

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR
MEETING
April 22, 2024
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Allie Sparks, Secretary
Thomas Rollins, Treasurer
Matthew Bentley, Trustee
Jason Moore, Trustee
Lauren Smith, Trustee

ADMINISTRATORS PRESENT

Paula Robinette, Human Resources Director
Adam Snapp, Finance Director

OTHERS PRESENT

Edgar Brown, Jim Harless, Leah LaBombarbe, Jason Fredenburg, Richard Bradley, Richard Roe and Holden Rippen

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 6:02 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 PRESENTATIONS

5.1 WEOC Presentation

Presented by Dave Dugger

WEOC and Lincoln have had a successful partnership since 2011. Dr. Dugger shared many kind words from Lincoln families and their experiences at WEOC.

5.2 Transportation Presentation

Presented by Jason Fredenburg

- We are still fully staffed, with extra drivers.
- Call offs are still a pretty big issue.
- Behavior at the Middle School level on the bus continues to be an area of concern.
- Our oldest buses in the fleet are now 2017 models. (It used to be 2011)
- We have placed our order for 3 NEW 2024 Internationals. They will be delivered in July
- The Department has purchased Cummins Insight- This is for diagnosing engine/transmission issues and it allows us to update our own fleet without taking it to the dealer/service provider

- The GPS software and HCTB aka Synovia need to be addressed in the upcoming months. Our contract expires in Feb. 2025 and given the current issues we are having; a change needs to be made.
- The Department needs to purchase a new radio system for the buses. The current system doesn't reach the southern District and we are unable to communicate with our drivers.

5.3 2024-25 Budget Amendment

Presented by Adam Snapp

Revenue

Property taxes/local rev Increase in budget for interest revenue and local grants - \$230k

State sources Change in categorical grants (-\$70k), MPSERS (\$306k), 51e (358k), At-risk (\$416k)

Federal sources 23/24 Title changes

Inter-district sources Amounts received for Act 18 and Medicaid came in significantly higher than budgeted. Increase in GSRP grant.

Expenditures

Payroll Related Changes - Changes related to staffing (\$40k)

- Decrease in expected transportation costs (payroll, field trips, fuel) (\$138k)

- Increase for LEAO group after approved contract (\$100k)

Non-payroll Changes - Decrease of WEOC costs to match ISD report (\$265k)

- Decrease in expected special education contractor costs (\$154k)

- Decrease in expected fuel consumption (\$24k)

- Increase in maintenance costs for general, major projects, utilities. Can decrease special projects.

Increase in facilities also includes grant funded items (\$399k)

- Increase in budget for subbing costs (\$137k)

- Increase in imagine learning, FAFSA, At-Risk, Title (\$466k)

Additional Notes:

Amount for unfilled positions Approximately \$400k for special education (LEA & LEAO) and drivers/aides.

Safety grant Not included in budget yet until determination of when projects will start.

31aa mental health Not included in budget yet until determination of when projects will start.

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

- Happy Earth Day!
- Sophia from MLive will be the new District reporter.
- Brick's ALL DAY STEM Fair will be held on April 24th.
- Richard Roe and students presented this year's robot and talked about opportunities for Lincoln students.

7.0 BOARD REPORTS/CORRESPONDENCE

7.1 Board Executive Committee

The next Executive Committee meeting will be May 6th in the Pittman Room at 5:30pm.

7.2 Board Performance Committee Report

The next Performance Committee meeting will be April 22nd in the Pittman Room at 4:30pm.

7.3 Board Planning Committee Report

The next Planning Committee meeting will be May 13th in the Pittman Room at 4:30pm.

7.4 Board Finance Committee Report

The next Finance Committee meeting will be May 6th in the Pittman Room at 4:30pm.

7.5 Board Reports

- WISD is offering a learning opportunity for all Board Trustees to attend professional development. See Thomas Rollins for details.
- SWWC Honors is May 7th at 9:00am
- Information will be sent out to the full Board in the coming weeks about training that will be available during the summer for all Trustees.
- Tennis courts will be mended and made safe for use this season. Other options are being researched for a long-term solution.

8.0 PUBLIC COMMENT

8.1 Response to Prior Public Comment

- Elana Bower and Kendall Greca approached the Board of Education as students and members of the Girls Varsity Tennis team. They were concerned about the condition of the Lincoln Tennis Courts. Mr. Jansen will meet with both students.

8.2 Public Comment Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
 2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
 3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
 4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- No Public Comment

9.0 CONSENT AGENDA

9.1 Minutes of Previous Meeting

9.1.1 Regular Meeting April 8, 2024

9.1.2 Closed Session April 8, 2024

Enclosed are the minutes of the April 8, 2024, Regular Meeting and Closed Session as presented.

9.2 Student Trips

9.2.1 Middle School Band-Cedar Point

The Middle School Band takes a yearly reward trip to Cedar Point, all information is attached to the Board packet.

9.3 Personnel Transactions

ACTION ITEMS					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Steven Bell	Bus Driver/Transportation	4/15/2024		New Hire	
Krystin Woodworth	Teacher/Lincoln High School	12/16/2019	4/15/2024	Transfer	BA Step 3
Donna Greiner	Teacher/Lincoln High School	1/20/1992	4/22/2024	Transfer	BA Step 3
Samanth Neace	Noon Supervisor/Childs Elementary	4/17/2024		New Hire	
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Vicki Echegoyen	Teacher/Lincoln Middle School	4/1/2024	INTERMITTENT	FMLA	
Lori Ferguson	Assistant Principal/Lincoln Middle School	4/10/2024	INTERMITTENT	FMLA	
Shaheen Eisenstein	Paraprofessional/Lincoln Middle School	4/24/2024	INTERMITTENT	FMLA	

It was moved by LaBombarbe and seconded by Rollins that we accept the Consent Agenda as presented.

Ayes: 7
 Nays: 0
 Motion carried 7-0

10.0 NEW BUSINESS

10.1 Chartwell Yearly Renewal

This will be year 3 of the contract (2nd renewal year) with Chartwell. 22/23 first year of contract, 23/24 1st renewal, 24/25 2nd renewal. This was presented for information only; Board action will be requested at a subsequent meeting.

10.2 WISD 2024-25 Budget

Included in the Board packet are the 2024-2025 Budget/Election timeline, the General Education Original Budget, the Special Education Original Budget, the WISD Budget Resolution for board adoption, and the PowerPoint presentation that was presented at the Washtenaw Association of School Boards Board of Directors Budget Review Meeting on April 9, 2023.

May 31, 2024 is the deadline for local district response to the WISD General Fund budget. The local district Boards of Education must consider a resolution of support for or disapproval of the proposed general fund budget by May 31st of each year and may indicate specific recommendations for changes by May 31, 2024. This was presented for information only; Board action will be requested at a subsequent meeting.

10.3 WISD Special Education Millage Renewal

Attached is a resolution in support of the WISD Special Education Millage Renewal. The School District has received information from the Board of the ISD detailing the ISD's anticipated request for an election to consider a special education millage renewal ballot question; and this Board desires to express its support for the ISD's proposed special education millage renewal question. Please read the attached resolution in full. This was presented for information only; Board action will be requested at a subsequent meeting.

10.4 Threat Assessment and Suicide Intervention Policy

Miller Johnson policy 6002-Threat Assessment and Suicide Intervention Policy is included in your Board packet. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 Brick Therapy Dog

See additional information attached to Board packet. Brick Elementary School with the full support of the Student Council are asking that we be allowed to get a therapy dog for our school. Proposal is attached and the school has raised the initial \$5,000.00 to purchase the dog and the necessary training. There will be additional costs of \$500 for vet bills and \$500 for insurance. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the Brick Therapy Dog as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

11.2 2023-24 Budget Amendment

Revenue

Property taxes/local rev Increase in budget for interest revenue and local grants - \$230k

State sources Change in categorical grants (-\$70k), MPSERS (\$306k), 51e (358k), At-risk (\$416k)

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It was moved by LaBombarbe and seconded by Rollins that we approve the 2023-2024 Budget Amendment as presented by the Finance Director.

Ayes: 7
Nays: 0
Motion carried 7-0

11.3 District Discipline Hearing Procedure

Following the Board of Education Workshop and discussions with Rob Diezel and the Executive Committee, the Superintendent will gain the authority to suspend individuals for up to 59 days. This new authority will be phased in gradually during the remainder of the 2023-24 school year. Full implementation of the process will begin the 2024-25 school year. Board action was requested.

It was moved by LaBombarbe and seconded by Moore that we approve the District Discipline Hearing Procedure as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

11.4 Food Service Equipment

The attachment "Stafford-Smith Quote 1.5" is a quote for fit and finish materials. These materials include trim pieces, shelves to fill in empty spaces, additional footers, and legs for our new equipment to replace

the wheels that are on the equipment now.

The attachment "Stafford-Smith Quote 1.0" Is a quote for additional equipment needed to bring the HS West and MS Kitchen/serving area upgrades to completion.

This additional equipment includes the following.

HS West

- 2 Cashier stands
- 1 salad bar
- Pizza hot Flat top
- Garbage disposal

MS

- 1 salad bar
- 2 salad bar end caps/utility counter
- 2 cashier stands

Towards the bottom of the quote you will also see a line item for a 15% discount that Phil was able to negotiate from Stafford-Smith.

Total of both quotes with discount included is \$140,605. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the purchase of the Food Service Equipment to reduce the food service fund as required by the State of Michigan.

Ayes: 7

Nays: 0

Motion carried 7-0

11.5 OneGoal

The website for OneGoal is: <https://www.onegoalgraduation.org/> Their slogan is Many Paths, One Goal

Currently we are working on prioritizing one goal by the end of the school year for the HS level - this could be FAFSA completion, freshmen on track with credits, graduation percentage, etc. In our last meeting we were figuring out what works best for the data we have and where we are at with the HS. Michael Allen, our coach, is trying to look at where our positive initiatives are at this point and where they can lead us over the next few years. The POG is always front and center in our discussions. Our next steps will be individual meetings with the HS and MS teams, separately, to see where we are going in each building.

Our Vision: Every student will have an equitable opportunity to achieve their greatest postsecondary aspirations.

Our Mission: Lead the movement to transform postsecondary advising and support.

Our Approach: We're a postsecondary access and success organization working with schools and districts to transform postsecondary advising and support through our [Classroom-Based Model](#) and [OneGoal Leadership Network](#) so that all students can define their futures.

Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the purchase of OneGoal as presented by the Superintendent.

Ayes: 7

Nays: 0

Motion carried 7-0

11.6 Non-Affiliate Contract Extension

Below are recommendations for Non-Affiliate contract extensions

Bentley, Donna-Community Engagement Coordinator
Bongiorno, Philip-Facilities Director

Coury, Vicki-Director of Communication and Information Services
Cox, Michelle-Parent Coordinator
Fredenburg, Jason-Transportation Director
Keelan, Marlayna-Parent Coordinator
Millett, Justin-Transportation Dispatcher
Moffett, Kaitlin-Assistant Athletic Director
New, Thomas-Maintenance Supervisor
Robinette, Paula-Human Resources Director
Scott, Sharon-Administrative Assistant to the Assistant Superintendent
Smith, Karensa-Assistant Superintendent Curriculum and Instruction
Smith, Ty-Administrative Assistant to the Superintendent and Board of Education
Veihl, Lori-Human Resources Generalist
Westfall, Christopher-Athletic Director
Williams, Robert-Student Services Director

It was moved by LaBombarbe and seconded by Sparks that we approve the Non-Affiliate Contract Extensions through June 30, 2025, as presented.

Ayes: 6
Nays: 0
Abstain: 1
Motion carried 6-0

- 11.7 LAA Individual Contract Extension
Below are recommendations for LAA Contract extension.

Carrie Melcher	Assistant Principal, High School
Regina Winborn	Assistant Principal, High School
Lori Ferguson	Assistant Principal, Middle School
Cassandra Coker	Principal, Brick Elementary
Abby Smith	Principal, Bishop Elementary
Kerry Shelton	Principal, Model Early Childhood Center

It was moved by LaBombarbe and seconded by Sparks that we approve the LAA Contract Extensions through June 30, 2025, as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Sparks that we adjourn the meeting at 8:01 p.m.

Ayes: 7
Nays: 0
Motion carried 7-0

President Czachorski declared the meeting adjourned.