



# **Regular Meeting**

**April 11, 2022**

**Electronic Packet**

**LINCOLN CONSOLIDATED SCHOOLS  
Ypsilanti, Michigan**

**BOARD OF EDUCATION MEETING**

**April 11, 2022**

**6:00 p.m.**

**Boardroom-Lincoln High School**

**AGENDA**

**1.0 CALL TO ORDER**

**2.0 ROLL CALL**

**3.0 ESTABLISHMENT OF QUORUM**

**4.0 PLEDGE TO FLAG**

**5.0 ACCEPTANCE OF AGENDA**

**6.0 PRESENTATIONS**

6.1 Employee of the Month

6.2 Red Cross Presentation

6.3 Student Services Presentation

**7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**

7.1 Superintendent's Report

7.2 Finance Report

7.2.1 March 2022 Food Service Report

7.2.2 March 2022 Enrollment Report

7.3 Curriculum & Instruction Report

**8.0 BOARD REPORTS/CORRESPONDENCE**

8.1 Board Executive Committee Report

8.2 Board Performance Committee Report

8.3 Board Planning Committee Report

8.4 Board Finance Committee Report

8.5 Reports and Correspondence

**9.0 PUBLIC COMMENT**

9.1 Response to Prior Public Comment

9.2 Public Comment

**10.0 NEW BUSINESS**

10.1 Transportation Routing Software Transfinder

10.2 School Trips

10.2.1 Middle School- Band Cedar Point

**11.0 OLD BUSINESS**

11.1 Minutes of Previous Meeting

11.1.1 Regular Meeting March 21, 2022

11.1.2 Closed Session March 21, 2022

11.2 School Trips

11.2.1 High School-Band Camp

11.2.2 Childs-Howell Nature Center

11.3 Washtenaw County Schools Fiber Consortium

11.4 Resolution in Support of the IDEA Full Funding Act

11.5 Athletics

11.6 Summer School

11.6.1 Elementary Summer School 2022

11.6.2 Middle School Summer School 2022

11.6.3 High School Summer School 2022

11.7 March 2022 Finance Report

11.8 March 2022 Check Register

11.9 March 2022 Trust and Agency

11.10 Personnel Transactions

**12.0 CLOSED SESSION**

12.1 Superintendent Informal Evaluation

**13.0 ADJOURNMENT**

**TO: Board of Education**

**FROM: Robert Jansen, Superintendent**

**DATE: April 8, 2022**

**SUBJECT: Board of Education Meeting  
April 11, 2022  
6:00 p.m.**

**AGENDA/EXPLANATORY NOTES**

**1.0 CALL TO ORDER**

**2.0 ROLL CALL**

**3.0 ESTABLISHMENT OF QUORUM**

**4.0 PLEDGE TO FLAG**

**5.0 ACCEPTANCE OF AGENDA**

**6.0 PRESENTATIONS**

- 6.1 Employee of the Month  
Regarding: Ms. Vinti Pathak Nomination for LHS Employee of the Month;

It is with great pleasure and honor that I nominate Ms. Vinti Pathak for employee of the month recognition. I believe Ms. Pathak embodies the values and attributes of an educator committed to student learning and success. She demonstrates this commitment first and foremost through challenging and supporting her students daily whether through hands-on engaging chemistry experiments and testing chemical reactions, through her scientific process-based discussions where students have dialogue around hypotheses, data, and conclusions, or through her 1:1 conversations with students providing support and encouragement. Ms. Pathak also demonstrates her commitment through her willingness to support her colleagues whenever needed. She lives out leadership as a mentor and coach to colleagues new to Lincoln and hosting a student teacher, as well as the Curriculum Lead for the science department. She additionally represents what it means to care for the whole student through her guidance as the advisor for Student Council and her engaging collaboration through the district's Portrait of a Graduate work.

While this high level of engagement and effort may exhaust some, Ms. Pathak is consistently energetic, positive, and driven. I have often heard her say, "we CAN do this, OUR students can do this!", "I love Lincoln! We have such a special place here!". It is this positive energy and dedication to our students and to our community that I believe is worth highlighting, and Ms. Pathak fully lives this out daily. Again, I am honored to recommend Ms. Pathak for recognition as employee of the month and appreciate your consideration.

Shane Malmquist, High School Principal

- 6.2 Red Cross Presentation
- 6.3 Student Services Presentation  
Presented by Mr. Williams

**7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**

- 7.1 Superintendent's Report
- 7.2 Finance Report
  - 7.2.1 March 2022 Food Service Report  
Report included in Board packet.
  - 7.2.2 March 2022 Enrollment Report  
Report included in Board packet.
- 7.3 Curriculum & Instruction Report

## **8.0 BOARD REPORTS/CORRESPONDENCE**

- 8.1 Board Executive Committee Report
- 8.2 Board Performance Committee Report
- 8.3 Board Planning Committee Report
- 8.4 Board Finance Committee Report
- 8.5 Reports and Correspondence

## **9.0 PUBLIC COMMENT**

- 9.1 Response to Prior Public Comment
  - Robin McCoy, candidate for State Representative, approached the Board about her run for the seat. Mr Jansen called Ms. McCoy.
  - Theresa Jackson, parent, addressed the Board about a situation at Brick. Mr. Jansen followed up with parent.
- 9.2 Public Comment  
Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

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### Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment

to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

## 10.0 NEW BUSINESS

- 10.1 Transportation Routing Software Transfinder  
The transportation department is recommending the approval of the following recommendations contained in the report dated March 21, 2022, to the Superintendent of the Lincoln Consolidated School District. Mr Merritt has been in negotiations since this document was prepared and has been given additional price breaks.

**PURPOSE:**

The transportation department is seeking to purchase new routing software to replace the aging routing software that is antiquated and complicated to use. This new software will replace the server-based system that we currently have with a cloud-based system that can be used from any device anywhere.

**ANALYSIS:**

We will gain efficiency with routing and be able to route from anywhere through the cloud-based system. The routing software also has a parent application built in like the one that we are purchasing from Synovia. This new routing software is easier to use, creates better efficiencies, communicates directly to the parents instead of going through robocalls, and many other features at Versatrans does not have, including boundary routing through geofencing. Purchasing this new routing software will help the new route planner to learn how to route on a more modern system that will be easier to use and come with training from the software company.

**RECOMMENDATION:**

It is my recommendation to purchase this new routing software through Transfinder to make routing easier, more accessible, and better communication with the parents and drivers.

It is recommended that:

The Superintendent approves the purchase of the Transfinder for \$16,870.00 (less \$3,360 from the ordinal quote for Stopfinder GeoAlerts until current Synovia contract expires) for the 1st year and \$8,330.00 for each year hereafter. The Superintendent also approves the additional \$8,850.00 for training and Transfinder routing since we do not have enough time for the fall schedules. The two separate amounts total \$25,720.00.

This is presented for information only; Board action will be requested at a subsequent meeting.

- 10.2 School Trips  
10.2.1 Middle School- Band Cedar Point  
Please see the attached students trip information. This is an out of state trip for the 7<sup>th</sup> and 8<sup>th</sup> grade bands to Cedar Point in Sandusky, Ohio. This is presented for information only; Board action will be requested at a subsequent meeting.

## 11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting  
11.1.1 Regular Meeting March 21, 2022  
11.1.2 Closed Session March 21, 2022  
Enclosed are the minutes of March 21, 2022, Regular Meeting and Closed Session.

**RECOMMENDED MOTION: I move that we approve the minutes of the March 21, 2022, Regular Meeting and Closed Session as presented.**

- 11.2 School Trips  
11.2.1 High School-Band Camp  
Requesting approval of annual LHS Band Camp to YMCA Sherman Lake in Augusta, Michigan. The trip will be an overnight trip from 8/06/2022 to 8/10/2022. Board action is requested.

**RECOMMENDED MOTION: I move that we approve the annual High School Band Camp Trip as presented.**

- 11.2.2 Childs-Howell Nature Center  
Childs Elementary School Student Fifth Grade Trip Proposal is an out-of-town overnight request to attend a fifth-grade camp. Board action is requested.

**RECOMMENDED MOTION: I move that we approve the Childs Howell Nature Center Fifth Grade Camp as presented.**

- 11.3 Washtenaw County Schools Fiber Consortium  
Please read the attached Washtenaw County Schools Fiber Consortium Master Service Agreement. Board action is requested.

**RECOMMENDED MOTION: I move that we approve the Washtenaw County Schools Fiber Consortium as presented.**

- 11.4 Resolution in Support of the IDEA Full Funding Act  
Please read the attached statement of support of the IDEA Full Funding Act.

**RECOMMENDED MOTION: I move that we execute the Resolution in Support of the IDEA Full Funding Act as presented.**

- 11.5 Athletics

1. Addition of Dance Team to full status, was "club" in 21-22  
Dance program was introduced in 2021-22 as a "club" program for performance at Boys/Girls Basketball games with 20 student athletes. Approval of "Varsity" Dance program will include performances at football games in the fall, boys and girls basketball games in the winter, and students would also compete in winter dance competitions. Salary for coaches will match salaries assigned to sideline cheerleading in the current Schedule B language for the fall season (6% Varsity/5% JV). Salary for winter season will match Competitive Cheer levels (11% Varsity/9% JV). Dance is not recognized as an official MHSAA sport but will be administered like all other sports under MHSAA guidelines, including academic standards. This is presented for information only; Board action will be requested at a subsequent meeting.
2. Addition of MS Lacrosse to full status, was "club" in 21-22  
Addition of Lacrosse Program at Middle School level. 7/8 team and 6/7 team, depending on student participation to support both levels. MS Lacrosse program was introduced in 2021-22 as a "club" program for competition in the spring of 2022 with 25 student athletes. Addition of MS Lacrosse program will provide coaches salary and equipment support and allow students to participate using existing "participation" fee. Salary for coaches will match salaries assigned to existing spring sports of baseball/softball in the current Schedule B language for the fall season (7% per team). Lacrosse is as an official MHSAA sport at the MS level, and will be administered like all other sports under MHSAA guidelines, including academic standards. Equipment needs will be managed under existing equipment budgets. This is presented for information only; Board action will be requested at a subsequent meeting.
3. Elimination of MS Football/Cheer to join MS program with LYFCC.  
Consolidation of MS Football and Cheer with the Lincoln Youth Football and Cheer Club. For at least 15 years, students in the 7<sup>th</sup> and 8<sup>th</sup> grades have been split between competing programs to play football in the Lincoln community. This consolidation would end the competition between two choices. LYFCC has moved to a new conference, with rules allowing several advantages for our middle school athletes:
  - Increased practice time
  - More games
  - Expansion to full community/bring athletes into LCS
  - Changes to youth league allow for full participation
  - Opportunity to offer multiple teams per age group if participation allows

Board action is requested.

**RECOMMENDED MOTION: I move that we approve the additions to the athletic catalog of a Varsity Dance Team and Middle School Lacrosse and eliminate Middle School Football and Cheer, this will consolidate Middle School Football and Cheer with the Lincoln Youth Football and Cheer Club as presented.**

11.6 Summer School

11.6.1 Elementary Summer School 2022

Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades K-5 NWEA and standards/skills deficit areas district wide.

Rationale:

Spring 2021 M-STEP data and Fall 2021 NWEA scores show that achievement gaps in our sub-populations (Economically Disadvantaged, Diverse Populations, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. Summer school data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer especially given these abnormal times.

Please read additional information included in the Board packet. Board action is requested.

**RECOMMENDED MOTION: I move that we approve the 2022 Elementary Summer School proposal as presented.**

11.6.2 Middle School Summer School 2022

Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 6-8 NWEA and standards/skill deficit areas district wide.

Rationale:

Spring M-STEP and Fall 2021 NWEA scores show that achievement gaps in our sub-populations (Economically Disadvantaged, Diverse Populations, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. School data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer especially given these abnormal times.

Please read additional information included in the Board packet. Board action is requested.

**RECOMMENDED MOTION: I move that we approve the 2022 Middle School Summer School proposal as presented.**

11.6.3 High School Summer School 2022

Vision:

Provide at-risk students the opportunity to recover lost credit and improve academic skills. Proposed courses will include Language Arts, Science, Math, and Social Studies for grades 9th – 12th.

Rationale:

According to current Powerschool records, there is a significant number of Lincoln students that are off-track to graduate on time with their 4-year cohort class. During the 2021-22 school year, we have identified approximately 100 students not currently on track to graduate with their 4-year group (more precise counts will be determined after exams). We will need to offer this summer program to help address the credit deficit. It is the goal for this summer

academy to provide students an opportunity to earn up to 2 full credits in core content. Our hopes are:

- To help students regain credits to regain eligibility to graduate with the 4-year cohort
- To help students move on to the next level of specific subject areas
- To decrease student failure rates and drop-out rates
- To increase knowledge and improve MME/ACT success and increase overall test scores
- To help build positive self-concept

Please read additional information included in the Board packet. Board action is requested.

**RECOMMENDED MOTION: I move that we approve the 2022 High School Summer School proposal as presented.**

- 11.7 March 2022 Finance Report  
Enclosed are the March 2022, Financial Reports. The Superintendent recommends approval as presented.

**RECOMMENDED MOTION: I move that we approve the March 2022, Finance Report as presented.**

- 11.8 March 2022 Check Register  
Enclosed is the March 1-31, 2022, check register in the amount of \$2,417,758.14. The Superintendent recommends approval as presented.

**RECOMMENDED MOTION: I move that we approve the March 1-31, 2022, check register in the amount of \$2,417,758.14 as presented.**

- 11.9 March 2022 Trust and Agency  
Enclosed is the March 2022, Trust & Agency Report. The Superintendent recommends approval as presented.

**RECOMMENDED MOTION: I move that we approve the March 2022, Trust & Agency Report as presented.**

- 11.10 Personnel Transactions

<u>ACTION ITEMS</u>			
Name	Position/Building	Effective Date	Status
Alize Harvey	Bus Aide/Transportation	3/21/2022	New Hire
Karina Santos	Bus Aide/Transportation	3/23/2022	New Hire
Devin Ryan	Lifeguard/Community Education	4/5/2022	New Hire
Mark Lowe	Teacher/Lincoln High School	3/25/22	Resignation
Jessica Rivera-Dishnow	Bus Driver/Transportation	4/6/2022	New Hire

**RECOMMENDED MOTION: I move that we approve the April 11, 2022, Personnel Transactions Summary as presented.**

## 12.0 CLOSED SESSION

- 12.1 Superintendent Informal Evaluation  
It will be necessary to enter closed session to discuss the Superintendent Evaluation, not to return to open session.

A roll call vote will be necessary.

**RECOMMENDED MOTION: Pursuant to Sections 8(a) of the Open Meetings Act, I move that we enter closed session to discuss the Superintendent Evaluation, not to return to open session.**

Mr. Rollins \_\_\_\_\_  
Mrs. Sparks \_\_\_\_\_  
Mr. Moore \_\_\_\_\_  
Mrs. Williams \_\_\_\_\_  
Mrs. Czachorski \_\_\_\_\_  
Mrs. LaBombarbe \_\_\_\_\_  
Mr. Bentley \_\_\_\_\_

**13.0 ADJOURNMENT**



4/5/2022

Lincoln Consolidated Schools  
7425 Willis Rd  
Ypsilanti MI 48197

Dear, Lincoln School Board Members  
Robert Jansen, Superintendent

## Department Update

- From March 1<sup>st</sup> – 25<sup>th</sup>, our department provided a total of **55,912** meals, 2,942 per day, and \$8,199.04 in adult/a la carte sales.
- As of March 31<sup>st</sup>, the district is at **49.5%** free or reduced eligible.
- Our department was finally able to add back the fruit and vegetable bar at the High School. This includes romaine lettuce, cucumbers, baby carrots, apples, oranges, raisins, applesauce, diced peaches, and/or diced pears.
- March began our second round of annual inspections from the Washtenaw County Health Department:
  - High School – Hot water in restroom did not reach 100 degrees. Work order placed with Maintenance.
  - Model – Hot water in restroom did not reach 100 degrees. Work order placed with Maintenance.
  - Brick – Paint is chipping near restroom and walk in cooler. Work order placed with Maintenance.
  - Middle School – Dishwasher rinse temperature gauge not working properly. Work order placed with Maintenance. Accumulation of dust under equipment and near exhaust hoods. Work order placed with Custodial.
  - Bishop and Childs will have their next inspections in April.

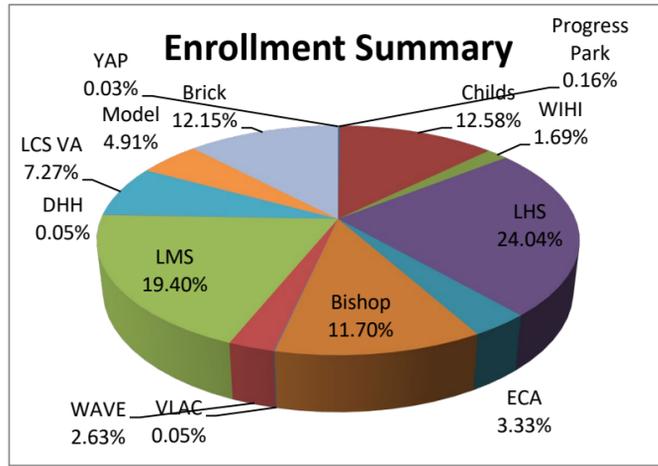
Please contact me with any questions or concerns you may have.

Respectfully,

Karen Thomas, SNS  
Food Service Director  
ARAMARK K-12 Education  
734-484-7072  
[Thomas-karen@aramark.com](mailto:Thomas-karen@aramark.com)  
[thomask@lincolnk12.org](mailto:thomask@lincolnk12.org)

**Enrollment Summary**  
4/5/2022

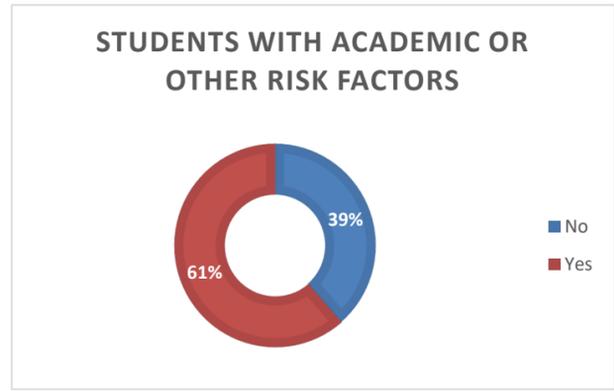
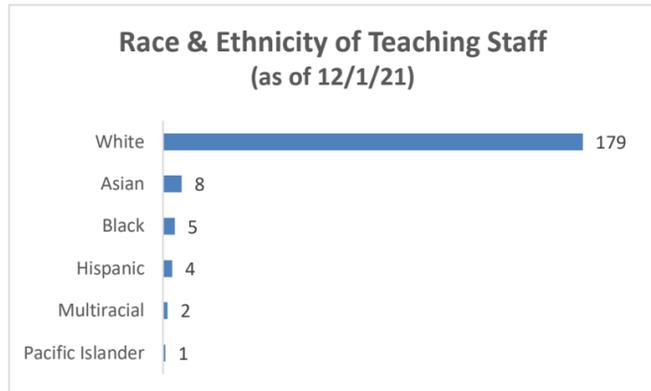
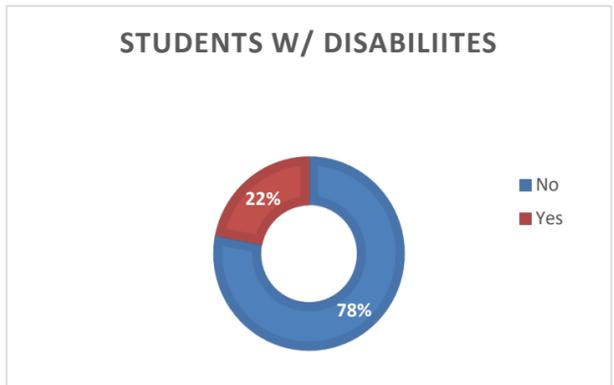
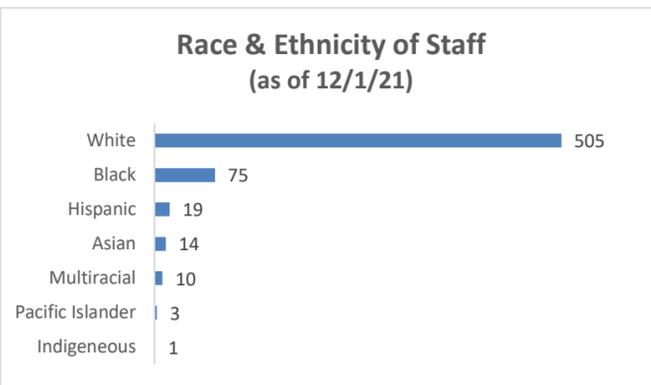
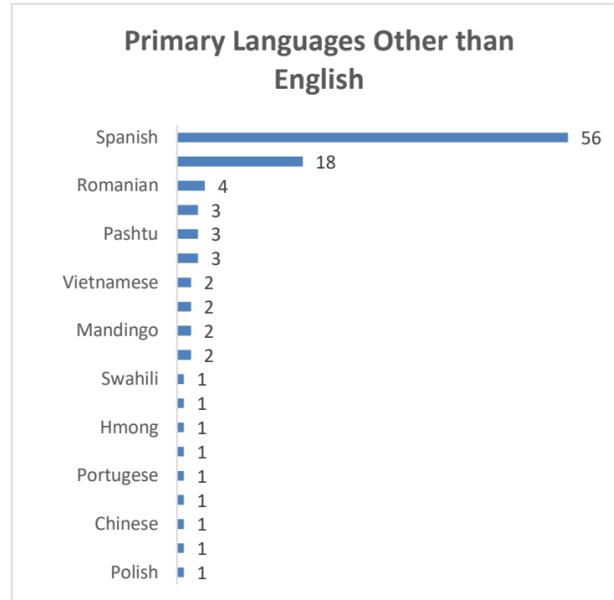
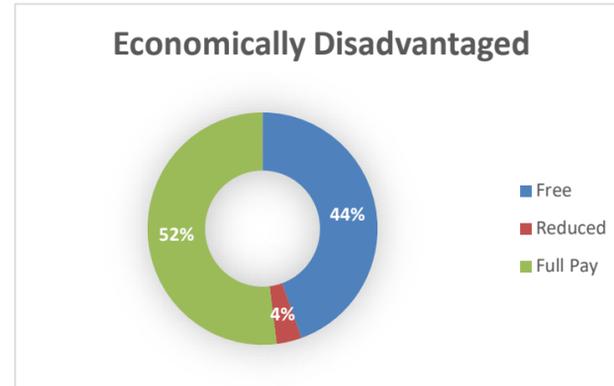
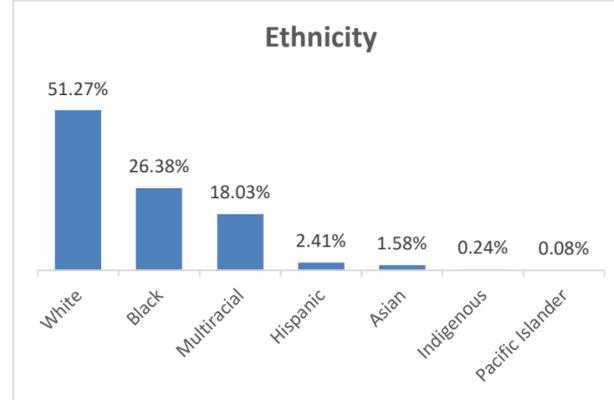
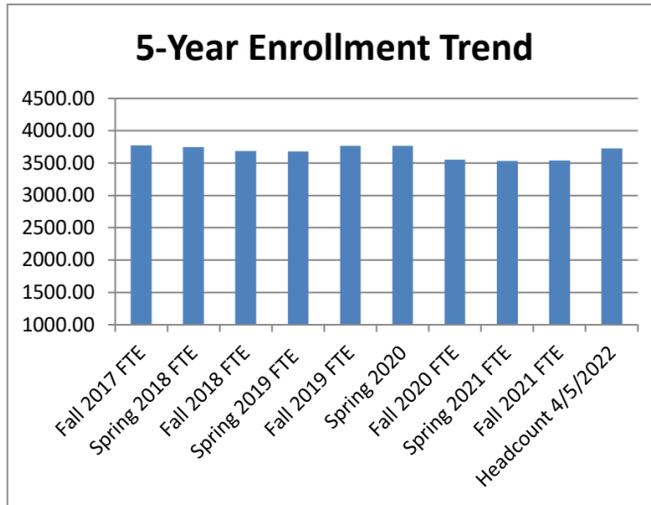
<b>Model</b>	<b>183</b>
Comm Based	4
ECSE	27
Evaluation	29
GSRP	109
Headstart	14
<b>Bishop</b>	<b>436</b>
K	97
1	69
2	83
3	60
4	60
5	67
<b>Brick</b>	<b>453</b>
K	78
1	85
2	71
3	76
4	69
5	74
<b>Childs</b>	<b>469</b>
K	86
1	92
2	73
3	76
4	72
5	70
<b>LMS</b>	<b>723</b>
6	227
7	262
8	234
<b>LHS</b>	<b>896</b>
9	259
10	213
11	195
12	229
<b>LCS VA</b>	<b>271</b>
K	9
1	10
2	8
3	12
4	20
5	16
6	18
7	17
8	28
9	38
10	33
11	31
12	31
<b>VLAC</b>	<b>2</b>
6	1
8	1
<b>Progress Park</b>	<b>6</b>
4	1
8	3
9	1
12	1
<b>ECA</b>	<b>124</b>
9	10
10	33
11	33
12	48
<b>WAVE</b>	<b>98</b>
9	8
10	32
11	34
12	24
<b>WIHI</b>	<b>63</b>
9	16
10	13
11	19
12	15
<b>DHH</b>	<b>2</b>
K	1
7	1
<b>YAP</b>	<b>1</b>
12	1
<b>Grand Total</b>	<b>3727</b>



