

**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR**  
**MEETING**  
**April 24, 2023**  
**6:00 p.m.**  
**District Boardroom-Lincoln High School**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Jennifer Czachorski, President  
Jennifer LaBombarbe, Vice President  
Allie Sparks, Secretary  
Matthew Bentley, Trustee  
Stacy Kind, Trustee

**ADMINISTRATORS PRESENT**

Robert Jansen, Superintendent  
Adam Blaylock, Human Resources Director  
Karensa Smith, Assistant Superintendent Curriculum and Instruction  
Adam Snapp, Finance Director

**OTHERS PRESENT**

Edgar Brown, Jim Harless, Abby Smith, Arnituris Garland, Sara Saylor, Amy Wilhelm, Steven Bennett, Laura Carl, Robert Merritt, Julianne Merritt, Steven Sharp, Gina, Goldfaden, Paula Robinette and Jason Moore

**1.0 CALL TO ORDER**

President Czachorski called the meeting to order at 6:02 pm.

**2.0 ROLL CALL**

Roll call showed all Board Members were present with the exception of Rollins.

**3.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**4.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by Board and audience members.

**5.0 BOARD PRESENTATIONS**

**5.1 Student Services Presentation**

Presented by Rob Williams

- Special education FTE is determined by calculating the time a student spends a special education program. Programs are classes where the special education teacher provides specialized instruction to students with IEPs in a special education class. Special education services (teacher consultant, social work, speech language, OT & PT do not generate FTE).
- Total students with IEPs 824
- Top three move in districts for students with IEPs are Ypsilanti, Ann Arbor and Van Buran

**5.2 My Future Fund Presentation**

Presented by Sara Saylor

- My Future Fund is a new program operated by the Washtenaw ISD that will give students enrolled in Washtenaw County Public Schools and Public School Academies a jump-start on saving and planning for future college and career training.

- WISD Investment- Utilizing \$2.9 million in American Rescue Plan Act dollars, \$3.78 million from the County's general fund, the Washtenaw County Board of Commissioners has provided the initial investment in this program as part of their commitment to equity in Washtenaw County.
- Goals
  - Provide equitable opportunities to local students and families
  - Increase college expectations.
  - Increase the number of students completing post-secondary programming.
  - Bring parents into the financial mainstream.
  - Address educational disparities exacerbated by COVID-19 by increasing resources to students in high poverty districts.

## **6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**

### **6.1 Superintendent's Report**

- April 26<sup>th</sup> is Admin Assistant Day
- Lori Richert second grade teacher at Childs Elementary has been selected for Region Eight Teacher of the Year by Michigan's Department of Education
- Congratulations to Lincoln HS Science Teacher April Barnier. April Barnier has won Educator of the Year in the Gift of Life Champions award.
- The finishing touches of the Strategic Plan are being worked on and will be presented at the May 22<sup>nd</sup> Board of Education meeting.

## **7.0 BOARD REPORTS/CORRESPONDENCE**

### **7.1 Board Executive Committee**

The Executive Committee will meet next of May 1, 2023, at 5:30 in the Pittman Room.

### **7.2 Board Performance Committee Report**

The Performance Committee met on April 17<sup>th</sup> and is not scheduled to meet again until June 19, 2023.

### **7.3 Board Planning Committee Report**

The Board Planning Committee will meet next on May 8, 2023, at 4:30 pm in the Pittman Room.

### **7.4 Board Finance Committee Report**

The next scheduled Finance Committee will be May 15<sup>th</sup> at 4:00pm in the Pittman Room. All meetings for the rest of the year will begin at 4:00pm.

### **7.5 Board Reports**

No Board reports.

## **8.0 PUBLIC COMMENT**

### **8.1 Response to Prior Public Comment**

- Julieanne Merritt, resident, stated concerns related to Title IX processes and her husband's employment. Mr. Jansen emailed Mrs. Merritt.

### **8.2 Public Comment**

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

No Public Comment.

**10.0 CONSENT AGENDA**

10.1 Minutes of Previous Meeting

10.1.1 Regular Meeting April 10, 2023

10.1.2 Closed Session April 10, 2023

Enclosed are the minutes of the April 10, 2023, Regular Meeting and Closed Session as presented.

