

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / ORGANIZATIONAL MEETING
Monday, January 10, 2022
6:00 p.m.
Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Matt Bentley, Trustee
Allison Sparks, Trustee
Jason Moore, Trustee

ADMINISTRATORS PRESENT

Adam Blaylock, Human Resources Director
Karensa Smith, Curriculum & Instruction Director

OTHERS PRESENT

Jim Harless and Jeff Nowak

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:04 p.m.

2.0 ROLL CALL

Roll call showed all Board members present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Sparks that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 PUBLIC COMMENT

No public comment.

7.0 ORGANIZATIONAL ITEMS

7.1 Statement of Organization

It was moved by LaBombarbe and seconded by Sparks that we declare the official name of the school district to be Lincoln Consolidated Schools, Washtenaw County and the district operates as a general powers school district. It was further moved that we approve the Bylaws as contained in Section 1000 of the Board Policy Manual and seven Board members, each serving six-year terms, are the governing body of the district.

Ayes: 7

Nays: 0

Motion carried 7-0

7.2 Election of Officers

President

Rollins nominated Jennifer Czachorski for the office of President of the Board of Education. Sparks supported the nomination.

With no further nominations, it was moved by Rollins and seconded by Sparks that we close nominations and elect Jennifer Czachorski to the office of President of the Lincoln Board of Education by acclamation.

Ayes: 7

Nays: 0

Motion carried 7-0

Vice President

Czachorski nominated Jennifer LaBombarbe for the office of Vice President of the Board of Education. Sparks supported the nomination.

With no further nominations, it was moved by Czachorski and seconded by Sparks that we close nominations and elect Jennifer LaBombarbe to the office of Vice President of the Lincoln Board of Education by acclamation.

Ayes: 7

Nays: 0

Motion carried 7-0

Secretary

Czachorski nominated Allison Sparks for the office of Secretary of the Board of Education. LaBombarbe supported the nomination.

With no further nominations for the office of Secretary, it was moved by Czachorski and seconded by LaBombarbe that we close nominations and elect Allison Sparks to the office of Secretary of the Board of Education by acclamation.

Ayes: 7

Nays: 0

Motion carried 7-0

Treasurer

Czachorski nominated Thomas Rollins for the office of Treasurer of the Board of Education. LaBombarbe supported the nomination.

With no further nominations for the office of Treasurer, it was moved by Czachorski and seconded by LaBombarbe that we close nominations and elect Thomas Rollins to the office of Treasurer of the Board of Education by acclamation.

Ayes: 7

Nays: 0

Motion carried 7-0

WASB (Washtenaw Association of School Boards) Representative

Czachorski nominated Jason Moore to serve as the Lincoln representative for the Washtenaw Association of School Boards. Sparks supported the nomination.

With no further nominations for WASB Representative, it was moved by Czachorski and seconded by Sparks that we close nominations and elect Jason Moore to serve as the Lincoln WASB Representative by acclamation.

Ayes: 7

Nays: 0

Motion carried 7-0

LRN (Legislative Relations Network) Representative

Czachorski nominated Allison Sparks to serve as the Lincoln representative for the Legislative Relations Network. LaBombarbe supported the nomination.

With no further nominations for LRN Representative, it was moved by Czachorski and seconded by LaBombarbe that we close nominations and elect Allison Sparks to serve as the Lincoln LRN Representative by acclamation.

The final slate of officers included:

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Allison Sparks, Secretary & LRN Representative
Thomas Rollins, Treasurer
Yoline Williams, Trustee
Matt Bentley, Trustee
Jason Moore, Trustee & WASB Representative

- 7.3 Designation of Meeting Dates, Times, and Place
Board members were provided with the resolution establishing the schedule of 2022 Board meetings.

It was moved by LaBombarbe and seconded by Czachorski that we adopt the resolution establishing the 2022 Board meetings as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

- 7.4 Establishment of Legally Required Committees
It was moved by LaBombarbe and seconded by Sparks that we establish standing Board committees to include the Board Executive Committee, Board Planning Committee, Board Performance Committee, and Board Finance Committee.

Ayes: 7

Nays: 0

Motion carried 7-0

Mrs. Williams finalized committees and other appointments as follows:

Board Executive Committee

Jennifer Czachorski, Chair
Jennifer LaBombarbe
Matt Bentley

Board Planning Committee

Jennifer LaBombarbe, Chair
Thomas Rollins
Allison Sparks

Board Performance Committee

Matt Bentley, Chair
Jason Moore
Yoline Williams

Board Finance Committee

Thomas Rollins, Chair
Jennifer Czachorski
Jennifer LaBombarbe

School Improvement Team Representatives

Bishop- Allison Sparks
Childs- Yoline Williams
Model- Jason Moore
Brick-Jennifer LaBombarbe
Middle School-Matt Bentley
High School-Thomas Rollins
District-Jennifer Czachorski

Student Reinstatement Committee Representatives

Jennifer LaBombarbe
Allie Sparks
Thomas Rollins

- 7.5 Designation of School Legal Counsel
It was moved by LaBombarbe and seconded by Sparks that we designate Beier Howlett and Thrun Law Firm to serve as the district's legal counsel as recommended.

Ayes: 7
Nays: 0
Motion carried 7-0

- 7.6 Designation of District Auditors
It was moved LaBombarbe by and seconded by Sparks that we appoint the accounting firm Lewis & Knopf to perform the annual audit as recommended.

Ayes: 7
Nays: 0
Motion carried 7-0

- 7.7 Designation of Depositories
It was moved by LaBombarbe and seconded by Sparks the below indicated agencies are designated as the depositories for the funds and (accounts) as indicated:

MICHIGAN LIQUID ASSET FUND

General Operating Fund (Checking/Savings)
General Operating Fund (Payroll Checking)
General Operating Fund-Flex Spending/Employee Healthcare (Checking)
Community Services Fund (Savings)
Debt Retirement Funds (Savings)
School Service Fund-Athletics (Checking/Savings)
School Service Fund-Food Service (Savings)
Capital Projects Funds (Savings)
Trust/Agency Fund (Checking)
General Operating Fund Investments
Debt Retirement Funds Investments
Capital Projects Fund Investments
Trust/Agency Fund Investments

Ayes: 7
Nays: 0
Motion carried 7-0

- 7.8 Designation of Signatories
Board members were provided with a resolution designating signatories.

It was moved by LaBombarbe and seconded by Sparks that we adopt the resolution designating signatories as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 7.9 Appointment of School Administrator to Administer School Elections
Constitutional Oath of Office Elections Administrator was administered to Mr. Robert Jansen, Superintendent.

It was moved by LaBombarbe and seconded by Sparks that we appoint Robert Jansen to serve as administrator for school elections.

Ayes: 7

Nays: 0

Motion carried 7-0

- 7.10 Appointment of School Administrator to Assume Specified Responsibilities of the Board Secretary
It was moved by LaBombarbe and seconded by Sparks that we appoint the Administrative Assistant to the Superintendent to assume specified responsibilities of the Board Secretary as recommended.

Ayes: 7

Nays: 0

Motion carried 7-0

- 7.11 Determination of Fee Charged to Individuals Requesting Notice of Board Meetings
It was moved by LaBombarbe and seconded by Sparks that we utilize the FOIA fee structure to charge individuals requesting notice of Board meetings as recommended.

Ayes: 7

Nays: 0

Motion carried 7-0

- 7.12 Designation of Electronic Transfer Officer (ETO)
It was moved by LaBombarbe and seconded by Sparks that we designate the Director of Finance to serve as the District Electronic Transfer Officer (ETO) as recommended.

Ayes: 7

Nays: 0

Motion carried 7-0

8.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Sparks that we adjourn the meeting at 6:20 p.m.

Ayes: 7

Nays: 0

Motion carried 7-0