

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR
MEETING
April 8, 2024
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Matthew Bentley, Trustee
Jason Moore, Trustee
Matt Bentley, Trustee

ADMINISTRATORS PRESENT

Paula Robinette, Human Resources Director
Karensa Smith, Assistant Superintendent Curriculum and Instruction
Adam Snapp, Finance Director

OTHERS PRESENT

Edgar Brown, Jim Harless, Kendall Greca, Kerry Shelton, Libby Woods, Jim Woods, Nick Woods, Sarah Wilkins and Zachary Roberts

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 6:03 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Rollins and Sparks.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 PRESENTATIONS

5.1 Employee of the Month

Last year I wrote a letter recommending my coworker Elizabeth (Libby) Woods for Employee of the Month and I would like to resend my nomination as Libby continues to excel in her work at Model. She is an amazing worker and a wonderful person and we are so fortunate to have her at Model. Here is a brief summary about Libby...

I am writing this letter to recommend one of my coworkers, Elizabeth (Libby) Woods for the Lincoln Consolidated School recognition award of Employee of the Month. If one were to ask everyone at Model who they enjoyed working with, we would all immediately say our amazing school Secretary, Libby Woods. When you first meet Libby she is quiet and kind, however she is a genuine powerhouse. Libby truly brightens people's day, however she also has an amazing work ethic and never hesitates to help anyone. Libby is a dependable colleague who you know you can count on and also who does quality work for our school.

She has the incredibly challenging and difficult role of being the Secretary at our school and as many know this role is the heart of a school and also essential. It amazes us all, how within moments Libby has a

response for our questions and is able to lend us a hand whenever needed. Even on the most hectic days, Libby still is the kind hearted and warm person we have known her to be since first meeting her.

Libby is the first person people meet when they visit Model and this is a good thing because she is a great ambassador for our schools. She makes families, children, and other stakeholders feel welcome here. Libby has extensive experience working with children. We are definitely lucky to have her at Model and LCS is lucky to have such a great employee. Without a doubt, I nominate Libby Woods for Employee of the Month and I know countless others at Model would support this nomination.

Katherine Dudzk, Model

- 5.2 Liaison Officer Presentation
Deputy Thomas Guynes

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

- A "Bond Thank You" video has been completed and has been posted to show our appreciation to our community for the 2018 bond.
- The Linc-Bots had a phenomenal time at FIRST in Michigan State Championships. The team and robot competed all weekend without any major failures.
- Our High School Student Leadership group took a fieldtrip to visit a few local businesses and enjoy some sweet treats along the way.

6.2 Curriculum & Instruction Report

Curriculum

- Although there were lots of concerns around the eclipse, it was a successful day. Students, staff, and community members received their non-expired solar eclipse glasses with funding from Toyota to watch it. Lessons were also implemented giving the students the total learning experience.
- Professional learning plans are being made for the 24-25 school year. Curriculum leaders will gather feedback from their departments/grade levels. Administrators have given some feedback as well.
- The state assessment window opened today and ends May 24th. This includes testing for the following - M STEP, PSAT 8/9, PSAT 10, SAT, ACT with WorkKeys, and Mi Access. We have set up a testing center in the HS West Gym. Our 8th graders will walk over there to take the assessment.
- The lead teachers are preparing for summer school. We might be moving the elementary program to Childs due to the construction of building the roundabout. There are incentives being discussed with the MS team on how to promote the program as well as incentives to keep attendance high once they are enrolled and attending the program.

Grants

- We have applied for the 23h -Improving Mathematics Teaching and Learning in the amount of \$672,500. This is a competitive grant, so we will see if we are awarded it or not. I worked with Tim, Shane, and the ISD to create a plan to offer supplemental, just in time, personalized support programs in math. Our MS/HS plan consists of 4 activities focused on a summer bootcamp for teachers, a modified MS support course, a co taught HS support course with a math coach, and a robust co-teaching model with a math coach and classroom teachers.
- We were awarded the 35j grant - Professional Development, Curriculum, and Supports grant for Early Literacy in the amount of \$474,089. This grant comes with expectations and requirements, but will help with our elementary literacy program - ARC as well as the dyslexia bill that will most likely be an unfunded mandate law soon.