10.2 Student Fieldtrips

10.2.1 Childs 5<sup>th</sup> Grade Camp

The group will leave Childs Elementary on Wednesday, May 17th at around 9:15 and travel to the Howell Nature Center. The students will eat a sack lunch, which they will bring with them, when we arrive at the Nature Center. After lunch, the students will participate in various cross-curricular programs and activities throughout the afternoon. The group will eat dinner, which will be catered by the Nature Center. Following dinner, the students will participate in a dance party. The students will sleep on bunk beds in cabins at the Nature Center divided by gender. There will be adult chaperones sleeping in each cabin. In the morning, the group will eat breakfast, which will be catered by the Nature Center. The remainder of the day will be similar to the first day with programs and activities in the morning, afternoon, and evening with lunch and dinner catered by the Nature Center. In the morning, the group will eat breakfast, which will be catered by the Nature Center. After breakfast, the students will again participate in a variety of cross-curricular programs and activities. The group will eat lunch catered by the Nature Center. Shortly after lunch, the group will board buses and return to Childs Elementary.

10.3 Personnel Transactions

<b><u>ACTION ITEMS</u></b>					
<b>Name</b>	<b>Position/Building</b>	<b>Date of Hire</b>	<b>Effective Date</b>	<b>Status</b>	<b>Major/Step</b>
Justin Wilson	Bus Driver/Transportation	4/17/2023		New Hire	
Naesha Carter	Bus Aide/Transportation	4/17/2023		New Hire	
Donovan Hall	Bus Driver/Transportation	2/13/2023	4/3/2023	Transfer	From Aide

Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Jen Cherry	Teacher/Childs Elementary	3/22/2023	NA	FMLA-INTERMITTENT	Approved
Katelyn Todd	SLP/Model Early Childhood	5/26/2023	Aug 2024	Child Care Leave	Approved
Chris Parmelee	Special Education Teacher/Lincoln Middle School	5/1/2023	5/15/2023	FMLA	Approved
Beth Jayne	Special Education Teacher/Lincoln Middle School	4/3/2023	4/21/2023	FMLA	Approved
Patricia Barthwell	Dean Of Students/Lincoln Middle School	2/7/2023	4/24/23	Medical Leave	
Donald Scott	Paraprofessional/Model Early Childhood	1/31/2023	5/1/23	Medical Leave	
Cheryl Graham	GSRP Associate Teacher/Model	3/16/2023	Unknown	Medical Leave	

It was moved n=by LaBombarbe and seconded by Sparks that we accept the Consent Agenda as presented.

Ayes: 5  
 Nays: 0  
 Motion carried 5-0

**11.0 NEW BUSINESS**

**11.1 Student Discipline**

**11.1.1 Student #11**

The Board Discipline Committee met on April 11, 2023, to conduct a disciplinary hearing for Student #11 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and second by Sparks that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #11 as presented as modified.

During the time of expulsion and until the end of the first semester of the 2023-2024 school year, Student #11 shall not be on school grounds or attend any school functions without prior written approval from an appropriate administrator.

Student #11 will continue in the WAVE program at least through the end of the first semester of the 2023-2024 school year.

Student #11's expulsion will be reduced to a suspension through the end of the 2022-2023 school year if the following conditions are met:

The following assignments are completed, and documentation turned in to administration by August 21, 2023:

- A 3-page paper on the topic of personal responsibilities and positive action plan to return to school.
- 9th grade coursework in English Language Arts and Math successfully completed through the WAVE program.
- Continued counseling through the current plan

Upon returning to Lincoln High School (no earlier than second semester of the 2023-2024 school year), Student #11 shall:

- Meet with administrators and counselors weekly.
- Have an updated behavior intervention plan in place.

At the student's request it was necessary to enter Closed Session.

Entered Closed Session at 6:45pm and returned to Open Session at 8:15pm

Ayes: 5            Czachorski, LaBombarbe, Bentley, Sparks and Kind  
Nays: 0  
Motion carried 5-0

11.2 Student Trip

11.2.1 Middle School Band-Cedar Point

Please see the attached students trip information. This is an out of state trip for the 7<sup>th</sup> and 8<sup>th</sup> grade bands to Cedar Point in Sandusky, Ohio. This was presented for information only; Board action will be requested at a subsequent meeting.

11.2.2 Middle School Choir-Cedar Point

Please see the attached students trip information. This is an out of state trip for the 7<sup>th</sup> and 8<sup>th</sup> grade choirs to Cedar Point in Sandusky, Ohio. This was presented for information only; Board action will be requested at a subsequent meeting.

11.3 WISD Resolution to Consider Designation of Electoral Representative

The biennial election for the Washtenaw Intermediate School District (WISD), to elect two board members for two six-year terms, will be held on **June 5, 2023, at 6:00 p.m.** By law, the body electing intermediate school district board members will be composed of one representative of the board from each constituent district who shall be designated by the constituent board. The board shall **consider** the resolution at not less than one public meeting before adopting the resolution. This can be done prior to May 15, 2023. To be in compliance with the law, between **Monday, May 15, 2023, and Monday, June 5, 2023**, a local constituent Board of Education must **adopt** a resolution to select its voting representative and identify the candidates it supports.