**5-Year Enrollment Trend**

	FTE
Fall 2017 FTE	3776.99
Spring 2018 FTE	3749.37
Fall 2018 FTE	3689.54
Spring 2019 FTE	3680.18
Fall 2019 FTE	3768.72
Spring 2020	3767.50
Fall 2020 FTE	3552.61
Spring 2021 FTE	3533.67
Fall 2021 FTE	3536.91
Headcount 4/5/2022	3727.00

\*GSRP/Headstart Counted Separately





**FINANCE COMMITTEE MINUTES**

April 4, 2022

4:30 pm Pittman Conference Room

Attendees (Mr. Jansen, Mr. Snapp, Mr. Westfall, President Czachorski, and Treasurer Rollins)

1. Call meeting to order – **Meeting called to order at 4:40 PM**
2. Approve agenda – **Treasurer Rollins added one item to the agenda, item (F) which was the LAB expense/Revenue report**
3. Public comments– **No public Comments**
4. **OLD BUSINESS**
  - A. 2021/22 Budget, enrollment review– **We discussed the 2021/22 budget and the upcoming budget amendment. We discussed ACT 18 and Medicare revenue which the district received and how that would impact the budget. We discussed in detail several proposed expenses, focusing on maintenance and facilities. Mr. Snapp and Mr. Jansen were asked to provide detailed projects that needed to be done and what projects were proposed to be completed amendments to the budget**
  - B. Marketing committee update– **Tabled marketing update due to time**
  - C. Line-item budget review–**Tabled line-item budget due to time**
  - D. Dashboard Review–**Tabled review of this document as no changes have been made**
  - E. Bond budget finance review–**We reviewed the bond budget report and discussed two items that possibly remain unpaid, which could affect the ending balance of the bond. We asked for another review of any other pending charges, so that we may pass the ending balance to planning.**
  - F. LAB revenue and expense sheet–**AD Westfall attended the meeting and we discussed how revenue was coming in and how it was reported. AD Westfall stated that we are using a couple of applications which are reporting the revenue in two ways. AD Westfall is working to correct the issue so that we have more accurate data. We also discussed the Total sports contract and if we are going to renew that contract for the upcoming year. Lastly, it appears that we are exceeding revenue or expenses. We asked for a bi-monthly report to be shared with the finance committee.**
5. **NEW BUSINESS–No new business to discuss**
6. **ADJOURNMENT— 5:40pm**

Next meeting and location are 6/6/2022 in the Pittman Conference Room



REQUEST FOR PURCHASE PROPOSAL – ROUTING SOFTWARE TRANSFINDER  
March 21, 2022

The transportation department is recommending the adoption of the following recommendations contained in the report dated March 21, 2022 to the Superintendent of the Lincoln Consolidated School District.

**1. PURPOSE**

The transportation department is seeking to purchase new routing software to replace the aging routing software that is antiquated and complicated to use. This new software will replace the server based system that we currently have with a cloud based system that can be used from any device anywhere.

**2. ANALYSIS**

We will gain efficiency with routing and be able to route from anywhere through the cloud based system. The routing software also has a parent application built in like the one that we are purchasing from Synovia. This new routing software is easier to use, creates better efficiencies, communicates directly to the parents instead of going through robocalls, and many other features at Versatrans does not have, including boundary routing through geofencing. Purchasing this new routing software will help the new route planner to learn how to route on a more modern system that will be easier to use and come with training from the software company.

**RECOMMENDATION**

It is my recommendation to purchase this new routing software through Transfinder to make routing easier, more accessible, and better communication with the parents and drivers.

It is recommended that:

1. The Superintendent approves the purchase of the Transfinder for \$16,870.00 (less \$3,360 from the ordinal quote for Stopfinder GeoAlerts until current Synovia contract expires) for the 1st year and \$8,330.00 for each year hereafter. The Superintendent also approves the additional \$8,850.00 for training and Transfinder routing since we do not have enough time for the fall schedules. The two separate amounts total \$25,720.00.

\_\_\_\_\_  
**Robert Merritt**  
*Director of Transportation, Lincoln Schools*

\_\_\_\_\_  
**Date**

**APPROVALS:**

\_\_\_\_\_  
**Adam Snapp**  
*Director of Finance, Lincoln Schools*

\_\_\_\_\_  
**Date**

**APPROVALS:**

\_\_\_\_\_  
**Robert Jansen**  
*Superintendent, Lincoln Schools*

\_\_\_\_\_  
**Date**

3/21/22, 11:31 AM

Lincoln Consolidated Schools Mail - Transfinder Updated License Agreement, Professional Services Statement of Work, Sample...



Robert Merritt <merritr@lincolnk12.org>

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## Transfinder Updated License Agreement, Professional Services Statement of Work, Sample Letter of Intent, & Competitive Upgrade Power Point

1 message

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Matthew Egan <MEgan@transfinder.com>

Fri, Mar 18, 2022 at 4:07 PM

To: Robert Merritt <merritr@lincolnk12.org>, "merrittb@lincolnk12.org" <merrittb@lincolnk12.org>

Hi Bob,

Thank you for meeting with T and I earlier. I have attached the following:

- Transfinder License Agreement that can be assigned when approved to move forward with the project
- Professional Services Statement of Work that outlines the work Transfinder Professional Services will be doing on the project and outlines project timelines
- Sample Letter of Intent for what you could send in March to lock in 2021 pricing (\$2,000 additional discount) and let us get started on the project before board approval
- Competitive upgrade power point that can you can present to administration

The agreement includes:

- 6 months of one on one instructor lead online training
- Unlimited access to training portal Transfinder Community with all of our training guides, videos, and webinars
- Dedicated Project Manager throughout the entire implementation process
- 1 registration to a Transfinder University Livestream Course
- Transfinder Professional Services- Routebuilding Services- Up to 51 AM bus runs

Please let me know if the competitive upgrade powerpoint is what you are looking for. If you have any questions please do not hesitate to contact me. Thank you once again for your time and I look forward to speaking with you again soon!

Have a great weekend!

-Matt

**Matthew D. Egan**

**Sales Consultant**



## **Contract, Software License & Hosting Agreement**

Prepared for  
**Lincoln Consolidated School District**  
8970 Witaker Road  
Ypsilanti, MI 48197

Prepared on 1/25/2022  
by  
**Matthew Egan**

**Transfinder**  
440 State Street  
Schenectady, NY 12305  
Phone: 800-373-3609  
Fax: 518-377-3716

**This document is your Transfinder® Software Contract & Software License Agreement. It is a contractual agreement between Transfinder and Lincoln Consolidated School District. It describes your rights and liabilities as they pertain to the use of your Transfinder Software System. To expedite this purchase, sign, fax, and mail this entire agreement, along with a purchase order, to Transfinder.**

**This contract expires on 3/31/2022, if not signed and accepted.**

**This is a non-transferable and non-exclusive Contract between Transfinder and Lincoln Consolidated School District (Licensee). This Contract is subject to the specified terms and conditions for use of the program, product, optional features, and related materials. This Contract applies to any enhancements or improvements to which Lincoln Consolidated School District may be entitled. This pursuant to the price terms described below. The provisions of the Contract include:**

## I. TRANSFINDER SOFTWARE SYSTEM TOTAL COST

Software Modules	Qty	Year 1	Year 2
<b>Routefinder PLUS includes:</b> <ul style="list-style-type: none"> <li>• Single User Software License Routing and Scheduling System</li> <li>• GIS Map Conversion for <b>Washtenaw County</b></li> <li>• Tools for route overlap analysis, Stop Sequence Optimization, and Policy Analytics</li> <li>• Eligibility Assessment &amp; Walk Zone definition</li> <li>• Driver Certification Functionality</li> <li>• Field Trip resource tracking, cost calculator, billing, invoicing, &amp; reporting</li> </ul>	<b>1</b>	<b>\$10,595</b>	<b>\$3,350</b>
<b>Additional Routefinder PLUS Licenses</b>	<b>1</b>	<b>\$2,595</b>	<b>\$900</b>
<b>Additional County GIS Map Conversions for Wayne &amp; Monroe Counties</b>	<b>2</b>	<b>\$3,000</b>	
<b>Satellite Imagery Service</b> <ul style="list-style-type: none"> <li>• Adds a satellite layer to Routefinder</li> </ul>		<b>Included</b>	<b>Included</b>
<b>Attendance Boundary Planning</b> <ul style="list-style-type: none"> <li>• Manage School Attendance Boundaries</li> <li>• Assess school zone changes for impact on students, grades, and school bus routes</li> </ul>		<b>Included</b>	<b>Included</b>
<b>Viewfinder</b> <ul style="list-style-type: none"> <li>• Schedule Automated Reports to be emailed to unlimited staff with vital information</li> <li>• Browser-based, any device, unlimited users, lookup access for staff (role-based security)</li> <li>• View critical data about students, routes, stops, trips, maps, etc.</li> </ul>		<b>\$2,000</b>	<b>\$1,000</b>
<b>Tripfinder</b> <ul style="list-style-type: none"> <li>• Browser-based Field Trip System, Site License with Unlimited users</li> <li>• Includes online requests &amp; approvals, cost tracking, reporting, etc.</li> </ul>		<b>\$3,000</b>	<b>\$1,000</b>
<b>Stopfinder GeoAlerts</b> <ul style="list-style-type: none"> <li>• Send electronic invitations to parents and guardians for easy onboarding process</li> <li>• Two-way communication with registered parents and guardians (subscribers)</li> <li>• Define Geo Alerts for buses</li> <li>• Notification based on Enter or Exit GeoAlert Zone</li> <li>• Pickup, Drop-off, School or any locations defined by user</li> <li>• Parents/Subscribers can choose when to be alerted: View historical events for today, yesterday, this week, last week</li> <li>• Track only student's bus in real-time</li> <li>• See Trip path and stop information (based on settings)</li> </ul> <i>*Stopfinder GeoAlerts customers will require a Transfinder approved GPS hardware provider.</i>	<b>35 Vehicles</b>	<b>\$3,360</b>	<b>\$3,360</b>
<b>Transfinder Market Connect</b> <ul style="list-style-type: none"> <li>• Provides data integration from Transfinder's Database to a Transfinder Partner Database for Integration</li> <li>• Market Connect is offered per Partner</li> </ul>	<b>35 Vehicles</b>	<b>\$2,380</b>	<b>\$2,380</b>
<b>Transfinder Hosting Services powered by Amazon Web Services (AWS)</b> <ul style="list-style-type: none"> <li>• Hosting includes database server, application servers, storage, and data maintenance</li> <li>• Hosting Service is due with initial purchase and is included in the future Hosting Service</li> </ul>		<b>Included</b>	<b>Included</b>
<b>Transfinder Software Retail Pricing</b>		<b>\$26,390</b>	<b>\$11,990</b>
<b>Discount</b>		<b>-\$6,700</b>	<b>-\$300</b>
<b>Transfinder Software Promotional Pricing</b>		<b>\$20,230</b>	<b>\$11,690</b>

<b>Implementation, Training and Professional Services</b>			
<b>Project Management</b> <ul style="list-style-type: none"> <li>Dedicated Project Manager assigned through Project Completion</li> <li>Manages Transfinder resources to meet Licensee's goals</li> <li>Project Manager will assist through 1st fall opening</li> </ul>		<b>Included</b>	
<b>Data Management</b> <ul style="list-style-type: none"> <li>Data Engineer will create a custom import process for automating data updates with the Student Information System</li> <li>GIS Engineer will review available County GIS data with Licensee and convert GIS data for use in software</li> </ul>		<b>Included</b>	
<b>Online Training</b> <ul style="list-style-type: none"> <li>Online Training timeframe begins on first completed training date</li> <li>Dedicated Trainer conducts Weekly Online Sessions</li> <li>Trainings conducted with Customer's Maps and Student Data</li> </ul>	<b>6 Months</b>	<b>Included</b>	
<b>Transfinder University Livestream</b> <ul style="list-style-type: none"> <li>Routing System Proficiency Course</li> <li>2 days of online training in a Routefinder PLUS training dataset</li> <li>Routefinder PLUS Certification provided upon successful completion of the class proficiency exam</li> <li>Class hours 8:30 am-5:00 pm Eastern Daylight Time</li> </ul>	<b>1 User</b>	<b>\$1,750</b>	
<b>Professional Services - Route Implementation Services</b> <ul style="list-style-type: none"> <li>See Attachment A for full Statement of Work</li> <li>Transfinder Staff will input current regular education bus runs using route sheets and data provided by customer</li> <li>Transfinder Staff will work with district staff to verify route sheet accuracy</li> <li>Transfinder Staff will process student data geocoding and map editing to support the initial route input</li> </ul>	<b>51 Bus Runs</b>	<b>\$7,100</b>	
<b>Technical Support &amp; Software Updates</b> <ul style="list-style-type: none"> <li>Unlimited Online Technical Support</li> <li>Software updates and upgrades</li> <li>Access to Transfinder Community client resources portal for documentation, training videos, webinars, and report library</li> </ul>		<b>Included</b>	<b>Included</b>
<b>Implementation, Training, and Professional Services Pricing</b>		<b>\$8,850</b>	
<b>TRANSFINDER SOFTWARE, TRAINING, PROFESSIONAL SERVICES AND HOSTING SERVICES TOTAL</b>			
<u>INITIAL SYSTEM COST:</u>  <input type="checkbox"/> _____ x _____ Initial here		<b>\$29,080</b>	
<u>ANNUAL SERVICE FEE FOR SUPPORT AND SOFTWARE HOSTING SERVICES:</u>  <input type="checkbox"/> _____ x _____ Initial here  This fee is due upon the anniversary date of the initial software activation.		<b>Included</b>	<b>\$11,690</b>

<b>TRANSFINDER® SOFTWARE ANNUAL SUPPORT PROVISIONS</b>	
This is a declaration of your Transfinder Annual Support Provisions. It describes the benefits you enjoy as a Transfinder client “in good standing” by remaining current in your payment of your Annual Support Fees.	
<b>Routefinder PLUS Software System Annual Support</b>	
Unlimited Technical Support on for technology staff and for each site operator	<b>Included</b>
Software Upgrades and program enhancements as they are developed	<b>Included</b>
Access to MyTransfinder - an exclusive part of our website dedicated to your organization offering Training, User Manuals, our Knowledgebase, Download Capabilities and more	<b>Included</b>
Custom Data Integration module modifications and maintenance as needed	<b>Included</b>
<b>Viewfinder, Tripfinder, Stopfinder, Wayfinder and Infofinder I Software System Annual Support</b>	
Unlimited Technical Support on for technology staff and for each site operator	<b>Included</b>
Software Upgrades and program enhancements as they are developed	<b>Included</b>
<b>Servicefinder Annual Support</b>	
Unlimited Technical Support on for technology staff and for each site operator	<b>Included</b>
Software Upgrades and program enhancements as they are developed	<b>Included</b>
System maintenance of the Servicefinder server on the Transfinder Hosted Network	<b>Included</b>

## II. RESPONSIBILITIES

**Data Conversion** - Lincoln Consolidated School District (hereinafter “District” or “Licensee”) will assist Transfinder in acquiring all the required student and school information for the Routefinder PLUS system. The data must be provided in required .csv, .xls, .txt, .dat, and .dbf file format and/or the Licensee will enter the data manually. Transfinder will convert the student and school data to the Routefinder PLUS system format.

**Confidentiality** - Transfinder will maintain the confidentiality of any and all personally identifiable information about staff, parents, students and any other school constituent unless Transfinder has the prior written permission of the Licensee. To the extent that Transfinder will come into possession of student records and information, and to the extent that Transfinder will be involved in the surveys, analysis, or evaluation of students, incidental to this agreement, Transfinder shall use its best efforts to comply with all requirements of the Family Educational Rights and Privacy Act. Transfinder shall be required to keep any and all student information it receives confidential and will not use the information for any purpose other than as necessary to provide the services to Licensee under this contract. Transfinder will delete and destroy the student and any other data provided by the Licensee from Transfinder’s servers after performing initial conversion and deliver the converted data to the Licensee or Transfinder Hosted Network (THN).

**County Map Data** - Transfinder will convert a compatible GIS map data provided by the Licensee, or will provide commercially available map data as stated in Section I of this agreement.

**Installation** - SaaS Deployment - Hosted on Transfinder Hosted Network (THN) through Amazon Web Services (AWS). The Transfinder Software environment and all Licensee data files will reside on servers within the United States.

**Activation** - Activation, as defined here includes loading Routefinder PLUS files and map files required to support the licensee’s area, and student data resulting from the initial download and data conversion to the Transfinder Hosted Network (THN).

**Training** - Transfinder will provide system training as stated in Section I of this agreement. Additional Training may be purchased.

**Hosting Services Uptime** - Transfinder will exceed 99% uptime between 5:00AM and 5:00PM Eastern Monday through Friday (excluding holidays) to the Licensee. Maintenance periods are scheduled after business hours but Transfinder reserves the right to schedule maintenance periods during business hours that will not constitute downtime. Downtime refers to the inability to access the hosted environment. Standard support issues, which would occur in a locally installed environment, will not constitute downtime. Downtime will be calculated from the time Licensee reports an outage to the time Transfinder resolves the issue. Licensee must submit an email reporting downtime to support@transfinder.com.

Below is a schedule for compensation for Transfinder’s failure to meet the uptime requirements. Credits will be given toward future support fees. The downtime is calculated on a calendar year resetting January 1st. Transfinder agrees to credit Licensee as follows.

Targeted Attainment	Actual Attainment	Credit Amount
100%	98% - 99%	Remedial Action
100%	97.99% - 95%	4% of Annual Support Fee
100%	< 95%	5% of Annual Support Fee

This uptime policy excludes anything that is reasonably outside of Transfinder's control including force majeure. To resolve technical issues Transfinder may require the cooperation of Licensee. If Licensee's Department of Technology (DoT) staff is unable or unwilling to assist Transfinder IT staff with resolving technical issues within 48 hours, Transfinder will not be held responsible for the resulting downtime from the time of Transfinder request for assistance from Licensee's DoT.

**Remote Connectivity** – Licensee must have a high-speed Internet connection and agrees to permit Transfinder Corporation to connect remotely to Licensee's computers and network for online training, support and software installation. Transfinder will connect to Licensee's computer(s) using secure remote desktop sharing technologies.

**System Maintenance** - Transfinder will provide on-line remote support, unlimited telephone support, updates, and revisions. In order to manage any changes in pupil transportation, Transfinder will upgrade Routefinder PLUS on a consistent basis to satisfy the growing demands of pupil transportation. There is not an additional charge for the upgrades unless they are unique for Lincoln Consolidated School District.

### **III. FEE & PAYMENT SCHEDULE**

The Term of this agreement is for (1) one-year. The Transfinder Software system initial cost of **\$29,080.00** is due upon execution of this agreement.

In accordance with the 1-year Term, Transfinder will provide Technical Support, Product Updates and Hosting Services to the Licensee for one year starting on the initial Activation Date. The costs for the Technical Support, Product Updates and Hosting Services is included.

