



Regular Meeting

August 8, 2022

Electronic Packet

**LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan**

BOARD OF EDUCATION MEETING

August 8, 2022

6:00 p.m.

Boardroom-Lincoln High School

AGENDA

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 ACCEPTANCE OF AGENDA

6.0 PRESENTATIONS

6.1 Alternative Education Presentation

6.2 Transportation Presentation

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

7.2 Human Resources Report

7.3 Transportation Report

8.0 BOARD REPORTS/CORRESPONDENCE

8.1 Board Executive Committee Report

8.2 Board Performance Committee Report

8.3 Board Planning Committee Report

8.4 Board Finance Committee Report

8.5 Reports and Correspondence

9.0 PUBLIC COMMENT

9.1 Response to Prior Public Comment

9.2 Public Comment

10.0 NEW BUSINESS

10.1 MASB 2022 Delegate Assembly

10.2 School Psychologist Contract

10.3 Substitute Rate Increase

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting
11.1.1 Regular Meeting July 25, 2022

11.2 HVAC Service Contract Proposal

11.3 CIPA Compliance Statement

11.4 School Bond Loan Fund Application

11.5 Personnel Transactions

12.0 CLOSED SESSION

12.1 Superintendent Informal Evaluation

13.0 ADJOURNMENT

TO: Board of Education

FROM: Robert Jansen, Superintendent

DATE: July 27, 2022

SUBJECT: Board of Education Meeting
August 08, 2022
6:00 p.m.

AGENDA/EXPLANATORY NOTES

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 ACCEPTANCE OF AGENDA

6.0 PRESENTATIONS

6.1 Alternative Education Presentation
Presented by Karensa Smith

6.2 Transportation Presentation
Presented by Robert Merritt

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

7.2 Human Resources Report

7.3 Transportation Report

8.0 BOARD REPORTS/CORRESPONDENCE

8.1 Board Executive Committee Report

8.2 Board Performance Committee Report

8.3 Board Planning Committee Report

8.4 Board Finance Committee Report

8.5 Reports and Correspondence

9.0 PUBLIC COMMENT

9.1 Response to Prior Public Comment

4

- No previous Public Comment

9.2 Public Comment
Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

10.0 NEW BUSINESS

10.1 MASB 2022 Delegate Assembly

MASB's 2022 Delegate Assembly will begin **Thursday, October 20, 2022, at 7:00 p.m. at the Grand Traverse Resort in Acme (please note different day/time than usual)**. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education. Lincoln Consolidated Schools gets three voting delegates and three voting alternates selected by the Board of Education. All delegates must be at the Delegate Assembly to vote. This is presented for information only; Board action will be requested at a subsequent meeting.

10.2 School Psychologist Contract

Please review attached document. This is presented for information only; Board action will be requested at a subsequent meeting.

10.3 Substitute Rate Increase

It has become well documented that the substitute shortage is having a negative impact on teacher stress and mental health. The NEA cites the substitute teacher shortage as just one factor impacting educator's desire to stay in the profession. NPR's Scott Simon similarly discusses the "critical shortage of substitute teachers to cover their classes."

Recommendation:

Increase teacher substitute pay rates to the following rates:

- Daily Substitute Teacher - \$120/day
- Building Substitute Teacher & Retired Lincoln Teacher Daily Rate - \$150/day
- Long Term Substitute Teacher - \$200/day
- Paraprofessional Rate - \$15.00/hour

Total Expected Cost Increase with No Behavior Changes: \$61,230.94

This is presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Regular Meeting July 25, 2022

Enclosed are the minutes of July 25, 2022, Regular Meeting.

RECOMMENDED MOTION: I move that we approve the minutes of the July 25, 2022, Regular Meeting as presented.

11.2 HVAC Service Contract Proposal

Purpose:

To provide a customized HVAC service plan for the District by providing improvements to the Districts HVAC systems in the most cost effective manner possible.