The Board must consider the resolution of a voting representative at a meeting prior to May 15, 2023, and appoint a voting representative by resolution at ANOTHER public meeting no earlier than May 15, 2023.

It is necessary to establish the first public meeting at which this Board will consider the proposed resolution designating the District's representative on the electoral body. Board action is requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the Board to consider a resolution to appoint Sparks as the designated representative of this District for the electoral body of the ISD biennial election to be held June 5, 2023 and LaBombarbe as an alternate in the event the designated representative is unable to attend.

Ayes: 5  
Nays: 0  
Motion carried 5-0

11.4 WISD 2023-2024 Budget Resolution

Included in the Board packet are the 2023-2024 Budget/Election timeline, the General Education Original Budget, the Special Education Original Budget, the WISD Budget Resolution for board adoption, and the PowerPoint presentation that was presented at the Washtenaw Association of School Boards Board of Directors Budget Review Meeting on April 20, 2023.

June 1, 2023 is the deadline for local district response to the WISD General Fund budget. The local district Boards of Education must consider a resolution of support for or disapproval of the proposed general

fund budget by June 1 of each year and may indicate specific recommendations for changes by June 1, 2023. This was presented for information only; Board action will be requested at a subsequent meeting.

11.5 My Future Fund Resolution

My Future Fund is a new program that will give certain students enrolled in Washtenaw County Public Schools a jump-start on saving and planning for future college or career training. Through their My Future Fund Account, family savings plan, ongoing education and community partnerships, My Future Fund will support designated Washtenaw County students on their path towards higher education. My Future Fund is structured as a Children Savings Account (CSA) program, a research-based approach that helps students and families build assets for future post-secondary educational expenses.

The Washtenaw Intermediate School District operates this program in partnership with Washtenaw County Government. Utilizing \$2.9 million in American Rescue Plan Act dollars, as well as \$3.78 million from the County's general fund, the Washtenaw County Board of Commissioners has provided the initial investment in this program as part of their commitment to equity in Washtenaw County. Furthermore, the City of Ann Arbor has allocated \$28,366 to support the program's first year. This was presented for information only; Board action will be requested at a subsequent meeting.

11.6 Social Media Litigation Resolution

Schools nationwide have recently started joining a nationwide litigation against Facebook, Instagram, Snapchat, Tik-Tok, and other social media platforms. The lawsuit asserts that social media companies targeted minors to maximize profits despite knowing the severe detrimental effects excessive social media use causes to minors. Research confirms that social media use is associated with increased rates of depression, anxiety, eating disorders, suicide, and property damage. This was presented for information only; Board action will be requested at a subsequent meeting.

11.7 Board Vacancy

Table discussion regarding procedure to fill the open Board of Education seat. The Board has appointed Jason Moore to fill Yoline Williams' seat. Jason Moore has previously sat on the Lincoln Board of Education and after the last election finished in third place by the voters where there were only two available seats. Mr. Moore has also completed several MASB classes.

It was moved by LaBombarbe and seconded by Sparks that Jason Moore be appointed to fill the vacant seat left by Yoline Williams

Ayes: 5

Nays: 0

Motion carried 5-0

**12.0 OLD BUSINESS**

12.1 Elementary Summer School

Over the four-week course of study in language arts, students will work through the following programs (modifications could be made based on data and programming) which are currently used in the district: LLI Reading, Phonics First, Lexia Core 5, and Half-Pint Decodable Readers. All students enrolled in the language arts academy grades K-5 will work within these programs on skills determined by assessments completed in their buildings prior to summer school. The Lexia Core 5 program creates a personalized learning path for each student based on assessment data within the program. These reading programs use research-based and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Elementary Summer School Program will utilize the math intervention program from Strategic Intervention Solutions. The students will be provided with a powerful, comprehensive review of grade level concepts and skills focusing on the grade level power standards. Using motivating games, problem

solving activities, and math vocabulary reinforcement students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. We will compare the students NWEA spring and fall assessment to determine growth.

Students will also engage in STEM, social-emotional learning, social justice, and identity lessons.

Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the 2023 Elementary Summer School proposal as presented.

