

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
November 8, 2021
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Allie Sparks, Trustee
Matthew Bentley, Trustee
Jason Moore, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Karensa Smith, Assistant Superintendent of Curriculum and Instruction
Adam Blaylock, Human Resources Director

OTHERS PRESENT

Edgar Brown, Jim Harless, Mary Aldridge, Jeff Nowak, Jamie Lehto, Jan Cupp, Laticia Rankins, Robert Merritt, Jennifer Harless, Pam Fluck, Michelle Cox, Robert Williams, Paula Robinette, and Laurie Price

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:00 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Czachorski.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Rollins that we accept the agenda as presented.

Ayes:6

Nays: 0

Motion carried 6-0

6.0 PRESENTATIONS

6.1 Employee of the Month

Congratulations to Jan Cupp, Brick's amazing Kindergarten Teacher on being nominated LCS Employee of the month. Mrs. Robinette writes, "Mrs. Cupp has been a dedicated teacher for our Lincoln students for over 40 years. So many of our students over the years have had the pleasure and the privilege of learning all of the important foundational skills that help them become successful citizens from Mrs. Cupp. She is kind, calm, and compassionate, while also being firm, structured, and disciplined. Parents over the years have felt completely safe and comfortable leaving their precious little children in the capable hands of Jan Cupp." I speak for all of us, when I say it's a complete honor to work with Jan Cupp. If you see this amazing human being, please join me in sharing your appreciation. On behalf of all of us connected with LCS, thank you for all that you do for our kids, fellow staff, and our community. Jan was recognized and celebrated at the Board of Education meeting.

6.2 Bond Update

Presented by Phil Bongiorno

Completed Projects

Classroom door locking devices

- Flooring replacement (Bishop, Model and LHS)
- Roof replacement (Bishop and LHS)
- Fence around Bishop playground
- Seven new buses
- New band instruments
- New stadium turf field
 - Resurfacing of outdoor track due to damage from turf installation.
- New fence to secure stadium field
- Security cameras (Brick, Model, Bishop, and Childs)
- Secure entryways (Bishop, Brick, Childs, Model, LMS, and LHS)
- Instructional technology
- New Band, Choir, Drama, Weight, Cheer and Wrestling rooms.
- Replace Railsplitter Dr.
- Childs bus loop replacement
- Acoustical shell Performing Art Center
- Flooring replacement Childs main office area
- Flooring replacement Middle School hallways
- Cross corridor security doors
- Athletic Equipment (field house and track/field)
- Fitness center weight equipment
- Playground equipment Bishop
- Indoor training building bleachers
- Indoor field house
- Baseball/Softball irrigation
- Baseball/Softball press box
- Baseball/Softball Scoreboards
- Parking Lot
- Flooring Replacements (Child's and Middle School)
- Baseball & Softball fields

Projects Still Outstanding

- Stadium Building
 - o Project on hold due to construction material costs and design modifications
 - Concept drawing shared with planning committee
 - Plans given out to contractors for cost estimates
 - Project bid out in 2022, with construction starting Spring 2023

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Thanked the Board and staff for working through these interesting times.
- 5–11-year-old students are now eligible for the Pfizer vaccine.
- Administrative Regulations Manual (ARM) set to meet with Miller Johnson on November 9, 2021, to continue finalization.

7.2 Human Resources Report

- Thanked Administration for helping with Human Resources while Adam was out for the birth of his baby.
- Open Enrollment is now active until November 30, 2021, to allow for changes.
- Upcoming meeting scheduled with county directors to go over Covid-19 protocols.

7.3 Student Services Report

- Staffing is still an issue across the board for the Special Education Department.
- Working through one compliance issue in reporting.

7.4 Transportation Report

37 BUSES IN SERVICE

- 25 buses are used daily for all routes
 - All of those buses are newer than 4 years old with the exception of (2) buses that are 10 years old
- We have 3 spare SPED buses
- We have 7 spare Regular buses
- We have 2 field trip buses
- 1883 students transported on October 4th
- 3-Tier System
- Synovia Ridership program
- Adopted the S.O.A.R. Behavior system
 - Joseph Weaver is working VERY hard with the schools, and drivers to increase our positive behavior goals with disciplining students swiftly when needed. All behavior issues on the bus are handled in the transportation department.
- All transportation requests are required to be completed on our website for tracking purposes
- We have completed several SOP's and working to complete a SOP handbook for the entire department

8.0 BOARD REPORTS/CORRESPONDENCE

8.1 Board Executive Committee Report

Next Board Executive Committee will be held on November 15, 2021, in the Pittman Room at 5:30pm.

8.2 Board Performance Committee Report

Next Board Performance Committee will be held on November 22, 2021, in the Pittman Room at 4:30pm.

8.3 Board Planning Committee Report

Next Board Planning Committee will be held on December 13, 2021, in the Pittman Room at 4:00pm. Performance meet on November 8th to review the Bond numbers, minutes will be forthcoming in the next Board packet.

8.4 Board Finance Committee Report

Next Board Finance Committee will be held on November 15, 2021, in the Pittman Room at 5:30pm.

8.5 Reports and Correspondence

No reports

9.0 PUBLIC COMMENT

9.1 Response to Prior Public Comment

- Jamie Lehto, staff, complimented the Middle School on a job well done helping 6th graders starting middle school.

9.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

No Public Comment.

10.0 NEW BUSINESS

10.1 Curriculum Leaders

K-5:

- K - Gretchen Guck (Bishop)
- 1 - Danielle Cole (Bishop)
- 2 - Cari Berecz (Brick)
- 3 - TBD
- 4 - Elizabeth Hollowell (Childs)
- 5 - Michael Hotchkiss (Childs)

6-8:

- Social Studies - Kim Atkins
- Math - Jennifer Pocock
- Eng - Andrea Adams
- Sci - Shannon Yaroach

9-12: Subject Matter department heads (English, Math, Soc Studies, Science) (4 total)

- Social Studies - Mark Lowe
- Math - Steve McGregor
- English - Theodora Robinson-Jones
- Sci - Vinti Pathak

World Languages K-12: (1 total)

TBA

Other Electives K-12: 1 Elementary & 1 Secondary

- Secondary - Leslie Schwegler (MS and HS)
- Elementary - Laura Angel (Childs)

Special Education & Ancillary Staff (Counselors, Behavior Specialists, Interventionists, etc...): 1 Elementary & 1 Secondary (2 total)

- Secondary - Andrea Jurk (MS and HS)
- Elementary - Courtney Simko (Bishop)

Compensation-Curriculum Leaders will be paid at a rate of \$4,000 per year.

Duration of Assignment-Committee appointments will be for a three-year period.

Expectations -The Assistant Superintendent of Curriculum & Instruction will prepare and share PLC expectations on or before the first day of school each year.

Curriculum Leaders will replace the CDC and the PDC. This was presented for information only; Board action will be requested at a subsequent meeting.

10.2 Annual Summer Tax Resolution

Enclosed is the Annual Summer Tax Resolution. School districts that previously authorized a summer tax levy and wish to continue with that authorization for the 2021 tax year must adopt this resolution to continue that levy. A copy of the approved resolution must be filed with each township in the district before January 1, 2022. This was presented for information only; Board action will be requested at a subsequent meeting.

10.3 Covid-19 Protocols Extracurricular Activities

It was moved by LaBombarbe and seconded by Sparks the Board of Education authorizes the Superintendent or designee to establish Covid-19 protocols for extracurricular activities, including winter sports, in accordance with guidance form the Washtenaw County Health Department, and revise such protocols in the future as appropriate, with notice to the Board.

Ayes:6
Nays: 0
Motion carried 6-0

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Regular Meeting October 25, 2021

Enclosed are the minutes of the October 25, 2021, Regular Meeting.

It was moved by LaBombarbe and seconded by Sparks that we approve the minutes of the October 25, 2021, Regular Meeting as presented.

Ayes:6
Nays: 0
Motion carried 6-0

11.2 CIPA Compliance Statement

We are required to confirm the district's compliance with CIPA (Children Internet Protection Act) at a public meeting on an annual basis. Supporting documentation is enclosed in your packets. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that Lincoln Consolidated Schools reconfirms our CIPA (Children Internet Protection Act) compliance on November 8, 2021, as presented. Our district has been CIPA compliant since 2001 and enforces an acceptable use policy/Internet safety policy (including Internet content filtering).

Ayes:6
Nays: 0
Motion carried 6-0

11.3 2020-2021 Audit Report

The 2020-2021 Audit Report will be presented during Presentations. Lewis & Knopf and Adam Snapp will be available for questions.

The audit for the year ending June 30, 2021, has been completed and the District has obtained an Unmodified opinion on the financial statements and audit of federal awards. This means that the auditors are giving reasonable assurance the financial statements are fairly presented.

The federal grants selected for audit were:

COVID-19 - Coronavirus Relief Fund (District COVID Costs, School Aid, MiConnect)
Special Education Cluster (IDEA and Pre-k)
Education Stabilization Fund (GEER, ESSER Equity, and ESSER Formula)

In total, \$3,856,168 of a \$5,267,791 of federal expenditures were audited.

There were no identified findings or comments included with the financial statements or single audit. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we accept the 2020-2021 District Audit as presented.

Ayes:6
 Nays: 0
 Motion carried 6-0

11.4 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Kylee Crain	Noon Supervisor/Lincoln High School	11/1/2021	New Hire	
Julie Parada	Speech and Language Pathologist/Lincoln High School	11/8/2021	New Hire	MA/6
Suzanne LaFrance	Media Specialist/Childs Elementary	11/1/2021	Retirement	
Clayton Kratzer	LAB Receptionist	11/4/2021	New Hire	
Melik Williams	LAB Receptionist	11/4/2021	New Hire	
Melanie Macias	LAB Receptionist	11/4/2021	New Hire	
Danica Crews	LAB Receptionist	11/4/2021	New Hire	
Lillian Majeske	LAB Receptionist	11/4/2021	New Hire	
Jady Jones	LAB Receptionist	11/4/2021	New Hire	
Ann Voelker	Social Worker/Childs Elementary School	11/4/2021	New Hire	
Sarah DePriest	Assistant Building Secretary Student Services	10/25/2021	Separation (now Long-Term Sub LHS)	
Georgetta Coleman	Bus Aide/Transportation	10/26/2021	Resignation	

It was moved by LaBombarbe and seconded by Sparks that we approve the November 8, 2021, Personnel Transactions Summary as presented.

Ayes:5
 Nays: 0
 Motion carried 5-0
 Abstained:1

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Sparks that we adjourn the meeting at 6:52 p.m.

Ayes: 6
 Nays: 0
 Motion carried 6-0