Upon the completion of the initial 1-year term, the Licensee will have an option to continue to pay the Annual Service Fee amount of **\$11,690.00**, when due on the anniversary of the original Activation Date, in order to continue to receive Technical Support, Product Updates and Hosting Services from Transfinder. Transfinder will continue to provide software, hosting services and technical support, which includes system updates, to the Licensee as long as the Annual Service Fee is paid and kept current.

Future Annual Service Fee prices are subject to change given prior notice. Transfinder will notify Licensee of any annual support fee increases (60) sixty days in advance of the payment date.

If onsite training or services are purchased, the expenses for travel and living will be billed to Licensee at cost as incurred.

If not tax-exempt, any Federal and/or State Sales or local taxes are the responsibility of the Licensee. The Licensee acknowledges the responsibility by signing this contact.

All invoices will be paid, by or on behalf of the Licensee within (30) thirty-days.

### **IV. LATE PAYMENT**

If any valid invoice rendered by Transfinder is not paid when due, in addition to such other rights, Transfinder shall reserve the right to, without limitation, suspend updates, maintenance, support services and consulting, training and implementation services. However, Transfinder shall give the Licensee written notice of non-payment and give the

Licensee fifteen days to cure prior to suspending any updates, maintenance, support services, consulting, training, and implementation of services.

## **V. LICENSE AGREEMENT**

**Grant of License:** Transfinder grants the Licensee a non-exclusive, non-transferable license to use and access Routefinder PLUS, and the accompanying documentation on the Transfinder Hosted Network (THN). A Routefinder PLUS license is required for each concurrent user/computer accessing the THN. Transfinder retains the title to Routefinder PLUS and related materials. You agree to protect Routefinder PLUS from unauthorized use, duplication, reproduction, distribution, or publication. In addition, you will not allow any person, company, organization, or other entity to have access to Routefinder PLUS and related materials. Transfinder reserves all rights not specifically granted in this license. Routefinder PLUS is a © copyright of Transfinder. All rights reserved.

**Non-permitted Uses:** You may not make copies of Routefinder PLUS. You may not use Routefinder PLUS on a network unless you pay for and obtain a separate licensed Software package for each terminal or workstation from which Routefinder PLUS will be actually accessed. You may not rent, lease, sub-license, timeshare, or lend Routefinder PLUS under this license. You may transfer it on a permanent basis if the person receiving it agrees to the terms and conditions set by Transfinder. You may not alter, decompile, disassemble, or reverse-engineer Routefinder PLUS, or make any attempt to unlock or bypass the initialization system or encryption techniques utilized by Routefinder PLUS. You may not remove or obscure Transfinder or any other copyright and trademark notices.

**Duration:** This agreement is effective from the day you sign the Contract. Your license continues until terminated. This license will terminate automatically without notice from Transfinder if you fail to comply with any provisions of this license, subject to the terms and conditions of article VII. Upon termination, you destroy all written materials, the Routefinder PLUS software, data and all software and data copies. Transfinder can also enforce its other legal rights.

**General Terms:** Only a written agreement authorized by both the Licensee, and Transfinder's President/CEO, shall constitute a warranty or increase the scope of this warranty. This warranty gives you specific legal rights. You may have other rights, which vary from state to state. This Limited Warranty is governed by the laws of the State of New York and shall benefit Transfinder its successors and assignees.

## **VI. LIMITED WARRANTY**

**Covering Routefinder PLUS Sale of Software:** Routefinder PLUS is a customized product. Transfinder warrants the training and technical services will be provided in good and workman like manner. Furthermore, Transfinder guarantees that the software sold will be free of gross negligence. You assume the entire risk as to the results and performance of the Software. The software has not been sold on a trial basis, and the Licensee acknowledges that it has seen a demonstration and had ample opportunity to view the product in operation using Transfinder's reference list, which has been provided. Neither Transfinder nor anyone else who has been involved in the creation, production, or delivery of this product shall be liable for any direct, indirect, consequential, or incidental damages (including damages for loss of business profits, business interruption, loss of business information, and the like) arising out of the use, misuse, or inability to use such product even if Transfinder has been advised of the possibility of such damages. In no event shall Transfinder's liability exceed the amount paid for the software.

**Bankruptcy:** All rights and licenses granted under or pursuant to this Agreement by Licensor to Customer are, and shall otherwise be deemed to be, for the purpose of Section 365(n) of the U.S. Bankruptcy Code, and any similar or successor federal statute, all as the same shall be in effect at the time (the "Bankruptcy Code"), licenses of rights to

“intellectual property” as defined under Section 101 of the Bankruptcy Code. The parties agree that Customer, as a licensee of such rights under this Agreement shall retain and may fully exercise all of its rights and elections under the Bankruptcy Code. The parties further agree that, in the event of an adjudication of a bankruptcy proceeding by or against Licensor under the Bankruptcy Code, Licensee shall be entitled to a complete access to, as appropriate any such intellectual property and all embodiments (including source code) of such intellectual property, and same, if not already in its possession shall be promptly delivered to Licensee upon Licensee’s written request (i) upon any such adjudication of a bankruptcy proceeding, unless Licensor elects to continue to perform all of its obligations under this Agreement; or (ii) if not delivered under (i) above, upon the rejection of this Agreement by or on behalf of Licensor. Licensee shall have the right to modify, adopt and prepare derivative works based on such intellectual property only for maintenance, support and internal development purposes. Nothing herein implies the transfer of property rights, but deals only with access to such software or source code.

## **VII. BREACH AND TERMINATION**

If Licensee shall have committed a material breach of this Agreement, then Transfinder may give written notice of such breach, and Licensee shall have (60) sixty-days within which to cure. If Licensee fails to cure such breach within such (60) sixty-day period, then Transfinder shall have the right to terminate this Agreement.

If Transfinder shall have committed a material breach of this Agreement, then Licensee may give written notice of such breach, and Transfinder shall have (60) sixty-days within which to cure. If Transfinder fails to cure such breach within such (60) sixty-day period, Licensee then shall have the right to terminate this Agreement.

If the default relates to the original Licensing fee (**\$29,080.00**) when due, then Transfinder, at its option may affirm the agreement and recover the full purchase price and agreed expenses, plus costs of collection, including attorney fees; or may terminate this agreement and has the right to remove all access to and or remove all original software product, installation modifications, work product, including any product upgrades and any local copies thereof, if any; and will further be entitled to all its reasonable costs in delivering, installing, modifying the program, and training Licensees employees including legal fees if any reasonably required to recover same.

## **VIII. NOTICE, SEVERABILITY & JURISDICTION**

**Notice:** Service of all notices under this Contract shall be mailed by Certified Mail, Return Receipt Requested to the party involved at its respective address herein before set forth or at such address as the party may provide in writing from time to time.

**Severability:** If any provision or portion thereof of this Contract is invalid under any applicable statute or rule of law it is so to that extent to be deemed omitted from this Contract and with the balance of the Contract remaining in full force and effect.

**Jurisdiction:** This is a New York Contract to be interpreted under the laws of New York. The parties agree that all disputes arising under this Contract that cannot be settled between the parties shall be resolved in the courts located in New York. This Contract represents our entire understanding and agreement between the parties regarding the Routefinder PLUS system and supersedes any prior purchase order, communications, advertising, or presentations. This license may not be changed verbally, but only by agreement in writing, signed by authorized representatives of both parties. If any provisions of this Contract shall be unlawful, void, or for any reason unenforceable, it shall be deemed severable from, and shall in no way affect the validity or enforceability of the remaining provisions of the Contract. This Contract will be governed by the laws of the State of New York and shall benefit Transfinder, its

successors and assignees. Licensee consents to jurisdiction in the state and federal courts located in the State of New York.

**TRANSFINDER**

Antonio Civitella, President/CEO \_\_\_\_\_  
Name and Title Authorized Signature Date

**LICENSEE – Lincoln Consolidated School District**

**Federal Tax ID#:** \_\_\_\_\_ **Purchase Order #:** \_\_\_\_\_

\_\_\_\_\_ X \_\_\_\_\_  
Name and Title Authorized Signature Date

# transfinder

## Implementation Services Agreement

*Prepared for*

**Lincoln Consolidated School District**

8970 Witaker Rd  
Ypsilanti, MI 48197

*Prepared on March 18, 2022 by  
T Doolen, Professional Services Manager*

**Transfinder Corporation**

440 State Street  
Schenectady, NY 12305  
Phone: 800-373-3609  
Fax: 518-377-3716

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## Statement of Work

Date	March 18, 2022
Client	Lincoln Consolidated School District
Job Name	Implementation of Bus Runs
Requested by	Matthew Egan, Sales Consultant
From	T Doolen, Professional Services Manager

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## Summary

Lincoln Consolidated School District (LCSD) has requested Transfinder Professional Services (TPS) provide implementation services to enter their 2021-2022 regular education bus runs into the Routefinder Plus system.

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## Project Scope

This SOW is preliminary and will be further defined as Transfinder's Professional Services (TPS) team works with Lincoln Consolidated School District (LCSD) resources and staff. The following are the preliminary activities and deliverables.

- A comprehensive project plan outlining the work to be done by both LCSD and TPS will be developed upon receipt of this signed statement of work. This project plan will include deadlines for work to be completed. Both parties understand that missing dates on any assigned tasks will cause the dates for all subsequent tasks to be delayed.
- Transfinder will host the Routefinder Plus data for LCSD in the Transfinder Hosted Network (THN). This will enable TPS and LCSD to collaborate on the implementation project.
- LCSD will be asked to assist in geocoding students. This will be done during some of the early training sessions to be conducted on the THN.
- LCSD will provide the most recent copies of route sheets used by their drivers for entry of the bus runs.
- TPS routers will create LCSD's AM bus runs (up to 51 runs) within Routefinder Plus using the route sheets LCSD provided. *(Note: This is limited to regular education runs serving district schools, other runs will not be created)*
- Transfinder will attempt to assign as many students as possible based on the student's listed home address. There may be students who are transported to or from Alternate Sites (locations that are not a student's home address). TPS will create the stops based on the route sheets provided, but the student will only be assigned to a stop if the student's home address lies within an existing walk to stop area. After TPS delivers the completed bus runs, LCSD will need to assign Alternate Sites for students and then assign the students to the stop.
- The newly created AM bus runs will be delivered to LCSD in the form of a new database in Routefinder Plus. This will provide the district with a data source that will be representative of the district's 2021-2022 bus runs.
- Transfinder staff will instruct LCSD staff during training to copy the AM runs to PM, and make adjustments to PM runs as needed, at the appropriate point in the project.
- A fresh import of student enrollment data for the 2022-2023 school year will need to be brought into the database at LCSD. LCSD will then need to adjust the bus runs to accommodate changes in student enrollment.

---

## Key Assumptions

This agreement is based on the following assumptions:

- LCSD staff will provide current route sheets from which TPS will enter the AM bus runs.
- LCSD will provide other pertinent data (student data, no travel streets, low clearance bridges, railroad crossings, bus garage location, school loading zones, etc.) that may be needed for the entry of bus runs.
- LCSD will provide walk-to-school and walk-to-stop parameters.



- Students will be assigned to routes based on their home address. LCSD will need to enter Alternate Sites and assign students to those sites after delivery of the routes to ensure proper route assignment.
- Once bus runs are delivered, LCSD will review thoroughly and provide timely feedback. If no feedback is provided within 60 days, Transfinder will assume that bus runs are accepted as is.

## Schedule

All dates will be determined based on signed contract date.

Task	Finish Date
LCSD signs contract with Transfinder	April 8, 2022
LCSD delivers AM route sheets, student data and other necessary data	April 22, 2022
Transfinder will install data environment in THN and TPS begins building of routes	May 6, 2022
TPS builds up to 51 AM bus runs from route sheets	June 10, 2022
TPS delivers AM bus runs to LCSD	June 13, 2022
LCSD reviews bus runs and accepts project completion	Two weeks after delivery
LCSD continues to train on usage of Routefinder Plus for maintaining the routes going forward.	June 2022 onward

## Pricing

All costs listed below are based on the scope and assumptions included in this Statement of Work.

Item	Price
Transfinder Professional Services routing fees:	\$7,100.00
<b>COST TO CLIENT</b>	<b>\$7,100.00</b>

## Acceptance

The client named below verifies that the terms of this Statement of Work are acceptable. The parties hereto are each acting with proper authority by their respective companies.

### Lincoln Consolidated School District

Company Name

Full Name

Title

Signature

Date

## Lake Central Transportation

8855 Wicker Avenue  
Tel: (219) 365-3141

St. John, IN 46373  
Fax: (219) 365-6424

*website: [lcsc.us](http://lcsc.us)*



**Charles Strebar**  
*Director of Transportation*

March 3, 2022

Transfinder Corporation  
440 State Street  
Schenectady, NY 12305

Intent to Purchase Software

It is the intention of Lake Central School Corporation to sign and return the attached agreement pending approval by March 7<sup>th</sup>, 2022. Please accept this letter to begin the implementation process.

Respectfully,

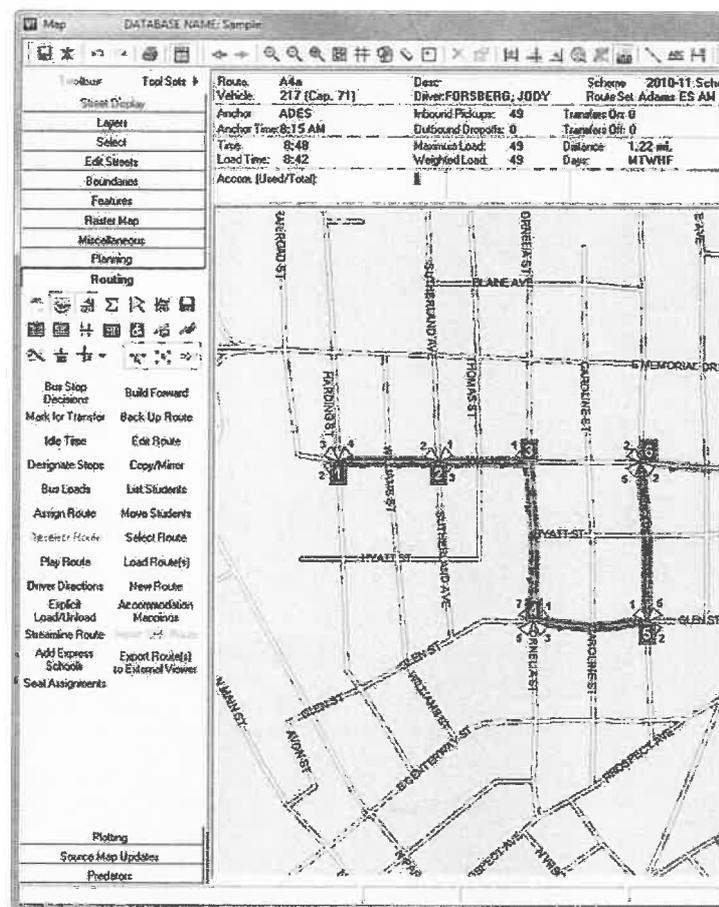
A handwritten signature in black ink, appearing to read 'Charles Strebar'.

Charles Strebar  
Director of Transportation

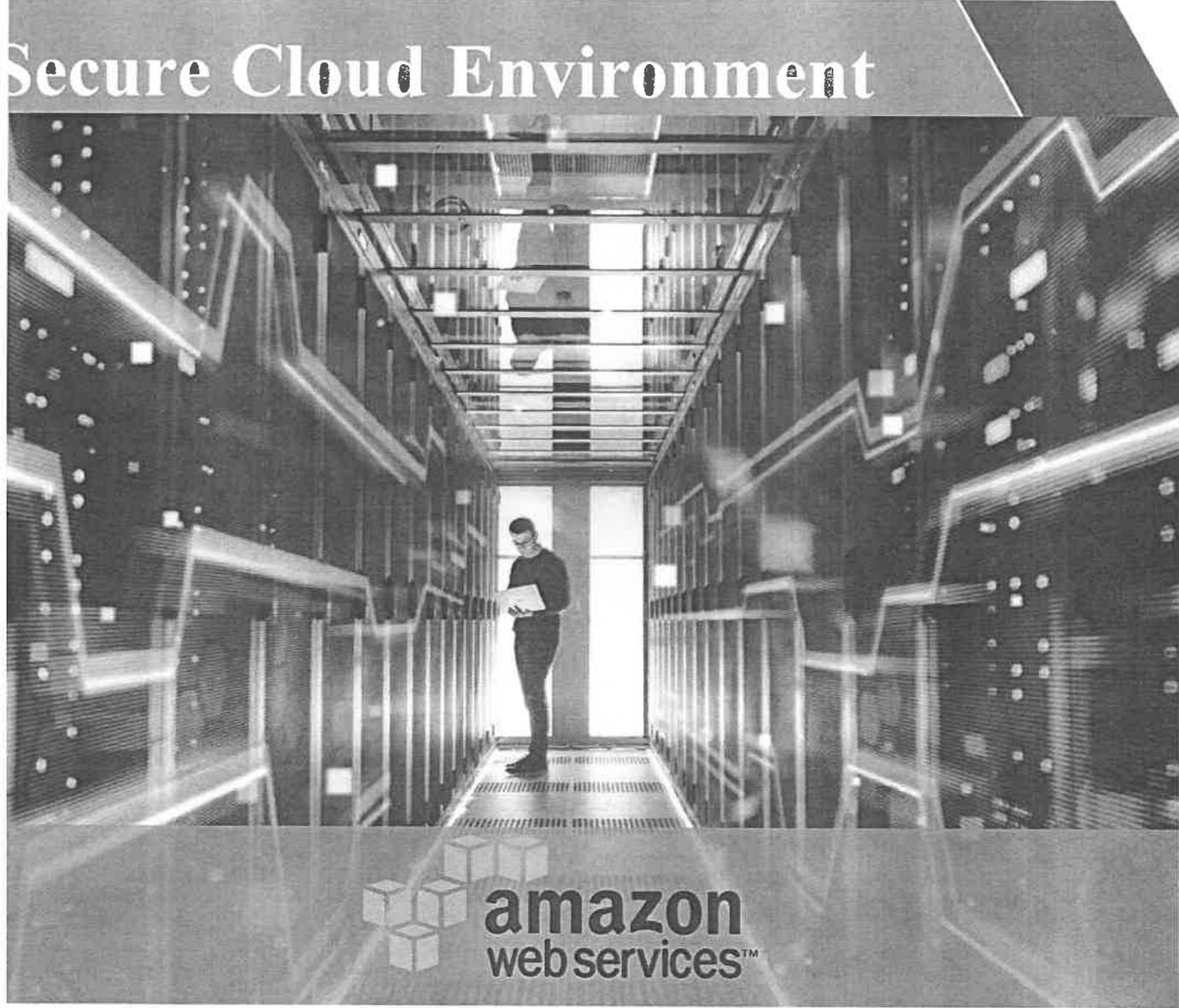
SAMPLE

# Current System

- Older software system
- Installed on local servers
- Windows based
- Maps use Approximate Locations, staff need to double check
- Difficult to adjust stop times
- Assigns kids to wrong stops sometimes, requiring staff to go override the system
- Limited ability to handle students with multiple locations







- p
- .
- Easy
- Acce
- Redu
- Autc
- Sear
- Cont
- Peac
- Cont



# Exact location matters

transfinder

The new system will locate each home at its exact location, based on our local County GIS Department.



  
route finder plus

# View-Only for Staff



**STUDENTS**

Filter: None, Layout: Default (modified)

Name	School of Attendance	Grade	Geo Street
AARON, EMILY	Craig Elementary Sch...	K	2132 Baker Ave E
ABBASZADEH, ANDR...	Iroquois Middle School	06	821 RED OAK DR
ABBASZADEH, CARA	Glenclyff Elementary S...	03	873 RIVERVIEW RD
ABBASZADEH, FRAN...	Niskayuna High School	09	36 LINDA LN
ABDU, GIOVANNA	Hillside Elementary S...	03	955 ST. DAVIDS LANE
...	...	01	1426 Rosehill Blvd
...	...	02	873 HARRIS DR
...	...	01	14 CHESTNUT LN
...	...	02	1047 LAMPLIGHTER RD
...	...	KP	1020 Woodfield Dr
...	...	05	1078 CORNELIUS AVE
...	...	03	1078 CORNELIUS AVE
...	...	03	1020 Woodfield Dr
...	...	07	19 CHESHIRE PL

**ANDREW V ABBASZADEH**

821 RED OAK DR  
NISKAYUNA, NY 12309

**Schedule**

**PICK UP**  
Home

TRIP ASSIGNMENT  
22 AM Iroquois

VEHICLE  
188

**DROP OFF**  
Home

TRIP ASSIGNMENT  
22 PM Iroquois

VEHICLE  
188

Esri, HERE, Garmin, INCREMENT P, NGA, USGS

Unlimited school staff can have View-Only access to as much information as we want to share.

“What Bus is Johnny assigned to?”

“Where is the roster for Route 4?”

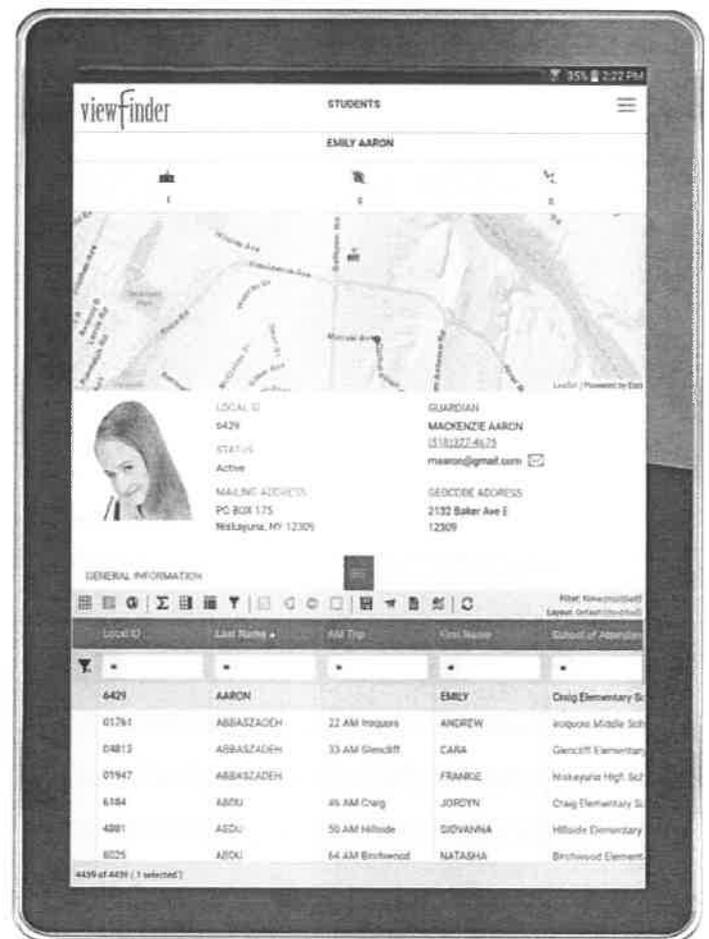
# View-Only for Staff

ransfinder



Unlimited school staff can have View-Only access to as much information as we want to share.

