

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
April 11, 2022
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Allie Sparks, Secretary
Jason Moore, Treasurer
Matthew Bentley, Trustee
Yoline Williams, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Karensa Smith, Assistant Superintendent of Curriculum and Instruction
Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director

OTHERS PRESENT

Edgar Brown, Jim Harless, Robert Merritt, Len Rezmierski, Jessica Petty, Kellie Davis, Matt Petty, Steve Korte, Robert Williams, Leslie Schwegler, Reghan Scharlach, Alexis Rose, Claire Lovins, Yinti Pathale, Brenda Johnson, Laurie Price, Jason Sperle and Chris Westfall

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 6:01 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Rollins.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Sparks that we accept the agenda as presented.

Ayes:6

Nays: 0

Motion carried 6-0

6.0 PRESENTATIONS

6.1 Employee of the Month

Regarding: Ms. Vinti Pathak Nomination for LHS Employee of the Month.

It is with great pleasure and honor that I nominate Ms. Vinti Pathak for employee of the month recognition. I believe Ms. Pathak embodies the values and attributes of an educator committed to student learning and success. She demonstrates this commitment first and foremost through challenging and supporting her students daily whether through hands-on engaging chemistry experiments and testing chemical reactions, through her scientific process-based discussions where students have dialogue around hypotheses, data, and conclusions, or through her 1:1 conversations with students providing support and encouragement. Ms. Pathak also demonstrates her commitment

through her willingness to support her colleagues whenever needed. She lives out leadership as a mentor and coach to colleagues new to Lincoln and hosting a student teacher, as well as the Curriculum Lead for the science department. She additionally represents what it means to care for the whole student through her guidance as the advisor for Student Council and her engaging collaboration through the district's Portrait of a Graduate work.

While this high level of engagement and effort may exhaust some, Ms. Pathak is consistently energetic, positive, and driven. I have often heard her say, "we CAN do this, OUR students can do this!", "I love Lincoln! We have such a special place here!". It is this positive energy and dedication to our students and to our community that I believe is worth highlighting, and Ms. Pathak fully lives this out daily. Again, I am honored to recommend Ms. Pathak for recognition as employee of the month and appreciate your consideration.

Shane Malmquist, High School Principal

6.2 Red Cross Presentation

An award from the American Red Cross was presented to Lincoln Consolidated Schools in recognition of excellence in supporting the Red Cross and continued efforts in holding several blood drives a year.

6.3 Student Services Presentation

Presented by Mr. Williams

- Current IEPs District wide-785
- Staffing

| | |
|----------------------------|-------|
| Building Level TC | 7 |
| Special Education Teachers | 25 |
| Speech Language Provider | 10 |
| School Social Worker | 7 |
| Occupational Therapist | 6 |
| School Psychologist | 2.25 |
| ECSE Teachers | 2 |
| Total | 59.25 |

- Vacancies as of April 4, 2022-Four special education teachers, two school psychologists and one early childhood special education teacher

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Thanked Board of Education for continued support and dedication.
- April 27, 2022, is Administrative Assistant Day
- Portrait of a Graduate work continues.
- May 4, 2022 is the ribbon cutting ceremony for the baseball and softball fields.
- The Administrative team is working on end of the year wrap up.

7.2 Finance Report

- 7.2.1 March 2022 Food Service Report
Report was included in Board packet.
- 7.2.2 March 2022 Enrollment Report
Report was included in Board packet.

7.3 Curriculum & Instruction Report

Curriculum

- The state assessment window opened today and ends May 27th. This includes testing for the following - M STEP, PSAT 8/9, PSAT 10, SAT, ACT with WorkKeys, and Mi Access. As part of my role as District Coordinator, I must meet with the building administrators and Building Assessment Coordinators to ensure we are ready for the assessments. We met last week

during Ad Council with those roles and played a game of Kahoot to test their knowledge on being prepared.