6.3 Finance Report

- 6.3.1 March Enrollment Report
Board report included in packet.
- 6.3.2 March Food Service Report
Board report included in packet.

7.0 BOARD REPORTS/CORRESPONDENCE

- 7.1 Board Executive Committee
The Executive Committee meets next on April 15th at 5:30pm in the Pittman Room.
- 7.2 Board Performance Committee Report
The next Performance Committee meeting will be on April 22nd at 4:30pm in the Pittman Room.
- 7.3 Board Planning Committee Report
The Planning Committee met on April 8th and will meet next on May 13th at 4:30pm.
- 7.4 Board Finance Committee Report
The next Finance Committee meeting will be May 6th at 4:00 in the Pittman Room
- 7.5 Board Reports
 - Linc-Bots competed at the state level at FIRST for Michigan State Championships

8.0 PUBLIC COMMENT

- 8.1 Response to Prior Public Comment
 - No Public Comment
- 8.2 Public Comment
Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

- Elana Bower and Kendall Greca approached the Board of Education as students and members of the Girls Varsity Tennis team. They are concerned about the condition of the Lincoln Tennis Courts.

9.0 CONSENT AGENDA

- 9.1 Minutes of Previous Meeting
 - 9.1.1 Regular Meeting March 11, 2024
 - 9.1.2 Board Workshop March 18, 2024
 Enclosed are the minutes of the March 11, 2024, Regular Meeting and March 18, 2024, Board Workshop as presented.
- 9.2 Student Trips
 - 9.2.1 Brick 4th Grade Fossil Park
 4th Grade Brick students will dig for fossils from the Devonian time period this time. 4th grade is currently studying this time and exploring Petoskey stones.
 - 9.2.2 Childs 5th Grade Camp
 The group will leave Childs Elementary on May 15th and travel to the Howell Nature Center. The students will participate in various cross-curricular programs and activities throughout camp.
- 9.3 March 2024 Finance Report
 Enclosed are the March 2024 Financial Reports. The Superintendent recommends approval as presented.
- 9.4 March 2024 Check Register
 Enclosed is the March 1-31, 2024, check register in the amount of \$3,102,293.50. The Superintendent recommends approval as presented.
- 9.5 March 2024 Trust and Agency
 Enclosed is the March 2024, Trust & Agency Report. The Superintendent recommends approval as presented.
- 9.6 Personnel Transactions

ACTION ITEMS					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Cassandra Coker	Principal/Brick Elementary	08/29/1997	3/6/2024	Transfer	
Medrick Simms	Bus Driver/Transportation	3/8/2024		New Hire	
Dominique Redic	Bus Driver/Transportation	2/2/2024	3/21/24	Transfer	from aide to driver
Lisa Hall	Spec Ed Paraprofessional/Lincoln High School	11/03/2020	4/2/2024	Transfer	from bus aide/noon supervisor
Margaret Goodwin	Noon Supervisor/Brick Elementary & Crossing Guard/Childs Elementary	4/1/2024		New Hire	
Kim Kratzer	Director's Secretary/Facilities	10/8/2019	4/1/2024	Transfer	
Danica Crews	Receptionist/LAB	10/31/2021	4/1/2024	Resignation	
Octavia Pulliam	Bus Driver/Transportation	2/12/2024	3/19/2024	Termination	
Lisa Wright	Bus Driver/Transportation	10/8/2023	3/13/2024	Resignation	
Cindy Adcock	Teacher/Lincoln Middle School	8/25/2000	2/23/2024	Retirement	
Chris Grajczyk	Customer Serv Spec/Central Office	12/04/2002	2/29/2024	Retirement	
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Sandy Ferri	Bus Driver/Transportation	3/4/2024	INTERMITTENT	FMLA	
Meghann Orrison	Building Secretary/Childs Elementary	5/27/2024	8/27/2024	FMLA	
Elizabeth Hollowell	Teacher/Childs Elementary	5/20/2024	24.25 school year	FMLA	