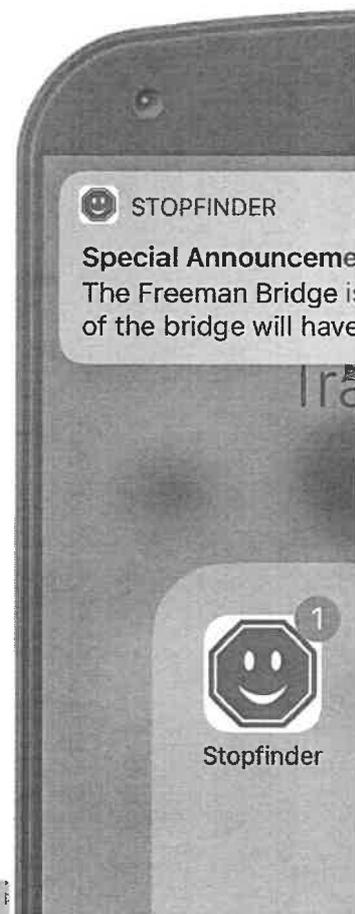
“What Bus is Johnny assigned to?”  
“Where is the roster for Route 4?”



## Parent App – Improving Communication

- Parent/Guardian can subscribe to the Stopfinder Bus App
- Subscribers can see the plan for **their** child/children
- They can also receive announcements & push notifications

stopfinder



## Alerts When You Need Them

- Parents/Subscribers can Set MULTIPLE Alerts
- Parents aren't glued to the phone as they stay informed:
  - Bus is 15 mins away
  - Bus is at the end of the street
  - Bus is pulling up now

stopfinder



# Field Trip Request & Approval

tripfinder

Search Trips...

- Field Trips
- My Submitted Requests
- Reports
- Settings

## FIELD TRIPS

Filter: None, Layout: Field Trip Approvals

Name	Trip Stage	School Name
VOTECH Orientation	Level 1 - Request Submitted	Capital Region VOTECH
Math Club	Transportation Approved	Niskayuna High School
Science Club	Completed - Request Completed	Niskayuna High School
Field Day	Transportation Approved	Craig Elementary School
Math-fetes	Level 2 - Request Approved	Niskayuna High School
Saturday Game at Albany High School	Level 1 - Request Submitted	Niskayuna High School
Saturday Game at Nisky Field	Level 1 - Request Submitted	Niskayuna High School
Musical Field Trip - Hamilton	Completed - Request Completed	Niskayuna High School
Crossgates Mall - Labor Day Trip	Level 2 - Request Approved	Niskayuna High School
Cross Country or Track Invitational	Transportation Approved	Niskayuna High School
Great Escape	Level 1 - Request Submitted	Capital Region VOTECH
	Request Approved	Niskayuna High School
	Request Approved	Iroquois Middle School
	Transportation Approved	Alternative Education HS

Unlimited school staff can have request field trips / sports trips as needed.

Appropriate staff can approve trips, and streamline the process



### Add Field Trip unsaved changes

---

#### General Information

Field Trip Name \*  
Saturday Game - SCCC

School \*  
Schenectady County Community College

Department \*  
ATH

Classification  
TSFF

Contact \*  
John Brown

Phone \*  
(555) 555-5555

Email

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#### Passengers

# Students \*  
36

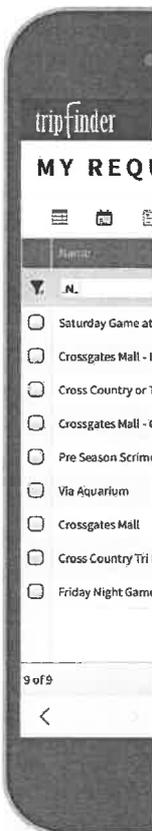
# Wheelchairs \*  
0

# Adults \*  
4

# Vehicles \*

# Field Trip Request & Approval

ransfinder



Unlimited school staff can have request field trips / sports trips as needed.

Appropriate staff can approve trips, and streamline the process

# ransfinder Summary...

Changing to Transfinder will:

- Improve our Route planning on a Browser Based Platform
  - Give us accurate maps using exact student locations
  - Let us trust the system's assignment of students to safe stops
  - Flexible stop times to share accurate information with the co
- Improve Internal Communication
  - Staff will have access to rosters, maps, everyone on the same
- Improve Parent Communication
  - Parent App in the same platform as routing system

**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR MEETING**  
**March 21, 2022**  
**6:00 p.m.**  
**District Boardroom-Lincoln High School**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Jennifer Czachorski, President  
Jennifer LaBombarbe, Vice President  
Allie Sparks, Secretary  
Thomas Rollins, Treasurer  
Matthew Bentley, Trustee

**ADMINISTRATORS PRESENT**

Robert Jansen, Superintendent  
Karensa Smith, Assistant Superintendent of Curriculum and Instruction  
Adam Blaylock, Human Resources Director  
Adam Snapp, Finance Director

**OTHERS PRESENT**

Edgar Brown, Jim Harless, Jennifer Baldwin, Laura Angel, Emily Sefcheck, Mary Aldridge, Jennifer Tachar, Jessica Petty, Steve Korte, Kelly Davis, Brett Davis, Paula Robinette, Leslie Schwegler, Charlotte Allum, Robyn McCoy, Shane Malmquist, Brendea Johnson, Laurie Price, Chris Westfall

**1.0 CALL TO ORDER**

President Czachorski called the meeting to order at 6:03 pm.

**2.0 ROLL CALL**

Roll call showed all Board Members were present with the exception of Williams and Moore.

**3.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**4.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by Board and audience members.

**5.0 ACCEPTANCE OF AGENDA**

It was moved by LaBombarbe and seconded by Sparks that we accept the agenda as presented.

Ayes:5

Nays: 0

Motion carried 5-0

**6.0 PRESENTATIONS**

6.1 Employee of the Month  
Laura Angel, Elementary Art Teacher Childs and Bishop

6.2 Brick Elementary Presentation  
Presented by Paula Robinette

- Vision: Brick Elementary School will be a premier learning community whose students are consistently high achieving, compassionate, and inspired to make a difference.
- Mission: The mission of Brick Elementary School is to guide all students in learning the skills needed to become responsible, contributing members of society.
- Built in 1924 40
- 66 Fabulous Staff Members

- STEM Programming-Young 5s to Grade 5
- School-Wide Title I Building
- Parent Coordinator
- Free Breakfast and Lunch for all students
- Certified Emerald Green School
- Brick Houses RAHS, CAN, and the Senior Center

#### Demographics

- Total Enrollment: 454
- Males: 247
- Females: 207
- Free and Reduced: 77%
- Special Education: 25%
- ELL: 5%

#### Supporting Students

- KERRI MCKELVEY is a ROCKSTAR!
- Restorative Sessions with students
- Parent Meetings
- Teachable Moments
- Check-In Systems
- Reset plans for self-regulation
- Behavior Intervention Plans
- Students write behavior impact reflections
- Community Service

#### MICIP focus on-Reading, Math, SEL and Equity

### 6.3 Bond Update

Presented by Phil Bongiorno

#### Completed Projects

- Classroom door locking devices
- Flooring replacement (Bishop, Model and LHS)
- Roof replacement (Bishop and LHS)
- Fence around Bishop playground
- Seven new buses
- New band instruments
- New stadium turf field
- Resurfacing of outdoor track due to damage from turf installation.
- New fence to secure stadium field
- Security cameras (Brick, Model, Bishop, and Childs)
- Secure entryways (Bishop, Brick, Childs, Model, LMS, and LHS)
- Instructional technology
- New Band, Choir, Drama, Weight, Cheer and Wrestling rooms.
- Replace Railsplitter Dr.
- Childs bus loop replacement
- Acoustical shell Performing Art Center
- Flooring replacement Childs main office area
- Flooring replacement Middle School hallways
- Cross corridor security doors
- Athletic Equipment (field house and track/field)
- Fitness center weight equipment
- Playground equipment Bishop
- Indoor training building bleachers
- Indoor field house
- Baseball/Softball irrigation
- Baseball/Softball press box
- Baseball/Softball Scoreboards
- Parking Lot
- Flooring Replacements (Childs and Middle School)
- Baseball & Softball fields

Projects Still Outstanding.

**Stadium Building**

- o Project on hold due to construction material costs and design modifications
  - Concept drawing shared with planning committee
  - Plans given out to contractors for cost estimates
  - Project bid out in 2022, with construction starting Spring 2023
  - Sign posted at future site.
  - Received cost estimate for current layout of building. Contractor looking at cost reductions.
  - Awaiting final budget amount before sending back to architect for potential redesign.

**7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**

7.1 Superintendent's Report

- Thanked the Board of Education for their hard work and dedication.
- MASB awards to Jennifer Czachorski-Certified Board Member Award and Award of Merit and Thomas Rollins-Award of Merit.

7.2 Finance Report

- 7.2.1 February 2022 Food Service Report  
Report was included in Board packet
- 7.2.2 February 2022 Enrollment Report  
Report was included in Board packet

7.3 Human Resources Report

- Participating in virtual staff recruiting with EMU

7.4 Facilities & Maintenance Report

**Custodial**

- Turnover and staffing continue to be a struggle on the pm shift
- Plans in place for Spring Cleaning
  - o Restrooms, entryways and flooring

**Maintenance:**

- YTD received 1831 total work orders (completed 1534, with 297 open)
  - o HVAC – 361 received with 5 open
  - o Plumbing – 100 received 7 open
  - o Electrical – 80 received 6 open
- HVAC Highlights
  - o With the exception of parts on order, HVAC response time has greatly improved, with most repairs made within 24 hours.
  - o Several of the controller systems are starting to fail, an investment is going to be needed to be replaced within the new few years.
  - o Boiler inspections completed with all repairs completed timely
  - o Major HVAC repairs completed on compressors at the middle school
  - o Major boiler repairs were completed at Brick
  - o Brick continues to need motor replacements throughout the building, most being pulled out are original to the units.
  - o PM's and filter changes taking place over Spring Break.
- Electrical repairs completed in the technology rooms at the high school
- Secure entryway walk through completed
  - o New door hardware ordered to correct issues
  - o Additional door openers orders
  - o Working on live view feeds for each of the office to allow better visibility at the front doors.
- Annual safety walk through of each building planned for Spring break
- Application going out tomorrow<sup>42</sup> for the MSP safety grant. The district applied for 250k, with a focus on additional security cameras, PA systems, and intercoms.

**Grounds:**

- Very successful snow removal season, however, we have identified the need for additional equipment.
- Preparing plans for spring sports season
- Plans are being created and have been shared with the planning committee for traffic flow improvements at the drop off and pick up locations for Bishop/Model, LMS, and Childs. I'm looking at making a formal presentation to the planning committee at the April meeting, with the intent to have improvements made over the summer, with implementation taking place for the 22/23 school year.

**Projects in Process:**

- Brick Restrooms renovation (Boys/Girls Yellow hallway, & Whittaker room hallway)
  - Flooring & walls going in over spring break
  - Sink basins on back order
  - Projects planned to be completed prior to Kindergarten round up.
- LHS
  - Board Room
    - Monitors and power completed
    - Working with IT to connect systems, add speakers, and sound system, currently receiving estimates. Several components are on sever back order almost 26 weeks out in some cases
  - Counselor Suite
    - 90% completed, scheduled to move counselors in over Spring Break
  - West Men's Locker rooms
    - Demo Completed, painting and new lighting completed.
      - 22 weeks out for new lockers, and 6 weeks out for stall partitions.
      - 3 new doors orders awaiting shipment

**8.0 BOARD REPORTS/CORRESPONDENCE**

- 8.1 Board Executive Committee Report  
The Executive Committee met on March 7, 2022; minutes are in the Board packet. Next meeting is scheduled for April 4, 2022.
- 8.2 Board Performance Committee Report  
The Performance Committee met on March 21, 2022 and will meet next April 25, 2022.
- 8.3 Board Planning Committee Report  
The Board Planning Committee met on March 14, 2022 and will have their next regularly scheduled meeting on April 11, 2022 at 4:30pm in the Pittman Room.
- 8.4 Board Finance Committee Report  
The Board Finance Committee will meet next on April 22, 2022.
- 8.5 Reports and Correspondence
  - Congratulations to the crew that produced and performed Frozen!

**9.0 PUBLIC COMMENT**

- 9.1 Response to Prior Public Comment
  - No prior response to Public Comment needed.
- 9.2 Public Comment  
Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not

immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

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Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

- Robin McCoy, candidate for State Representative, approached the Board about her run for the seat.
- Theresa Jackson, parent, addressed the Board about a situation at Brick.

## 10.0 NEW BUSINESS

### 10.1 Student Discipline

#### 10.1.1 Student #4

The Board Discipline Committee met on January 27, 2022, to conduct a disciplinary hearing for Student #4 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #4 as presented.

Family requested Closed Session with the Board of Education to discuss student discipline.

It was moved by LaBombarbe and seconded by Sparks in pursuant to Sections 8(b) of the Open Meetings Act, that we enter closed session to discuss student discipline, to return to open session.

A roll call vote was necessary.

Ayes: 5 LaBombarbe, Sparks, Bentley, Rollins and Czachorski

Nays: 0

Motion carried 5-0

Time: 7:13pm

Return to Open Session at 8:05pm

Amendment to original motion to read:

It was moved by LaBombarbe and seconded by Bentley that we amend the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #4 and table the approval until negotiations are completed.

Ayes:5  
Nays: 0  
Motion carried 5-0

10.1.2 Student #5

The Board Discipline Committee met on March 1, 2022, to conduct a disciplinary hearing for Student #5 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #5 as presented.

Ayes:5  
Nays: 0  
Motion carried 5-0

10.2 School Trips

10.2.1 High School-Band Camp

Requesting approval of annual LHS Band Camp to YMCA Sherman Lake in Augusta, Michigan. The trip will be an overnight trip from 8/06/2022 to 8/10/2022. This was presented for information only; Board action will be requested at a subsequent meeting.

10.2.2 Bishop-Howell Nature Center

Bishop Elementary 5th Grade Camp - The UH Teachers at Bishop were originally approved to attend Camp Storer in the fall of 2021. Camp Storer canceled their overnight camp options due to Covid. The UH Teachers would like to take the UH students to Howell Nature Center for a 3-day/2-night Outdoor Adventure camp experience from Wednesday, April 27th - Friday, April 29th, 2022. The outdoor and adventure education experience includes day programs, evening programs, catered meals, and overnight stays in modern lodges with bunk rooms. Adventure Education offers opportunities for the students to participate in several of the following activities: Soar through the trees on our zip lines. Climb to new heights on our outdoor climbing tower. Navigate mid-air obstacles on our high ropes' courses. What better way to connect to nature than to be right in the trees! The students and staff will be able to challenge themselves and create memories that will last a lifetime. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the Bishop-Howell Nature Center 5<sup>th</sup> Grade Camp as presented.

Ayes:5  
Nays: 0  
Motion carried 5-0

10.2.3 Childs-Howell Nature Center

Childs Elementary School Student Fifth Grade Trip Proposal is an out-of-town overnight request to attend a fifth-grade camp. This was presented for information only; Board action will be requested at a subsequent meeting.

10.3 Washtenaw County Schools Fiber Consortium

Please read the attached Washtenaw County Schools Fiber Consortium Master Service Agreement. This was presented for information only; Board action will be requested at a subsequent meeting.

10.4 Resolution in Support of the IDEA Full Funding Act

Please read the attached statement of support of the IDEA Full Funding Act. This was presented for information only; Board action will be requested at a subsequent meeting.

10.5 Non-Affiliate Contract Extension

Below are recommendations for Non-Affiliate contract extensions. Board action is requested to honor a March 31, 2022, deadline.

Listed below are recommendations for Non-Affiliate contract extensions through the June 30, 2023, school year.

Robert Williams	Director, Student Services
Vicki Coury	Director, Communication & Information Services
Adam Blaylock	Human Resources Director
Bob Merritt	Transportation Director
Kaitlin Moffett	Assistant Athletic Director
Ty Smith	Administrative Assistant to the Superintendent
Phil Bongiorno	Facilities Director
Karensa Smith	Assistant Superintendent-Curriculum and Instruction
Jason Fredenberg	Dispatcher
Jacob Henriksen	Route Planner
Michelle Cox	Parent Coordinator

It was moved by LaBombarbe and seconded by Rollins that we approve the Non-Affiliate Contract Extensions through June 30, 2023, as presented.

Ayes:5  
Nays: 0  
Motion carried 5-0

10.6 LAA Individual Contract Extension

Below are recommendations for LAA contract extensions. Board action is requested to honor a March 31, 2022, deadline.

Listed below are recommendations for LAA contract extensions through the June 30, 2023, school year.

Tim Green, Middle School Principal  
Abby Smith, Elementary Principal  
Paula Robinette, Elementary Principal  
Mary Aldridge, Elementary Principal  
Kerry Shelton, Model Principal  
Regina Winborn, High School Assistant Principal  
Carrie Melcher, High School Assistant Principal  
Lori Ferguson, Middle School Assistant Principal  
Christopher Westfall, Athletic Director  
Shane Malmquist, High School Principal

It was moved by LaBombarbe and seconded by Sparks that we approve the LAA Individual Contract Extensions through June 30, 2023, as presented.

Ayes:5  
Nays: 0  
Motion carried 5-0

10.7 E-Rate 2022-2023 Technology Upgrades

For our next E-Rate project we are looking to significantly upgrade our district's network system by adding access points directly to classrooms, new switches to help handle the network traffic, and cabling to facilitate the movement of data. There is also a fiber maintenance contract for any potential fiber issues (internal or external). The fiber contract is not something we pay unless we need it and that rate will honor the 80% E-Rate discount. Lastly, the total amount in the documentation is higher than what we have submitted for purchase. The final amount is just shy of \$438,000 of which we are responsible for paying only 20% (\$87,600).

Sentinel Technologies Bid  
FiberLink Bid for Maintenance  
E-Rate Submission for Category 1  
E-Rate Submission for Category 2

The district's network infrastructure is aging and unable to keep up with the demand we are putting on the system. Currently our network is spread out for coverage rather than density with the original scenario being to support small classrooms using carts of laptops rather than all our students having a device. With the shift to 1 to 1 we have noticed disruptions during online testing and accessing online curriculum. This will be the first part of a two-phase upgrade:

Phase 1: will be upgrading access points at LHS and LMS where there is significant device usage. Switches will be upgraded at two of our elementary schools as well. Finally, new cabling will be done in preparation for additional access points in the next phase as well as upgraded fiber cabling at LHS. Phase 2: will be upgrading access points at all of our other buildings and finishing the switch upgrade. We will then also be examining fiber upgrades at all the elementary buildings and LMS. Phase 2 will be after the next E-Rate refresh cycle for the 2025-2026 school year. Due to time sensitivity this agenda item requested Board action.

It was moved by LaBombarbe and seconded by Sparks that we approve the E-Rate 2022-2023 Technology Upgrades as presented.

Ayes:5

Nays: 0

Motion carried 5-0

10.8 Athletics

1. Addition of Dance Team to full status, was "club" in 21-22  
Dance program was introduced in 2021-22 as a "club" program for performance at Boys/Girls Basketball games with 20 student athletes. Approval of "Varsity" Dance program will include performances at football games in the fall, boys and girls basketball games in the winter, and students would also compete in winter dance competitions. Salary for coaches will match salaries assigned to sideline cheerleading in the current Schedule B language for the fall season (6% Varsity/5% JV). Salary for winter season will match Competitive Cheer levels (11% Varsity/9% JV). Dance is not recognized as an official MHSAA sport but will be administered like all other sports under MHSAA guidelines, including academic standards. This is presented for information only; Board action will be requested at a subsequent meeting.
2. Addition of MS Lacrosse to full status, was "club" in 21-22  
Addition of Lacrosse Program at Middle School level. 7/8 team and 6/7 team, depending on student participation to support both levels. MS Lacrosse program was introduced in 2021-22 as a "club" program for competition in the spring of 2022 with 25 student athletes. Addition of MS Lacrosse program will provide coaches salary and equipment support and allow students to participate using existing "participation" fee. Salary for coaches will match salaries assigned to existing spring sports of baseball/softball in the current Schedule B language for the fall season (7% per team). Lacrosse is as an official MHSAA sport at the MS level, and will be administered like all other sports under MHSAA guidelines, including academic standards. Equipment needs will be managed under existing equipment budgets. This is presented for information only; Board action will be requested at a subsequent meeting.
3. Elimination of MS Football/Cheer to join MS program with LYFCC.  
Consolidation of MS Football and Cheer with the Lincoln Youth Football and Cheer Club. For at least 15 years, students in the 7<sup>th</sup> and 8<sup>th</sup> grades have been split between competing programs to play football in the Lincoln community. This consolidation would end the competition between two choices. LYFCC has moved to a new conference, with rules allowing several advantages for our middle school athletes:
  - Increased practice time
  - More games
  - Expansion to full community/bring athletes into LCS
  - Changes to youth league allow for full participation

- Opportunity to offer multiple teams per age group if participation allows

This was presented for information only; Board action will be requested at a subsequent meeting.

## 10.9 Summer School

### 10.9.1 Elementary Summer School 2022

#### Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades K-5 NWEA and standards/skills deficit areas district wide.

#### Rationale:

Spring 2021 M-STEP data and Fall 2021 NWEA scores show that achievement gaps in our sub-populations (Economically Disadvantaged, Diverse Populations, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. Summer school data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer especially given these abnormal times.

Please read additional information included in the Board packet. This was presented for information only; Board action will be requested at a subsequent meeting.

### 10.9.2 Middle School Summer School 2022

#### Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 6-8 NWEA and standards/skill deficit areas district wide.

#### Rationale:

Spring M-STEP and Fall 2021 NWEA scores show that achievement gaps in our sub-populations (Economically Disadvantaged, Diverse Populations, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. School data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer especially given these abnormal times.

Please read additional information included in the Board packet. This is presented for information only; Board action will be requested at a subsequent meeting.

