

**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR MEETING**  
**April 26, 2021**  
**6:00 p.m.**  
**Virtual (COVID-19) Zoom Meeting**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Jennifer Czachorski, Vice President (participated from Ypsilanti, Michigan remotely)  
Jennifer LaBombarbe, Secretary (participated from Ypsilanti, Michigan remotely)  
Thomas Rollins, Treasurer (participated from Ypsilanti, Michigan remotely)  
Connie Newlon, Trustee (participated from Ypsilanti, Michigan remotely)  
Allie Sparks, Trustee (participated from Ypsilanti, Michigan remotely)

**ADMINISTRATORS PRESENT**

Robert Jansen, Superintendent  
Adam Blaylock, Human Resources Director  
Karensa Smith, Curriculum & Instruction Director

**OTHERS PRESENT**

Due to live stream the individual names of viewers in attendance is unknown.

**1.0 CALL TO ORDER**

Vice President Czachorski called the meeting to order at 6:02 p.m. in a virtual meeting in Zoom due to COVID-19.

**2.0 ROLL CALL**

Roll call showed all Board Members were present with the exaction of Williams and VanZomeren.

**3.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**4.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by Board and audience members.

**5.0 ACCEPTANCE OF AGENDA**

It was moved by Rollins and seconded by Sparks that we accept the agenda as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

**6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**

**6.1 Superintendent's Report**

- Reggie Hartling, Special Education Teacher, at the high school passed away. Our deepest condolences to his family and staff that worked closely with Reggie.
- Students will return to campus on May 5, 2021, for face-to-face learning four days a week.
- MICIP team has been meeting and doing a great job getting work completed for the State.
- May 3, 2021, Covid-19 vaccination clinic will be held at the PAC.
- We celebrated Administrative Assistants Day on April 21<sup>st</sup> and will celebrate Principal's Day on May 3<sup>rd</sup>.

**6.2 Transportation Report**

Report moved to May 10, 2021.

**7.0 BOARD REPORTS/CORRESPONDENCE**

- 7.1 Board Executive Committee Report  
The Board Executive Committee met on April 19, 2021; minutes are in the Board packet. They will meet next on May 10, 2021.
- 7.2 Board Performance Committee Report  
The Board Planning Committee met on April 26, 2021; minutes will be forthcoming. The next meeting is scheduled for June 28, 2021.
- 7.3 Board Planning Committee Report  
The next Board Planning Committee will meet next on May 10, 2021.
- 7.4 Board Finance Committee Report  
Board Finance Committee will meet next June 7 and 21, 2021, in preparation for the 2021-2022 budget.
- 7.5 Reports and Correspondence  
Congratulation to many Lincoln graduates that graduated from college over the weekend and are doing great things!

## 8.0 PUBLIC COMMENT

- 8.1 Response to Prior Public Comment
  - Sherry Smith, staff, submitted a Public Comment on April 12, 2021, regarding the criteria for returning to a total virtual format. Mr. Jansen responded to Ms. Smith via telephone on April 21, 2021 addressing her concerns.

### 8.2 Public Comment

Attached below is new language and Public Comment Statement

Board of Education Public Comment Statement:

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please fill out the Attendance and Public Comment Form, link can be found at [Lincoln12.org](http://Lincoln12.org). Limit individual comments to 500 characters or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

The board secretary will read the comments to the full Board of education as presented.

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Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

No Public Comment.

## 9.0 NEW BUSINESS

### 9.1 WISD Biennial Election

Included in the Board packet is a memo that provides information about the upcoming Biennial Election for the Washtenaw Intermediate School Board. There is one seat open, and no one has filed for the vacancy at this time. May 10, 2021 is the candidate filing deadline. The names of the qualified candidates may not be known until after May 10. It is not necessary to know the names of the candidates at the first public meeting to consider the resolution to designate the school district's election representative.

The Board must consider the resolution of a voting representative at a meeting prior to May 17, 2021 and appoint a voting representative by resolution at ANOTHER public meeting no earlier than May 17, 2021.

It is important to have each constituent district send a voting representative to participate in the election. It is recommended that each constituent district appoint an alternate representative to serve in the event the designated representative is not able to attend the June 7, 2021 election. A quorum of districts is needed for the election.

The election will take place on Monday, June 7 at 6:00 p.m. electronically at <https://wisd.zoom.us/j/96081371020>

It is necessary to establish the first public meeting at which this Board will consider the proposed resolution designating the District's representative on the electoral body. Board action is requested.

It was moved by LaBombarbe and seconded by Rollins that we approve the Board to consider a resolution to appoint Jennifer LaBombarbe as the designated representative of this District for the electoral body of the ISD biennial election to be held June 7, 2021 and Allison Sparks as an alternate in the event the designated representative is unable to attend.

Ayes: 5

Nays: 0

Motion carried 5-0

### 9.2 WISD 2021-2022 Budget Resolution

Included in the Board packet are the 2021 Budget/Election timeline, the General Education Original Budget, the Special Education Original Budget, the WISD Budget Resolution for board adoption, and the PowerPoint presentation that was presented at the Washtenaw Association of School Boards Board of Directors Budget Review Meeting on April 15, 2021.

June 1, 2021 is the deadline for local district response to the WISD General Fund budget. The local district Boards of Education must consider a resolution of support for or disapproval of the proposed general fund budget by June 1 of each year and may indicate specific recommendations for changes by June 1, 2021. This was presented for information only; Board action will be requested at a subsequent meeting.

### 9.3 Refunding of School Bond Loan Fund/School Loan Revolving Fund and 2011 Refunding Bonds

The District has an opportunity to refund its school bond loan fund debt and its 2011 debt. By refunding this combined debt, the District could potentially save about \$1.5 million of interest paid out and will be passed along to the community on the back end of the Districts debt payments. The documentation provided by Thrun will allow the District to start this process. Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we adopt the "parameters resolution" Refunding of School Bond Loan Fund/School Loan Revolving Fund and 2011 Refunding Bonds as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

## 11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
  - 11.1.1 Regular Meeting April 12, 2021
  - 11.1.2 Closed Session April 12, 2021

Enclosed are the minutes of April 12, 2021, Regular Meeting and Closed Session

It was moved by LaBombarbe and seconded by Rollins that we approve the minutes of the April 12, 2021, Regular Meeting and Closed Session as presented.

Ayes: 5  
 Nays: 0  
 Motion carried 5-0

- 11.2 Board of Education Policy Vendor

District administration has recommended a comprehensive review of the District's Policies. District administration received presentations from two policy companies other than the existing NEOLA Policy Company and recommended the Board Planning Committee receive a presentation from Miller Johnson. The Board Planning Committee has received a presentation from Kevin Sutton at Miller Johnson.

The administrative team has identified reduced service levels from the current policy vendor, NEOLA, resulting in substantially more administrative time spent on clarifying, updating, and revising policy with little or no recommendation from the current vendor. In addition, NEOLA's transition to the BoardDocs interface has greatly reduced the usability of existing Board Policy, making it more difficult to review and communicate Board Policy to staff and community stakeholders.

The Policy Service will require an upfront cost of \$5,500 for review, update, and revision of existing Board of Education Policy and \$10,000 for review, update, and revision of existing Administrative Guidelines. It is expected there will only be annual updates will cost \$1,500 for Board of Education Policy Updates and \$2,500 for Administrative Guideline Updates compared to multiple updates yearly with NEOLA. Over the past three years, the District has spent:

2018 - \$1,938.25  
 2019 - \$1,875.00  
 2020 - \$4,325.00

The Superintendent and Director of Human Resources recommend entering into a contract with Miller Johnson for policy review and revise existing Board of Education Policy and Administrative Guidelines. Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we approve the Board of Education Policy Vendor awarded to Miller Johnson as presented.

Ayes: 5  
 Nays: 0  
 Motion carried 5-0

- 11.3 Personnel Transactions

| <b><u>ACTION ITEMS</u></b> |  |                       |                               |                   |
|----------------------------|--|-----------------------|-------------------------------|-------------------|
| <b>Name</b>                | <b>Position/Building</b>                     | <b>Effective Date</b> | <b>Status</b>                 | <b>Major/Step</b> |
| Imani Glaze                | Special Education Paraprofessional/Childs    | 4/12/2021             | New Hire                      |                   |
| Heather Fear               | Noon Supervisor/Brick Elementary             | 4/19/2021             | New Hire                      |                   |
| Abigail Rapien             | Virtual Elementary Teacher/Brick Elementary  | 4/19/2021             | New Hire Temporary Assignment |                   |
| Alayja Alexander           | Virtual Elementary Teacher/Brick Elementary  | 4/19/2021             | New Hire Temporary Assignment |                   |
| Grace Pare                 | Virtual Elementary Teacher/Childs Elementary | 4/19/2021             | New Hire Temporary Assignment |                   |
| Sarah Watson               | Virtual Elementary Teacher/Childs Elementary | 4/19/2021             | New Hire Temporary Assignment |                   |

It was moved by LaBombarbe and seconded by Newlon that we approve the April 26, 2021, Personnel Transactions Summary as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

**12.0 ADJOURNMENT**

It was moved by LaBombarbe and seconded by Rollins that we adjourn the meeting at 6:24 p.m.

Ayes: 5

Nays: 0

Motion carried 5-0