Summary:

Over the last three years the facilities department has made great strides improving HVAC systems within the district. The District has experienced Improved preventative maintenance, expedited response time, and a vast reduction in open work order tickets, along with continuity of services. The previous service provider was no longer able to meet the needs of the district with a dedicated service technician on site daily Monday through Friday and found the contract to not be cost effective for their business model.

After separation from the previous contractor, the facilities department utilized two different vendors that previously serviced the district so a proper proposal could be provided to the Superintendent and Board of Education; Goyette Mechanical, and Campbell Mechanical Services. During the trial period, Campbell Mechanical Services proved to be the most responsive, coupled with a full-service team to support the district needs in both Mechanical and building automation.

The Campbell Mechanical contract would provide an on-site technician Monday through Friday forty hours a week at a monthly labor cost, plus truck charges of \$15,750. This individual will be directed by the District's Facilities department to assist with preventative maintenance, and HVAC work order tickets. Campbell Mechanical will also assist the district with support with capital improvement plans related to HVAC systems, building automation control needs, large repair estimates above the scope of the contracted services, and sourcing parts in the most cost-effective manner for the District.

A long-term service contract would best suit the district with continuity of work on extremely complex systems. Along with the benefit of continuity of services, locking into a fixed rate in a ever shifting economy could prove to be the most prudent measure at this time.

Options:

1. **1 year service agreement with Campbell Mechanical Services with a 2 year renewal options – \$189,000 (includes truck charges)**
 - a. **Year 2 - \$197,670 (includes truck charges)**
 - b. **Year 3 - \$200,510 (includes truck charges)**

Recommendation:

The recommendation to the Superintendent and Board of Education is to approve the proposal to move forward with Campbell Mechanical Services for the 1 year service agreement with a multiple year renewal option.

Board action is requested.

RECOMMENDED MOTION: I move that we approve Campbell Mechanical Services for the 1 year service agreement with a multiple year renewal option as presented.

11.3 CIPA Compliance Statement

We are required to confirm the district’s compliance with CIPA (Children Internet Protection Act) at a public meeting on an annual basis. Supporting documentation is enclosed in your packets. Board action is requested.

RECOMMENDED MOTION: I move that we approve the CIPA (Children Internet Protection Act) on an annual basis as presented.

11.4 School Bond Loan Fund Application

The District is applying to draw funds from the Treasury Department through the School Bond Loan Fund. The District applies for this every year as the property tax revenue for debt payments is not enough to cover our annual principal and interest payments. It is expected that the District will need to borrow approximately \$2 million for the 22/23 fiscal year. Board action is requested.

RECOMMENDED MOTION: I move that we approve School Bond Loan Fund Application as presented.

11.5 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Karen Lavery	Teacher/Brick Elementary	7/8/2022	Resignation	

RECOMMENDED MOTION: I move that we approve the August 8, 2022, Personnel Transactions Summary as presented.

12.0 CLOSED SESSION

12.1 Superintendent Informal Evaluation

It will be necessary to enter closed session to discuss the Superintendent Informal Evaluation, not to return to open session.

A roll call vote will be necessary.

RECOMMENDED MOTION: Pursuant to Sections 8(a) of the Open Meetings Act, I move that we enter closed session to discuss the Superintendent Informal Evaluation, not to return to open session.

Mr. Rollins _____
 Mrs. Sparks _____
 Mr. Moore _____
 Mrs. Williams _____
 Mrs. Czachorski _____
 Mrs. LaBombarbe _____
 Mr. Bentley _____

13.0 ADJOURNMENT



CLIENT ASSIGNMENT CONFIRMATION

Agenda Item
10.2
August 8, 2022

This Client Assignment Confirmation is entered into on the date first signed below and supplements the Client Services Agreement between Soliant Health, LLC and the Client named below. The Soliant Consultant has been placed with Client and Client will pay Soliant Health for hours worked by Consultant according to the terms outlined in this confirmation.