### 10.9.3 High School Summer School 2022

#### Vision:

Provide at-risk students the opportunity to recover lost credit and improve academic skills. Proposed courses will include Language Arts, Science, Math, and Social Studies for grades 9th – 12th.

#### Rationale:

According to current Powerschool records, there is a significant number of Lincoln students that are off-track to graduate on time with their 4 year cohort class. During the 2021-22 school year, we have identified approximately 100 students not currently on track to graduate with their 4 year group (more precise counts will be determined after exams). We will need to offer this summer program to help address the credit deficit. It is the goal for this summer academy to provide students an opportunity to earn up to 2 full credits in core content. Our hopes are:

- To help students regain credits to regain eligibility to graduate with the 4 year cohort
- To help students move on to the next level of specific subject areas
- To decrease student failure rates and drop-out rates

- To increase knowledge and improve MME/ACT success and increase overall test scores
- To help build positive self-concept

Please read additional information included in the Board packet. This was presented for information only; Board action will be requested at a subsequent meeting.

#### 10.10 Organizational Review

Lincoln Consolidated Schools is seeking a consultant to perform an organizational review to identify opportunities and options to more effectively and efficiently manage the District. The scope of the project will encompass the District's "Central Office" and schools, including administrators, teachers, counselors, paraprofessionals, and secretarial staff. Our data driven analysis will focus on benchmarking Lincoln Consolidates Schools to other targeted districts and staffing and operational cost standards available in various educational industry studies and databases. We will work closely with the District throughout the project to assure voices and opinions are heard. District input blended with our experience/expertise and objectivity will help assure that optimum recommendations are developed and understood, ultimately increasing the likelihood of successful implementation. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the proposal of Rahmberg Stover and Associates to conduct an organizational review as presented.

Ayes:5  
Nays: 0  
Motion carried 5-0

### 11.0 OLD BUSINESS

#### 11.1 Minutes of Previous Meeting

- 11.1.1 Regular Meeting February 14, 2022
- 11.1.2 Closed Session February 14, 2022
- 11.1.3 Special Meeting, February 21, 2022
- 11.1.4 Board Workshop, February 28, 2022

Enclosed are the minutes of the February 14, 2022, Regular Meeting and Closed Session, the February 21,2022 Special Meeting, and the February 28 Board Workshop.

It was moved by LaBombarbe and seconded by Sparks that we approve the minutes of the February 14, 2022, Regular Meeting and Closed Session, the February 21, 2022, Special Meeting and the February 28, 2022, Board Workshop as presented.

Ayes:5  
Nays: 0  
Motion carried 5-0

#### 11.2 February 2022 Finance Report

Enclosed are the February 2022, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the February 2022, Finance Report as presented.

Ayes:5  
Nays: 0  
Motion carried 5-0

#### 11.3 February 2022 Check Register

Enclosed is the February 1-28, 2022, check register in the amount of \$2,330,108.47. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the February 1-28, 2022, check register in the amount of \$2,330,108.47 as presented.

Ayes:5  
 Nays: 0  
 Motion carried 5-0

- 11.4 February 2022 Trust and Agency  
 Enclosed is the February 2022, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the February 2022, Trust & Agency Report as presented.

Ayes:5  
 Nays: 0  
 Motion carried 5-0

- 11.5 Personnel Transactions

<b>ACTION ITEMS</b>				
<b>Name</b>	<b>Position/Building</b>	<b>Effective Date</b>	<b>Status</b>	<b>Major/Step</b>
Leah Gorman	Lifeguard/Community Education	2/14/2022	New Hire	
Erin Steuer	Teacher/Lincoln High School	12/17/2021	Resignation	
Ashley Hurd	Bus Driver/Transportation	2/15/2022	Resignation	
Audrey Czachorski	Riptide Assistant Coach/Community Education	2/11/2022	New Hire	
Tahani Al-awag	Noon Supervisor/Brick Elementary	2/17/22	New Hire	
Rose Eberle	Paraprofessional/Model Elementary	2//22/2022	Retirement	
Carrie Abusida	Paraprofessional/Brick Elementary	2/22/2022	New Hire	
Ashton Fryer	Bus Driver/Transportation	2/23/2022	Resignation	
Courtney Simko	Teacher/Bishop Elementary	2/25/2022	Resignation	
Chasity Korte	LAB Receptionist	3/2/2022	New Hire	
Sarahanne Nelson	Assistant Building Secretary/Bishop Elementary	2/11/2022	Resignation	
Shannon Luhrs	Assistant Building Secretary/Bishop Elementary	3/3/2022	New Hire	
Katelyn Thompson	Social Studies Teacher/Lincoln Middle School	3/3/2022	New Hire	
Kenyetta Melton	Bus Driver/Transportation	3/7/2022	New Hire	
Jon Follo	Teacher/Lincoln High School	2/28/2022	Retirement	
Julie Desjardin	Paraprofessional/Model Elementary	3/7/2022	New Hire	
Richard Napier	Bus Driver/Transportation	3/3/2022	Resignation	
Kenneth Cameron	Bus Driver/Transportation	3/4/2022	Resignation	
Jason Jarvis	Bus Driver/Transportation	3/11/2022	Resignation	
Diane Luna	Bus Driver/Transportation	3/11/2022	New Hire	
Kevin Tachar	Noon Supervisor/Childs Elementary	3/14/2022	New Hire	
Cheryl Graham	Paraprofessional/Model Elementary	3/17/2022	New Hire	
Jordan Hackman	Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	
Kelsey Homer	50 Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	

Jenna Bush	Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	
Jonah DePriest	Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	
Jacob Gorman	Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	
Alexis Hoffman	Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	
Cameron Johnson	Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	
Vivian Johnson	Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	
Aiden Lahtinen	Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	
Abby Lange	Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	
Braelynn Murray	Swim Instructor/Community Education	2/16/2022	Termination - File Clean-up	
Logan Gorman	Swim Instructor/Community Education	2/16/2022	Termination - File Clean-up	
Brenden Nagel	Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	
Mattison Depriest	Lifeguard/Community Education	2/16/2022	Termination - File Clean-up	
Jaydn Hackmann	Swim Instructor/Community Education	2/16/2022	Termination - File Clean-up	
Andrew Duncan	Swim Instructor/Community Education	2/16/2022	Termination - File Clean-up	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Shannon Yaroch	Teacher/Lincoln Middle School		FMLA	
Lela Johnson	Paraprofessional/Lincoln Middle School	3/7/2022	Leave of Absence	Approved

It was moved by LaBombarbe and seconded by Rollins that we approve the March 21, 2022, Personnel Transactions Summary as presented.

Ayes:4  
 Nays: 0  
 Abstained: 1  
 Motion carried 4-0

## 12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Sparks that we adjourn the meeting at 8:43 p.m.

Ayes: 5  
 Nays: 0  
 Motion carried 5-0

Washtenaw County Schools Fiber Consortium  
Master Service Agreement

This Master Service Agreement (the “Agreement”) is entered into as of this JULY 1, 2022 (Effective Date) by and between Washtenaw Intermediate School District (WISD) located at 1819 S Wagner Rd, Ann Arbor, MI 48104 and

Parties listed (“Customer”), located at the associated address listed.

<b>Party</b>	<b>Address</b>
Ann Arbor Public Schools	2555 South State Street, Ann Arbor, MI 48104
Chelsea School District	500 Washington Street, Chelsea, MI 48118
Dexter Community Schools	7714 Ann Arbor Street, Dexter, MI 48130
Lincoln Consolidated Schools	8970 Whittaker Road, Ypsilanti, MI 48197
Manchester Community Schools	410 City Rd, Manchester, MI 48158
Milan Area Schools	100 Big Red Drive, Milan, MI 48160
Saline Area Schools	7265 N. Ann Arbor Road, Saline, MI 48176
Washtenaw Intermediate School District	1819 S. Wagner Rd, Ann Arbor, MI 48106
Whitmore Lake Public Schools	8845 Main Street, Whitmore Lake, MI 48189
Ypsilanti Community Schools	1885 Packard Road, Ypsilanti, MI 48197

Collectively, WISD and Customer will be known as the “Parties” and individually as a “Party”.

The Washtenaw Intermediate School District (WISD) fiber network is owned and operated by WISD on behalf of all constituent districts. This is a shared governance and cost agreement to maintain this resource for the educational endeavors of the county. This agreement covers the actual fiber optic cable, equipment to manage the network, and a portion of staff costs. The network is also connected to the Statewide Educational Network (SEN) which is a statewide private network that allows the reduction of Internet costs in addition to transport for other statewide services.

**1. Services:**

2. During the Term of this Agreement, WISD shall: Provide Customer with services outlined in Attachment A.

**3. Customer Responsibilities:**

During the Term of this Agreement, Customer will assign staff member(s) to each of the responsibilities outlined in Attachment B (the “Assigned Staff”), and to notify WISD of such an assignment in writing. Customer’s failure to do so may affect the terms, including without limitation, the fees for Services.

Customers may request WISD fulfill one or more of the responsibilities in Attachment B, subject to the per-hour pricing for those responsibilities as listed in Attachment B or as mutually agreed up in separate service agreements.

**4. Operating/Fiscal Agent**

The WISD is the operating and fiscal agent of the fiber network. It maintains the day-to-day management of the network infrastructure and software services It also covers the cost of the Internet Access which rides over the transport layer. The parties contribute to

Washtenaw County Schools Fiber Consortium  
Master Service Agreement

cover the operational and maintenance costs as outlined Attachment C.

**5. Compensation:**

WISD's fees for the Services are outlined in Attachment C. WISD will provide final notice of any increase no later than May 1 each year. A budget report will be provided to Washtenaw Superintendents Association (WSA) on all Consortium Services and Fees annually.

**6. Governance:**

The governing board consists of two local district superintendents, two technology directors and the Chief Information Officer of the WISD. The Subcommittee will meet at least three times a year to discuss issues relevant to the consortium.

The WSA Fiber Consortium subcommittee will review the expenses of the consortium when expenditures are needed in areas such as equipment replacement, Internet purchases, and redundancy needs.

Recommendations will be made to the Washtenaw Superintendents Association (WSA) on matters of interest to all parties.

**7. Term:**

- a. The term of this Agreement shall begin on the Effective Date and shall be for five years School years: FY22-23 through FY 27-28
- b. This agreement may be renewed thereafter with the approval of all superintendents for all customers.

**8. Confidentiality:**

- a. The Parties may disclose or make available, or have already disclosed or made available, Confidential Information from one party (the "Disclosing Party") to the other (the "Receiving Party") in connection with this Agreement or a prior business relationship. As used in this Agreement, term "Confidential Information" means any information that is:
  - i. valuable to Disclosing Party and its business;
  - ii. marked with the word "confidential" if in a form which permits such marking or, if disclosed orally, is followed by written confirmation to the Receiving Party within 30 days of disclosure identifying with specificity the to be treated as confidential; and
  - iii. not generally known by the public, including without limitation, any technical or non-technical information, without regard to form, which derives economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use.

Washtenaw County Schools Fiber Consortium  
Master Service Agreement

- b. For purposes of this Agreement, Confidential Information includes student education records that may be disclosed to WISD by the District as part of the Services, as that term is defined pursuant to Federal Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (“FERPA”), and any other information deemed confidential by state or federal law.
- c. The term "Confidential Information" does not include any information that is:
  - i. already known to the public or the Receiving Party prior to disclosure by the Disclosing Party; or
  - ii. subsequently made known to the public without any violation of this Agreement; or
  - iii. rightfully received by the Receiving Party from a third party without similar restriction and without breach of this Agreement; or
  - iv. independently developed by the Receiving Party without breach of this Agreement.
- d. During the term of this Agreement and for a period of thirty-six (36) months after the effective date of termination, the Receiving Party:
  - i. shall not access or use Confidential Information other than as necessary to exercise its rights or perform its obligations under and in accordance with this Agreement;
  - ii. except as may be permitted by and subject to its compliance with Section 6(e) shall hold the Disclosing Party's Confidential Information in strict confidence using at least the degree of care it uses to protect its sensitive information and in no event less than a reasonable degree of care; and
  - iii. shall not disclose such information, in whole or in part, to any unauthorized person, without written consent of the Disclosing Party, except as provided in (e) below.
- e. The Receiving Party may disclose the Disclosing Party's Confidential Information:
  - i. as required by law, including as required by the Michigan Freedom of Information Act or any other applicable statute, regulation, court order, or other legal obligation regarding disclosure; or
  - ii. to the Receiving Party's partners, agents, employees and other authorized representatives (collectively, the "Representatives") who need to know such information in connection with the Receiving Party's provision of Services or other obligations under this Agreement, provided, the disclosure of educational records defined pursuant to Federal Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (“FERPA”) and Representatives authorized in § 99.33(a) (1) and (3). The Receiving Party agrees to inform their Representatives of the nature of

Washtenaw County Schools Fiber Consortium  
Master Service Agreement

the Confidential Information and to require the Representatives to keep such information confidential.

- f. Unless otherwise requested by the Disclosing Party and agreed to by the Receiving Party, the Receiving Party shall destroy the disclosing Party's Confidential Information within fourteen (14) days of:
  - i. thirty-six (36) months after the effective date of termination; or
  - ii. sooner upon receipt of written notice from the Disclosing Party.

**9. Ownership; Intellectual Property Rights:**

- a. Customer Data. For purposes of this Agreement, Customer Data means any and all information, data, materials, works, expressions, or other content, including any that are
  - i. uploaded, submitted, posted, transferred, transmitted, or otherwise provided or made available by or on behalf of Customer or any Authorized User for use as part of the Services; or
  - ii. collected, downloaded, or otherwise received by WISD on Customer's behalf pursuant to this Agreement. All output, copies, reproductions, improvements, modifications, adaptations, translations, and other derivative works of, based on, derived from, or otherwise using any Customer Data are themselves also Customer Data.
- b. Exclusion from Customer Data. For purposes of this Agreement, Customer Data shall not include templates or other data formats for Customer Data ("Data Formats"). Customer agrees that WISD may use Data Formats provided by Customer for business purposes outside of this Agreement.
- c. Ownership of Customer Data. Customer may, but is not required to, provide Customer Data to WISD in connection with this Agreement. As between Customer and WISD, Customer is and will remain the sole and exclusive owner of all right, title, and interest in and to all Customer Data. By using Customer Data with the Services, Customer is representing it has all necessary notices, consents, and authorizations for the use of Customer Data with the Services as may be required by law, rule, or regulation.
- d. Limited License to Use Customer Data. Subject to the terms and conditions of this Agreement, Customer hereby grants WISD a limited, royalty-free, fully-paid up, non-exclusive license to use the Customer Data as necessary to provide the Services for Customer's benefit as provided in this Agreement for so long as Customer or any Authorized User uploads or stores such Customer Data for Processing by or on behalf of the Provider on the Provider Systems.
- e. Third-party requests for Customer Data. Absent written instructions from Customer to the contrary, WISD will refer any third-party requests for Customer Data to Customer, including any requests pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, as amended ("Act 442").

Washtenaw County Schools Fiber Consortium  
Master Service Agreement

Notwithstanding the above, the parties acknowledge they are public bodies and that certain of their public records may be subject to disclosure upon receipt of a request for public records or upon receipt of a subpoena or other order of an administrative agency or court of competent jurisdiction under Act 442. It shall not be a violation of this Agreement if WISD is required to disclose any Customer Data in response to an order, subpoena, or request, including a request under Act 442, after attempting to refer a third-party request to Customer pursuant to this Agreement.

**10. User Security and System Use:**

- a. WISD will provide the Customer with an appropriate number of Access Credentials to allow the Customer access to the Services. For purposes of this Agreement, "Access Credentials" means a user name, identification number, password, license or security key, security token, PIN, or other security code, method, technology, or device, used alone or in combination, to verify an individual's identity and authorization to access and use the Services. Customer shall treat the Access Credentials as Confidential Information, and will limit their use to "Authorized Users", which are its employees, consultants, contractors, and agents: (i) who are authorized by Customer to access and use the Services under the rights granted pursuant to this Agreement; and (ii) for whom access to the Services has been purchased hereunder. WISD reserves the right to require the Access Credentials to comply with reasonable security measures, including requirements regarding password parameters and renewal.
- b. Customer shall retain sole responsibility for: (i) any Customer Data and Confidential Information used by the Customer while accessing the Services; (ii) all information, instructions, and materials provided by or on behalf of Customer or any Authorized User in connection with the Services; (iii) Customer's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems), and networks, whether operated directly by Customer or through the use of third-party services ("Customer Systems"); (iv) the security and use of Customer's and its Authorized Users' Access Credentials; and (v) all access to and use of the Services directly or indirectly by or through the Customer Systems or its or its Authorized Users' Access Credentials, with or without Customer's knowledge or consent, including all results obtained from, and all conclusions, decisions, and actions based on, such access or use.
- c. Customer shall employ all physical, administrative, and technical controls, screening, and security procedures and other safeguards necessary to: (i) securely administer the distribution and use of all Access Credentials and protect against any unauthorized access to or use of the Services; and (ii) control the content and use of Confidential Information including the uploading or other provision of Confidential Information for the Services.

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Master Service Agreement

- d. Customer is responsible for proper use of the Services. WISD reserves the right to temporarily, and without notice, limit the access to any system or service for users or facilities in order to maintain security and availability of services and customers.

**11. Compliance with Laws:**

- 12. Each Party agrees to comply with all applicable laws in the performance of this Agreement.

**13. Warranties and Warranty Disclaimer:**

- a. WISD warrants that the Services will be performed in a professional and workmanlike manner in accordance with industry standards. If the Services are completed incorrectly and/or not in accordance with the Customer's specifications and/or industry standards, WISD will promptly re-perform or correct the Services at no additional charge.
- b. **WISD DISCLAIMS ALL WARRANTIES OTHER THAN THOSE PROVIDED IN THIS AGREEMENT AND DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

**14. Limitation of Liability:**

- 15. NEITHER PARTY SHALL BE LIABLE UNDER THIS AGREEMENT TO THE OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES. NOTWITHSTANDING ANY PROVISION IN THIS AGREEMENT TO THE CONTRARY, WISD'S LIABILITY FOR DAMAGES OF ANY KIND, REGARDLESS OF THE FORM OF ACTION OR THEORY OF LIABILITY, MAY NOT EXCEED THE AMOUNT EQUAL TO SIX MONTHS WORTH OF FEES PAID UNDER THIS AGREEMENT.**

**16. Miscellaneous:**

- a. This Agreement shall be governed by the laws of the State of Michigan. The parties agree that the Washtenaw County Circuit Court shall have exclusive jurisdiction over any dispute arising out of or relating to this Agreement.
- b. Notices. All notices, requests and demands given to or made upon the Parties shall be in writing and shall be mailed properly addressed, postage prepaid, registered or certified, or personally delivered to either Party at the address listed below or to such other addresses as either Party may designate in writing. Such notice shall be deemed received by the close of business on the date shown on the certified or registered mail receipt, or when it is actually received, whichever is sooner.

To WISD : Washtenaw ISD  
1819 S. Wager Rd  
Ann Arbor, MI 48106  
ATTN: Superintendent  
CIO, Technology Department

Washtenaw County Schools Fiber Consortium  
Master Service Agreement

To Customer: [Redacted]

Copy to: [Redacted]

(a) Approvals: Any required approvals under the Agreement are to be provided by one or more of the individuals identified below for each Party or by any other individual identified in writing by the Party.

For WISD: Naomi Norman, Superintendent  
R. Stephen Olsen, Board President  
[Redacted]

For Customer: Robert Jansen, Superintendent  
Jennifer Czachorski, Board President  
[Redacted]

(b) Severability. If any provision of the Agreement shall be held by a court of competent jurisdiction to be contrary to law, the remaining provisions of the Agreement shall remain in full force and effect.

(c) Waiver. No term or provision hereof shall be deemed waived and no breach excused unless such waiver or consent shall be in writing and signed by the Party claimed to have waived or consented.

(d) Counterparts. Delivery by Facsimile or E-Mail: This Agreement may be executed in one or more counterparts, all of which, taken together, will constitute one instrument. Any signature page delivered via facsimile or email shall be binding to the same extent as an original signature page.

Washtenaw County Schools Fiber Consortium  
Master Service Agreement

- (e) Integration Clause. This Agreement constitutes the entire agreement between the Parties hereto pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the Parties hereto, pertaining to such subject matter. No amendment, supplements, modification, or waiver of this Agreement shall be binding unless it is set forth in a written document signed by the Parties hereto. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provision (whether or not similar) nor shall such waiver constitute a continuing waiver unless otherwise expressly provided in a written document signed by the Parties hereto.
- (f) Force Majeure. No Party hereto shall be required to perform any obligation hereunder that is directly or indirectly prevented by delays of vendors or suppliers, strikes, lockouts, fires, labor disputes, floods, accidents, war, orders or decrees of any court or other governmental authority, or any other causes whatsoever beyond the reasonable control of such Party, and the time for performance thereof shall be extended by the number of days such performance is so prevented; provided, however, that the Party so prevented from performing shall use its reasonable best efforts to remedy the cause or causes preventing it from performing.
- (g) Audit Information. Both parties agree to participate in any reasonable auditing requirements of the other parties as long as it doesn't impact security, intellectual property or confidentiality rights as outlined in this agreement. Specifically, both parties agree to share audit results of the most recent internal control audit.

Washtenaw County Schools Fiber Consortium  
Master Service Agreement

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their undersigned duly authorized representatives as of the date first set forth above.

Lincoln Consolidated Schools

\_\_\_\_\_  
Robert Jansen, Superintendent

\_\_\_\_\_  
Jennifer Czachorski, Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## **Attachment A Washtenaw County Schools Fiber Consortium Services Provided**

### **1. Base Services:**

#### **(a) Infrastructure and Internet Access Management:**

The WISD will provide Network services for the School District to connect to the WISD data center, as well as internet access and hosting services, subject to Customer's participation and compliance with E-rate requirements. Participants are permitted to use the fiber network for educational use and in line with E-rate requirements. Failure to participate and comply with E-rate requirements may result in an additional charge for eligible services.

#### **(b) Consortium Supported Data Integration / Interchanges:**

WISD will provide data conversion and integration services in support of the use of the Software Systems, including:

- (i) DataHub Integration for Customers to the Software Systems;
- (ii) Automated data integrations available to provide data to or accept data from unsupported systems based on mutually agreed formats and frequencies. WISD prefers and encourages the use of integrations in Production status in the [Michigan Data Hub Product Catalog](#).