9.3 March 2024 Finance Report was moved from the Consent Agenda to New Business 10.8 March 2024 Finance Report

It was moved by LaBombarbe and seconded by Bentley that we accept the Consent Agenda as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

10.0 NEW BUSINESS

10.1 Student Discipline

10.1.1 Student #4

The Board Discipline Committee met on March 21, 2024, to conduct a disciplinary hearing for Student #4 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Bentley that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #4 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

10.2 Student Trips

10.2.1 Middle School Band-Cedar Point

The Middle School Band takes a yearly reward trip to Cedar Point, all information is attached to the Board packet. This was presented for information only; Board action will be requested at a subsequent meeting.

10.3 Brick Therapy Dog

Brick Elementary School with the full support of the Student Council are asking that we be allowed to get a therapy dog for our school. Proposal is attached and the school has raised the initial \$5,000.00 to purchase the dog and the necessary training. There will be additional costs of \$500 for vet bills and \$500 for insurance. This was presented for information only; Board action will be requested at a subsequent meeting.

10.4 2024-25 Budget Amendment

Revenue

Property taxes/local rev Increase in budget for interest revenue and local grants - \$230k

State sources Change in categorical grants (-\$70k), MPSERS (\$306k), 51e (358k), At-risk (\$416k)

Federal sources 23/24 Title changes

Inter-district sources Amounts received for Act 18 and Medicaid came in significantly higher than budgeted. Increase in GSRP grant.

Expenditures

Payroll Related Changes - Changes related to staffing (\$40k)

- Decrease in expected transportation costs (payroll, field trips, fuel) (\$138k)

- Increase for LEAO group after approved contract (\$100k)

Non-payroll Changes - Decrease of WEOC costs to match ISD report (\$265k)

- Decrease in expected special education contractor costs (\$154k)

- Decrease in expected fuel consumption (\$24k)

- Increase in maintenance costs for general, major projects, utilities. Can decrease special projects.

Increase in facilities also includes grant funded items (\$399k)

- Increase in budget for subbing costs (\$137k)

- Increase in imagine learning, FAESA, At-Risk, Title (\$466k)

Additional Notes:

Amount for unfilled positions Approximately \$400k for special education (LEA & LEAO) and drivers/aides

Safety grant Not included in budget yet until determination of when projects will start
31aa mental health Not included in budget yet until determination of when projects will start

This was presented for information only; Board action will be requested at a subsequent meeting.

10.5 District Discipline Hearing Procedure

Following the Board of Education Workshop and discussions with Rob Diezel and the Executive Committee, the Superintendent will gain the authority to suspend individuals for up to 59 days. This new authority will be phased in gradually during the remainder of the 2023-24 school year. Full implementation of the process will begin the 2024-25 school year. This was presented for information only; Board action will be requested at a subsequent meeting.

10.6 Food Service Equipment

The attachment "Stafford-Smith Quote 1.5" is a quote for fit and finish materials. These materials include trim pieces, shelves to fill in empty spaces, additional footers, and legs for our new equipment to replace the wheels that are on the equipment now.

The attachment "Stafford-Smith Quote 1.0" is a quote for additional equipment needed to bring the HS West and MS Kitchen/serving area upgrades to completion.

This additional equipment includes the following.

HS West

- 2 Cashier stands
- 1 salad bar
- Pizza hot Flat top
- Garbage disposal

MS

- 1 salad bar
- 2 salad bar end caps/utility counter
- 2 cashier stands

Towards the bottom of the quote you will also see a line item for a 15% discount that Phil was able to negotiate from Stafford-Smith.

Total of both quotes with discount included is \$140,605. This was presented for information only; Board action will be requested at a subsequent meeting.

10.7 Board Discussion-Sinking Fund

The Board asked the following:

- A question-and-answer sheet made available explaining what a sinking fund is.
- A community forum to answer questions and a survey to constituents asking for feedback.
- Look at other districts and the language they have used to promote a sinking fund.
- A spreadsheet made available listed out what can be accomplished in district at 1 mil, 2 mil and 3 mil also over 5 and 10 years.

10.8 March 2024 Finance Report

It was moved by LaBombarbe and seconded by Bentley that we approved the March 2024 Finance Report as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.0 OLD BUSINESS

11.1 Electric Vehicle- 61c1 CTE Equipment Grant

Please read the attached information.

It was moved by LaBombarbe and seconded by Bentley that we approve the purchase of Electric

Vehicle- 61c1 using the CTE Equipment Grant as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

11.2 District Summer School
Elementary School

Over the four-week course of study in language arts, students will work through the following programs (modifications could be made based on data and programming) which are currently used in the district: LLI Reading, Phonics First, Lexia Core 5, and Half-Pint Decodable Readers. All students enrolled in the language arts academy grades K-5 will work within these programs on skills determined by assessments completed in their buildings prior to summer school. The Lexia Core 5 program creates a personalized learning path for each student based on assessment data within the program. These reading programs use research-based and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Elementary Summer School Program will utilize the math intervention program from Strategic Intervention Solutions. The students will be provided with a powerful, comprehensive review of grade level concepts and skills focusing on the grade level power standards. Using motivating games, problem solving activities, and math vocabulary reinforcement students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. We will compare the students NWEA spring and fall assessment to determine growth.

Students will also engage in STEM, social-emotional learning, social justice, and identity lessons.

Middle School

Over the five-week course of study in language arts, students will work through the curriculum for the Middle School as prescribed by the Lincoln Board of Education. All students enrolled in language arts grades 6-8 will work through the intervention (AARI, LLI, Pearson, Edgenuity, Michigan Virtual, etc...) program with also direct teaching at a reading level determined by assessments completed in their buildings prior to summer school. Reading programs use proven and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Middle School Summer Success Program will utilize an intervention program (Edgenuity, Khan, Michigan Virtual, etc...) for math. The students will be provided with a powerful, comprehensive review of grade level power standards, concepts and skills. Using motivating games, problem solving activities and math vocabulary reinforcement, students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. We will compare the students NWEA spring and fall assessment to determine growth.

High School

Students will be offered traditional classes that have been customized to better address the academic deficiencies identified through at-risk interventions to date. These classes will cover the essential content as outlined in the MMC and the course syllabi of LHS. Staff will develop individual plans for maximum credit recovery for each student enrolled. An online curriculum resource (Edgenuity) will be used along with face to face, differentiated instruction by the teacher.

It was moved by LaBombarbe and seconded by Bentley that we approve District Summer School for the 2023-24 school year as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

11.3 2024-25 Master Calendar

The 2024-2025 Master Calendar has been agreed upon by the LEA and the Superintendent and meets the requirements as mandated by the State of Michigan Superintendent recommends approval as presented. Board action was requested.

It was moved by LaBombarbe and seconded by Bentley that we approve the 2024-2025 Master Calendar as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

12.0 CLOSED SESSION

12.1 Negotiations

12.2 Superintendent Informal Evaluation

It was necessary to enter closed session to discuss Negotiations and the Superintendent Evaluation, not to return to open session.

A roll call vote was necessary.

Pursuant to Sections 8(e) and 8(a) of the Open Meetings Act, it was moved by LaBombarbe and seconded by Bentley that we enter closed session to discuss Negotiations and the Superintendent Evaluation, not to return to open session.

Ayes: 5 LaBombarbe, Czachorski, Bentley, Smith and Moore
Nays: 0
Motion carried 6-0

13.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Bentley that we adjourn the meeting at 8:13 p.m.

Ayes: 6
Nays: 0
Motion carried 6-0

President Czachorski declared the meeting adjourned.