ASSIGNMENT DETAILS

CLIENT NAME: Lincoln Consolidated

Consultant: Terri Stockton Position: Psychologist

Assignment Start Date: August 29th, 2022 Assignment End Date: June 13th, 2023

Bill Rate per hour: \$ 117.00 Overtime Bill Rate per hour: \$ 175.50

Minimum Hours: Monday - Friday: Following Schedule with Director, Rob Williams (Full-time)

Miscellaneous:

Teaching Certification: Teaching certification

DESIGNATED APPROVERS

District Personnel designated by Client to approve Timesheets. *If not applicable, respond with N/A.*

Name	Title	Phone	Email Address

Please note: Sales tax will be added to professional fees if required by state law and client is not a tax-exempt entity.

If Soliant Consultant should be required to travel to other locations at the specific request of the Client, the Client will be responsible for all expenses incurred.

Client agrees that it will not directly or indirectly, personally or through another agent or agency, contract with or employ Consultant for a period of one year after the latest date of introduction, referral, or completion of the assignment.

All hours are guaranteed if Consultant is quarantined at home due to contracting the COVID - 19 virus while on school site.

Option of virtual services will be offered by Soliant in lieu of onsite services.

All precautions will be taken by the Client to create a safe and healthy environment.

<p>_____ Client Signature</p> <p>_____ Client Printed Name</p> <p>_____ Client Title</p>	<p>DocuSigned by: <u>Nickolas Beasley</u> Soliant Health, LLC Signature</p> <p>7/29/2022</p> <p>_____ Nickolas Beasley Soliant Health, LLC Printed Name</p> <p>_____ Account Executive Soliant Health, LLC Title</p>
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***Terms and conditions outlined in this Client Assignment Confirmation will be considered agreed upon by all parties unless Soliant is notified of changes by Client within forty-eight (48) hours of client's receipt of this Client Assignment Confirmation.**

Lincoln Consolidated Schools

Memorandum

To: Board of Education
From: Adam Blaylock, Director of Human Resources
CC: Robert Jansen, Superintendent; Adam Snapp, Director of Finance
Date: July 21, 2022
Re: Proposed Increases to Substitute Rate

This memorandum will serve as a recommendation and explanation to modify the Lincoln Consolidated Schools substitute teacher and paraprofessional pay rates for the 2022-2023 school year.

Recommendation:

Increase teacher substitute pay rates to the following rates:

- Daily Substitute Teacher - \$120/day
- Building Substitute Teacher & Retired Lincoln Teacher Daily Rate - \$150/day
- Long Term Substitute Teacher - \$200/day
- Paraprofessional Rate - \$15.00/hour

Total Expected Cost Increase with No Behavior Changes: \$61,230.94¹

Summary & Explanation of Recommendation

It has become well documented that the substitute shortage is having a negative impact on teacher stress and mental health. The NEA cites the substitute teacher shortage as just one factor impacting educator's desire to stay in the profession.² NPR's Scott Simon similarly discusses the "critical shortage of substitute teachers to cover their classes."³

For the 2021-2022 school year, Lincoln Consolidated Schools spent \$358,592.33 in substitute teacher pay, plus an 18% premium for an administrative service fee paid to EduStaff for a total of \$423,138.94.

¹ This figure does not factor in the increase in teacher for teacher substitute rates because that has already been projected and budgeted for Fiscal Year 2022-2023

² Beyond Burnout: What Must be Done to Tackle the Educator Shortage, Tim Walker, *available at* <https://www.nea.org/advocating-for-change/new-from-nea/beyond-burnout-what-must-be-done-tackle-educator-shortage> (accessed July 20, 2022).

³ Teachers are asking for extra holidays and mental health resources to fight burnout, WEEKEND EDITION SATURDAY, Interview with Sobia Sheikh *available at* <https://www.npr.org/2021/11/13/1055503597/teachers-are-asking-for-extra-holidays-and-mental-health-resources-to-fight-burn> (accessed July 20, 2022).

Teacher for teacher substitute cost \$244,367.83 in 2021-2022 for a total teacher substitute cost of \$761,353.55.