#### **(c) Network/Cyber Security Services:**

WISD will provide assistance in support of implementing the CIS Controls, including:

- (i) Review and advise on system configuration and Customer procedures based on security best practices.
- (ii) Provide the Customer's Assigned personnel with the tools and skills to manage Security Systems shared by the consortium.
- (iii) Provide the Customer with an annual Security Assessment Report. This is not a full penetration test, but rather a baseline review for data and network security vulnerabilities.

### **2. Software Systems:**

WISD will provide access to and help administer software systems (software, process and services) to simplify school business and operations listed below (collectively the "Software Systems"), and will provide the necessary licensing, upgrades and hotfixes for those Software Systems. The supported school business and operations include:

- (a) Financial Management & Human Resource Management (New World)
- (b) Student Information Management (PowerSchool)
- (c) Special Education Student Information Management (PowerSchool Special Programs)
- (d) Learning Management System (Moodle or other solution as agreed on by the consortium)
- (e) Library and Inventory services (Follett Destiny)

## **Attachment A Washtenaw County Schools Fiber Consortium Services Provided**

The functionality of the Software Systems provided by WISD may be changed or altered from time to time as needed to reflect existing technology.

### **3. Documentation:**

WISD will provide Assigned Staff with the training materials, recorded video material, online content, documentation and other written information to manage the systems related to the Services.

### **4. Training Support:**

WISD will provide training to the Assigned Staff, as defined in paragraph 2 of this agreement, on the use and operation of the Software Systems. WISD provides such training on a “train the trainer” basis, providing instruction to the Assigned Staff so that Assigned Staff may provide further training to other Customer employees. WISD will provide one primary training session for Assigned Staff once per school year, which other Customer employees may attend at no additional charge. Additional training may be requested by Customer and agreed to by WISD, subject to an hourly charge.

### **5. Systems Support:**

WISD will provide standard support services for the Software Systems (“Support”) which includes support Monday – Friday, 7 AM – 4:30 PM EST (excluding all scheduled holidays) plus 24x7 emergency support, in accordance with the below:

- (a) Support will be provided in a professional and workmanlike manner;
- (b) Subject to the terms and conditions of this Agreement, Provider will use commercially reasonable efforts to make the Software Systems “Available” for access and use by the Customer in accordance with the then applicable Specifications during the Prime Time of Business Days. The term “Business Days” means Monday through Friday excluding holidays. The term “Prime Time” means Business Days, Monday - Friday, 7:00 AM to 4:30 PM EST. For purposes of this section, the Availability of Software Systems shall not be measured as to any inability of Customer to access or use the Software Systems because of:
  - (i) Any act or omission by Customer or any Authorized User that does not strictly comply with the Agreement, any instructions from WISD, or the Specifications;
  - (ii) Any delay or failure of performance caused in whole or in part by Customer’s delay or failure to perform any of its obligations under this Agreement;
  - (iii) The Customer’s or its Authorized User’s Internet connectivity; or
  - (iv) Failure, interruption, outage, or other problem with any software, hardware, system, network, facility, or other matter not supplied by WISD pursuant to this Agreement.
- (c) Customer may request support and service pursuant to this Agreement by email, telephone, Service Ticket or such other means as the parties shall agree to in writing (a “Support Request”).

**Attachment B  
Washtenaw County Schools Fiber Consortium Customer Responsibilities**

**1. Customer Responsibility**

- (a) Maintain staffing resources to manage the systems as defined in Table 1.
- (b) Provide the WISD Technology department updated contact information for staffing in Table 1.
- (c) Staff or support agreements to support, configure and maintain integrated systems not supported by WISD as defined by software systems listed in Attachment A.
- (d) Maintain and implement the following measures required to protect, secure and maintain the Fiber Consortium as determined by the governing body including, but not limited to:
  - i. Secure physical access to Consortium equipment.
  - ii. Provide sufficient electrical to maintain infrastructure equipment.
  - iii. Purchase and implement End Point detection and response capability on all devices accessing the Network.
  - iv. Implement Perimeter Security on all external connections with access to the Consortium Network.
- (e) District agrees to provide access to District premises at such time as is necessary for the WISD staff to perform the above-described tasks. However, District may require at least one-week prior notice related to the use of certain facilities.

Table 1 – Contacts for Systems support

Network Connectivity and Security	
Assigned Staff Title and Responsibilities	WISD Alternate
<u>Network Technician</u> - Manage all network and server infrastructure and storage systems including configuration, implementation and user access.	Customers that need assistance with these tasks will be invoiced for the time at a rate of \$71.21/hr*
<u>Security Technician</u> - Coordinate and monitor district network and server infrastructure and end user devices for security compliance.	Customers that need assistance with these tasks will be invoiced for the time at a rate of \$71.21/hr*
Business Systems	
Assigned Staff Title and Responsibilities	WISD Alternate

**Attachment B  
Washtenaw County Schools Fiber Consortium Customer Responsibilities**

<p><u>System Administrator</u> - Manage system including configuration, implementation and user security; develop reports; manage data requests; assist with providing federal, state and local compliance and statistical reports for Customer; assist in defining and maintaining local business processes within the system.</p>	<p>Please reach out to WISD Director of Finance</p>
<p><u>Payroll Processor</u> - Coordinate time entry input across all Customer locations; Coordinate attendance entries for pay periods; Validate new employee payment and all contract changes; Run and balance bi-weekly pay run; Validate ORS file; Update payroll process documentation; Assess payroll processes</p>	<p>Please reach out to WISD Director of Finance</p>
<p><u>Payroll Supervisor / Business Manager</u> - Review and sign off on payroll register; Provide contract for all unions / bargaining units; Provide all notices of contract and salary changes; Ensure time entry is completed in a timely fashion; Wire transfers (direct deposit, taxes, ORD, TSA)</p>	<p>Please reach out to WISD Director of Finance</p>
<p><b>Student Information Systems</b></p>	
<p><b>Assigned Staff Title and Responsibilities</b></p>	<p><b>WISD Alternate</b></p>
<p><u>System Administrator</u> - Manage system including configuration, implementation and user security; develop reports; manage data requests; assist with providing federal, state and local compliance and statistical reports for Customer; assist in defining and maintaining local business processes within the system.</p>	<p>Customers that need assistance with these tasks will be invoiced for the time at a rate of <b>\$73.87/hr*</b></p>
<p><u>State Reporting / Pupil Accountant</u> - Coordinate and monitor required district, building, program and individual documentation required to verify pupil membership as outlined in the Michigan Pupil Accounting Manual (PAM) published by the Michigan Department of Education Office of School Ad and School Finance or replacement manual as defined by the State of Michigan and CEPI data systems manuals.</p>	<p>Customers that need assistance with these tasks will be invoiced for the time at a rate of <b>\$73.87/hr*</b> <i>WISD will not submit State Reports for local district unless authorized and approved by the Superintendent or designee.</i></p>
<p><u>District Trainer</u> - Coordinate training and instruction associated with the Student information System.</p>	<p>Customers that need recurring or supplemental assistance will be invoiced for the time at a rate of <b>\$73.87/hr*</b></p>

**Attachment B  
Washtenaw County Schools Fiber Consortium Customer Responsibilities**

<b>Library Systems Information</b>	
<b>Assigned Staff Title and Responsibilities</b>	<b>WISD Alternate</b>
<u>System Administrator</u> - Manage system including configuration, implementation and user security; develop reports; manage data requests; assist in defining and maintaining local business processes within the system.	Customers that need assistance with these tasks will be invoiced for the time at a rate of \$81.84/hr*
<b>Learning Management Systems</b>	
<b>Assigned Staff Title and Responsibilities</b>	<b>WISD Alternate</b>
<u>System Administrator</u> - Manage system including configuration, implementation and user security; develop reports; manage data requests; assist with providing federal, state and local compliance and statistical reports for Customer; assist in defining and maintaining local business processes within the system.	Customers that need assistance with these tasks will be invoiced for the time at a rate of \$81.84/hr*
* Includes up to 2% annual increases	

**Attachment C**  
**Washtenaw County Schools Fiber Consortium Annual Fees & Payment Schedule**

**1. Fiber Consortium – Base Services: Network & Internet Access, Data Integration, Cyber Security**

Year	Fees
July 1, 2022 – June 30, 2023	\$17.00/FTE
+ One time setup fee of \$5,000 for new Customers	

**2. Student Information System Hosting Only**

Year	Fees
1 – July 1, 2022 – June 30, 2023	\$2.00/FTE
+ One time setup fee of \$5,000 for new Customers	
*PS Administrative services are charges separately per the Staffing costs in Attachment B	

**3. Business Systems Hosting**

Year	Fees
Business Office invoices based on student allocation percentage for system License/support Fees and Technical services.	
+ One time setup fee of \$5,000 for new Customers	
*Application support goes to Tyler Tech directly	

**4. Special Education Student Information Management (PowerSchool Special Programs)**

Year	Fees
Special Education Students are covered through Special Education funding. Active Gen Ed 504 students - Invoiced at \$10/student based on students with active 504 plan at February Count Day.	

**5. Additional Server Hosting**

Year	Fees
<b>Fiber Consortium Members can request servers to be hosted on Consortium hardware. There will be an initial setup fee based on server requirements and annual fee for maintenance of \$750 will be assessed per server.</b>	

**6. Backup Storage**

Year	Fees
Annual fee of \$249 for yearly maintenance plus \$17 per 1 TB of storage requested	
+ One time setup fee of \$150 for new Customers. This fee will cover configuration, deployment, and training for storage allocation.	

**7. Follett**

Year	Fees
Invoiced based on licensure costs for modules selected by party.	

**Attachment C**  
**Washtenaw County Schools Fiber Consortium Annual Fees & Payment Schedule**

**Invoicing**

- (a) WISD's fees for the Base Services is calculated on the Student FTE
- (b) FTE shall be based on FTE for audited Fall Count
- (c) WISD shall invoice Customer for the Services in accordance with the following payment schedule: Annually

This Fee Schedule will be updated annually and shared with all Customers.

### Sample Resolution in Support of the IDEA Full Funding Act

WHEREAS, the \_\_\_\_\_ School District recognizes the need for a strong investment in the Individuals with Disabilities Education Act (IDEA); and

WHEREAS, the Individuals with Disabilities Education Act was first enacted in 1975 to help ensure that all students with disabilities will have access to a free appropriate public education; and

WHEREAS, with the enactment of IDEA, the United States Congress committed to fund up to 40 percent of the additional cost of special education, thereby promising to provide up to 40 percent of the national average per pupil expenditure, which is currently estimated at \$13,828 by the U.S. Department of Education; and

WHEREAS, since IDEA's enactment more than 45 years ago, the current federal investment in IDEA is less than 14 percent; and

WHEREAS, the \_\_\_\_\_ School District and many other public school districts throughout the United States educate a growing number of children with disabilities that is now more than seven million; and

WHEREAS, our nation's school districts face an increased demand for greater resources to fulfill the needs of students under IDEA, including those for students affected by multiple disabilities whose individual education plans require more resources; and

WHEREAS, with each increase in the IDEA child count, the \_\_\_\_\_ [School Board] and others throughout the country continue to adjust their budgets to accommodate this increased need and ensure that each child educated through IDEA receives the appropriate supports, with some school districts dedicating forty percent or more of their general education budgets to special education services; and,

BE IT RESOLVED, that the \_\_\_\_\_ [School Board] supports the IDEA Full Funding Act that will help strengthen the federal investment in special education by authorizing a ten year plan to fully fund the federal share of IDEA; and

BE IT RESOLVED, that the \_\_\_\_\_ [School Board] urges Congress' strong bipartisan support for and passage of the IDEA Full Funding Act; and,

NOW, THEREFORE BE IT RESOLVED that the \_\_\_\_\_ [School Board] remains committed to providing students with disabilities and their families the supports they need, and acknowledges the intergovernmental partnership among the local, state, and federal levels of government critical to this shared investment in our children.

# LINCOLN CONSOLIDATED SCHOOLS

## AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Athletic Department

Contact Person: Chris Westfall Phone/Email: 734 657-8480 westfallc@lincolnk12.org

Topic of Agenda Item: (Be specific)

Addition of Dance Program at High School level. Varsity and JV, depending on student participation to support both levels.

Background Data: (To assist in writing corresponding explanatory notes)

Dance program was introduced in 2021-22 as a "club" program for performance at Boys/Girls Basketball games with 20 student athletes. Approval of "Varsity" Dance program will include performances at football games in the fall, boys and girls basketball games in the winter, and students would also compete in winter dance competitions. Salary for coaches will match salaries assigned to sideline cheerleading in the current Schedule B language for the fall season (6% Varsity/5% JV). Salary for winter season will match Competitive Cheer levels (11% Varsity/9% JV). Dance is not recognized as an official MHSAA sport but will be administered like all other sports under MHSAA guidelines, including academic standards.

Desired Board Action: \_\_\_\_\_ Informational only \_\_\_\_\_ Board action required \_\_ Yes \_\_

***Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.***

Board meeting date-First reading: 3/21/22

Board meeting date-Second reading & approval (If required): 4/11/22

Who will attend meeting to present request and answer questions? Chris Westfall

**Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.**

Submitted By:

Building/Department Head:

\_\_\_\_\_

*Christopher Westfall*

3/17/2022

Date

Date

# LINCOLN CONSOLIDATED SCHOOLS

## AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Athletic Department

Contact Person: Chris Westfall Phone/Email: 734 657-8480 westfallc@lincolnk12.org

Topic of Agenda Item: (Be specific)

Consolidation of MS Football and Cheer with the Lincoln Youth Football and Cheer Club.

Background Data: (To assist in writing corresponding explanatory notes)

For at least 15 years, students in the 7<sup>th</sup> and 8<sup>th</sup> grades have been split between competing programs to play football in the Lincoln community. This consolidation would end the competition between two choices. LYFCC has moved to a new conference, with rules allowing several advantages for our middle school athletes:

- Increased practice time
- More games
- Expansion to full community/bring athletes into LCS
- Changes to youth league allow for full participation
- Opportunity to offer multiple teams per age group if participation allows

Desired Board Action: \_\_\_\_\_ Informational only \_\_\_\_\_ Board action required \_\_Yes\_\_

***Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.***

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Submitted By:

Building/Department Head:

\_\_\_\_\_

Date

*Christopher Westfall*

3/17/2022

Date

# LINCOLN CONSOLIDATED SCHOOLS

## AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Athletic Department

Contact Person: Chris Westfall Phone/Email: 734 657-8480 westfallc@lincolnk12.org

Topic of Agenda Item: (Be specific)

Addition of Lacrosse Program at Middle School level. 7/8 team and 6/7 team, depending on student participation to support both levels.

Background Data: (To assist in writing corresponding explanatory notes)

MS Lacrosse program was introduced in 2021-22 as a "club" program for competition in the spring of 2022 with 25 student athletes. Addition of MS Lacrosse program will provide coaches salary and equipment support and allow students to participate using existing "participation" fee. Salary for coaches will match salaries assigned to existing spring sports of baseball/softball in the current Schedule B language for the fall season (7% per team). Lacrosse is as an official MHSAA sport at the MS level, and will be administered like all other sports under MHSAA guidelines, including academic standards. Equipment needs will be managed under existing equipment budgets.

Desired Board Action: \_\_\_\_\_ Informational only \_\_\_\_\_ Board action required \_\_ Yes \_\_

***Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.***

Board meeting date-First reading: 3/21/22

Board meeting date-Second reading & approval (If required): 4/11/22

Who will attend meeting to present request and answer questions? Chris Westfall

**Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.**

Submitted By:

Building/Department Head:

\_\_\_\_\_

*Christopher Westfall*

3/17/2022

Date

Date



## Elementary Summer School Proposal/Summer 2022

Proposed by: Karensa Smith - Assistant Superintendent - Curriculum and Instruction

Project Name: 2022 Summer Skills Academy Camp

Grade Levels: Kindergarten to 5<sup>th</sup> Grade

Subjects: Reading and Mathematics Grades 1-5

Cost to Parents: \$0 (31a At-Risk/Title I Funded)

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### **Program Description**

#### **Vision:**

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades K-5 NWEA and standards/skills deficit areas district wide.

#### **Rationale:**

Spring 2021 M-STEP data and Fall 2021 NWEA scores show that achievement gaps in our sub-populations (Economically Disadvantaged, Diverse Populations, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. Summer school data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We

would like to continue to provide them this opportunity for growth this summer especially given these abnormal times.

**Summer Skills Academy Camp Goals:**

Increase summer early intervention opportunities for our at-risk student populations.

Help close the achievement gap from another pandemic year

Reduce summer loss on the NWEA Reading assessment.

Reduce summer loss on the NWEA Math assessment.

Increase the use of best practice implementation of language arts and mathematics through staff training for summer school.

**Summer Skills Academy Camp Curriculum/Programming:**

Over the four week course of study in language arts, students will work through the following programs (modifications could be made based on data and programming) which are currently used in the district: LLI Reading, Phonics First, Lexia Core 5, and Freckle focusing on our power standards. All students enrolled in the language arts academy grades K-5 will work through the LLI program at a reading level determined by assessments completed in their buildings prior to summer school. Students will work in the Phonics First program at a level determined by their grade level and ability level. The Lexia Core 5 and Freckle programs place students based on their ability level. These reading programs use research-based and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Elementary Summer School Program will utilize Khan Math and Math Expressions. The students will be provided with a powerful, comprehensive review of grade level concepts and skills focusing on the grade level power standards. Using motivating games, problem solving activities, and math vocabulary reinforcement students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. Pre and Post assessments will be given to all students. We will compare the students NWEA spring and fall assessment to determine growth.

Since we have extended our Summer Skills Academy Camp to all day, students will also engage in STEM, social-emotional learning, social justice, and identity lessons.

**Summer Skills Academy Camp Budget**

The Summer Skills Academy will be funded out of the At-Risk (31a) and Title I grants. NOTE: If Paraprofessional services are provided, they will be funded completely by the Special Education Department.

**Timeline for Implementation**

June 27 – July 21, 2022 with July 4th off. Students will meet Monday through Thursday from 9:00 AM –3:00 PM, with staff working from 8:30-

3:30PM at Bishop Elementary. The intent of these dates is to kick-start our students with the highest needs prior to the beginning of the school year, and to have them academically more prepared for the fall.

### **Summer Skills Academy Camp Description of Participation**

The following criteria have been set to target our students with the most need for language arts (K-5) and mathematics (K-5) intervention. Students identified using the criteria set below will be notified in writing via US mail, emails, and phone calls. A due date will be established to commit to summer school and slots will be filled. If all slots are not filled at a particular grade level, then additional invitations will be sent using the next level of eligibility criteria. If a particular building does not use all of its slots, then the remaining buildings based on academic need will be given the slots for their students.

#### **For grades K through 2:**

Students who are currently assigned to an At-Risk Teacher Specialist and/or students who scored below the 25<sup>th</sup> percentile on the NWEA will be selected first along with teacher recommendation. If slots are not filled based on this criteria set, students who scored in the LoAvg percentile along with teacher recommendations will be the next criteria set for students following the At-Risk (31A) Needs Assessment guidelines to receive an invitation.

#### **For grades 3 through 5:**

Students who scored below the 25<sup>th</sup> percentile on the NWEA will be selected first. If slots are not filled based on this criteria set, students who scored in the LoAvg percentile along with teacher recommendations will be the next criteria set for students following the At-Risk (31A) Needs Assessment guidelines to receive an invitation.

#### **Summer Skills Academy Camp Slot Allocations:**

##### **Grades K-5**

Bishop	90 students per building
Brick	90 students per building
Childs	90 students per building

**Total Elementary Program Allocation      270 Students**

### **Summer Skills Academy Camp Program Assessment**

- NWEA Assessment Data
  - Reading scores Spring/Fall (grades K-5)
  - Math scores Spring/Fall (grades K-5)
- Pre and post test data collection during the program
  - Math-Khan Assessments



## High School Summer School Proposal/Summer 2022

Proposed by: Karensa Smith – Assistant Superintendent - Curriculum & Instruction

Project Name: 2022 Summer School Academy

Grade Levels: 9th-12th grade

Subjects: ELA, Math, Science, Social Studies

Cost to Parents: \$0 (31a At-Risk Funded)

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### **Program Description**

#### **Vision:**

Provide at-risk students the opportunity to recover lost credit and improve academic skills. Proposed courses will include Language Arts, Science, Math, and Social Studies for grades 9th – 12th.

#### **Rationale:**

According to current Powerschool records, there is a significant number of Lincoln students that are off-track to graduate on time with their 4 year cohort class. During the 2021-22 school year, we have identified approximately 100 students not currently on track to graduate with their 4 year group (more precise counts will be determined after exams). We will need to offer this summer program to help address the credit deficit. It is the goal for this summer academy to provide students an opportunity to earn up to 2 full credits in core content. Our hopes are:

- To help students regain credits to regain eligibility to graduate with the 4 year cohort
- To help students move on to the next level of specific subject areas
- To decrease student failure rates and drop-out rates
- To increase knowledge and improve MME/ACT success and increase overall test scores
- To help build positive self concept

**Summer Academy Goals/Assessment:**

Decrease the number of students who have not earned credit in core academic subjects; Algebra I&II, Geometry, ELA, Science and Social Studies.

Increase the number of students eligible to graduate with their 4-year cohort.

**Summer Academy Curriculum/Programming:**

Students will be offered traditional classes that have been customized to better address the academic deficiencies identified through at-risk interventions to date. These classes will cover the essential content as outlined in the MMC and the course syllabi of LHS. Staff will develop individual plans for maximum credit recovery for each student enrolled. An online curriculum resource (Edmentum) will be used along with face to face, differentiated instruction by the teacher.

**Summer Skills Academy Budget**

The Summer Skills Academy will be completely funded out of the At-Risk (31a) grant. NOTE: If Paraprofessional services are provided, they will be funded completely by the Special Education Department.

**Timeline for Implementation**

**Traditional and Online Credit Recovery**

Staff Training: TBD

Student Session: June 27– July 28, 2022 with 4th of July off. Students will meet Monday through Thursday from 8:00 am-12:00 pm, with staff working from 7:30am-12:30 pm.

**Total Program Allocation      Approximately 250 face to face + virtual students**



## Middle School Summer School Proposal /Summer 2022

Proposed by: Karensa Smith – Assistant Superintendent - Curriculum & Instruction

Project Name: Kickstart to 2022!

Grade Levels: 6<sup>th</sup>-8<sup>th</sup> grade

Subjects: ELA and Mathematics Grades 6-8

Cost to Parents: \$0 (31a At-Risk Funded)

### Program Description

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**Vision:**

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 6-8 NWEA and standards/skill deficit areas district wide.