- MDE is requesting that districts administer the MiPHY (Michigan Profile for Healthy Youth) survey. The Michigan Profile for Healthy Youth (MiPHY) is a completely anonymous online student health survey offered by the Michigan Departments of Education and Health and Human Services to support local and regional needs assessment. The MiPHY will ask about behavior and attitude related to nutrition, physical activity, and injuries in grades 7, 9, and 11. The survey also measures risk and protective factors most predictive of alcohol, tobacco, and other drug use and violence. MiPHY results, along with other school-reported data, will help schools make data-driven decisions to improve prevention and health promotion programming, inform health education curriculum and instruction, and seek possible grants for targeted programming. It is my understanding that these surveys have been administered to some of our students previously, but I just wanted the Board to know that we are administering them again.
- At a previous meeting, the Board wanted more information on the benefits of summer school for the students that attended. I have reviewed the data and the math behind it is complicated and more involved than time to present, however, I can confidently say that summer school helps prevent the summer slide. I can say with 72% confidence in reading, 71% confidence in math and 65% confidence in science (MS takes NWEA) that summer school had a positive impact on our students and our spring 2020-21 to fall 2021-22 RIT scores. If you want to see the numbers and how we got to them specifically, I can meet with you individually.
- The Curriculum Leaders met with their grade level/departments to discuss professional learning for next year. Some themes we saw were to have sessions in person, if possible, more specific support in SEL and behavior/discipline, and putting our equity learning into action with support. I think with the Board going through equity training with Dr. Shivers, we can begin to discuss equitable policies which in turn will support the staff in curriculum and instructional practices decisions.

8.0 BOARD REPORTS/CORRESPONDENCE

- 8.1 Board Executive Committee Report
The Board Executive Committee meeting was held on April 5, 2022, minutes are in Board packet.
- 8.2 Board Performance Committee Report
The next Performance Committee will be held on April 25, 2022, in the Pittman Room,
- 8.3 Board Planning Committee Report
The Planning Committee met on April 11, 2022 and will meet next on May 9th in the Pittman Room.
- 8.4 Board Finance Committee Report
Next regularly scheduled Finance Committee meeting is June 6, 2022.
- 8.5 Reports and Correspondence
 - No reports

9.0 PUBLIC COMMENT

- 9.1 Response to Prior Public Comment
 - Robin McCoy, candidate for State Representative, approached the Board about her run for the seat. Mr. Jansen called Ms. McCoy.
 - Theresa Jackson, parent, addressed the Board about a situation at Brick. Mr. Jansen followed up with parent.
- 9.2 Public Comment
Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

- Jason Sperle, parent, approached the Board with is displeasure about consolidating the Middle School and Community Ed football programs.
- Marcus Johnson, employee, made comment that he was a Middle School coach and did not want the programs merged.

10.0 NEW BUSINESS

10.1 Transportation Routing Software Transfinder

The transportation department is recommending the approval of the following recommendations contained in the report dated March 21, 2022, to the Superintendent of the Lincoln Consolidated School District. Mr. Merritt has been in negotiations since this document was prepared and has been given additional price breaks.

PURPOSE:

The transportation department is seeking to purchase new routing software to replace the aging routing software that is antiquated and complicated to use. This new software will replace the server-based system that we currently have with a cloud-based system that can be used from any device anywhere.

ANALYSIS:

We will gain efficiency with routing and be able to route from anywhere through the cloud-based system. The routing software also has a parent application built in like the one that we are purchasing from Synovia. This new routing software is easier to use, creates better efficiencies, communicates directly to the parents instead of going through robocalls, and many other features at Versatrans does not have, including boundary routing through geofencing. Purchasing this new routing software will help the new route planner to learn how to route on a more modern system that will be easier to use and come with training from the software company.

RECOMMENDATION:

It is my recommendation to purchase this new routing software through Transfinder to make routing easier, more accessible, and better communication with the parents and drivers.

It is recommended that:

The Superintendent approves the purchase of the Transfinder for \$16,870.00 (less \$3,360 from the ordinal quote for Stopfinder GeoAlerts until current Synovia contract expires) for the 1st year and \$8,330.00 for each year hereafter. The Superintendent also approves the additional \$8,850.00 for training and Transfinder routing since we do not have enough time for the fall schedules. The two separate amounts total \$25,720.00.

This was presented for information only; Board action will be requested at a subsequent meeting.

10.2 School Trips

10.2.1 Middle School- Band Cedar Point

Please see the attached students trip information. This is an out of state trip for the 7th and 8th grade bands to Cedar Point in Sandusky, Ohio. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Regular Meeting March 21, 2022

11.1.2 Closed Session March 21, 2022

Enclosed are the minutes of March 21, 2022, Regular Meeting and Closed Session.

It was moved by LaBombarbe and seconded by Sparks that we approve the minutes of the March 21, 2022, Regular Meeting and Closed Session as presented.

Ayes:6

Nays: 0

Motion carried 6-0

11.2 School Trips

11.2.1 High School-Band Camp

Requesting approval of annual LHS Band Camp to YMCA Sherman Lake in Augusta, Michigan. The trip will be an overnight trip from 8/06/2022 to 8/10/2022. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the annual High School Band Camp Trip as presented.

Ayes:6

Nays: 0

Motion carried 6-0

11.2.2 Childs-Howell Nature Center

Childs Elementary School Student Fifth Grade Trip Proposal is an out-of-town overnight request to attend a fifth-grade camp. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the Childs Howell Nature Center Fifth Grade Camp as presented.

Ayes:6

Nays: 0

Motion carried 6-0

11.3 Washtenaw County Schools Fiber Consortium

Please read the attached Washtenaw County Schools Fiber Consortium Master Service Agreement. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the Washtenaw County Schools Fiber Consortium as presented.

Ayes:6

Nays: 0

Motion carried 6-0

- 11.4 Resolution in Support of the IDEA Full Funding Act
Please read the attached statement of support of the IDEA Full Funding Act.

It was moved by LaBombarbe and seconded by Sparks that we execute the Resolution in Support of the IDEA Full Funding Act as presented.

Ayes:6
Nays: 0
Motion carried 6-0

11.5 Athletics

1. Addition of Dance Team to full status, was "club" in 21-22
Dance program was introduced in 2021-22 as a "club" program for performance at Boys/Girls Basketball games with 20 student athletes. Approval of "Varsity" Dance program will include performances at football games in the fall, boys and girls basketball games in the winter, and students would also compete in winter dance competitions. Salary for coaches will match salaries assigned to sideline cheerleading in the current Schedule B language for the fall season (6% Varsity/5% JV). Salary for winter season will match Competitive Cheer levels (11% Varsity/9% JV). Dance is not recognized as an official MHSAA sport but will be administered like all other sports under MHSAA guidelines, including academic standards. This is presented for information only; Board action will be requested at a subsequent meeting.
2. Addition of MS Lacrosse to full status, was "club" in 21-22
Addition of Lacrosse Program at Middle School level. 7/8 team and 6/7 team, depending on student participation to support both levels. MS Lacrosse program was introduced in 2021-22 as a "club" program for competition in the spring of 2022 with 25 student athletes. Addition of MS Lacrosse program will provide coaches salary and equipment support and allow students to participate using existing "participation" fee. Salary for coaches will match salaries assigned to existing spring sports of baseball/softball in the current Schedule B language for the fall season (7% per team). Lacrosse is as an official MHSAA sport at the MS level, and will be administered like all other sports under MHSAA guidelines, including academic standards. Equipment needs will be managed under existing equipment budgets. This is presented for information only; Board action will be requested at a subsequent meeting.
3. Elimination of MS Football/Cheer to join MS program with LYFCC.
Consolidation of MS Football and Cheer with the Lincoln Youth Football and Cheer Club. For at least 15 years, students in the 7th and 8th grades have been split between competing programs to play football in the Lincoln community. This consolidation would end the competition between two choices. LYFCC has moved to a new conference, with rules allowing several advantages for our middle school athletes:

- Increased practice time
- More games
- Expansion to full community/bring athletes into LCS
- Changes to youth league allow for full participation
- Opportunity to offer multiple teams per age group if participation allows

Board action was requested.

It was moved by LaBombarbe and seconded by Sparks move that we approve the additions to the athletic catalog of a Varsity Dance Team and Middle School Lacrosse and eliminate Middle School Football and Cheer, this will consolidate Middle School Football and Cheer with the Lincoln Youth Football and Cheer Club as presented.

Ayes:6
Nays: 0
Motion carried 6-0

- 11.6 Summer School
11.6.1 Elementary Summer School 2022
Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades K-5 NWEA and standards/skills deficit areas district wide.

Rationale:

Spring 2021 M-STEP data and Fall 2021 NWEA scores show that achievement gaps in our sub-populations (Economically Disadvantaged, Diverse Populations, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. Summer school data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer especially given these abnormal times.

Please read additional information included in the Board packet. Board action was requested.

It was moved by LaBombarbe and seconded by Williams that we approve the 2022 Elementary Summer School proposal as presented.

Ayes:6

Nays: 0

Motion carried 6-0

11.6.2 Middle School Summer School 2022

Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 6-8 NWEA and standards/skill deficit areas district wide.

Rationale:

Spring M-STEP and Fall 2021 NWEA scores show that achievement gaps in our sub-populations (Economically Disadvantaged, Diverse Populations, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful.

School data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer especially given these abnormal times.

Please read additional information included in the Board packet. Board action was requested.

It was approved by LaBombarbe and seconded by Williams that we approve the 2022 Middle School Summer School proposal as presented.

Ayes:6

Nays: 0

Motion carried 6-0

11.6.3 High School Summer School 2022

Vision:

Provide at-risk students the opportunity to recover lost credit and improve academic skills. Proposed courses will include Language Arts, Science, Math, and Social Studies for grades 9th – 12th.

Rationale:

According to current Powerschool records, there is a significant number of Lincoln students that are off-track to graduate on time with their 4-year cohort class. During the 2021-22 school year, we have identified approximately 100 students not currently on track to graduate with their 4-year group (more precise counts will be determined after exams). We will need to offer this summer program to help address the credit deficit. It is the goal for

this summer academy to provide students an opportunity to earn up to 2 full credits in core content. Our hopes are:

- To help students regain credits to regain eligibility to graduate with the 4-year cohort
- To help students move on to the next level of specific subject areas
- To decrease student failure rates and drop-out rates
- To increase knowledge and improve MME/ACT success and increase overall test scores
- To help build positive self-concept

Please read additional information included in the Board packet. Board action was requested.

It was moved by LaBombarbe and seconded by Williams that we approve the 2022 High School Summer School proposal as presented.

Ayes:6
 Nays: 0
 Motion carried 6-0

11.7 March 2022 Finance Report

Enclosed are the March 2022, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the March 2022, Finance Report as presented.

Ayes:6
 Nays: 0
 Motion carried 6-0

11.8 March 2022 Check Register

Enclosed is the March 1-31, 2022, check register in the amount of \$2,417,758.14. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the March 1-31, 2022, check register in the amount of \$2,417,758.14 as presented.

Ayes:6
 Nays: 0
 Motion carried 6-0

11.9 March 2022 Trust and Agency

Enclosed is the March 2022, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the March 2022, Trust & Agency Report as presented.

Ayes:6
 Nays: 0
 Motion carried 6-0

11.10 Personnel Transactions

| <u>ACTION ITEMS</u> | | | |
|---------------------|-------------------------------|----------------|----------|
| Name | Position/Building | Effective Date | Status |
| Alize Harvey | Bus Aide/Transportation | 3/21/2022 | New Hire |
| Karina Santos | Bus Aide/Transportation | 3/23/2022 | New Hire |
| Devin Ryan | Lifeguard/Community Education | 4/5/2022 | New Hire |

| | | | |
|------------------------|-----------------------------|----------|-------------|
| Mark Lowe | Teacher/Lincoln High School | 3/25/22 | Resignation |
| Jessica Rivera-Dishnow | Bus Driver/Transportation | 4/6/2022 | New Hire |

It was moved by LaBombarbe and seconded by Sparks that we approve the April 11, 2022, Personnel Transactions Summary as presented.

Ayes:6

Nays: 0

Motion carried 6-0

12.0 CLOSED SESSION

12.1 Superintendent Informal Evaluation

It will be necessary to enter closed session to discuss the Superintendent Informal Evaluation, not to return to open session.

A roll call vote will be necessary.

It was moved by LaBombarbe and seconded by Sparks in pursuant to Sections 8(a) of the Open Meetings Act, I move that we enter closed session to discuss the Superintendent Evaluation, not to return to open session.

Ayes: 6 LaBombarbe, Sparks, Bentley, Moore, Williams and Czachorski

Nays: 0

Motion carried 6-0

13.0 ADJOURNMENT

President Czachorski declared the meeting adjourned to closed session at 7:50 p.m. not to return to open session.