For the 2022-2023 school year, the cost of a “teacher for teacher substitute” – meaning pulling teachers to cover classes for other absent staff, will increase from \$243.50 to \$276 per day after retirement and other costs.⁴

The current substitute teacher pay rates are as follows:

- Daily Substitute Teacher: \$100/day with \$100 bonus for every 10 days worked
- Building Substitute Teacher: \$125/day⁵
- Long Term Substitute Teacher: \$180/day
- Paraprofessional Rate: \$12.50/hour

While my office remains optimistic we will deal with fewer teacher absences in 2022-2023 than we did in 2021-2022 because of the widespread availability of vaccinations, the reduced length of COVID quarantine and isolation protocols, a staffing plan with more “slack” in the system for unexpected vacancies, and broader community COVID immunity, for purposes of this projection we are assuming the same number of teacher absences for 2022-2023. Fewer teacher absences should result in unprojected cost savings. Because of the difficulty in projecting fewer teacher absences, we have not done so.

⁴ One of the collectively bargained modifications to the LEA contract was an increase in “teacher for teacher substitute” pay to \$40/period rather than \$35/period. This results in an increase in the cost of a full-day uncovered teacher absence from \$243.50 to \$276.

⁵ Lincoln does not currently have a designated rate for retired Lincoln teachers.

Projections Based Behavioral Changes

No Behavior Change	Average Rate	Absences	Cost
22-23 EduStaff Projection	\$ 178.34	2716.00	\$ 484,369.88
22-23 Teacher for Teacher Subs	276	1003.564	\$ 276,983.66
22-23 Projection Total	\$ 204.69	3719.56	\$ 761,353.55
Substantially Worst Fill Rate	Average Rate	Absences	Cost
22-23 EduStaff Projection	\$ 178.34	2231.74	\$ 398,006.95
22-23 Teacher for Teacher Subs	276	1487.83	\$ 410,639.87
22-23 Projection Total	\$ 217.40	3719.56	\$ 808,646.81
Slightly Worse Fill Rate	Average Rate	Absences	Cost
22-23 EduStaff Projection	\$ 178.34	2603.69	\$ 464,341.44
22-23 Teacher for Teacher Subs	276	1115.87	\$ 307,979.90
22-23 Projection Total	\$ 207.64	3719.56	\$ 772,321.34
Slightly Better Fill Rate	Average Rate	Absences	Cost
22-23 EduStaff Projection	\$ 178.34	2975.65	\$ 530,675.93
22-23 Teacher for Teacher Subs	276	743.91	\$ 205,319.93
22-23 Projection Total	\$ 197.87	3719.56	\$ 735,995.86
Substantially Better Fill Rate	Average Rate	Absences	Cost
22-23 EduStaff Projection	\$ 178.34	3347.61	\$ 597,010.42
22-23 Teacher for Teacher Subs	276	371.96	\$ 102,659.97
22-23 Projection Total	\$ 188.11	3719.56	\$ 699,670.38
Zero Teacher for Teacher Subs	Average Rate	Absences	Cost
22-23 EduStaff Projection	\$ 178.34	3719.56	\$ 663,344.91
22-23 Teacher for Teacher Subs	276	0.00	\$ -
22-23 Projection Total	\$ 178.34	3719.56	\$ 663,344.91

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
July 25, 2022
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Matthew Bentley, Trustee
Jason Moore, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Adam Blaylock, Human Resources Director

OTHERS PRESENT

Edgar Brown, Jim Harless and Chris Westfall

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 6:02 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Williams, Sparks and Rollins.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Moore that we accept the agenda as presented.

Ayes:4

Nays: 0

Motion carried 4-0

6.0 PRESENTATIONS

6.1 Community Education Presentation

Presented by Chris Westfall

Revenue Sources

1. Community Education
 - Youth Programs
 - Rec Basketball
 - Rec Soccer
 - LYFCC
 - Pool Activities
 - Swim Lessons
 - Riptides
 - Community Programs
 - Youth Enrichment
 - Safety Town12
 - Karate

- Dance
2. Lincoln Athletic Building (LAB)
 - Rental Groups
 - Total Sports
 - Baseball Invites
 - Team Rental
 - College Track
 - Sport Hosting
 - Indoor Track
 - LAB Memberships
 3. LCS Athletic Rentals and Lincoln Athletics hosting events

Rec Millage Board

Tax funding through the millage is distributed to three entities: Community, Lincoln Seniors, and Youth Sports

Member ship rates to remain the same for 22-23 school year.
Rental rates proposed to increase by \$25 to \$100

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

- 7.1 Superintendent's Report
 - Summer School in all building will be wrapped up by the end of the week
 - Transportation Department is still looking for drivers.
 - Zachary Roberts from Chartell was in attendance to be introduced to the Board or Education
- 7.2 Finance Report
 - 7.2.1 June 2022 Enrollment Report
Report was included in Board packet.
- 7.3 Student Services Report
No report given

8.0 BOARD REPORTS/CORRESPONDENCE

- 8.1 Board Executive Committee Report
The Board Executive Committee will meet next on August 1, 2022, in the Pittman Room at 5:30pm.
- 8.2 Board Performance Committee Report
The Performance Committee will meet next on September 26, 2022, in the Pittman Room at 5:00pm.
- 8.3 Board Planning Committee Report
The next Planning Committee meeting is scheduled for August 8, 2022, in the Pittman Room at 4:30pm.
- 8.4 Board Finance Committee Report
Next Finance Committee meeting will be held on August 4, 2032.
- 8.5 Reports and Correspondence
No reports given.

9.0 PUBLIC COMMENT

- 9.1 Response to Prior Public Comment
 - No previous Public Comment 13

9.2 Public Comment
Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

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- No Public Comment.

10.0 NEW BUSINESS

10.1 HVAC Service Contract Proposal

Purpose:

To provide a customized HVAC service plan for the District by providing improvements to the Districts HVAC systems in the most cost effective manner possible.

Summary:

Over the last three years the facilities department has made great strides improving HVAC systems within the district. The District has experienced Improved preventative maintenance, expedited response time, and a vast reduction in open work order tickets, along with continuity of services. The previous service provider was no longer able to meet the needs of the district with a dedicated service technician on site daily Monday through Friday and found the contract to not be cost effective for their business model.

After separation from the previous contractor, the facilities department utilized two different vendors that previously serviced the district so a proper proposal could be provided to the Superintendent and Board of Education; Goyette Mechanical, and Campbell Mechanical Services. During the trial period, Campbell Mechanical Services proved to be the most responsive, coupled with a full-service team to support the district needs in both Mechanical and building automation.

The Campbell Mechanical contract would provide an on-site technician Monday through Friday forty hours a week at a monthly labor cost, plus truck charges of \$15,750. This individual will be directed

by the District's Facilities department to assist with preventative maintenance, and HVAC work order tickets. Campbell Mechanical will also assist the district with support with capital improvement plans related to HVAC systems, building automation control needs, large repair estimates above the scope of the contracted services, and sourcing parts in the most cost-effective manner for the District.

A long-term service contract would best suit the district with continuity of work on extremely complex systems. Along with the benefit of continuity of services, locking into a fixed rate in a ever shifting economy could prove to be the most prudent measure at this time.

Options:

1. **1 year service agreement with Campbell Mechanical Services with a 2 year renewal options – \$189,000 (includes truck charges)**
 - a. **Year 2 - \$197,670 (includes truck charges)**
 - b. **Year 3 - \$200,510 (includes truck charges)**

Recommendation:

The recommendation to the Superintendent and Board of Education is to approve the proposal to move forward with Campbell Mechanical Services for the 1 year service agreement with a multiple year renewal option.

This was presented for information only; Board action will be requested at a subsequent meeting.