**Rationale:**

Spring M-STEP and Fall 2021 NWEA scores show that achievement gaps in our sub-populations (Economically Disadvantaged, Diverse Populations, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. School data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer especially given these abnormal times.

**Summer Skills Academy Goals:**

Increase summer early intervention opportunities for our at-risk student population

Reduce summer loss on the NWEA Reading Assessment

Reduce summer loss on the NWEA Math assessment

Increase the use of best practice implementation for language arts and mathematics through staff training for summer school

**Summer Skills Academy Curriculum/Programming:**

Over the five week course of study in language arts, students will work through the curriculum for the Middle School as prescribed by the Lincoln Board of Education. All students enrolled in the language arts academy grades 6-8 will work through the intervention (Edmentum, Pearson, Edgenuity, or Michigan Virtual) program with also direct teaching at a reading level determined by assessments completed in their buildings prior to summer school. Reading programs use proven and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Middle School Summer Academy Program will utilize an intervention program (Edmentum, Pearson, Edgenuity, Khan, or Michigan Virtual) for math. The students will be provided with a powerful, comprehensive review of grade level power standards, concepts and skills. Using motivating games, problem solving activities and math vocabulary reinforcement, students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. Pre and Post assessments will be given to all students. We will compare the students NWEA spring and fall assessment to determine growth.

**Summer Skills Academy Budget**

The Summer Skills Academy will be completely funded out of the At-Risk (31a) grant. NOTE: If Paraprofessional services are provided, they will be funded completely by the Special Education Department.

### **Timeline for Implementation**

June 27 – July 28, 2022. Students will meet Monday through Thursday from 8:00 –12:00 PM at the High School, with staff working from 7:30-12:30 PM. The intent of these dates is to kick-start our students with the highest needs prior to the beginning of the school year, and to have them academically more prepared for the fall.

### **Summer Skills Academy Description of Participation**

The following criteria have been set to target our students with the most need for language arts (6-8) and mathematics (6-8) intervention.

Students identified using the criteria set below will be notified in writing via letters sent home with the students, emails, and phone calls. A due date will be established to commit to summer school and slots will be filled. If all slots are not filled at a particular grade level, then additional invitations will be sent using the next level of eligibility criteria.

### **Criteria for admittance:**

Students who are currently assigned to an At-Risk Teacher Specialist and/or students who scored below the 25<sup>th</sup> percentile on the NWEA will be selected first along with teacher recommendation. Students who have failed Language Arts and Math for two quarters or more will qualify for Summer School. Students will also be admitted to the Summer School program that had attendance issues throughout the 2021-22 school year. If slots are not filled based on this criteria set, teacher recommendations will be the next criteria set for students following the At-Risk (31A) Needs Assessment guidelines to receive an invitation.

**Total Program Allocation**

**250 Students**

### **Summer Skills Academy Program Assessment**

- NWEA Assessment Data

- Reading scores Spring/Fall (grades 6-8)
- Math scores Spring/Fall (grades 6-8)
- Pre and post test data collection during the program

## LINCOLN CONSOLIDATED SCHOOLS

### Schedule of Revenues and Expenditures

Budget and Actual - General Fund  
For the Month Ended March 31, 2022

	Original Budget	Amended Budget	Actual	Actual Over (Under) Original Budget	Percent Actual of Budget
<b>Revenues</b>					
Local sources:					
Property taxes	\$ 4,908,801	\$ 5,059,165	\$ 4,702,186	\$ (356,979)	92.9%
Other local sources	237,500	237,500	210,291	(27,209)	88.5%
State sources	32,304,800	34,238,309	18,694,015	(15,544,294)	54.6%
Federal sources	7,574,915	7,786,598	4,986,770	(2,799,828)	64.0%
Interdistrict revenue	7,755,000	7,977,122	4,758,272	(3,218,850)	59.6%
<b>Total revenues</b>	<b>52,781,016</b>	<b>55,298,694</b>	<b>33,351,534</b>	<b>(21,947,160)</b>	<b>63.2%</b>
<b>Expenditures</b>					
Instruction:					
Basic programs	23,983,468	25,066,816	14,657,725	(10,409,091)	58.5%
Added needs	8,616,492	8,814,097	5,155,000	(3,659,097)	58.5%
<b>Total instruction</b>	<b>32,599,960</b>	<b>33,880,913</b>	<b>19,812,725</b>	<b>(14,068,188)</b>	<b>60.8%</b>
Support services:					
Pupil	5,438,657	5,478,868	3,329,453	(2,149,415)	60.8%
Instructional support	1,491,947	1,615,600	1,076,229	(539,371)	66.6%
General administration	520,267	573,137	352,789	(220,348)	61.6%
School administration	1,976,249	2,119,992	1,327,570	(792,422)	62.6%
Business	928,772	905,650	694,272	(211,378)	76.7%
Maintenance	3,943,602	4,222,871	3,600,455	(622,416)	85.3%
Transportation	3,977,143	3,977,143	2,441,429	(1,535,714)	61.4%
Central services	1,728,749	2,367,462	1,486,173	(881,289)	62.8%
<b>Total support services</b>	<b>20,005,386</b>	<b>21,260,723</b>	<b>14,308,370</b>	<b>(6,952,353)</b>	<b>67.3%</b>
Athletics	928,489	955,283	575,648	(379,635)	60.3%
Community service	79,402	113,642	59,451	(54,191)	52.3%
<b>Total expenditures</b>	<b>53,613,237</b>	<b>56,210,561</b>	<b>34,756,194</b>	<b>(21,454,367)</b>	<b>61.8%</b>
<b>Other financing sources</b>					
Transfers in	27,000	27,000	7,000	(20,000)	25.9%
Transfers out	-	-	-	-	0.0%
<b>Total other financing sources</b>	<b>27,000</b>	<b>27,000</b>	<b>7,000</b>	<b>(20,000)</b>	<b>25.9%</b>
<b>Revenues over (under) expenditures</b>	<b>\$ (805,221)</b>	<b>\$ (884,867)</b>	<b>\$ (1,397,660)</b>		

For internal use only. These financial statements have not been audited, and no assurance is provided.

Lincoln Consolidated Schools  
Budget to Actual by Function For the Month Ended March 31, 2022

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Final Budget	Sum of Final
Instruction	1111	Salary	4,956,096	5,088,991	3,051,540
		Fringes	3,603,443	3,683,478	2,322,013
		Non-payroll	720,000	658,500	299,518
	<b>1111 Total</b>		<b>9,279,539</b>	<b>9,430,969</b>	<b>5,673,071</b>
	1112	Salary	2,436,652	2,857,778	1,514,778
		Fringes	1,824,033	2,197,776	1,219,800
		Non-payroll	355,000	362,500	161,603
	<b>1112 Total</b>		<b>4,615,685</b>	<b>5,418,054</b>	<b>2,896,181</b>
	1113	Salary	2,855,284	2,928,314	1,734,470
		Fringes	2,064,943	2,107,464	1,312,741
		Non-payroll	3,422,750	3,367,500	1,933,931
	<b>1113 Total</b>		<b>8,342,977</b>	<b>8,403,278</b>	<b>4,981,142</b>
	1118	Salary	665,995	719,378	413,451
		Fringes	561,425	605,636	400,700
		Non-payroll	10,000	2,500	5,607
	<b>1118 Total</b>		<b>1,237,420</b>	<b>1,327,514</b>	<b>819,758</b>
	1119	Salary	338,000	328,408	201,043
		Fringes	169,847	157,325	84,125
		Non-payroll	-	1,268	2,405
<b>1119 Total</b>		<b>507,847</b>	<b>487,001</b>	<b>287,573</b>	
<b>Instruction Total</b>		<b>23,983,468</b>	<b>25,066,816</b>	<b>14,657,725</b>	
Added needs	1122	Salary	3,730,866	3,597,762	2,019,355
		Fringes	3,171,361	3,051,168	1,926,231
		Non-payroll	161,000	163,500	99,825
	<b>1122 Total</b>		<b>7,063,227</b>	<b>6,812,430</b>	<b>4,045,411</b>
	1125	Salary	823,022	1,042,340	622,476
		Fringes	580,243	768,581	464,049
		Non-payroll	150,000	190,746	23,064
<b>1125 Total</b>		<b>1,553,265</b>	<b>2,001,667</b>	<b>1,109,589</b>	
<b>Added needs Total</b>		<b>8,616,492</b>	<b>8,814,097</b>	<b>5,155,000</b>	

Lincoln Consolidated Schools  
Budget to Actual by Function For the Month Ended March 31, 2022

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Final Budget	Sum of Final
Student services	1212	Salary	571,037	591,352	367,988
		Fringes	468,053	494,146	334,619
		Non-payroll	1,000	1,000	-
	<b>1212 Total</b>		<b>1,040,090</b>	<b>1,086,498</b>	<b>702,607</b>
	1213	Salary	-	-	-
		Fringes	-	-	-
		Non-payroll	443,000	460,500	299,981
	<b>1213 Total</b>		<b>443,000</b>	<b>460,500</b>	<b>299,981</b>
	1214	Salary	356,419	264,259	122,381
		Fringes	239,214	169,393	91,798
		Non-payroll	1,000	90,500	16,080
	<b>1214 Total</b>		<b>596,633</b>	<b>524,152</b>	<b>230,259</b>
	1215	Salary	432,041	478,540	267,204
		Fringes	284,179	331,901	195,977
		Non-payroll	213,000	275,500	199,709
	<b>1215 Total</b>		<b>929,220</b>	<b>1,085,941</b>	<b>662,890</b>
	1216	Salary	544,114	537,109	313,350
		Fringes	417,178	438,106	277,668
		Non-payroll	125,000	-	-
	<b>1216 Total</b>		<b>1,086,292</b>	<b>975,215</b>	<b>591,018</b>
1218	Salary	534,550	528,411	323,803	
	Fringes	395,350	394,249	263,519	
	Non-payroll	5,000	5,000	10	
<b>1218 Total</b>		<b>934,900</b>	<b>927,660</b>	<b>587,332</b>	
1219	Salary	227,055	225,554	133,379	
	Fringes	181,467	191,848	121,534	
	Non-payroll	-	1,500	453	
<b>1219 Total</b>		<b>408,522</b>	<b>418,902</b>	<b>255,366</b>	
<b>Student services Total</b>		<b>5,438,657</b>	<b>5,478,868</b>	<b>3,329,453</b>	

Lincoln Consolidated Schools  
Budget to Actual by Function For the Month Ended March 31, 2022

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Final Budget	Sum of Final
Instructional support	1221	Salary	78,749	55,439	20,865
		Fringes	61,231	22,683	16,118
		Non-payroll	280,127	271,664	137,138
	<b>1221 Total</b>		<b>420,107</b>	<b>349,786</b>	<b>174,121</b>
	1222	Salary	98,045	100,000	58,452
		Fringes	62,019	65,120	41,004
		Non-payroll	-	-	-
	<b>1222 Total</b>		<b>160,064</b>	<b>165,120</b>	<b>99,456</b>
	1226	Salary	422,782	449,281	302,700
		Fringes	295,744	315,096	209,715
Non-payroll		193,250	336,317	290,237	
<b>1226 Total</b>		<b>911,776</b>	<b>1,100,694</b>	<b>802,652</b>	
<b>Instructional support Total</b>		<b>1,491,947</b>	<b>1,615,600</b>	<b>1,076,229</b>	
Business Admin	1252	Salary	82,028	85,292	58,400
		Fringes	62,033	64,647	44,172
		Non-payroll	621,500	647,500	493,353
	<b>1252 Total</b>		<b>765,561</b>	<b>797,439</b>	<b>595,925</b>
	1259	Fringes	-	-	-
		Non-payroll	163,211	108,211	98,347
<b>1259 Total</b>		<b>163,211</b>	<b>108,211</b>	<b>98,347</b>	
<b>Business Admin Total</b>		<b>928,772</b>	<b>905,650</b>	<b>694,272</b>	
General Admin	1231	Non-payroll	156,000	189,200	93,105
		<b>1231 Total</b>	<b>156,000</b>	<b>189,200</b>	<b>93,105</b>
	1232	Salary	205,569	216,164	150,792
		Fringes	145,948	151,959	92,389
<b>1232 Total</b>		<b>364,267</b>	<b>383,937</b>	<b>259,684</b>	
<b>General Admin Total</b>		<b>520,267</b>	<b>573,137</b>	<b>352,789</b>	
Principal Admin	1241	Salary	1,157,952	1,235,095	758,238
		Fringes	818,297	884,897	569,332
		Non-payroll	-	-	-
<b>1241 Total</b>		<b>1,976,249</b>	<b>2,119,992</b>	<b>1,327,570</b>	
<b>Principal Admin Total</b>		<b>1,976,249</b>	<b>2,119,992</b>	<b>1,327,570</b>	

Lincoln Consolidated Schools  
Budget to Actual by Function For the Month Ended March 31, 2022

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Final Budget	Sum of Final
Central	1282	Salary	71,604	80,700	51,800
		Fringes	57,228	57,889	43,627
		Non-payroll	118,250	118,250	90,809
	<b>1282 Total</b>		<b>247,082</b>	<b>256,839</b>	<b>186,236</b>
	1283	Salary	145,484	149,627	104,944
		Fringes	111,203	116,009	84,798
		Non-payroll	66,500	139,507	91,397
	<b>1283 Total</b>		<b>323,187</b>	<b>405,143</b>	<b>281,139</b>
	1284	Salary	-	-	-
		Fringes	-	-	-
		Non-payroll	1,158,480	1,705,480	1,018,798
	<b>1284 Total</b>		<b>1,158,480</b>	<b>1,705,480</b>	<b>1,018,798</b>
	1289	Non-payroll	-	-	-
	<b>1289 Total</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Central Total</b>			<b>1,728,749</b>	<b>2,367,462</b>	<b>1,486,173</b>
Operations and maint	1261	Salary	-	-	-
		Fringes	-	-	-
		Non-payroll	3,778,602	4,082,871	3,486,734
	<b>1261 Total</b>		<b>3,778,602</b>	<b>4,082,871</b>	<b>3,486,734</b>
	1266	Non-payroll	165,000	140,000	113,721
	<b>1266 Total</b>		<b>165,000</b>	<b>140,000</b>	<b>113,721</b>
<b>Operations and maint Total</b>			<b>3,943,602</b>	<b>4,222,871</b>	<b>3,600,455</b>
Transportation	1271	Salary	1,629,341	1,620,483	987,273
		Fringes	1,450,925	1,472,243	770,052
		Non-payroll	896,877	884,417	684,104
	<b>1271 Total</b>		<b>3,977,143</b>	<b>3,977,143</b>	<b>2,441,429</b>
<b>Transportation Total</b>			<b>3,977,143</b>	<b>3,977,143</b>	<b>2,441,429</b>
Athletics	1293	Salary	236,657	273,407	196,687
		Fringes	155,332	194,376	126,947
		Non-payroll	536,500	487,500	252,014
	<b>1293 Total</b>		<b>928,489</b>	<b>955,283</b>	<b>575,648</b>
<b>Athletics Total</b>			<b>928,489</b>	<b>955,283</b>	<b>575,648</b>
Comm Ed Exp	1331	Salary	38,760	53,740	26,740
		Fringes	40,642	56,247	31,755
		Non-payroll	-	655	956
	<b>1331 Total</b>		<b>79,402</b>	<b>110,642</b>	<b>59,451</b>
	1361	Non-payroll	-	3,000	-
	<b>1361 Total</b>		<b>-</b>	<b>3,000</b>	<b>-</b>
<b>Comm Ed Exp Total</b>			<b>79,402</b>	<b>113,642</b>	<b>59,451</b>
<b>Grand Total</b>			<b>53,613,237</b>	<b>56,210,561</b>	<b>34,756,194</b>

Lincoln Athletic Building P&L	July	August	September	October	November	December	January	February	March	April	May	Fiscal Yr.
<b>Revenue</b>												
Fitness Memberships	\$ 1,212.00	\$ 1,458.00	\$ 1,211.00	\$ 2,271.00	\$ 5,356.00	\$ 6,181.00	\$ 8,548.00	\$ 7,008.00	\$ 2,427.00			\$ 35,672.00
Turf Rentals	\$ 2,535.00	\$ -	\$ -	\$ 1,512.50	\$ 60,287.50	\$ 31,125.00	\$ 64,912.50	\$ 38,862.50	\$ 38,743.75	\$ 650.00	\$ -	\$ 238,628.75
Track Rentals	\$ 6,205.78	\$ -	\$ -	\$ -	\$ 500.00	\$ 150.00	\$ 3,580.00	\$ 7,980.00	\$ -	\$ -	\$ -	\$ 18,415.78
Batting Cage Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ 700.00	\$ 680.00	\$ 600.00	\$ 120.00	\$ -	\$ 2,700.00
Stadium Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Baseball/Softball Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outdoor Field Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 875.00
Gym Rentals	\$ -	\$ -	\$ -	\$ -	\$ 750.00	\$ 850.00	\$ -	\$ 850.00	\$ 300.00	\$ -	\$ 8,280.00	\$ 11,030.00
	\$ 9,952.78	\$ 1,458.00	\$ 1,211.00	\$ 3,783.50	\$ 66,893.50	\$ 38,906.00	\$ 77,740.50	\$ 55,380.50	\$ 42,070.75	\$ 770.00	\$ 8,280.00	\$ 307,321.53
Track Revenue - State Meet Registrations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000.00				\$ 22,000.00
Track Event (Go Fan)	\$ -	\$ -	\$ -	\$ -	\$ 1,375.00	\$ 25,464.00	\$ 47,244.00	\$ 99,373.00				\$ 173,456.00
<b>Total Revenue</b>	\$ 9,952.78	\$ 1,458.00	\$ 1,211.00	\$ 3,783.50	\$ 68,268.50	\$ 64,370.00	\$ 124,984.50	\$ 176,753.50	\$ 42,070.75	\$ 770.00	\$ 8,280.00	\$ 502,777.53
<b>Expense</b>												
Salaries/Wages			\$ 4,356.00	\$ 5,022.00	\$ 5,257.00	\$ 9,563.00	\$ 7,498.00	\$ 10,800.00				\$ 42,496.00
Benefits			\$ 2,474.00	\$ 2,626.00	\$ 1,875.00	\$ 2,185.00	\$ 1,861.00	\$ 3,077.00				\$ 14,098.00
Contracted Services												\$ -
Total Sports				\$ 60,000.00								\$ 60,000.00
Custodial					\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00				\$ 40,000.00
Athletic Officials						\$ 8,413.90	\$ 26,800.60	\$ 42,579.95				\$ 77,794.45
Equipment												\$ -
Operations/Utilities			\$ 7,770.00	\$ 11,156.00	\$ 11,978.00	\$ 5,987.00	\$ 6,277.00	\$ 7,535.00				\$ 50,703.00
Credit Card Fees	\$ 457.91	\$ 1,694.10	\$ 1,040.26	\$ 620.12	\$ 2,038.08	\$ 992.37	\$ 1,648.82	\$ 754.76				\$ 9,246.42
Misc exp				\$ 1,700.00	\$ -	\$ 1,763.00						\$ 3,463.00
Equipment				\$ 8,711.00	\$ 2,571.00	\$ 4,141.00	\$ -	\$ -	\$ 5,000.00			\$ 20,423.00
	\$ 457.91	\$ 1,694.10	\$ 15,640.26	\$ 89,835.12	\$ 33,719.08	\$ 43,045.27	\$ 54,085.42	\$ 74,746.71	\$ 5,000.00	\$ -	\$ -	\$ 318,223.87
<b>Total LAB Revenue Over Expenditures</b>	\$ 9,494.87	\$ (236.10)	\$ (14,429.26)	\$ (86,051.62)	\$ 34,549.42	\$ 21,324.73	\$ 70,899.08	\$ 102,006.79	\$ 37,070.75	\$ 770.00	\$ 8,280.00	\$ 184,553.66



Lincoln Consolidated Schools

# Payment Register

From Payment Date: 3/1/2022 - To Payment Date: 3/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163944775 - A/P Checking									
Check									
120742	03/04/2022	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$19,773.40		
120743	03/04/2022	Open			Accounts Payable	DTE ENERGY	\$2,049.35		
120744	03/04/2022	Open			Accounts Payable	FOR INSPIRATION & RECOGNITION OF SCIENCE & TECH	\$5,000.00		
120745	03/04/2022	Open			Accounts Payable	FOX AUTO PARTS, INC.	\$58.88		
120746	03/04/2022	Open			Accounts Payable	IDN-HARDWARE SALES INC	\$2,657.47		
120747	03/04/2022	Open			Accounts Payable	JOHN W. BUTLER	\$142.07		
120748	03/04/2022	Open			Accounts Payable	JOHNSON CONTROLS FIRE PROTECTION, LP.	\$3,269.45		
120749	03/04/2022	Open			Accounts Payable	KOCH & WHITE	\$467.00		
120750	03/04/2022	Open			Accounts Payable	MEDRISK, LLC	\$1,330.95		
120751	03/04/2022	Open			Accounts Payable	MiSDU	\$766.60		
120752	03/04/2022	Open			Accounts Payable	PIONEER ATHLETICS	\$995.17		
120753	03/04/2022	Open			Accounts Payable	PLUMBERS SERVICE, INC.	\$215.00		
120754	03/04/2022	Open			Accounts Payable	ROBERT HALF INTERNATIONAL, INC	\$1,514.57		
120755	03/04/2022	Open			Accounts Payable	SALINE AREA SCHOOLS	\$750.00		
120756	03/04/2022	Open			Accounts Payable	STADIUM TROPHY, INC.	\$74.40		
120757	03/04/2022	Open			Accounts Payable	TAMMY J. TERRY	\$1,346.92		
120758	03/04/2022	Open			Accounts Payable	VERIZON WIRELESS	\$1,487.10		
120759	03/04/2022	Open			Accounts Payable	WARD'S SCIENCE	\$3,238.67		
120760	03/04/2022	Open			Accounts Payable	WASTE MANAGEMENT	\$4,696.22		
120761	03/04/2022	Open			Accounts Payable	WHITE, JERMAINE	\$40.00		
120762	03/04/2022	Open			Accounts Payable	WOLVERINE SUPPLY INC	\$3,597.22		
120763	03/04/2022	Open			Accounts Payable	WOODHAVEN-BROWNSTOWN SCHOOL DIST	\$300.00		
120764	03/18/2022	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$4,660.53		
120765	03/18/2022	Open			Accounts Payable	ASCD	\$59.00		
120766	03/18/2022	Open			Accounts Payable	AUGUSTA TOWNSHIP-UTILITY	\$29,506.04		
120767	03/18/2022	Open			Accounts Payable	COMCAST CABLE COMMUNICATIONS INC	\$99.00		
120768	03/18/2022	Open			Accounts Payable	DTE ENERGY	\$19,614.39		
120769	03/18/2022	Open			Accounts Payable	FOX AUTO PARTS, INC.	\$151.23		
120770	03/18/2022	Open			Accounts Payable	FUZZY FEET CHAIR GLIDES	\$4,325.00		
120771	03/18/2022	Open			Accounts Payable	GETAWAY TOURS, INC.	\$895.00		
120772	03/18/2022	Open			Accounts Payable	GRIFFITHS, STACEY	\$285.00		
120773	03/18/2022	Open			Accounts Payable	HAMMONDS, MICHELLE	\$100.00		
120774	03/18/2022	Open			Accounts Payable	HURON CLINTON METROPOLITAN AUTHORITY	\$162.50		
120775	03/18/2022	Open			Accounts Payable	IDN-HARDWARE SALES INC	\$3,003.87		
120776	03/18/2022	Open			Accounts Payable	JACKSON, JORDAN	\$350.00		
120777	03/18/2022	Open			Accounts Payable	JOHN W. BUTLER	\$157.61		
120778	03/18/2022	Open			Accounts Payable	MEDRISK, LLC	\$227.41		
120779	03/18/2022	Open			Accounts Payable	Michigan Green Cab Ann Arbor, LLC.	\$65.36		
120780	03/18/2022	Open			Accounts Payable	MiSDU	\$1,091.89		
120781	03/18/2022	Open			Accounts Payable	SUMPTER TOWNSHIP WATER	\$469.20		
120782	03/18/2022	Open			Accounts Payable	TAMMY J. TERRY	\$1,346.92		
120783	03/18/2022	Open			Accounts Payable	VERIZON WIRELESS	\$1,486.98		