Ayes: 4  
Nays: 1 Kind  
Motion carried 4-1

#### 12.2 Middle School Summer School

Over the five-week course of study in language arts, students will work through the curriculum for the Middle School as prescribed by the Lincoln Board of Education. All students enrolled in language arts grades 6-8 will work through the intervention (AARI, LLI, Pearson, Edgenuity, Michigan Virtual, etc...) program with also direct teaching at a reading level determined by assessments completed in their buildings prior to summer school. Reading programs use proven and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Middle School Summer Success Program will utilize an intervention program (Edgenuity, Khan, Michigan Virtual, etc...) for math. The students will be provided with a powerful, comprehensive review of grade level power standards, concepts and skills. Using motivating games, problem solving activities and math vocabulary reinforcement, students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. We will compare the students NWEA spring and fall assessment to determine growth.

Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the 2023 Middle School Summer School proposal as presented.

Ayes: 5  
Nays: 0  
Motion carried 5-0

#### 12.3 High School Sumer School

Students will be offered traditional classes that have been customized to better address the academic deficiencies identified through at-risk interventions to date. These classes will cover the essential content as outlined in the MMC and the course syllabi of LHS. Staff will develop individual plans for maximum credit recovery for each student enrolled. An online curriculum resource (Edgenuity) will be used along with face to face, differentiated instruction by the teacher.

Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the 2023 High School Summer School proposal as presented.

Ayes: 5  
Nays: 0  
Motion carried 5-0

#### 12.4 2022-2023 Budget Amendment

## Revenue Changes

### State Aid

- 51e - special education foundation which is 75% of the current foundation for each special education student (blended amount). This was not part of the normal foundation calculation spreadsheet provided by the state and the money was lumped in with the Discretionary money. It wasn't until further analysis that this was found. This is new money and is included in the Governor's proposed budget for 23/24. This amount is \$905,85
- 31aa and Safety grant each increased by \$40,000 from original allocation. This total is \$80,000.
- 98c grant awarded in February for \$127,000. The final allocation is \$184,000. Any amount spent over the \$127,000 will be included in the final amendment.
- Benchmark assessment grant that covers the District NWEA expenses. \$28,075.
- Special Education Headlee Obligation adjustment on the February state aid status report. \$312,099
- Increase in Early Literacy grant, use of carry-over from prior years. Increase of \$150,000
- General adjustment changes in state aid status report from November amendments - \$50,000

### Federal Funding

- Overall change in Title grants due to amendment changes and carry-over from prior year. Increase of \$275,000
- Change in ESSER money to use up remaining amount - \$57,000.

### Inter-District Funding

- Special Education Act 18 grant from ISD - \$207,000

### Expenditure Changes

- Staff bonus that was paid out in December of 2022, spread across all expenditures - \$330,000
- \$730,000 spread over added needs and instructional support for:
  - Special education Act 18 grant
  - Title grants (Title I, Title II, Title IV)
  - 98c learning loss grant
  - 31aa grant
- Costs related to staffing issues - \$50,000
- Increase in operation in maintenance for regular maintenance, HVAC, major projects, and pest/Cintas costs - \$395,000

Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the 2022-2023 Budget Amendment as presented by the Finance Director.

Ayes: 5

Nays: 0

Motion carried 5-0

#### 12.5 Miller Johnson Policy #5113-Managing Fund Balance

Please review the new Miller Johnson policy in the Board packet. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we adopt Board policy #5113-Managing Fund Balance as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

#### 12.6 Nonrenewal of Administrative Contract

At the request of the employee the Board of Education entered into Closed Session.



Entered Closed Session at 8:26pm and returned to Open Session at 10:53pm

Ayes: 5 Czachorski, LaBombarbe, Bentley, Sparks and Kind  
Nays: 0  
Motion carried 5-0

It was moved by LaBombarbe and seconded by Sparks that the Board of Education non-renew Mr. Merritt's administrative contract, which will end effective June 30, 2023.

### **13.0 ADJOURNMENT**

President Czachorski declared the meeting adjourned at 10:54 p.m.

#### **What is a consent agenda?**

A consent agenda groups the routine, procedural, informational, and self-explanatory non-controversial items typically found in an agenda. These items are then presented to the board in a single motion for an up or down vote after allowing anyone to request that a specific item be moved to the full agenda for individual attention. Other items, particularly those requiring strategic thought, decision making or action, are handled as usual.

**Why would an organization want to use a consent agenda?** Consent agendas are popular with many organizations because they help streamline meetings and allow the focus to be on substantive issues.

#### **What does it mean if we adopt a consent agenda?**

- Documentation for consent items must be provided to the board prior to meetings so that directors feel confident that their vote reflects attention to their duty of care.
- Board members are encouraged to ask prior to the meeting all the questions that they want related to consent agenda items.
- If it is determined that an item on the consent portion of the agenda actually requires action or a decision that item should be removed from the consent portion of the agenda and raised later in the meeting.
- Any board member can request that an item be moved to the full agenda.
- A vote on the single motion applies to all the items on the consent portion of the agenda.