10.2 CIPA Compliance Statement

We are required to confirm the district's compliance with CIPA (Children Internet Protection Act) at a public meeting on an annual basis. Supporting documentation is enclosed in your packets. This was presented for information only; Board action will be requested at a subsequent meeting.

10.3 School Bond Loan Fund Application

The District is applying to draw funds from the Treasury Department through the School Bond Loan Fund. The District applies for this every year as the property tax revenue for debt payments is not enough to cover our annual principal and interest payments. It is expected that the District will need to borrow approximately \$2 million for the 22/23 fiscal year. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Regular Meeting June 27, 2022

Enclosed are the minutes of June 27, 2022, Regular Meeting.

It was moved by LaBombarbe and seconded by Moore that we approve the minutes of the June 27, 2022, Regular Meeting as presented.

Ayes:4

Nays: 0

Motion carried 4-0

11.2 June 2022 Check Register

Enclosed is the June 1-30, 2022, check register in the amount \$2,469,141.65. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Bentley that we approve the June 1-30, 2022, check register in the amount of \$2,469,141.65 as presented.

Ayes:4

Nays: 0

Motion carried 4-0

11.3 June 2022 Trust and Agency

Enclosed is the June 2022, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Moore that we approve the June 2022, Trust & Agency Report as presented.

Ayes:4
Nays: 0
Motion carried 4-0

11.4 Personnel Transactions

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
Karen Lavery	Teacher/Brick Elementary	7/8/2022	Resignation	

It was moved by LaBombarbe and seconded by Bentley that we approve the July 25, 2022, Personnel Transactions Summary as presented.

Ayes:4
Nays: 0
Motion carried 4-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Moore that we adjourn the meeting at 7:25 p.m.

Ayes: 4
Nays: 0
Motion carried 4-0

FCC Form 479

OMB Control No. 3060-0853
Estimated time per response: 1 hour

**DO NOT SEND THIS FORM TO THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
OR TO THE FEDERAL COMMUNICATIONS COMMISSION**

**Schools and Libraries Universal Service
Certification by Administrative Authority to Billed Entity of
Compliance with the Children's Internet Protection Act**

Please read instructions before completing.
(To be completed by the Administrative Authority and provided to your Billed Entity)

Administrative Authority's Form Identifier: WISD FY2022-23
Create your own code to identify THIS FCC Form 479.

Block 1: Administrative Authority Information

1. Name of Administrative Authority Lincoln Consolidated Schools		2. Funding Year 2022
3. Mailing Address and Contact Information for Administrative Authority Street Address, P. O. Box or Route Number 7425 Willis Road		
City Ypsilanti	State MI	Zip Code 48197
Name of Contact Person Solomon Zheng		
Telephone Number 734.660.8545	Fax Number	Email Address techdirector@lincolnk12.org

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

Block 2: Certifications and Signature

- I am the Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. The Administrative Authority must make the required certification(s) for the purposes of the Children's Internet Protection Act (CIPA) in order to receive discounted services.
- I recognize that I may be audited pursuant to this form and will retain for at least ten years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the funding request any and all records that I rely upon to complete this form.

Name of Administrative Authority Lincoln Consolidated Schools
 Administrative Authority's Form Identifier WISD FY2022-23
 Contact Person Solomon Zheng
 Telephone Number 734.660.8545

Block 2: Certifications and Signature (Continued)

6. I certify that as of the date of the start of discounted services:
- a the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments has (have) complied with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).
 - b pursuant to the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments:
 (FOR SCHOOLS and FOR LIBRARIES IN THE FIRST FUNDING YEAR FOR PURPOSES OF CIPA) is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

 (FOR FUNDING YEAR 2003 ONLY: FOR LIBRARIES IN THE SECOND OR THIRD FUNDING YEAR FOR PURPOSES OF CIPA) is (are) in compliance with the requirements of CIPA under 47 U.S.C. § 254(l) and undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA under 47 U.S.C. § 254(h) for the next funding year.
 - c the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), does not apply because the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments is (are) receiving discount services only for telecommunications services.