Lincoln Consolidated Schools

# Payment Register

From Payment Date: 3/1/2022 - To Payment Date: 3/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
120784	03/18/2022	Open			Accounts Payable	WEISSMAN'S THEATRICAL SUPPLY, INC.	\$270.38		
120785	03/18/2022	Open			Accounts Payable	WOLVERINE SUPPLY INC	\$6,134.59		
Type Check Totals:							\$128,232.34		
<u>EFT</u>									
7354	03/04/2022	Open			Accounts Payable	ABSOPURE WATER CO. LLC	\$95.00		
7355	03/04/2022	Open			Accounts Payable	ALLSHRED SERVICES	\$57.75		
7356	03/04/2022	Open			Accounts Payable	ANN ARBOR WELDING	\$16.74		
7357	03/04/2022	Open			Accounts Payable	ARAMARK	\$116,367.77		
7358	03/04/2022	Open			Accounts Payable	ATI PHYSICAL THERAPY INVOICING	\$3,114.20		
7359	03/04/2022	Open			Accounts Payable	BENSON-JOPLIN, KAMARI	\$40.00		
7360	03/04/2022	Voided	Direct Deposit rejected	03/25/2022	Accounts Payable	BENTLEY, NATHAN	\$80.00		
7361	03/04/2022	Open			Accounts Payable	BOLTON, REBECCA	\$258.00		
7362	03/04/2022	Open			Accounts Payable	BUSH, GEOFFRY, L.	\$310.00		
7363	03/04/2022	Open			Accounts Payable	CAPITAL ONE TRADE CREDIT	\$258.27		
7364	03/04/2022	Open			Accounts Payable	CAPP INC	\$2,360.00		
7365	03/04/2022	Open			Accounts Payable	CAYMAN SPORTS CO.	\$588.00		
7366	03/04/2022	Open			Accounts Payable	CINTAS LOCATION #300	\$1,775.31		
7367	03/04/2022	Open			Accounts Payable	COLLIER, JORDEN	\$280.00		
7368	03/04/2022	Open			Accounts Payable	CURRENT ELECTRIC MOTOR SUPPLY	\$2,008.00		
7369	03/04/2022	Open			Accounts Payable	DAVIS, JASHAUN	\$200.00		
7370	03/04/2022	Open			Accounts Payable	DAVIS, JESSE	\$1,220.00		
7371	03/04/2022	Open			Accounts Payable	DAY, LORAINE, E	\$222.50		
7372	03/04/2022	Open			Accounts Payable	DUNBAR MECHANICAL, INC.	\$59,506.54		
7373	03/04/2022	Open			Accounts Payable	FBM INC	\$1,932.80		
7374	03/04/2022	Open			Accounts Payable	FLINN SCIENTIFIC	\$123.96		
7375	03/04/2022	Open			Accounts Payable	FPS Services LLC	\$40,354.18		
7376	03/04/2022	Open			Accounts Payable	GDI TRANSPORTATION, INC.	\$572.80		
7377	03/04/2022	Open			Accounts Payable	GOLDEN LIMOUSINE, INC.	\$10,173.95		
7378	03/04/2022	Open			Accounts Payable	GOYETTE MECHANICAL	\$25,328.03		
7379	03/04/2022	Open			Accounts Payable	GPS Educational Services	\$344.25		
7380	03/04/2022	Open			Accounts Payable	GRAINGER INC, W W	\$1,093.14		
7381	03/04/2022	Open			Accounts Payable	GUARDIAN ENVIRONMENTAL SERVICES, INC.	\$13,130.38		
7382	03/04/2022	Open			Accounts Payable	HOBART SERVICE	\$8,210.50		
7383	03/04/2022	Open			Accounts Payable	HUBERT COMPANY LLC	\$19.91		
7384	03/04/2022	Open			Accounts Payable	INSECTECH INC.	\$767.00		
7385	03/04/2022	Open			Accounts Payable	J W PEPPER	\$98.47		
7386	03/04/2022	Open			Accounts Payable	JOSTENS	\$12.30		
7387	03/04/2022	Open			Accounts Payable	JUST ASK PUBLICATIONS & PROFESSIONAL DEVELOPMENT	\$3,000.00		
7388	03/04/2022	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	\$2,683.88		
7389	03/04/2022	Open			Accounts Payable	KONICA MINOLTA PREMIER FINANCE	\$4,037.34		
7390	03/04/2022	Open			Accounts Payable	KRONSPERGER, MEARA, K.	\$82.50		
7391	03/04/2022	Open			Accounts Payable	MICHIGAN INSTITUTE OF AVIATION	\$584.40		
7392	03/04/2022	Open			Accounts Payable	MULLINS, PUJA	\$145.46		

Lincoln Consolidated Schools

# Payment Register

From Payment Date: 3/1/2022 - To Payment Date: 3/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7393	03/04/2022	Open			Accounts Payable	NCS PEARSON INCORPORATED	\$1,067.37		
7394	03/04/2022	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	\$419.72		
7395	03/04/2022	Open			Accounts Payable	PALS INTERNATIONAL	\$340.58		
7396	03/04/2022	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$56,680.50		
7397	03/04/2022	Open			Accounts Payable	PITTMAN, CARLOS	\$80.00		
7398	03/04/2022	Open			Accounts Payable	PROCARE THERAPY	\$1,760.00		
7399	03/04/2022	Open			Accounts Payable	PUBLIC FINANCIAL MANAGEMENT, INC.	\$1,000.00		
7400	03/04/2022	Open			Accounts Payable	REHMANN	\$50,390.06		
7401	03/04/2022	Open			Accounts Payable	SCHOLASTIC MAGAZINES	\$4,308.70		
7402	03/04/2022	Open			Accounts Payable	SCHOOL HEALTH	\$302.08		
7403	03/04/2022	Open			Accounts Payable	SCHOOL SPECIALTY LLC	\$3,412.56		
7404	03/04/2022	Open			Accounts Payable	SERVICE ELECTRIC SUPPLY CO	\$1,639.27		
7405	03/04/2022	Open			Accounts Payable	SONITROL GREAT LAKES - MICHIGAN	\$659.98		
7406	03/04/2022	Open			Accounts Payable	TABOR, JACK, ETHAN	\$78.75		
7407	03/04/2022	Open			Accounts Payable	TENURGY, LLC.	\$3,952.41		
7408	03/04/2022	Open			Accounts Payable	THE PRINT GIANTS	\$394.50		
7409	03/04/2022	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$6,145.06		
7410	03/04/2022	Open			Accounts Payable	TRINITY INC.	\$350.00		
7411	03/04/2022	Open			Accounts Payable	UNITED IMAGE GROUP	\$305.00		
7412	03/04/2022	Open			Accounts Payable	WAGeworks INC	\$100.00		
7413	03/04/2022	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$122,885.33		
7414	03/04/2022	Open			Accounts Payable	WESTERN PSYCHOLOGICAL SERVICES	\$666.00		
7415	03/04/2022	Open			Accounts Payable	WILLIAMS, TISHA, MARIE	\$355.00		
7416	03/04/2022	Open			Accounts Payable	WOLVERINE SPORTS/SCHOOL- TECH	\$220.90		
7417	03/11/2022	Voided	Wrong Amount	03/15/2022	Accounts Payable	FRITZ SIGNS AND ADVERTISING	\$8,979.07		
7418	03/15/2022	Open			Accounts Payable	FRITZ SIGNS AND ADVERTISING	\$4,490.00		
7419	03/18/2022	Open			Accounts Payable	A & R TOTAL CONSTRUCTION CO., INC.	\$22,700.00		
7420	03/18/2022	Open			Accounts Payable	ABSOPURE WATER CO. LLC	\$49.50		
7421	03/18/2022	Open			Accounts Payable	ALLSHRED SERVICES	\$79.95		
7422	03/18/2022	Open			Accounts Payable	BEIER HOWLETT, P.C.	\$112.00		
7423	03/18/2022	Open			Accounts Payable	BENGEL, JASON	\$420.00		
7424	03/18/2022	Open			Accounts Payable	BLUE LAKES CHARTERS & TOURS	\$532.00		
7425	03/18/2022	Open			Accounts Payable	BOILERS CONTROLS & EQUIP	\$1,647.00		
7426	03/18/2022	Open			Accounts Payable	Boomerang Project	\$6,490.00		
7427	03/18/2022	Open			Accounts Payable	BROADSPIRE SERVICES INC	\$68.64		
7428	03/18/2022	Open			Accounts Payable	BUSH, GEOFFRY, L.	\$210.00		
7429	03/18/2022	Open			Accounts Payable	CAROLINA BIOLOGICAL SUP	\$76.51		
7430	03/18/2022	Open			Accounts Payable	CDW-GOVERNMENT INC	\$1,168.40		
7431	03/18/2022	Open			Accounts Payable	CINTAS LOCATION #300	\$3,955.34		
7432	03/18/2022	Open			Accounts Payable	COMCAST CABLE COMMUNICATIONS INC	\$296.30		
7433	03/18/2022	Open			Accounts Payable	DATA IMAGE, LLC.	\$92,645.00		
7434	03/18/2022	Open			Accounts Payable	DAY, LORAIN, E	\$172.50		
7435	03/18/2022	Open			Accounts Payable	ELECTROCOMM	\$535.15		

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# Payment Register

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7436	03/18/2022	Open			Accounts Payable	ENVIRO-CLEAN	\$173,627.10		
7437	03/18/2022	Open			Accounts Payable	FBM INC	\$953.60		
7438	03/18/2022	Open			Accounts Payable	FLETCHER, WILLINDA , J	\$512.93		
7439	03/18/2022	Open			Accounts Payable	FPS Services LLC	\$40,530.18		
7440	03/18/2022	Open			Accounts Payable	GAME ONE	\$2,023.00		
7441	03/18/2022	Open			Accounts Payable	GDI TRANSPORTATION, INC.	\$716.00		
7442	03/18/2022	Open			Accounts Payable	GOERLITZ, JESSICA	\$10.99		
7443	03/18/2022	Open			Accounts Payable	GPS Educational Services	\$725.05		
7444	03/18/2022	Open			Accounts Payable	HARPER ELECTRIC INC.	\$18,250.00		
7445	03/18/2022	Open			Accounts Payable	KONE INC	\$594.84		
7446	03/18/2022	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	\$2,181.73		
7447	03/18/2022	Open			Accounts Payable	KONICA MINOLTA PREMIER FINANCE	\$4,193.78		
7448	03/18/2022	Open			Accounts Payable	LOWE'S	\$603.91		
7449	03/18/2022	Open			Accounts Payable	MACGREGOR, STEPHEN	\$46.96		
7450	03/18/2022	Open			Accounts Payable	NUCO2	\$122.25		
7451	03/18/2022	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	\$1,253.63		
7452	03/18/2022	Open			Accounts Payable	PETERSON, RORY	\$100.00		
7453	03/18/2022	Open			Accounts Payable	PLASSE, VICTOR	\$1,000.00		
7454	03/18/2022	Open			Accounts Payable	QUADIENT	\$55.26		
7455	03/18/2022	Open			Accounts Payable	RICKLE, JANET	\$100.00		
7456	03/18/2022	Open			Accounts Payable	SCHOOL SPECIALTY LLC	\$3,333.80		
7457	03/18/2022	Open			Accounts Payable	SERVICE ELECTRIC SUPPLY CO	\$1,643.75		
7458	03/18/2022	Open			Accounts Payable	SHELTON, KERRY	\$39.47		
7459	03/18/2022	Open			Accounts Payable	SMITH, ABIGAIL, L	\$79.00		
7460	03/18/2022	Open			Accounts Payable	SONITROL GREAT LAKES - MICHIGAN	\$6,257.49		
7461	03/18/2022	Open			Accounts Payable	SOUND COM SYSTEMS	\$326.00		
7462	03/18/2022	Open			Accounts Payable	STRAIGHT FORWARD PERFORMANCE L.L.C.	\$2,500.00		
7463	03/18/2022	Open			Accounts Payable	SYNOVIA SOLUTIONS, LLC	\$2,310.00		
7464	03/18/2022	Open			Accounts Payable	THE PRINT GIANTS	\$263.50		
7465	03/18/2022	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$2,835.75		
7466	03/18/2022	Open			Accounts Payable	THRONE, CINDY	\$100.00		
7467	03/18/2022	Open			Accounts Payable	THRUN LAW FIRM, P.C.	\$5,625.00		
7468	03/18/2022	Open			Accounts Payable	TRINITY INC.	\$1,005.00		
7469	03/18/2022	Open			Accounts Payable	VENDITTELLI, MARTHA	\$100.00		
7470	03/18/2022	Open			Accounts Payable	WASHTENAW COUNTY CONSORTIUM	\$466,778.69		
7471	03/18/2022	Open			Accounts Payable	WASHTENAW COUNTY TREASURER	\$14,142.17		
7472	03/18/2022	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$110.00		
7473	03/18/2022	Open			Accounts Payable	WEINGARTZ	\$6,582.82		
7474	03/18/2022	Open			Accounts Payable	WILLIAMS, TISHA, MARIE	\$330.00		
7475	03/18/2022	Open			Accounts Payable	WINDSTREAM	\$3,377.50		
7476	03/18/2022	Open			Accounts Payable	WOLGAST CORPORAION	\$64,039.48		
7477	03/18/2022	Open			Accounts Payable	SCHOOL SPECIALTY LLC	\$2,122.91		
7478	03/25/2022	Open			Accounts Payable	BENTLEY, NATHAN	\$80.00		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7479	03/18/2022	Open			Accounts Payable	HEALTHQUITY, INC	\$7,767.74		
7480	03/29/2022	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$339,421.82		
7517	03/14/2022	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$333,280.74		
7518	03/30/2022	Open			Accounts Payable	CDW-GOVERNMENT INC	\$2,287.76		
7519	03/30/2022	Open			Accounts Payable	GDI TRANSPORTATION, INC.	\$716.00		
7520	03/30/2022	Open			Accounts Payable	PALS INTERNATIONAL	\$1,547.42		
7521	03/30/2022	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$64,017.50		
7522	03/30/2022	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$5,308.82		
Type EFT Totals:						133 Transactions	\$2,289,525.80		
7163944775 - A/P Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	44	\$128,232.34	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>44</b>	<b>\$128,232.34</b>	<b>\$0.00</b>
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	131	\$2,280,466.73	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	2	\$9,059.07	\$0.00
	<b>Total</b>	<b>133</b>	<b>\$2,289,525.80</b>	<b>\$0.00</b>
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	175	\$2,408,699.07	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	2	\$9,059.07	\$0.00
	Stopped	0	\$0.00	\$0.00

# Payment Register

From Payment Date: 3/1/2022 - To Payment Date: 3/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Total		177	\$2,417,758.14	\$0.00
<b>Grand Totals:</b>									
		<b>Checks</b>	<b>Status</b>	<b>Count</b>			<b>Transaction Amount</b>	<b>Reconciled Amount</b>	
			Open	44			\$128,232.34	\$0.00	
			Reconciled	0			\$0.00	\$0.00	
			Voided	0			\$0.00	\$0.00	
			Stopped	0			\$0.00	\$0.00	
			<b>Total</b>	<b>44</b>			<b>\$128,232.34</b>	<b>\$0.00</b>	
		<b>EFTs</b>	<b>Status</b>	<b>Count</b>			<b>Transaction Amount</b>	<b>Reconciled Amount</b>	
			Open	131			\$2,280,466.73	\$0.00	
			Reconciled	0			\$0.00	\$0.00	
			Voided	2			\$9,059.07	\$0.00	
			<b>Total</b>	<b>133</b>			<b>\$2,289,525.80</b>	<b>\$0.00</b>	
		<b>All</b>	<b>Status</b>	<b>Count</b>			<b>Transaction Amount</b>	<b>Reconciled Amount</b>	
			Open	175			\$2,408,699.07	\$0.00	
			Reconciled	0			\$0.00	\$0.00	
			Voided	2			\$9,059.07	\$0.00	
			Stopped	0			\$0.00	\$0.00	
			<b>Total</b>	<b>177</b>			<b>\$2,417,758.14</b>	<b>\$0.00</b>	

Lincoln Consolidated Schools

# Payment Register

From Payment Date: 3/1/2022 - To Payment Date: 3/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
7163945137 - Trust & Agency Checking										
<u>Check</u>										
22146	03/04/2022	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$154.80			
22147	03/04/2022	Open			Accounts Payable	GREAT LAKES COCA-COLA DISTRIBUTION	\$512.37			
22148	03/04/2022	Open			Accounts Payable	MICHIGAN HIGH SCHOOL SOFTBALL COACHES ASSOC	\$60.00			
22149	03/04/2022	Voided	Duplicate Payment	03/22/2022	Accounts Payable	REKOWSKI, ZACHARY	\$323.24			
22150	03/04/2022	Open			Accounts Payable	STADIUM TROPHY, INC.	\$933.12			
22151	03/04/2022	Open			Accounts Payable	STEUDLE, DONOVAN	\$1,584.92			
22152	03/04/2022	Open			Accounts Payable	SUN & SNOW SPORTS INC.	\$844.00			
22153	03/04/2022	Open			Accounts Payable	WEISSMAN'S THEATRICAL SUPPLY, INC.	\$231.35			
22154	03/11/2022	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$65.82			
22155	03/11/2022	Open			Accounts Payable	GRANT, RYAN	\$50.00			
22156	03/11/2022	Open			Accounts Payable	BARNIER, APRIL	\$20.28			
22157	03/18/2022	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$79.21			
22158	03/18/2022	Open			Accounts Payable	BENITO'S PIZZA	\$280.00			
22159	03/18/2022	Open			Accounts Payable	BRYANT, JULIA	\$71.52			
22160	03/18/2022	Open			Accounts Payable	DRAMATIC PUBLISHING COMPANY	\$564.53			
22161	03/25/2022	Open			Accounts Payable	GETAWAY TOURS, INC.	\$100.00			
22162	03/25/2022	Open			Accounts Payable	WORLD'S FINEST CHOCOLATE, INC.	\$6,695.00			
Type Check Totals:										
							17 Transactions	\$12,570.16		
<u>EFT</u>										
1216	03/04/2022	Open			Accounts Payable	ABSOPURE WATER CO. LLC	\$32.00			
1217	03/04/2022	Open			Accounts Payable	GAME ONE	\$806.00			
1218	03/04/2022	Open			Accounts Payable	HOWELL NATURE CENTER	\$1,700.00			
1219	03/04/2022	Open			Accounts Payable	ROBINETTE, PAULA, M.	\$152.36			
1220	03/04/2022	Open			Accounts Payable	SALYERS, MELISSA	\$260.00			
1221	03/04/2022	Open			Accounts Payable	THE PRINT GIANTS	\$1,842.50			
1222	03/11/2022	Open			Accounts Payable	ADCOCK, CYNTHIA	\$286.78			
1223	03/11/2022	Open			Accounts Payable	BOLES, BOBBI, N	\$42.90			
1224	03/11/2022	Open			Accounts Payable	MAYVILLE, ROXANNE	\$2.50			
1225	03/11/2022	Open			Accounts Payable	ROE, RICHARD	\$4,275.93			

# Payment Register

From Payment Date: 3/1/2022 - To Payment Date: 3/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1226	03/18/2022	Open			Accounts Payable	SMITH, ABIGAIL, L	\$122.53		
Type EFT Totals:							\$9,523.50		
7163945137 - Trust & Agency Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	16	\$12,246.92	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$323.24	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>17</b>	<b>\$12,570.16</b>	<b>\$0.00</b>

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$9,523.50	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>11</b>	<b>\$9,523.50</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	27	\$21,770.42	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$323.24	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>28</b>	<b>\$22,093.66</b>	<b>\$0.00</b>

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	16	\$12,246.92	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$323.24	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>17</b>	<b>\$12,570.16</b>	<b>\$0.00</b>

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$9,523.50	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>11</b>	<b>\$9,523.50</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	27	\$21,770.42	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$323.24	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>28</b>	<b>\$22,093.66</b>	<b>\$0.00</b>

<b>LINCOLN CONSOLIDATED SCHOOLS</b>
<b>PERSONNEL TRANSACTIONS SUMMARY</b>

<b>ACTION ITEMS</b>				
Name	Position/Building	Effective Date	Status	Major/Step
Alize Harvey	Bus Aide/Transportation	3/21/2022	New Hire	
Karina Santos	Bus Aide/Transportation	3/23/2022	New Hire	
Devin Ryan	Lifeguard/Community Education	4/5/2022	New Hire	
Jessica Rivera-Dishnow	Bus Driver/Transportation	4/6/2022	New Hire	
Mark Lowe	Teacher/Lincoln High School	3/25/22	Resignation	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved