatives as well as what the curriculum leaders were hearing from their colleagues about their needs.
- The draft survey was shared with administration for feedback and input
- During an April/May staff meeting or grade level meeting in all of the buildings, grade levels/departments came together and completed the survey
- Curriculum leaders and the district MICIP team, members of the District Implementation Team reviewed the data and discussed possible next steps

The why:

- Based on the survey results, our number one professional learning need (57%) was "Behavior/discipline strategies." When reviewing the comments, the needs are specifically around restorative practices, de-escalation techniques, and how staff interacts with students when the students are frustrated or having a behavioral issue

Please read the information in the Board packet. This was presented for information only; Board action will be requested at a subsequent meeting.

- 11.4 Regular Meeting April 24, 2023 (was moved out of the Consent Agenda for discussion)  
There was a typing error in the minutes that has been corrected and the "Official Minutes" now show Trustee Kind voted "nay" under agenda item Elementary Summer School.

## 12.0 OLD BUSINESS

### 12.1 WISD 2023-2024 Budget Resolution

Included in the Board packet are the 2023-2024 Budget/Election timeline, the General Education Original Budget, the Special Education Original Budget, the WISD Budget Resolution for board adoption, and the PowerPoint presentation that was presented at the Washtenaw Association of School Boards Board of Directors Budget Review Meeting on April 20, 2023.

June 1, 2023 is the deadline for local district response to the WISD General Fund budget. The local district Boards of Education must consider a resolution of support for or disapproval of the proposed general fund budget by June 1 of each year and may indicate specific recommendations for changes by June 1, 2023. Board action was requested and is time sensitive.

It was moved by LaBombarbe and seconded by Moore that we approve the WISD Budget Resolution indicating support for the proposed 2023-2024 budgets as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

### 12.2 My Future Fund Resolution

My Future Fund is a new program that will give certain students enrolled in Washtenaw County Public Schools a jump-start on saving and planning for future college or career training. Through their My Future Fund Account, family savings plan, ongoing education, and community partnerships, My Future Fund will support designated Washtenaw County students on their path towards higher education. My Future Fund is structured as a Children Savings Account (CSA) program, a research-based approach that helps students and families build assets for future post-secondary educational expenses.

The Washtenaw Intermediate School District operates this program in partnership with Washtenaw County Government. Utilizing \$2.9 million in American Rescue Plan Act dollars, as well as \$3.78 million from the County's general fund, the Washtenaw County Board of Commissioners has provided the initial investment in this program as part of their commitment to equity in Washtenaw County. Furthermore, the City of Ann Arbor has allocated \$28,366 to support the program's first year.

Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we adopt the resolution in support of the My Future Fund.

Ayes: 6

Nays: 0

Motion carried 6-0

### 12.3 Social Media Litigation Resolution

Schools nationwide have recently started joining a nationwide litigation against Facebook, Instagram, Snapchat, Tik-Tok, and other social media platforms. The lawsuit asserts that social media companies targeted minors to maximize profits despite knowing the severe detrimental effects excessive social media use causes to minors. Research confirms that social media use is associated with increased rates of depression, anxiety, eating disorders, suicide, and property damage.

It was moved by LaBombarbe and second Bentley that we move forward and join the nationwide Social Media Litigation by adopting the resolution and signing the attorney-client fee contract as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

### **13.0 ADJOURNMENT**

It was moved by LaBombarbe and seconded by Rollins that we adjourn the meeting at 7:16 p.m.

Ayes: 6

Nays: 0

Motion carried 6-0

#### **What is a consent agenda?**

A consent agenda groups the routine, procedural, informational, and self-explanatory non-controversial items typically found in an agenda. These items are then presented to the board in a single motion for an up or down vote after allowing anyone to request that a specific item be moved to the full agenda for individual attention. Other items, particularly those requiring strategic thought, decision making or action, are handled as usual.

**Why would an organization want to use a consent agenda?** Consent agendas are popular with many organizations because they help streamline meetings and allow the focus to be on substantive issues.

#### **What does it mean if we adopt a consent agenda?**

- Documentation for consent items must be provided to the board prior to meetings so that directors feel confident that their vote reflects attention to their duty of care.
- Board members are encouraged to ask prior to the meeting all the questions that they want related to consent agenda items.
- If it is determined that an item on the consent portion of the agenda actually requires action or a decision that item should be removed from the consent portion of the agenda and raised later in the meeting.
- Any board member can request that an item be moved to the full agenda.
- A vote on the single motion applies to all the items on the consent portion of the agenda.