CIPA Waiver. Check the box below if you are requesting a waiver of CIPA requirements for the Second Funding Year after the recipients of service under your administrative authority have applied for discounts:

- d I am providing notification that, as of the date of the start of discounted services, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year in which they apply for discounts.

(CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004. Check the box above if you are requesting this waiver of CIPA requirements for Funding Year 2004 for the library(ies) under your administrative authority that has (have) applied for discounts for Funding Year 2004. By checking this box, you are certifying that the library(ies) represented in the Funding Request Number(s) on this FCC Form 479 will be brought into compliance with the CIPA requirements before the start of the Funding Year 2005.)

The certification language above is not intended to fully set forth or explain all the requirements of the statute.

7. Signature of authorized person 	8. Date 03/31/2022
9. Printed name of authorized person Robert Jansen	
10. Title or position of authorized person Superintendent	
11. Telephone number of authorized person (734) 484-7001	

FCC NOTICE FOR INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

Part 54 of the Commission's Rules authorizes the FCC to collect the information on this form. Failure to provide all requested information will delay the processing of the application or result in the application being returned without action. Information requested by this form will be available for public inspection. Your response is required to obtain the requested authorization.

The public reporting for this collection of information is estimated to be 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PER, Paperwork Reduction Act Project (3060-0853), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to PRA@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS FORM TO THIS ADDRESS.

Remember - You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0853.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

A paper copy of this form, with a signature in Block 2, Item 7, must be mailed or delivered to your Billed Entity.

AUTHORITY: Act 92, 2005, as amended
COMPLETION: Required
Due Date: August 1, 2022



Bureau of Bond Finance
School Loan Revolving Fund
430 W. Allegan
Lansing, MI 48922

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

**School Loan Revolving Fund
Annual Loan Application
Cover Transmittal**

School District Name Lincoln Consolidated School District

District Code 81-070

Winter Levy **Summer/Split Levy**

PURPOSE: Use this form as a cover sheet and checklist when returning your Annual Loan Activity Application. (Please check off indicated items)

School Board certified resolution (with board votes recorded on page 2)

Annual Loan Worksheet

Copy of **Reconciled** Bank Statements

CONTACT PERSON IF CHANGED: Person to whom questions and correspondence concerning this application should be directed.

Name: Adam Snapp

E-Mail Address: snappa@lincolnk12.org

Title: Executive Director of Finance

Telephone #: 734-484-7081

Fax #: 734-484-1212

Certification: I have reviewed the application for the purpose of assuring that borrowing from the School Loan Revolving Fund has been minimized through proper allocation of the debt levy. I certify that the information contained in this application is complete and accurate in all respects.

(Signature of Authorized Officer)
refer to section 5 of the board resolution

(Title)

(Date)

MAILING INSTRUCTIONS:

Return ONE copy by August 1, 2022 to TREASURY at the above address.

Direct questions to:

Janelle Sabin, Auditor

Telephone: 517-335-4302 Fax: 517-241-1233

For Treasury Use Only:

Borrow (Repay) _____

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION

For Participation in the School Bond Qualification and Loan Program

Legal Name of School District Lincoln Consolidated School District	District Code No. 81-070	County Washtenaw County
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CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a regular or special] meeting held on the 8th day of August, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of August, 2022

Allison Sparks

(Type or Print Name of Secretary)

(Signature of Secretary)

Thomas Rollins

(Type or Print Name of Treasurer, Board of Education)

(Signature of Superintendent of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____

and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.

2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2022)	7.35	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2022		\$ 4,605,351.19
Estimated amount to borrow from or repay to the SBLF and/or SLRF		2,006,805
Estimated accrued interest		330,607.81
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2023		\$6,942,764

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Director of Finance is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nayes: Members

LINCOLN CONSOLIDATED SCHOOLS
PERSONNEL TRANSACTIONS SUMMARY

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
Karen Lavery	Teacher/Brick Elementary	7/8/2022	Resignation	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved