



Regular Meeting

March 22, 2021

Electronic Packet

**LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan**

BOARD OF EDUCATION MEETING

**March 22, 2021
6:00 p.m.
(Virtual Meeting-Zoom)**

AGENDA

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 ACCEPTANCE OF AGENDA

6.0 PRESENTATIONS

6.1 Employee of the Month

6.2 Extended Continuity of Learning Plan (ECOL) Update

6.3 Bond Update

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

7.2 Finance Report

7.2.1 February 2021 Food Service Report

7.2.2 February 2021 Enrollment Report

7.3 Human Resources Report

7.4 Facilities & Maintenance Report

8.0 BOARD REPORTS/CORRESPONDENCE

8.1 Board Executive Committee Report

8.2 Board Performance Committee Report

8.3 Board Planning Committee Report

8.4 Board Finance Committee Report

8.5 Reports and Correspondence

9.0 PUBLIC COMMENT

9.1 Response to Prior Public Comment

9.2 Public Comment

10.0 NEW BUSINESS

- 10.1 Summer School 2021 High School
- 10.2 School Summer 2021 Middle School
- 10.3 School Summer 2021 Elementary
- 10.4 Five Year Curriculum Cycle
- 10.5 2020-2021 Budget Amendment
- 10.6 Non-Affiliate Contract Extension
- 10.7 LAA Individual Contract Extension
- 10.8 Additional Student Chromebook
- 10.9 Instructional Staff Laptops
- 10.10 Wired Network Upgrade
- 10.11 Superintendent Contract

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
 - 11.1.1 Regular Meeting February 8, 2021
 - 11.1.2 Board Workshop February 22, 2021
- 11.2 Lewis & Knopf, P.C. Contract Renewal
- 11.3 Curriculum Development Committee (CDC) High School Course Proposal
- 11.4 Reaffirming Extended Continuity of Learning Plan (ECOL) Update
- 11.5 February 2021 Finance Report
- 11.6 February 2021 Check Register
- 11.7 February 2021 Trust and Agency
- 11.8 Personnel Transactions

12.0 CLOSED SESSION

- 12.1 Negotiations

13.0 ADJOURNMENT

TO: Board of Education

FROM: Robert Jansen, Superintendent

DATE: March 22, 2021

SUBJECT: Board of Education Meeting
February 8, 2021
6:00 p.m.
(Virtual Meeting-Zoom)

AGENDA/EXPLANATORY NOTES

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 ACCEPTANCE OF AGENDA

6.0 PRESENTATIONS

6.1 Employee of the Month
Nomination letter provided in the Board packet.

6.2 Extended Continuity of Learning Plan (ECOL) Update
Presented by Karensa Smith

The Covid-19 Response team met and recommended that we return to four days of face-2-face instruction on April 19, 2021.

Changes from Human Resources to begin April 19, 2021.

- In connection with modified guidance from the CDC and State of Michigan Department of Health and Human Service guidelines to modify District mitigation strategies to promote social distancing to the extent possible
- In connection with modified guidance from the CDC and State of Michigan Department of Health and Human Services guidelines to permit District staff who have been fully vaccinated to avoid quarantine requirements.
- Permit day-long field trips with appropriate supervision and adherence to District COVID-19 mitigation strategies.
- Reopen EduStaff for daily substitutes for teachers and paraprofessionals on or before April 19, 2021, to allow for substitutes to assist in covering in person classes.

Changes to the instructional model to begin April 19, 2021.

- **ELEMENTARY INSTRUCTION**
The elementary will continue to deliver instruction in person and remote. In order to provide quality instruction, your child may have a different instructor for the remainder of the school year. Students that remain in remote instruction are more likely to have a different instructor, but all classroom changes will depend on the number of students remaining in remote instruction and the needs of each classroom.

- **MIDDLE SCHOOL INSTRUCTION**
The middle school will provide 6 instructional period each day. This will allow for a developmentally appropriate class length of approximately 50 minute periods. Students will see each of their teachers every day, which allows for continuity of instruction and the ability to foster positive relationships. Remote students will log into each class daily for synchronous lessons.

The middle school will be starting the 6 hour schedule when they return from spring break to prepare students for April 19th. Each cohort will be able to run through a 6 hour day several times before moving to 4 days per week.

- **HIGH SCHOOL INSTRUCTION**
The high school will provide 3 - 1:20 hour (approx.) instructional periods and a 30 minute lunch. In addition, students will have an intervention/enrichment period of 1:20 hours where they would be able to receive additional support to complete school work, make up quizzes/tests, meet with social workers or counselors, complete college and career readiness work, and complete credit recovery.

Students will end the day with a small group homeroom designed for teachers to check-in with students to help them build their soft skills like helping them organize their assignments or setting appointments for additional support the following day.

Remote students will log into 3 instructional periods and log into or check-in with the intervention/enrichment teacher daily.

Students will have dedicated class time with teachers delivering instruction, either simultaneously or separately, to in-person and remote students. Then in-person students will engage in interactive learning activities while remote students continue their work separately during the class period. Teachers will end the period engaging both in-person and remote students to finish the class and prepare for the next day.

- 6.3 Bond Update
Presented by Phil Bongiorno

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

- 7.1 Superintendent's Report
- 7.2 Finance Report
 - 7.2.1 February 2021 Food Service Report
Report included in Board packet.
 - 7.2.2 February 2021 Enrollment Report
Report included in Board packet.
- 7.3 Human Resources Report
- 7.4 Facilities & Maintenance Report

8.0 BOARD REPORTS/CORRESPONDENCE

- 8.1 Board Executive Committee Report
- 8.2 Board Performance Committee Report
- 8.3 Board Planning Committee Report
- 8.4 Board Finance Committee Report
- 8.5 Reports and Correspondence

9.0 PUBLIC COMMENT

- 9.1 Response to Prior Public Comment
No prior Public Comment to report out on from previous meeting.
- 9.2 Public Comment
Attached below is new language and Public Comment Statement

Board of Education Public Comment Statement:

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please fill out the Attendance and Public Comment Form, link can be found at Lincoln12.org. Limit individual comments to 500 characters or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

The board secretary will read the comments to the full Board of education as presented.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

10.0 NEW BUSINESS

- 10.1 Summer School 2021 High School
Building Administration and the lead individuals that assist with the various summer school programs and have decided the plans for our Summer School Program for the 20-21 school year.

The goals of the summer school program are:

- Increase summer early intervention opportunities for our at-risk student populations
- Help close the achievement gap from a pandemic year
- Reduce summer loss on the NWEA Reading assessment
- Reduce summer loss on the NWEA Math assessment
- Increase the use of best practice implementation of language arts and mathematics through staff training for summer school
- Decrease the number of students who have not earned credit in core academic subjects; Algebra I&II, Geometry, ELA, Science and Social Studies
- Increase the number of students eligible to graduate with their 4-year cohort

High School Program

6

- 5 weeks for 9th-12th grade At-Risk students

- Dates are June 21st-July 22nd; Monday-Thursday; 8:00 am - 12:30 pm
- Students will engage in math and ELA using a digital program along with direct instruction from the teachers
- Funded through 31a At-Risk funds
- We could invite up to 250 students

This is presented for information only; Board action will be requested at a subsequent meeting.

10.2 School Summer 2021 Middle School

Building Administration and the lead individuals that assist with the various summer school programs and have decided the plans for our Summer School Program for the 20-21 school year.

The goals of the summer school program are:

- Increase summer early intervention opportunities for our at-risk student populations
- Help close the achievement gap from a pandemic year
- Reduce summer loss on the NWEA Reading assessment
- Reduce summer loss on the NWEA Math assessment
- Increase the use of best practice implementation of language arts and mathematics through staff training for summer school
- Decrease the number of students who have not earned credit in core academic subjects; Algebra I&II, Geometry, ELA, Science and Social Studies
- Increase the number of students eligible to graduate with their 4-year cohort

Middle School Program:

- 5 weeks for 6th, 7th, and 8th grade At-Risk students
- Dates are June 21st-July 22nd; Monday-Thursday; 8:00 am - 12:30 pm
- Students will engage in math and ELA using a digital program along with direct instruction from the teachers
- Funded through 31a At-Risk funds
- We could invite up to 250 students

This is presented for information only; Board action will be requested at a subsequent meeting.

10.3 School Summer 2021 Elementary

Building Administration and the lead individuals that assist with the various summer school programs and have decided the plans for our Summer School Program for the 20-21 school year.

The goals of the summer school program are:

- Increase summer early intervention opportunities for our at-risk student populations
- Help close the achievement gap from a pandemic year
- Reduce summer loss on the NWEA Reading assessment
- Reduce summer loss on the NWEA Math assessment
- Increase the use of best practice implementation of language arts and mathematics through staff training for summer school
- Decrease the number of students who have not earned credit in core academic subjects; Algebra I&II, Geometry, ELA, Science and Social Studies
- Increase the number of students eligible to graduate with their 4-year cohort

Elementary Program:

- 2 week "camp" concept for At-Risk K1/, 2/3, and 4/5 students
- Dates are June 21st-July 29th; Monday-Thursday; 9:00 am - 3:00 pm
- Students will engage in math, ELA, STEM, Social justice/identity, social-emotional learning and healthy habits lessons/activities
- Funded through Title I/31a At-Risk funds
- We could invite up to 540 students with this model (in the past, it has been 180 students)

This is presented for information only; Board action will be requested at a subsequent meeting.

- 10.4 Five Year Curriculum Cycle
Previous administration brought a 5 year Curriculum Cycle to the Board Of Education. Due to modifications in MDE's Academic Standards, systemic foundational work that has to be completed as a district, MDE's MICIP, along with a global pandemic, the 5 year Curriculum Cycle has been adjusted.

The goal of a curriculum cycle is to have a systematic process that researches, reviews, implements, and monitors curricula areas in an ongoing cycle so we can provide our students with the most updated best practices and resources to help all children achieve their maximum intellectual growth and development. This is presented for information only; Board action will be requested at a subsequent meeting.

- 10.5 2020-2021 Budget Amendment
Since the November budget adjustment revenue has increased significantly. State revenue went up to adjust for the increase of over \$400k in UAAL, while also increasing all of the retirement expenses. Federal revenue increased by over \$500k to account for changes in Title grants and also to budget for the GEER grant. Inter-district revenue was adjusted for an increase in the expected Medicaid revenue, but there was also a decrease in the expected E-Rate project revenue.

Expenditures, overall, decreased as funds budgeted for open positions were not used, along with costs for supplies, fuel, subs, workshops and conferences, etc...were not going to be used. Some increases to expenditures are caused by UAAL, Title grants, and settlements. This is presented for information only; Board action will be requested at a subsequent meeting.

- 10.6 Non-Affiliate Contract Extension
Below are recommendations for Non-Affiliate contract extensions. Board action is requested to honor a March 31, 2021 deadline.

Listed below are recommendations for Non-Affiliate contract extensions through the June 30, 2022, school year.

Robert Williams	Director, Student Services
Vicki Coury	Director, Communication & Information Services
Adam Blaylock	Human Resources Director
Bob Merritt	Transportation Director
Kaitlin Moffett	Assistant Athletic Director
Ty Smith	Administrative Assistant to the Superintendent
Phil Bongiorno	Facilities Director

RECOMMENDED MOTION: I move that we approve the Non-Affiliate Contract Extensions through June 30, 2022 as presented.

- 10.7 LAA Individual Contract Extension
Below are recommendations for LAA contract extensions. Board action is requested to honor a March 31, 2021 deadline.

Listed below are recommendations for LAA contract extensions through the June 30, 2022, school year.

Tim Green, Middle School Principal
Abby Smith, Elementary Principal
Paula Robinette, Elementary Principal
Mary Aldridge, Elementary Principal
Kerry Shelton, Model Principal
Regina Winborn, High School Assistant Principal
Carrie Melcher, High School Assistant Principal
Lori Ferguson, Middle School Assistant Principal
Christopher Westfall, Athletic Director

RECOMMENDED MOTION: I move that we approve the LAA Individual Contract Extensions through June 30, 2022 as presented.

10.8 Additional Student Chromebook
 Seeking board approval to purchase 200 additional student Chromebook devices. The current failure rate is averaging about 6.6% or 180 devices since August 2020. With the lack of manufacturers able to secure parts for timely repairs, we will want to bolster our stock to ensure continuity and availability of devices for students that will require replacements or are new to the district. This was preapproved with the GEER Grant. This will be fully funded through the GEER Grant. This is presented for information only; Board action will be requested at a subsequent meeting.

10.9 Instructional Staff Laptops
 Seeking board approval to purchase 250 laptops for instructional staff. The current fleet of laptops the district has distributed is at 6 or more years old and is struggling to run modern software such as Zoom or Google Meets while maintaining online classes. New laptops will lift this burden and allow the district's instructional staff to provide instruction far more efficiently and effectively supporting all the latest online software and services. This purchase is preapproved by the GEER Grant. I recommend the approval of this purchase for 250 laptops from Sehi Computer products. They have been our supplier for all out laptops and desktops in the past. This will be funded by the GEER Grant. This is presented for information only; Board action will be requested at a subsequent meeting.

10.10 Wired Network Upgrade
 Have received 5 bids for the wired network upgrade in High School. This will include replacing all the network switches with the latest network standards which increases speed, density and reliability. Replacing all of the older switching equipment will increase the network speed (from 1GB to 10GB); this plan also includes replacing the uninterruptible power supplies that this equipment is attached to; which increases continuity and prevent damage to networking equipment in case of a power outage. This project is E-Rate qualified and the expected compensation will be from 75% to 85% for total cost of hardware. All licensing will have to be covered by the district and is included in the cost for 10 years.

I recommend Sentinel as they are the original vendor that installed our network equipment in most of the buildings in the district (including the middle school upgrade last year). They are also the same vendor that installed our Middle and High School wireless upgrade and network switching core in the district. To keep the products and the network management software consistent; utilizing the same vendor will ensure uniformity across all levels in the district. They also included uninterruptible power supply units as per the original bid request. This is presented for information only; Board action will be requested at a subsequent meeting.

Company	Base Bid	E-Rate Reimbursement	Potential cost to LCS	Brand	Notes
Konica	\$158,607.60	\$134,816.46	\$23,791.14	Cisco Meraki	3 Year License + Installation
YCM	\$151,983.98	\$129,186.38	\$22,797.60	Cisco Meraki	5 Year License + Installation
SHI	\$114,262.78	\$97,123.36	\$17,139.42	Cisco Meraki	5 Year / No installation/ No UPS
Sentinel	\$146,427.00	\$124,462.95	\$21,964.05	Cisco Meraki	10 Year License + Installation

10.11 Superintendent Contract

RECOMMENDED MOTION: I move that we extend the Superintendent's contract for one year to June 30, 2024.

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Regular Meeting February 8, 2021

11.1.2 Board Workshop February 22, 2021

Enclosed are the minutes of February 8, 2021, Regular Meeting and the February 22, 2021, Board Workshop.

RECOMMENDED MOTION: I move that we approve the minutes of the February 8, 2021, Regular Meeting and the February 22, 2021, Board Workshop as presented.

- 11.2 Lewis & Knopf, P.C. Contract Renewal
 It is recommended that the District approve the 3-year extension for Lewis & Knopf. The 3 year extension keeps the annual increase to \$500 per year. Approval of the 2 year extension would leave the door open for a larger increase if another extension was requested. Going out to bid would likely lead to increased costs as new firms coming in would need extra time to learn the Districts processes and controls. Board action is requested.

RECOMMENDED MOTION: I move that we approve the Lewis & Knopf, P.C. Contract Renewal for _____ years as presented.

- 11.3 Curriculum Development Committee (CDC) High School Course Proposal
 New Course Proposals for the High School - Forensics II and US History through Film

Both courses were brought to the Secondary CDC/PDC by high school teachers. The CDC/PDC reviewed the course proposals, sent them both back requesting clarification/modifications, and reviewed them again. Based on what the CDC/PDC saw in the revised proposals, they were approved.

For Forensic Science II, there is already a Forensic Science I course and there are students interested in continuing this study of science.

The US History through Film course is a social studies elective course and with limited SS electives, this course is another option in which students can choose. Due to it being taught in various modalities - including studying films, the course helps to reach students that learn in different ways. Board action is requested.

RECOMMENDED MOTION: I move that we approve the Curriculum Development Committee (CDC) High School Course Proposal as presented.

- 11.4 Reaffirming Extended Continuity of Learning Plan (ECOL) Update

RECOMMENDED MOTION: I move that we reaffirm the instructional delivery method that is stated in the Extended Continuity of Learning Plan (ECOL) as presented.

- 11.5 February 2021 Finance Report
 Enclosed are the February 2021, Financial Reports. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the February 2021, Finance Report as presented.

- 11.6 February 2021 Check Register
 Enclosed is the February 1-28, 2021, check register in the amount of \$3,698,044.87. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the February 1-28, 2021, check register in the amount of \$3,698,044.87 as presented.

- 11.7 February 2021 Trust and Agency
 Enclosed is the February 2021, Trust & Agency Report. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the February 2021, Trust & Agency Report as presented.

- 11.8 Personnel Transactions

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
	10			

Kaitlyn Rosales	Spanish Immersion Teacher/Bishop Elementary	2/9/2021	New Hire	BA Step 1
William Simms	Interim High School Principal/Lincoln High School	2/11/2021	Temporary	
Sophia Dangerfield	Receptionist/LAB	3/1/2021	New Hire	
Jacob Muhammed-Kolesar	Receptionist/LAB	3/1/2021	New Hire	
Ryan Speese	Social Worker/Lincoln High School & Lincoln Middle School	3/5/2021	Resignation	
Catherine Katchmeric	Lifeguard/Community Education	3/7/2021	New Hire	
Shawn Berkley	Paraprofessional/LMS	3/12/2021	Resignation	
Robert Johnson	Resource Room Teacher/Lincoln High School	3/12/2021	Resignation	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Suzanne LaFrance	Teacher/Childs Elementary	4/9/2021	FMLA	Approved
Sonia Neal	Behavior Specialist/Childs Elementary	Intermittant	FMLA	Approved
Raquel Dicks	Teacher/Lincoln Middle School	06/18/21	FMLA	Approved
Sidiana Murphy	Paraprofessional/Childs Elementary	4/1/2021	FMLA	Approved

RECOMMENDED MOTION: I move that we approve the March 22, 2021, Personnel Transactions Summary as presented.

12.0 CLOSED SESSION

12.1 Negotiations

It will be necessary to enter closed session to discuss negotiation, not to return to open session. A roll call vote will be necessary.

RECOMMENDED MOTION: Pursuant to Sections 8(c) of the Open Meetings Act, I move that we enter closed session to discuss the negotiations, not to return to open session.

Mr. Rollins _____
 Mrs. Sparks _____
 Mrs. VanZomeren _____
 Mrs. Williams _____
 Mrs. Czachorski _____
 Mrs. LaBombard _____
 Mrs. Newlon _____

13.0 ADJOURNMENT



March 22, 2021

I am writing to you to nominate one of our LCS Middle School teachers for Employee of the Month; I am nominating Mrs. Ambika Dudash for this honor.

I first got to know Mrs. Ambi Dudash last year when she was my daughter's 6th grade advanced math teacher. I was immediately impressed with Mrs. Dudash's communication; she effectively communicated with both her students and their families on a weekly and as needed basis. Mrs. Dudash made herself available to the students for questions and any needed additional support throughout the school year.

In March, when we moved to the distance learning model, Mrs. Dudash continued to communicate with the students and the families weekly and as needed. She created weekly math plans for the students, she set up meetings with the students, she offered support for them in math lessons, and she was a calming and ever present adult in their lives.

This fall, my husband and I made the decision to enroll our daughter in the LCS Virtual Academy. We were all over the moon pleased to discover that Mrs. Dudash would be the LCS VA 7th grade teacher. Mrs. Dudash has been absolutely remarkable during this entire time of distance and remote learning. She has modified lessons, schedules, and truly works to make this an enriching and positive experience for her students. She has continued with daily meetings, weekly emails, and biweekly parent, teacher, and student conferences to meet the needs of her students. She has created a safe, nurturing, and respectful environment for her students to succeed.

I asked my daughter to share with me some thoughts on what makes Mrs. Dudash special.

Why We Love Mrs.Dudash
By: Rhyan A. Smith - 7th Grader

Mrs. Dudash is the 7th grade LCS Virtual Academy teacher. She was my 6th grade Advanced Math teacher last year as well. I really enjoyed having her as my math teacher and was really sad when the year was over and I wasn't going to have her as a teacher anymore .

When I found out that she was my teacher for this year, I was super excited. Mrs.Dudash is a great teacher, I love the way that she puts her students' happiness before her own. She always makes her morning emails fun and enjoyable to read. On the topic of emails; she responds to your emails really fast and answers your questions to the best of her ability.

Mrs. Dudash is always willing to hop on a google meet with you if you need some help with your work. We do one daily meeting that goes over the work in that specific class for the week. We started this new thing called Show and Share where after the Friday morning meet you can stay after and participate in Show and Share. One kid shows or shares something with the class, if that's doing a painting with them or playing a trivia game. She is really making this different school year fun. I'm so happy that she's my teacher this year.

Much love, Rhyan Smith

Professionally,

Mrs. Abby Smith and Rhyan Smith

Lincoln Consolidated Schools Weekly Two-Way Interaction Summary

	School	Enrollment	# Students w/o Two 2-way Communications	% Students w/ Two 2- Way Communications
Week 1: Feb 3 - 9	Bishop	448	27	93.97%
	Brick	463	68	85.31%
	Childs	488	44	90.98%
	LMS	797	75	90.59%
	LHS	1042	142	86.37%
	District	3238	356	89.01%
Week 2: Feb 10 - 16 ** Presidents Day & Snow Day				
	Bishop	448	140	68.75%
	Brick	462	186	59.74%
	Childs	486	183	62.35%
	LMS	797	190	76.16%
	LHS	1040	227	78.17%
	District	3233	926	71.36%
Week 3: Feb 17- 23				
	Bishop	448	17	96.21%
	Brick	461	57	87.64%
	Childs	486	42	91.36%
	LMS	796	56	92.96%
	LHS	1040	159	84.71%
	District	3231	331	89.76%
Week 4: Feb 24- Mar 2				
	Bishop	448	20	95.54%
	Brick	461	60	86.98%
	Childs	486	24	95.06%
	LMS	795	90	88.68%
	LHS	1040	161	84.52%
	District	3230	355	89.01%



3/1/2021

Lincoln Consolidated Schools
7425 Willis Rd
Ypsilanti MI 48197

Dear, Lincoln School Board Members
Robert Jansen, Superintendent

Department Update

- USDA/MDE/MDHHS have approved to reinstate the Pandemic EBT food assistance program. Karen Thomas and Vicki Coury will work to be sure the correct information is sent to MDHHS. Students that qualify for free or reduced priced meals and were in either virtual or hybrid learning models are eligible for the PEBT program.
- USDA did not grant the Annual Verification waiver to MDE. We had already completed the Verification of Meal Applications and will submit the report to the State.
- We continue to offer multiple meals for pick up for virtual/remote students on Wednesdays from 11:00 am to 1:00 pm behind the High School.
- We continue to partner with Food Gatherers the third Wednesday of each month to offer produce and non-perishable food boxes to families in need.
- We are in the early planning stages for feeding Summer School students. Depending on if waivers from USDA are extended, approval from MDE, and other factors, we will work to help coordinate the best option for Lincoln. We may coordinate, like in the past, with Food Gatherers.
- On February 23rd, we added back a la carte sales, in addition to the free meals, at the High School due to student inquiries.
- From February 1st through 26th, our department provided a total of **14,625** meals. Of these, **3,791** were pick up meals.
- As of February 28th, the district is at **47.3%** free or reduced eligible.

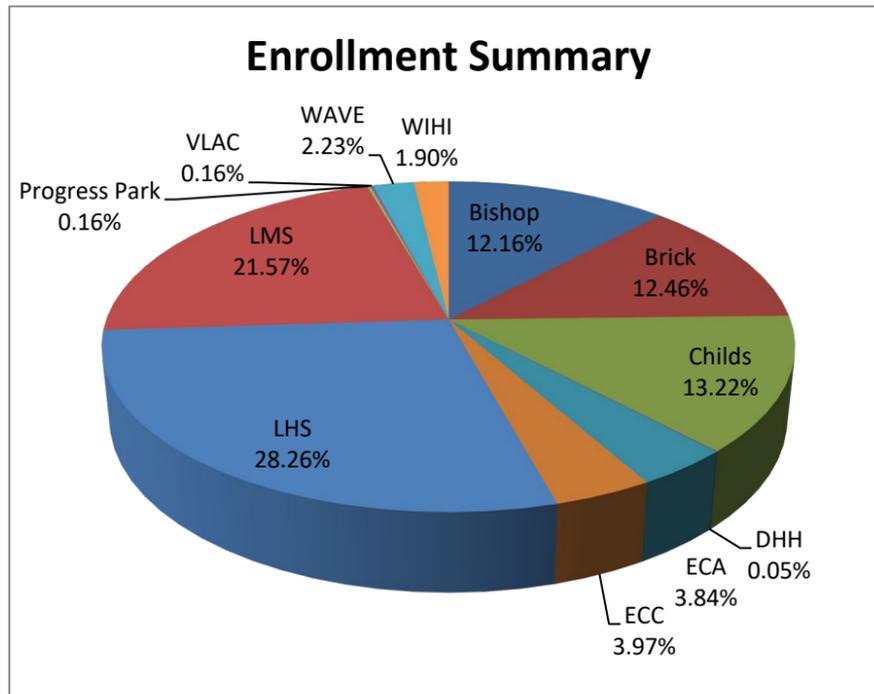
Please contact me with any questions or concerns you may have.

Respectfully,

Karen Thomas, SNS
Food Service Director
ARAMARK K-12 Education
734-484-7072

Thomas-karen@aramark.com
thomask@lincolnk12.org

Enrollment Summary
3/16/2021

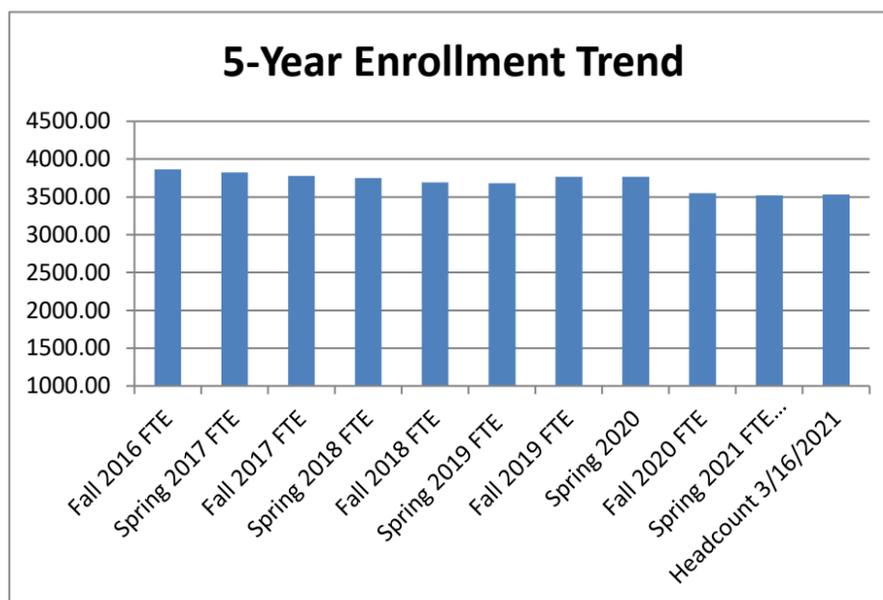


ECC	146
Comm Based	4
ECSE	30
Evaluation	14
GSRP	82
Headstart	16
Bishop	447
K	91
1	90
2	68
3	65
4	68
5	65
Brick	458
K	85
1	67
2	76
3	72
4	73
5	85
Childs	486
K	85
1	71
2	80
3	83
4	80
5	87
LMS	793
6	251
7	254
8	288
LHS	1039
9	267
10	253
11	271
12	248
VLAC	6
3	1
5	2
7	2
8	1
DHH	2
6	1
Evaluation	1
Progress Park	6
3	1
7	3
8	1
11	1
ECA	141
9	25
10	32
11	38
12	46
WIHI	70
9	15
10	23
11	16
12	16
WAVE	82
9	5
10	34
11	14
12	29
Grand Total	3676

5-Year Enrollment Trend

	FTE
Fall 2016 FTE	3862.71
Spring 2017 FTE	3823.06
Fall 2017 FTE	3776.99
Spring 2018 FTE	3749.37
Fall 2018 FTE	3689.54
Spring 2019 FTE	3680.18
Fall 2019 FTE	3768.72
Spring 2020	3767.50
Fall 2020 FTE	3548.63
Spring 2021 FTE (Unaudited)	3522.93
Headcount 3/16/2021	3529.00

*GSRP/Headstart Counted Separately





Planning Committee Minutes

February 8, 2021

1. Members Present
 - Jennifer LaBombarbe, Allie Sparks, Bob Jansen, Adam Blaylock, Phil Bongiorno, Ty Smith, Adam Snapp
2. Chair LaBombarbe called the meeting to order at 4:05 pm
3. Old Business
 - a. Bond Review
 1. Update on bond
 - a. Received temp occupancy for LAB – need to make a couple of adjustments.
 - b. 1st rental from Concordia College.
 - c. Rentals start 2-8-21.
 - d. Track meet 2-13-21 & 2-14-21.
 - e. Fitness equipment has been shipped.
 - f. Finishing up tech portion of websites, civics plus platform, Wi-Fi and phone lines are active, security cameras ordered.
 - g. Concession building – final review last week, estimates are back.
 - h. Adam and Phil meeting Wednesday to review all line items and with Wolgast line items.
 - i. Baseball and softball score boards going up on Wednesday, concession stand work continuing, roofs went on dug outs, need shingles.
 - j. Concession stand at stadium bids will go out in next couple weeks goal is to complete a couple weeks before first football game in fall 2021
 - k. Financials for Bond – what we promised what we have completed plus line-item review. Due before our next Planning meeting.
 - b. Policy Review
 1. Edgar Revision Oct 2020 – reviewed and approved
 2. Special Update Nov 2020 -reviewed and approved
 3. Volume 35 No 1 – reviewed and approved
4. New Business
 - a. Adam, Bob and Ty had meetings with Thrun and Miller and Johnson regarding new policy company.
 - i. Thrun is still in the creation phase and do not have guidelines completed yet. They are not recommended.

- ii. Miller and Johnson's philosophy is to simplify the documents take what we like and remove what will tie our hands.
 - 1. 30 districts in Michigan are currently using them.
 - 2. Schedule them to come to our 3-8-21 planning meeting to discuss what their policies look like, what their admin guidelines look like.
 - 3. Time line to implement new policy company
 - 4. Financials of Neola vs Miller and Johnson
- 5. Other
- 6. Adjournment 5:27 pm

Next meeting March 8, 2021 4:00 pm in person unless we are not allowed to.



Board Executive Committee Meeting Minutes

Monday, February 15, 2021

Virtual Platform

5:30pm

Attendees: Yoline Williams, Jennifer Czachorski, Jennifer Labombarbe, Adam Blaylock, Robert Jansen, Karensy Smith, Vickie Coury, Ty Smith

Guest: Williams Simms

- I. Call to Order at 5:32pm
- II. Acceptance of Agenda – approved without changes.
- III. Public Comment - none
- IV. Education Plan Update – Curriculum Director Smith reported: Continued blended learning model in hybrid plan. Ongoing engagement strategies work with staff as well as review of doing scheduling differently. Options were reviewed with the teams for summer school titles and flow for summer of 2021. Elementary CDC and PDC reviewed 2021 – 2022 school year plans with secondary meetings coming soon.
- V. Budget Update – preliminary budget from Governor has been made public. At this time, it appears there may be an increase of approximately \$164/ student in proposed Gov. budget but will be per pupil amount will be confirmed in June in final budget. There is discussion of proposed items in the budget proposal to help districts with declining enrollment. Details will be shared when finalized in final budget.
- VI. Interim HS Leadership plan – introduction of Williams Simms, interim principal of Lincoln High School. Mr. Simms introduced his plan during the interim period, vision for the high school during interim. Entire team discussed short and long term priorities and goals.
Permanent Lincoln High School principal posting will go up on 2-16-2021. Mr. Blaylock shared the timeline for hiring. Interviews planned for 4/6/21 and 4/7/21 for first round. YW to obtain names of two board members for committee and forward to

- Mr. Blaylock. Anticipated time of Board of Education meeting action on candidate 4-26-21. Mr. Blaylock and Mr. Jansen will continue to update if any changes to timeline.
- VII. Board of Education meeting agenda for February 22, 2021 – reviewed draft and approved final agenda. This meeting will be staffing workshop. There will be multiple variables presented as we work on anticipated plan to be in face to face school and we are continuing to regularly monitor enrollment data.
- VIII. Resolution re: Board of Education meetings – YW sent resolution information to full board of education for review. Would like to have discussion at March 8, 2021 BoE meeting as things continue. This resolution is asking for option to meet in person before March 31, 2021 or have hybrid option.
- IX. Other –
- A. High School Commencement date remains June 4, 2021. Committee working on plans for commencement. More information will be provided as plans move forward. Discussion included student voice, budget past and present and communication plans.
 - B. There are discussions / plans for completion / promotion ceremonies for 5th and 8th grades ongoing in each respective building.
 - C. High School prom – there is a committee working on a prom for LHS Seniors.
- X. Adjourned at 6:37pm

Next Meeting: March 1, 2021 at 5:30pm on virtual platform



Board Executive Committee Meeting Minutes

Monday, March 1, 2021

Virtual Platform

5:30pm

Attendees: Yoline Williams, Jennifer Labombarbe, Jennifer Czachorski, Robert Jansen, Karensa Smith, Adam Blaylock, Ty Smith

- I. Call to Order at 5:30pm
- II. Acceptance of Agenda – accepted without changes
- III. Public Comment - none
- IV. Education Plan Update – Curriculum
Director Smith reported: Summer School plan sent to staff for review. Plan will be reviewed / discussed for Board of Education approval at 3/22/21 meeting. Survey sent out to community regarding summer school. There were slightly greater than 1000 respondents. 37% did not want to participate in summer school “camp” option while 38% did want to participate. Some of the feedback requested ½ day option. There was a myriad of suggestions. Middle School and High School options will not be “camp” style. High school will be credit / credit recovery.

There is survey out to staff and to community regarding returning to face to face school. Superintendent Jansen will update with results after close of survey.

There are modifications being made to the instructional model based upon feedback and observations.

Five year curriculum cycle should be ready for presentation to the Board of Education at the 3-22-21 meeting.
- V. Budget Update – nothing substantial to report at this time. Finance Director may request a budget amendment soon after review of Governor budget details.

VI. Staff Survey dates – staff satisfaction survey will be sent out to the entire staff on Monday, March 8, 2021 and will close on 3-26-2021.

VII. Board of Education meeting agenda for March 22, 2021 – Board meeting date changed to 3-22-21 from 3-8-2-21 due to conflict with NAAPID meetings / presentation / ceremony. Lincoln Curriculum Director Karensa Smith will serve as mistress of ceremonies at NAAPID and Superintendent Jansen will also be presenting. All are encouraged to participate.

Draft agenda reviewed and final agenda approved for 3-22-21 meeting.

VIII. Other

- A. By end of the week of 3/8/21, every employee in LCS will have had the opportunity to be vaccinated for COVID-19 if interested.
- B. Board member secure log-in ID will be changed.
- C. Discussion regarding board member emails being changed to the Lincoln emails provided instead of personal emails. Board will be asked to provide feedback on this and then a date will be selected to change each email address on website.
- D. Superintendent Jansen is working with the senior citizen group on transportation assistance / support to COVID-19 vaccination locations.

IX. Adjourned at 6:38pm

Next Meeting: April 5, 2021 at 5:30pm in Pittman Room



www.lincoln.k12.mi.us

FINANCE COMMITTEE MINUTES

February 1, 2021

4:30 pm (Virtual Meeting)

1. Call meeting to order – **4:30**
2. Approve agenda –**No**
3. Public comments--**No**
4. **OLD BUSINESS**
 - A. **Covid-19 and impacts to budget**–Esser-2 federal grant which can be spent up to the year 2023 this is a 2.7-million-dollar grant. Pick people to assign and use. One-time grant. Were down 220 students which equals about 1.8 million dollars. There is a 1.3 million grant from the Governor to offset Covid-19 expenses. GER grant may be forthcoming. No amount defined yet. Projected to end slightly above 5% fund balance. State projections are better than expected however but much worse than what it would normally be.
 - B. **2021 Budget, enrollment**–Count day is 2/5/21, which falls on a Wednesday, so looking at flexibility of working with separate count days. Working on plans for 2022. Currently working on quarterly budget amendment.
 - C. **JSC & Marketing committee update’s**–Looking at marketing video that focuses on each building. No JSC to report

D. **Line item budget review**—Everything looks good, only a couple of line items were noted which are charge back items such as paper which needs to be divided between the buildings. Several line items will have to be amended.

E. **Dashboard Review**—updated fund balance

E. Bond finance review—Tabled

NEW BUSINESS—None

ADJURNMENT—5:28

Next meeting and location is 4/5/2021 Superintendent Conference Room

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Technology Department

Contact Person: Nik Jackson Phone/Email: jacksonn@lincolnk12.org

Topic of Agenda Item: (Be specific)

Have received 5 bids for the **wired network upgrade** in High School. This will include replacing all the network switches with the latest network standards which increases speed, density and reliability. Replacing all of the older switching equipment will increase the network speed (from 1GB to 10GB); this plan also includes replacing the uninterruptible power supplies that this equipment is attached to; which increases continuity and prevent damage to networking equipment in case of a power outage. This project is E-Rate qualified and the expected compensation will be from 75% to 85% for total cost of hardware. All licensing will have to be covered by the district and is included in the cost for 10 years.

Background Data: (To assist in writing corresponding explanatory notes)

Company	Base Bid	E-Rate Reimbursement	Potential cost to LCS	Brand	Notes
Konica	\$158,607.60	\$134,816.46	\$23,791.14	Cisco Meraki	3 Year License + Installation
YCM	\$151,983.98	\$129,186.38	\$22,797.60	Cisco Meraki	5 Year License + Installation
SHI	\$114,262.78	\$97,123.36	\$17,139.42	Cisco Meraki	5 Year / No installation/ No UPS
Sentinel	\$146,427.00	\$124,462.95	\$21,964.05	Cisco Meraki	10 Year License + Installation

I recommend Sentinel as they are the original vendor that installed our network equipment in most of the buildings in the district (including the middle school upgrade last year). They are also the same vendor that installed our Middle and High School wireless upgrade and network switching core in the district. To keep the products and the network management software consistent; utilizing the same vendor will ensure uniformity across all levels in the district. They also included uninterruptable power supply units as per the original bid request.

Desired Board Action: Approval Informational only _____ Board action required X

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: _____

Board meeting date-Second reading & approval (If required): _____

Who will attend meeting to present request and answer questions? Nik Jackson

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By:

Building/Department Head:

Nik Jackson Feb 23, 2021
Date

Nik Jackson Feb 23, 2021
Date



DRAFT High School Summer School Proposal/Summer 2021

Proposed by: Karensa Smith – Director of Curriculum & Instruction

Project Name: 2021 Summer School Academy

Grade Levels: 9th-12th grade

Subjects: ELA, Math, Science, Social Studies

Cost to Parents: \$0 (31a At-Risk Funded)

Program Description

Vision:
Provide at-risk students the opportunity to recover lost credit and improve academic skills. Proposed courses will include Language Arts, Science, Math, and Social Studies for grades 9th – 12th.

Rationale:

According to current Powerschool records, there is a significant number of Lincoln students that are off-track to graduate on time with their 4 year

cohort class. During the 2020-21 school year, we have identified approximately 100 students not currently on track to graduate with their 4 year group (more precise counts will be determined after exams). We will need to offer this summer program to help address the credit deficit. It is the goal for this summer academy to provide students an opportunity to earn up to 2 full credits in core content. Our hopes are:

- To help students regain credits to regain eligibility to graduate with the 4 year cohort
- To help students move on to the next level of specific subject areas
- To decrease student failure rates and drop-out rates
- To increase knowledge and improve MME/ACT success and increase overall test scores
- To help build positive self concept

Summer Academy Goals/Assessment:

Decrease the number of students who have not earned credit in core academic subjects; Algebra I&II, Geometry, ELA, Science and Social Studies. Increase the number of students eligible to graduate with their 4-year cohort.

Summer Academy Curriculum/Programming:

Students will be offered traditional classes that have been customized to better address the academic deficiencies identified through at-risk interventions to date. These classes will cover the essential content as outlined in the MMC and the course syllabi of LHS. Staff will develop individual plans for maximum credit recovery for each student enrolled. An online curriculum resource will be used along with face to face, differentiated instruction by the teacher.

Summer Skills Academy Budget

The Summer Skills Academy will be completely funded out of the At-Risk (31a) grant. NOTE: If Paraprofessional services are provided, they will be funded completely by the Special Education Department.

Timeline for Implementation

Traditional and Online Credit Recovery

Staff Training: TBD

Student Session: Approximately June 21– July 22, 2021. Students will meet Monday through Thursday from 8:00AM -12:30PM, with staff working

from 7:45 -12:45PM.

Total Program Allocation 125 Students (approximate number based on prior years, however, could invite more)

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Karensa Smith _____

Contact Person: Karensa Smith Phone/Email: smithk@lincolnk12.org 734.484.7000 ext. 7445

Topic of Agenda Item: (Be specific)

Summer School Proposals for Elementary, Middle School, and High School for the 20-21 school year

Building Administration and the lead individuals that assist with the various summer school programs and have decided the plans for our Summer School Program for the 20-21 school year.

The goals of the summer school program are:

- Increase summer early intervention opportunities for our at-risk student populations
- Help close the achievement gap from a pandemic year
- Reduce summer loss on the NWEA Reading assessment
- Reduce summer loss on the NWEA Math assessment
- Increase the use of best practice implementation of language arts and mathematics through staff training for summer school
- Decrease the number of students who have not earned credit in core academic subjects; Algebra I&II, Geometry, ELA, Science and Social Studies
- Increase the number of students eligible to graduate with their 4-year cohort

Background Data: (To assist in writing corresponding explanatory notes)

Elementary Program:

- 2 week "camp" concept for At-Risk K1/, 2/3, and 4/5 students
- Dates are June 21st-July 29th; Monday-Thursday; 9:00 am - 3:00 pm
- Students will engage in math, ELA, STEM, Social justice/identity, social-emotional learning and healthy habits lessons/activities
- Funded through Title I/31a At-Risk funds
- We could invite up to 540 students with this model (in the past, it has been 180 students)

Middle School Program:

- 5 weeks for 6th, 7th, and 8th grade At-Risk students
- Dates are June 21st-July 22nd; Monday-Thursday; 8:00 am - 12:30 pm
- Students will engage in math and ELA using a digital program along with direct instruction from the teachers
- Funded through 31a At-Risk funds
- We could invite up to 250 students

High School Program

- 5 weeks for 9th-12th grade At-Risk students
- Dates are June 21st-July 22nd; Monday-Thursday; 8:00 am - 12:30 pm

- Students will engage in math and ELA using a digital program along with direct instruction from the teachers
- Funded through 31a At-Risk funds
- We could invite up to 250 students

Desired Board Action: _____ Informational only _____ x Board action required _____

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: _____ March 22, 2021

Board meeting date-Second reading & approval (If required): _____ April 12, 2021

Who will attend the meeting to present requests and answer questions? _____ Karensa Smith _____

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By:

Karensa Smith

Building/Department Head: Curriculum Department

Date 3.17.21

Date 3.17.21 _____



DRAFT Middle School Summer School Proposal /Summer 2021

Proposed by: Karensa Smith – Director of Curriculum & Instruction

Project Name: Kickstart to 2021!

Grade Levels: 6th-8th grade

Subjects: ELA and Mathematics Grades 6-8

Cost to Parents: \$0 (31a At-Risk Funded)

Program Description

Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 6-8 NWEA and standards/skill deficit areas district wide.

Rationale:

Spring M-STEP and Fall 2020 NWEA scores show that achievement gaps in our sub-populations (Economically Disadvantaged, Diverse Populations, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. School data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer especially given these abnormal times.

Summer Skills Academy Goals:

Increase summer early intervention opportunities for our at-risk student population

Reduce summer loss on the NWEA Reading Assessment

Reduce summer loss on the NWEA Math assessment

Increase the use of best practice implementation for language arts and mathematics through staff training for summer school

Summer Skills Academy Curriculum/Programming:

Over the five week course of study in language arts, students will work through the curriculum for the Middle School as prescribed by the Lincoln Board of Education. All students enrolled in the language arts academy grades 6-8 will work through the intervention (Edmentum, Pearson, Edgenuity, or Michigan Virtual) program with also direct teaching at a reading level determined by assessments completed in their buildings prior to summer school. Reading programs use proven and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Middle School Summer Academy Program will utilize an intervention program (Edmentum, Pearson, Edgenuity, or Michigan Virtual). The students will be provided with a powerful, comprehensive review of grade level power standards, concepts and skills. Using motivating games, problem solving activities and math vocabulary reinforcement, students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. Pre and Post assessments will be given to all students. We will compare the students NWEA spring and fall assessment to determine growth.

Summer Skills Academy Budget

The Summer Skills Academy will be completely funded out of the At-Risk (31a) grant. NOTE: If Paraprofessional services are provided, they will be funded completely by the Special Education Department.

Timeline for Implementation

Approximately June 21 – July 22, 2021. Students will meet Monday through Thursday from 8:00 –12:30 PM at the High School, with staff working from 7:45-12:45 PM. The intent of these dates is to kick-start our students with the highest needs prior to the beginning of the school year, and to have them academically more prepared for the fall.

Summer Skills Academy Description of Participation

The following criteria have been set to target our students with the most need for language arts (6-8) and mathematics (6-8) intervention.

Students identified using the criteria set below will be notified in writing via letters sent home with the students, emails, and phone calls. A due date will be established to commit to summer school and slots will be filled. If all slots are not filled at a particular grade level, then additional invitations will be sent using the next level of eligibility criteria.

Criteria for admittance;

Students who are currently assigned to an At-Risk Teacher Specialist and/or students who scored below the 25th percentile on the NWEA will be selected first along with teacher recommendation. Students who have failed Language Arts and Math for two quarters or more will qualify for Summer School. Students will also be admitted to the Summer School program that had attendance issues throughout the 2020-21 school year. If slots are not filled based on this criteria set, teacher recommendations will be the next criteria set for students following the At-Risk (31A) Needs Assessment guidelines to receive an invitation.

Total Program Allocation

250 Students

Summer Skills Academy Program Assessment

- NWEA Assessment Data

- Reading scores Spring/Fall (grades 6-8)
 - Math scores Spring/Fall (grades 6-8)
- Pre and post test data collection during the program



DRAFT Elementary Summer School Proposal/Summer 2021

Proposed by: Karensa Smith - Director of Curriculum & Instruction

Project Name: 2021 Summer Skills Academy Camp

Grade Levels: Kindergarten to 5th Grade

Subjects: Reading and Mathematics Grades 1-5

Cost to Parents: \$0 (31a At-Risk/Title I Funded)

Program Description

Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades K-5 NWEA and standards/skills deficit areas district wide.

Rationale:

Spring 2019 M-STEP data and Fall 2020 NWEA scores show that achievement gaps in our sub-populations (Economically Disadvantaged, Diverse Populations, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. Summer school data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We

would like to continue to provide them this opportunity for growth this summer especially given these abnormal times.

Summer Skills Academy Camp Goals:

Increase summer early intervention opportunities for our at-risk student populations.

Help close the achievement gap from a pandemic year

Reduce summer loss on the NWEA Reading assessment.

Reduce summer loss on the NWEA Math assessment.

Increase the use of best practice implementation of language arts and mathematics through staff training for summer school.

Summer Skills Academy Camp Curriculum/Programming:

Over the six week course of study (2 week camps for each of the grade spans K-1, 2-3, 4-5) in language arts, students will work through the following programs which are currently used in the district: LLI Reading, Phonics First, Lexia Core 5, and Freckle focusing on our power standards. All students enrolled in the language arts academy grades K-5 will work through the LLI program at a reading level determined by assessments completed in their buildings prior to summer school. Students will work in the Phonics First program at a level determined by their grade level and ability level. The Lexia Core 5 and Freckle programs place students based on their ability level. These reading programs use research-based and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Elementary Summer School Program will utilize Summer Success Math. The students will be provided with a powerful, comprehensive review of grade level concepts and skills focusing on the grade level power standards. Using motivating games, problem solving activities, and math vocabulary reinforcement students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. Pre and Post assessments will be given to all students. We will compare the students NWEA spring and fall assessment to determine growth.

Since we have extended our Summer Skills Academy Camp to all day, students will also engage in STEM, social-emotional learning, social justice, and identity lessons.

Summer Skills Academy Camp Budget

The Summer Skills Academy will be funded out of the At-Risk (31a) and Title I grants. NOTE: If Paraprofessional services are provided, they will be funded completely by the Special Education Department.

Timeline for Implementation

Approximately June 21 – July 29, 2021. Students will meet Monday through Thursday from 9:00 AM –3:00 PM, with staff working from 8:30-

3:30PM at Brick Elementary. The intent of these dates is to kick-start our students with the highest needs prior to the beginning of the school year, and to have them academically more prepared for the fall.

Summer Skills Academy Camp Description of Participation

The following criteria have been set to target our students with the most need for language arts (K-5) and mathematics (K-5) intervention.

Students identified using the criteria set below will be notified in writing via US mail, emails, and phone calls. A due date will be established to commit to summer school and slots will be filled. If all slots are not filled at a particular grade level, then additional invitations will be sent using the next level of eligibility criteria. If a particular building does not use all of its slots, then the remaining buildings based on academic need will be given the slots for their students.

For grades K through 2:

Students who are currently assigned to an At-Risk Teacher Specialist and/or students who scored below the 25th percentile on the NWEA will be selected first along with teacher recommendation. If slots are not filled based on this criteria set, students who scored in the LoAvg percentile along with teacher recommendations will be the next criteria set for students following the At-Risk (31A) Needs Assessment guidelines to receive an invitation.

For grades 3 through 5:

Students who scored below the 25th percentile on the NWEA will be selected first. If slots are not filled based on this criteria set, students who scored in the LoAvg percentile along with teacher recommendations will be the next criteria set for students following the At-Risk (31A) Needs Assessment guidelines to receive an invitation.

Summer Skills Academy Camp Slot Allocations:

Grades K-5

Bishop	60 students per grade level span (K-1, 2-3, 4-5)
Brick	60 students per grade level span (K-1, 2-3, 4-5)
Childs	60 students per grade level span (K-1, 2-3, 4-5)

Total Elementary Program Allocation 540 Students

Summer Skills Academy Camp Program Assessment

- NWEA Assessment Data
 - Reading scores Spring/Fall (grades K-5)
 - Math scores Spring/Fall (grades K-5)
- Pre and post test data collection during the program
 - Math-Summer Success Program Assessments

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Karensa Smith _____

Contact Person: Karensa Smith Phone/Email: smithk@lincolnk12.org 734.484.7000 ext. 7445

Topic of Agenda Item: (Be specific)

Revised 5 Year Curriculum Cycle

Previous administration brought a 5 year Curriculum Cycle to the Board Of Education. Due to modifications in MDE's Academic Standards, systemic foundational work that has to be completed as a district, MDE's MICIP, along with a global pandemic, the 5 year Curriculum Cycle has been adjusted.

The goal of a curriculum cycle is to have a systematic process that researches, reviews, implements, and monitors curricula areas in an ongoing cycle so we can provide our students with the most updated best practices and resources to help all children achieve their maximum intellectual growth and development.

Background Data: (To assist in writing corresponding explanatory notes)

See Above

Desired Board Action: _____ Informational only _____ x Board action required _____

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: _____ March 22, 2021

Board meeting date-Second reading & approval (If required): _____ April 12, 2021

Who will attend the meeting to present requests and answer questions? _____ Karensa Smith _____

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By: Karensa Smith Building/Department Head: Curriculum Department

Date 3.17.21

Date 3.17.21 _____

Lincoln Consolidated Schools Curriculum Cycle Rationale and Cost Estimates

The primary instructional goal of the Lincoln Consolidated School District is to provide opportunities for all children to achieve their maximum intellectual growth and development. Curricula areas are researched and reviewed in an ongoing cycle, with each area being monitored annually and reviewed approximately every four to six years. Changes in state and national standards, state and national assessment practices, available curriculum materials, district leadership, and trends in the field can cause more frequent modifications to district programs. Many of the district curricula resources have not received a thorough update for over ten years. Therefore, we have established a systematic process to review/research, implement, and monitor curricula in a manner that allocates district resources wisely and effectively. Please remember that curriculum cycles are often modified to accommodate for budgetary restraints and regulatory mandates.

Content Area	2020-2021	Cost/ Estimate	2021-2022	Cost/ Estimate	2022-2023	Cost/ Estimate	2023-2024	Cost/ Estimate	2024-2025	Cost/ Estimate
Math (K-5)	I	\$0	I w / new standards & requirements	\$50,000	M	\$75,000	M	\$75,000	R	\$300,000
ELA (K-5)	I	\$0	I w / new standards & requirements	\$50,000	M	\$75,000	M	\$75,000	R	\$300,000
Science (K-5)	M/R	\$1,000 Mystery Science	R/I	\$150,000	I	\$100,000	M	\$75,000	M	\$75,000
Social Studies (K-5)	M	\$0	M	\$0	R	\$150,000	I	\$100,000	I	\$75,000
Content Area	2020-2021	Cost/ Estimate	2021-2022	Cost/ Estimate	2022-2023	Cost/ Estimate	2023-2024	Cost/ Estimate	2024-2025	Cost/ Estimate
Math (6-12)	I	\$3,560 Glencoe & Virtual	M	\$50,000	M	\$75,000	R	\$300,000	I	\$75,000
ELA (6-12)	R/I	\$51,910 Actively Learn Newsela	I	\$50,000	I	\$50,000	M	\$75,000	M	\$75,000
Science (6-12)	R	\$22,942 Virtual	I	\$150,000	I	\$100,000	M	\$75,000	M	\$75,000
Social Studies (6-12)	M	\$46,401 Virtual	M	\$65,000	R	\$250,000	I	\$100,000	I	\$75,000

Lincoln Consolidated Schools
General Fund
Amendment for March 2021

	30-Nov-21 Amendment	Amendment	March Budget
Revenues			
Property tax revenue	\$ 4,805,000	\$ -	\$ 4,805,000
Local revenue	300,000	(166,300)	133,700
State revenue	32,432,955	495,127	32,928,082
Federal revenue	4,793,797	519,535	5,313,332
Inter-district revenue	7,220,660	450,000	7,670,660
Total revenues	<u>49,552,412</u>	<u>1,298,362</u>	<u>50,850,774</u>
Expenditures			
Instruction	21,826,387	550,125	22,376,512
Added needs	8,805,692	(282,969)	8,522,723
Student services	5,416,904	(130,669)	5,286,235
Instructional support	1,568,094	(2,020)	1,566,074
Business/Fiscal administration	943,747	(31,971)	911,776
General administration	489,812	(1,275)	488,537
Principal administration	1,963,589	293,719	2,257,308
Central (services/inform mgmt)	1,630,067	(62,589)	1,567,478
Operations and maintenance	4,193,744	-	4,193,744
Transportation	3,437,029	(230,584)	3,206,445
Athletics	930,164	(24,073)	906,091
Community services	109,284	(18,590)	90,694
Debt service	48,449	-	48,449
Total expenditures	<u>51,362,962</u>	<u>59,104</u>	<u>51,422,066</u>
Revenues over (under) expenditures	<u>(1,810,550)</u>	<u>1,239,258</u>	<u>(571,292)</u>
Other financing sources (uses)			
Transfers in	22,000	-	22,000
Transfer out	(59,181)	-	(59,181)
Total other financing sources	<u>(37,181)</u>	<u>-</u>	<u>(37,181)</u>
Net change in fund balance	<u>(1,847,731)</u>	<u>1,239,258</u>	<u>(608,473)</u>
Beginning fund balance	<u>4,274,422</u>		<u>4,274,422</u>
Projected Fund Balance	<u>\$ 2,426,691</u>		<u>\$ 3,665,949</u>

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Technology Department

Contact Person: Nik Jackson Phone/Email: jacksonn@lincolnk12.org

Topic of Agenda Item: (Be specific)

Seeking board approval to purchase 200 additional student Chromebook devices. application.

Background Data: (To assist in writing corresponding explanatory notes)

The current failure rate is averaging about 6.6% or 180 devices since August 2020. With the lack of manufacturers able to secure parts for timely repairs, we will want to bolster our stock to ensure continuity and availability of devices for students that will require replacements or are new to the district. This was preapproved with the GEER Grant. This will be fully funded through the GEER Grant.

Desired Board Action: Approval Informational only _____ Board action required X

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: _____

Board meeting date-Second reading & approval (If required): _____

Who will attend meeting to present request and answer questions? Nik Jackson

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By:

Building/Department Head:

Nik Jackson Feb 23, 2021
Date

Nik Jackson Feb 23, 2021
Date

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Technology Department

Contact Person: Nik Jackson Phone/Email: jacksonn@lincolnk12.org

Topic of Agenda Item: (Be specific)

Seeking board approval to purchase 250 laptops for instructional staff. The current fleet of laptops the district has distributed is at 6 or more years old and is struggling to run modern software such as Zoom or Google Meets while maintaining online classes. New laptops will lift this burden and allow the district's instructional staff to provide instruction far more efficiently and effectively supporting all the latest online software and services. This purchase is preapproved by the GEER Grant.

Background Data: (To assist in writing corresponding explanatory notes)

I recommend the approval of this purchase for 250 laptops from Sehi Computer products. They have been our supplier for all out laptops and desktops in the past. This will funded by the GEER Grant.

Desired Board Action: Approval Informational only _____ Board action required X

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: _____

Board meeting date-Second reading & approval (If required): _____

Who will attend meeting to present request and answer questions? Nik Jackson

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By:

Building/Department Head:

Nik Jackson Feb 23, 2021
Date

Nik Jackson Feb 23, 2021
Date



Sehi Computer Products, Inc.
2930 Bond Street
Rochester Hills, MI 48309
1-800-233-7344

Quote	Q00125200
Date	1/29/2021
Page	1

Bill To:

Lincoln Consolidated Schools
 Email invoices to:
 accountspayable@lincolnk12.org
 Ypsilanti, MI 48197

Ship To:

Lincoln Consolidated Schools
 8970 Whittaker Road
 Accounts Payable
 Ypsilanti MI 48197

Quote Number	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Master No.
Q00125200	LCSD	nmeller	BEST	Net 30	370,914
Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
250	2Q528AV	HP CTO ProBook 440 G8 i5-1135G7 Notebook Base Model P C	Each	\$606.00	\$151,500.00
250	2Q560AV	8GB (1X8GB) DDR4 3200	Each	\$47.00	\$11,750.00
250	2R869AV	256GB PCIE NVME VALUE SSD	Each	\$14.00	\$3,500.00
250	UK707E	HP 3y Pick-Up & Return - Notebook Only Service	Each	\$43.00	\$10,750.00
				Subtotal	\$177,500.00
				Misc	\$0.00
				Tax	\$0.00
				Freight	\$0.00
				Trade Discount	\$0.00
				Total	\$177,500.00

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
February 8, 2021
6:00 p.m.
Virtual (COVID-10) Zoom Meeting

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President (participated from Ypsilanti, Michigan remotely)
Jennifer Czachorski, Vice President (participated from Ypsilanti, Michigan remotely)
Jennifer LaBombarbe, Secretary (participated from Ypsilanti, Michigan remotely)
Connie Newlon, Trustee (participated from Ypsilanti, Michigan remotely)
Laura VanZomeren Trustee (participated from Ypsilanti, Michigan remotely)
Allie Sparks, Trustee (participated from Ypsilanti, Michigan remotely)

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Karensa Smith, Curriculum & Instruction Director

OTHERS PRESENT

Due to live stream the individual names of viewers in attendance is unknown.

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:00 p.m. in a virtual meeting in Zoom due to COVID-19.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exaction of Rollins.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

6.0 PRESENTATIONS

6.1 Employee of the Month

I would like to nominate Kelly Huling for employee of the month. Overcoming great personal odds, Kelly is the lifeline of the middle school. While she has always been a hard worker, she has truly excelled at being the heartbeat of the middle school. I cannot express how hard our lives would be and how difficult it would be for this building to run without her.

Thank you for considering my request.

Lori Ferguson

6.2 Extended Continuity of Learning Plan (ECOL) Update

Presented by Karensa Smith

- As part of our ECOL plan, we have to monitor our academic progress on [the goals](#) in which we stated in the fall. As a reminder, our goals were the following (show screen):
 - All students and all subgroups (K-8) will increase their RIT growth in Reading from Fall to Winter as measured by NWEA
 - All students and all subgroups (K-8) will increase their RIT growth in Math from Fall to Winter as measured by NWEA
 - As another reminder, as part of the ECOL, districts were to continue to take assessments that they previously did pre-Covid. We have been taking the NWEA assessment for several years. The purpose of this assessment is for teachers to be able to gauge based on the students' RIT score what the student knows and is ready to learn next. This assessment can also track a student's individual growth over time. Both of these are incredibly important for a teacher to know so that they can plan instruction efficiently. This is why it is also extremely important if a student is taking the assessment from home, that the parents do not assist their child with the assessment. That will only give the teachers false data which makes it more difficult to accurately plan for effective instruction. (explain what the data is saying)

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Staff 65 and over and Model staff have been given the opportunity to receive the Covid-19 vaccination.
- We have established a mental health tab on the website to offer resources to students and staff.
- Lincoln Athletic Building-LAB is close to opening the doors to the Lincoln community.

7.2 Finance Report

- 7.2.1 January 2021 Food Service Report
Report was provided in the Board packet.
- 7.2.2 January 2021 Enrollment Report
Report was provided in the Board packet.

7.3 Student Services Report

- Compliance-A reminder Michigan remains on a federal corrective action plan. MDE OSE continues to update guidance place additional monitoring activities on local districts.
- Lincoln Special Education providers and paraprofessional continue to implement special education in an environment that lacks certainty and often changes. They are doing a commendable job.
- Medicaid-Lincoln continues to lead the county on Medicaid reimbursement. This is not based on the number of Medicaid eligible students attending LCS, but on LCS staff logging their services.

7.4 Curriculum & Instruction Report

- Currently, LCS has a Strategic Plan with 5 goal areas. MDE has created MICIP (Michigan Integrated Continuous Improvement Process) which is a pathway for districts to improve student outcomes by assessing whole child needs to develop plans and coordinate funds. This process now considers the whole child - academics, behavior, attendance, and social emotional well-being and looks at the needs of the district, develops plans to meet those needs and then funds those needs based on our plans. What is exciting about our current [Strategic Plan](#) is that it aligns well with MDE's MICIP.
 - Goal 1 for example under LCS' is to improve student achievement in literacy and numeracy as measured by local and state assessments. The strategies included actively participating in regional PD networking, investing in resources to support teaching and learning opportunities during and after school and to increase social and emotional support for all students to facilitate development of the whole child. There are also several different actions for each of the strategies some of which we are working on currently.
 - Provide time to collaborate on vertical and horizontal curriculum alignment. Staff have gone through the power standards process with elementary having the focus on ELA and math. Our last step is to meet as departments/grade levels to analyze our power standards and adjust as needed before going into next year where we will engage in this process all over again with our identified power standards.

- Continue to build teacher leadership capacity through professional growth opportunities. This year, we have built capacity in all of our staff through Professional learning opportunities due to the pandemic. This learning will continue to move us into the future of LCS.
 - Review and maintain curriculum adoption cycles. I stated earlier in the year that I will be working on modifying the 5 year cycle based on need. I will be bringing that information to the Board at our next meeting.
 - Commit financial resources to provide proper and adequate staffing for students with exceptionalities. With the MICIP process, we are not only looking at staffing for students with exceptionalities, but all students based on what our data is telling us.
 - Create a data collection vehicle to identify and monitor needs. MICIP is all about analyzing the data and creating a plan based on what the data is telling us. It has a process for progress monitoring in the long term and the interim
 - Strengthen relationships with mental health resources which we are continuing to do. An example is the Mental Health Awareness Presentation that we had last week.
 - The new MICIP platform is now ready for districts to use. At our last DIT meeting, we went through the platform so everyone could see the changes in the system as well as the mindset which is shifting from aligning SIPs to the DIP to the opposite - creating a district plan and seeing how each school fits within the district's plans and initiatives. We are also revamping the members of the DIT/MICIP team in order to meet the needs of the new protocol. We will start analyzing our data and begin the new process of creating goals at our next meeting. We will add the link to the quick MICIP [3-minute video](#) as a reminder of the MICIP process to the weekly notes so you can watch it at your leisure.
- All students have returned to school in the remote setting with the blended learning model; Based on feedback we are receiving; we are continually analyzing what is working well and what improvements need to be made and adjusting as needed.
 - Based on the data that we are seeing this year with the pandemic; we are discussing how summer school can look differently in order to effectively meet the needs of our students. For the elementary level, we are going to have 2-week camps for grade spans K-1, 2-3, 4-5. Meetings are being held with secondary this week and I will be bringing proposals to the Board at our next meeting.
 - Our Title I, II, III, and IV amended budgets have been approved, so schools will be using those funds to help meet the needs of our students academically and social emotionally.

8.0 BOARD REPORTS/CORRESPONDENCE

- 8.1 Board Executive Committee Report
The Board Executive Committee met on February 1, 2021; minutes will be in the next Board packet.
- 8.2 Board Performance Committee Report
The Performance Committee will meet next February 22, 2021.
- 8.3 Board Planning Committee Report
The Board Planning Committee met on February 8, 2021; topics included bond update and policy review.
- 8.4 Board Finance Committee Report
No report.
- 8.5 Reports and Correspondence
 - Linc-bots robotics club is starting to meet in preparation for their upcoming season.
 - The MDHHS has restricted the Board of Education from meeting in person until at least March 31, 2021. Future guidance is expected on this topic. The Board of Education is considering joining other districts in asking the governor to #LetThemMeet.

9.0 PUBLIC COMMENT

- 9.1 Response to Prior Public Comment

- Melissa Palmquist-parent addressed the Board on January 25th regarding her email address and high school principal being on leave Mr Jansen responded to her on February 4th via a telephone conversation.
- Anthony Finley-staff addressed the Board on January 25th regarding support of the maintenance crew. Mr Jansen met with Anthony on February 4th to address his concerns.
- Laurie Price-staff addressed the Board on January 25th regarding her request to stop the privatization of the maintenance department Mr. Jansen responded and met with Laurie Price on January 29th

9.2 Public Comment

Attached below is new language and Public Comment Statement

Board of Education Public Comment Statement:

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please fill out the Attendance and Public Comment Form, link can be found at Lincoln12.org. Limit individual comments to 500 characters or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

The board secretary will read the comments to the full Board of education as presented.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;

No Public Comment.

9.0 NEW BUSINESS

9.1 Michigan Association of School Boards (MASB) Board of Directors

There are five candidates running for Michigan Association of School Boards (MASB) Board of Directors. The Board of Education will vote for one candidate to represent Region 7 for a one-year term on the MASB Board of Directors their bios are enclosed. Board action is requested due to a March 3rd deadline and a Board Workshop on February 22, 2021.

It was moved by LaBombarbe and seconded by Czachorski that the Board of Education place their vote for Jack Temsey for District 7, Michigan Association of School Boards (MASB) Board of Directors.

Ayes: 6

Nays: 0

Motion carried 6-0

50

9.2 Lewis & Knopf, P.C. Contract Renewal

It is recommended that the District approve the 3-year extension for Lewis & Knopf. The 3 year extension keeps the annual increase to \$500 per year. Approval of the 2 year extension would leave the door open for a larger increase if another extension was requested. Going out to bid would likely lead to increased costs as new firms coming in would need extra time to learn the Districts processes and controls. This was presented for information only; Board action will be requested at a subsequent meeting.

9.3 Curriculum Development Committee (CDC) High School Course Proposal
New Course Proposals for the High School - Forensics II and US History through Film

Both courses were brought to the Secondary CDC/PDC by high school teachers. The CDC/PDC reviewed the course proposals, sent them both back requesting clarification/modifications, and reviewed them again. Based on what the CDC/PDC saw in the revised proposals, they were approved.

For Forensic Science II, there is already a Forensic Science I course and there are students interested in continuing this study of science.

The US History through Film course is a social studies elective course and with limited SS electives, this course is another option in which students can choose. Due to it being taught in various modalities - including studying films, the course helps to reach students that learn in different ways. This was presented for information only; Board action will be requested at a subsequent meeting.

9.4 Superintendent Authorization

It was moved by LaBombarbe and seconded by Czachorski that the Board of Education moves to authorize the Superintendent to execute an Administrator Agreement.

Ayes: 6

Nays: 0

Motion carried 6-0

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Regular January 25, 2021

11.1.2 Special Meeting February 1, 2021

11.1.3 Closed Session February 1, 2021

Enclosed are the minutes of January 25, 2021, Regular Meeting and the February 1, 2021, Special Meeting and Closed Meeting.

It was moved by LaBombarbe and seconded by Czachorski that we approve the minutes of the January 25, 2021, Regular Meeting and the February 1, 2021, Special Meeting and Closed Meeting as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.2 Reaffirming Extended Continuity of Learning Plan (ECOL) Update

It was moved by LaBombarbe and seconded by Czachorski that we reaffirm the instructional delivery method that is stated in the Extended Continuity of Learning Plan (ECOL) as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.3 Facilities Department RFP Recommendation

Privatize the maintenance department to reduce labor costs. Shift the cost savings within the facilities department to create a district grounds team, fill new positions within the Lincoln Athletic Building, adjust to head custodians in all building that will perform maintenance/custodial duties, create a flexible technical maintenance team to address district-wide maintenance needs and projects, and address the low hourly wage rates in custodial services causing high turnover rates.

Bid divisions:

- **Maintenance Bids - 4 bids were received.**
 - Maintenance Bid – Auxilio. \$514,098 yr. 1; \$514,098 yr. 2; \$515,098 yr. 3: **Total \$1,543,294 three year total.**
 - Maintenance Bid – ABM. \$411,473 yr. 1; \$421,759 yr. 2; \$432,303 yr. 3: **Total \$1,265,535 three year total.**
 - Maintenance Bid – The DMBurr Group. \$352,800 yr. 1; \$359,856 yr. 2; \$367,056 yr. 3: **\$1,079,712 three year total.**
 - Maintenance Bid – Enviro-Clean. \$370,704.62 yr. 1; \$370,704.62 yr. 2; \$370,704.62: **\$1,112,113.86 three year total.**

- **Grounds Bids – 5 bids were received.**
 - Grounds Bid – Auxilio. \$155,402 yr. 1; \$155,402 yr. 2; \$155,402 yr. 3: **Total \$466,206 three year total.**
 - Grounds Bid – ABM. \$218,279 yr. 1; \$224,044 yr. 2; \$229,645 yr. 3: **Total \$672,268 three year total.**
 - Grounds Bid – Davey Tree Expert Company. \$298,000 yr. 1; \$325,000 yr. 2; \$325,000 yr. 3: **Total \$948,000 three year total.**
 - Grounds Bid – The DMBurr Group. \$199,512 yr. 1; \$203,508 yr. 2; \$207,588 yr. 3: **Total \$610,608 three year total.**
 - Grounds Bid – Enviro-Clean. \$164,729.56 yr. 1; \$164,729.56 yr. 2; \$164,729.56 yr. 3: **Total \$494,188.68 three year total.**

Notes:

Enviro-Clean provided the district an alternate bid that included a \$381,850.75 three-year savings if the plan is approved to move forward with both grounds and maintenance.

Recommendation:

It is recommended that the district select the alternate option provided by Enviro-Clean using the cost reductions to increase the flexibility and productivity of the maintenance department, add a grounds team, allow the flexibility to use a custodial/events team to address the needs of the Lincoln Athletic Building during the winter months, then shift to a grounds team during the spring/summer months, and to use the remaining cost savings to increase the hourly wages of the custodial contract to be more in line with current market conditions addressing retention issues.

The committee recommends the Superintendent and Board of Education to move forward with the alternate proposal given by Enviro-Clean for a 2 year contract with a potential 3rd year addition after a service review 6 months prior to the 2nd year contract expiration. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve Facilities Department RFP Recommendation awarded to Enviro-Clean for a 2-year contract with a potential 3rd year addition after a service review 6 months prior to the 2nd year contract expiration.

Ayes: 6

Nays: 0

Motion carried 6-0

11.4 January 2021 Finance Report

Enclosed are the January 2021, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the January 2021, Finance Report as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.5 January 2021 Check Register

Enclosed is the January 1-31, 2021, check register in the amount of \$3,194,073.16. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the January 1-31, 2021, check register in the amount of \$3,194,073.16 as presented.

Ayes: 6
 Nays: 0
 Motion carried 6-0

11.6 January 2021 Trust and Agency

Enclosed is the January 2021, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the January 2021, Trust & Agency Report as presented.

Ayes: 6
 Nays: 0
 Motion carried 6-0

11.7 Personnel Transactions

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
JoLynnette Watts	Teacher/Model Elementary School	1/29/2021	Retired	
Corinne Schat	Teacher/Brick Elementary School	1/31/21	Retired	
Sid Murphy	Paraprofessional/Childs Elementary	1/11/2021	Transfer	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Robert Rowland	Mechanic/Transportation	3/30/2021	FMLA	Approved
Tara Lank	Teacher/Lincoln Middle School	4/16/2021	FMLA	Approved
Sidianna Murphy	Paraprofessional/Childs Elementary		FMLA	Approved
Margaret Mitchell	Paraprofessional/Lincoln High School		FMLA	Approved
Anthony Finley	Community Assistant/Lincoln High School		FMLA	Approved
Gretchen Ardner	Paraprofessional/Lincoln High School	7/2021	Leave of Absence	Approved

It was moved by LaBombarbe and seconded by Czachorski that we approve the February 8, 2021, Personnel Transactions Summary as presented.

Ayes: 6
 Nays: 0
 Motion carried 6-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Czachorski that we adjourn the meeting at 7:05 p.m.

Ayes: 6
 Nays: 0
 Motion carried 6-0

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION /BOARD WORKSHOP
February 22, 2021
6:00 p.m.
Zoom (COVID-10) Meeting Google Meets

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allison Sparks, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Bob Jansen, Interim Superintendent
Adam Blaylock, Human Resources Director
Karensa Smith, Curriculum and Instruction Director
Vicki Coury, Communications and Information Services Director

OTHERS PRESENT

Due to live stream the individual names of viewers in attendance is unknown.

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:00 p.m. in a virtual meeting in Zoom due to COVID-19.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Rollins that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 PUBLIC COMMENT

6.1 Response to Prior Public Comment
No responses to Public Comment.

6.2 Public Comment
No Public Comment

7.0 BOARD WORKSHOP STAFFING

A staffing report was presented and staffing projections for the 2021-2022 school year were discussed.

8.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Sparks that we adjourn the meeting at 7:00 p.m.

Ayes: 7

Nays: 0

Motion carried 7-0



January 20, 2021

Adam Snapp
Lincoln Consolidated Schools
8970 Whittaker Road
Ypsilanti, MI 48197

In response to your invitation, we are writing regarding the proposed audit of the financial statements of Lincoln Consolidated Schools for the fiscal years ended June 30, 2021 and 2022.

We will audit the financial statements of Lincoln Consolidated Schools for the fiscal years ended June 30, 2021 and 2022, for the purpose of expressing an opinion on them. Our audit will be in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and the provision of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and audit requirements for Federal awards (Uniform Guidance). Those standards and the provisions of Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. Our audit and all reports required in the request for proposal will be completed within the time period specified in your invitation to bid.

Our proposal of fees for the above services will be as follows:

June 30, 2021	\$21,500
June 30, 2022	22,000

+\$1,500 – \$2,000 for any GASB implementation year depending on complexity.

If you have any questions regarding this proposal, please contact Mr. Akshay Kapoor, CPA - Principal. The signer of this proposal is authorized to bind Lewis & Knopf, P.C. in this proposal.

We wish to thank you for the opportunity of submitting this proposal, and would suggest that if you have any questions concerning it, you would not hesitate to contact us directly.

Respectfully submitted,

A handwritten signature in black ink that reads "Lewis & Knopf, P.C." in a cursive style.

LEWIS & KNOPF, P.C.
Certified Public Accountants



January 20, 2021

Adam Snapp
Lincoln Consolidated Schools
8970 Whittaker Road
Ypsilanti, MI 48197

In response to your invitation, we are writing regarding the proposed audit of the financial statements of Lincoln Consolidated Schools for the fiscal years ended June 30, 2021, 2022 and 2023.

We will audit the financial statements of Lincoln Consolidated Schools for the fiscal years ended June 30, 2021, 2022 and 2023, for the purpose of expressing an opinion on them. Our audit will be in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and the provision of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and audit requirements for Federal awards (Uniform Guidance). Those standards and the provisions of Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. Our audit and all reports required in the request for proposal will be completed within the time period specified in your invitation to bid.

Our proposal of fees for the above services will be as follows:

June 30, 2021	\$21,500
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June 30, 2023	22,500

+\$1,500 – \$2,000 for any GASB implementation year depending on complexity

If you have any questions regarding this proposal, please contact Mr. Akshay Kapoor, CPA - Principal. The signer of this proposal is authorized to bind Lewis & Knopf, P.C. in this proposal.

We wish to thank you for the opportunity of submitting this proposal, and would suggest that if you have any questions concerning it, you would not hesitate to contact us directly.

Respectfully submitted,

A handwritten signature in black ink that reads "Lewis & Knopf, P.C." in a cursive script.

LEWIS & KNOPF, P.C.
Certified Public Accountants

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Secondary CDC/PDC_____

Contact Person: Karensa Smith Phone/Email: smithk@lincolnk12.org 734.484.7000 ext. 7445

Topic of Agenda Item: (Be specific)

New Course Proposals for the High School - [Forensics II](#) and [US History through Film](#)

Both courses were brought to the Secondary CDC/PDC by high school teachers. The CDC/PDC reviewed the course proposals, sent them both back requesting clarification/modifications, and reviewed them again. Based on what the CDC/PDC saw in the revised proposals, they were approved.

For Forensic Science II, there is already a Forensic Science I course and there are students interested in continuing this study of science.

The US History through Film course is a social studies elective course and with limited SS electives, this course is another option in which students can choose. Due to it being taught in various modalities - including studying films, the course helps to reach students that learn in different ways.

Background Data: (To assist in writing corresponding explanatory notes)

The Secondary CDC/PDC would like to approve two courses that were brought to the team by the high school.

Forensic Science II:

- Students will build off of what they learned in Forensic Science I - i.e. collecting, analyzing, and evaluation evidence, how to work a crime scene, blood splatter analysis, forensic entomology, crime scene simulations and lab techniques
- The course would start the 21-22 school year pending interests, staffing, etc..
- Course is a semester long course for juniors/seniors that have completed geometry, biology, chemistry or physics and Forensic Science I with a C average
- No additional FTE is needed; must have a DA or DC science endorsement which we already have staff that do
- Approximately \$1,500 for resources/materials plus possible books if needed (\$2,600) to get the course up and running with an annual cost of \$700.00 for resources and materials

US History through Film:

- Students will challenge students to question and evaluate their perception of significant events in United States history and how their understanding of history is affected by the manner in which they choose to learn about it; main focus will be on Civil Rights and the Civil Rights Movement through debates, panel discussions, analysis papers, projects, and presentations
- The course would start the 21-22 school year pending interests, staffing, etc..
- Course is a semester long course for juniors/seniors without any prior prerequisites
- No additional FTE is needed; must have a CB or CC social studies endorsement which we already have staff that do

- Approximately \$500 for resources/materials to get the course up and running

Desired Board Action: _____ Informational only _____ x Board action required _____

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: _____ February 8, 2021

Board meeting date-Second reading & approval (If required): _____ February 22, 2021

Who will attend the meeting to present requests and answer questions? _____ Karensa Smith _____

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By: Karensa Smith **Building/Department Head:** Curriculum Department

Date 1.22.21 Date 1.22.21 _____

LINCOLN CONSOLIDATED SCHOOLS

Schedule of Revenues and Expenditures

Budget and Actual - General Fund

For the 8-month Period Ended February 28, 2021

	Original Budget	Amended Budget	Actual	Actual Over (Under) Amended	Percent Actual of Budget
Revenues					
Local sources:					
Property taxes	\$ 3,687,000	\$ 4,805,000	\$ 3,421,726	\$ (1,383,274)	71.2%
Other local sources	300,000	300,000	110,914	(189,086)	37.0%
State sources	31,217,808	32,432,955	15,424,905	(17,008,050)	47.6%
Federal sources	3,167,564	4,793,797	3,643,062	(1,150,735)	76.0%
Interdistrict revenue	7,291,280	7,220,660	3,459,858	(3,760,802)	47.9%
Total revenues	45,663,652	49,552,412	26,060,465	(23,491,947)	57.1%
Expenditures					
Instruction:					
Basic programs	21,631,038	21,826,387	11,637,232	(10,189,155)	53.3%
Added needs	8,684,428	8,805,692	4,514,647	(4,291,045)	51.3%
Total instruction	30,315,466	30,632,079	16,151,879	(14,480,200)	53.3%
Support services:					
Pupil	5,365,195	5,416,904	2,713,041	(2,703,863)	50.1%
Instructional support	1,490,704	1,568,094	826,132	(741,962)	52.7%
General administration	480,813	489,812	343,660	(146,152)	70.2%
School administration	1,885,383	1,963,589	1,309,024	(654,565)	66.7%
Business	934,747	943,747	530,325	(413,422)	56.2%
Maintenance	3,759,403	4,193,744	2,787,403	(1,406,341)	66.5%
Transportation	3,373,030	3,437,029	1,798,772	(1,638,257)	52.3%
Central services	1,412,988	1,630,067	780,634	(849,433)	47.9%
Total support services	18,702,263	19,642,986	11,088,991	(8,553,995)	59.3%
Athletics	909,665	930,164	460,639	(469,525)	49.5%
Community service	77,236	109,284	50,350	(58,934)	46.1%
Debt service:					
Principal	36,576	36,576	25,750	(10,826)	70.4%
Interst and fiscal charged	11,873	11,873	6,549	(5,324)	55.2%
Total debt service	48,449	48,449	32,299	(16,150)	66.7%
Total expenditures	50,053,079	51,362,962	27,784,158	(23,578,804)	54.1%
Other financing sources					
Transfers in	27,000	22,000	-	(22,000)	0.0%
Transfers out	-	(59,181)	(57,181)	2,000	0.0%
Total other financing sources	27,000	(37,181)	(57,181)	(20,000)	-211.8%
Revenues over (under) expenditures	\$ (4,362,427)	\$ (1,847,731)	\$ (1,780,874)		

For internal use only. These financial statements have not been audited, and no assurance is provided.

**Lincoln Consolidated Schools
Budget to Actual by Function For the 8-month Period Ended February 28, 2021**

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Amended	Sum of Final
Instruction	1111	Salary	4,849,852	4,767,628	2,374,186
		Fringes	3,379,238	3,206,177	1,803,547
		Non-payroll	262,955	384,194	147,889
	1111 Total		8,492,045	8,357,999	4,325,622
	1112	Salary	2,337,842	2,436,573	1,259,304
		Fringes	1,673,832	1,693,357	966,348
		Non-payroll	120,206	165,006	102,298
	1112 Total		4,131,880	4,294,936	2,327,950
	1113	Salary	2,817,147	2,904,699	1,394,195
		Fringes	1,942,595	1,979,586	1,079,394
		Non-payroll	3,120,631	3,160,631	1,876,215
	1113 Total		7,880,373	8,044,916	4,349,804
	1118	Salary	611,120	630,468	329,308
		Fringes	515,570	498,068	301,032
		Non-payroll	-	-	3,475
	1118 Total		1,126,690	1,128,536	633,815
	1119	Salary	-	-	-
		Fringes	-	-	-
		Non-payroll	-	-	41
1119 Total		-	-	41	
Instruction Total		21,630,988	21,826,387	11,637,232	
Added needs	1122	Salary	3,671,936	3,764,467	1,800,460
		Fringes	2,957,921	3,017,202	1,715,052
		Non-payroll	149,382	166,415	40,512
	1122 Total		6,779,239	6,948,084	3,556,024
	1125	Salary	1,054,705	990,479	502,323
		Fringes	729,284	697,514	369,635
		Non-payroll	121,200	159,808	86,665
1125 Total		1,905,189	1,847,801	958,623	
Added needs Total		8,684,428	8,795,885	4,514,647	

**Lincoln Consolidated Schools
Budget to Actual by Function For the 8-month Period Ended February 28, 2021**

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Amended	Sum of Final
Student services	1212	Salary	573,206	582,352	299,763
		Fringes	458,910	451,420	267,316
		Non-payroll	758	13,571	5,289
	1212 Total		1,032,874	1,047,343	572,368
	1213	Salary	-	-	-
		Non-payroll	413,400	428,100	198,702
	1213 Total		413,400	428,100	198,702
	1214	Salary	350,895	353,985	162,865
		Fringes	247,023	233,989	124,648
		Non-payroll	-	-	-
	1214 Total		597,918	587,974	287,513
	1215	Salary	422,553	427,581	213,132
		Fringes	267,601	270,803	157,449
		Non-payroll	254,016	260,000	116,040
	1215 Total		944,170	958,384	486,621
	1216	Salary	497,447	511,922	262,982
		Fringes	404,861	383,338	229,229
		Non-payroll	129,000	129,000	740
	1216 Total		1,031,308	1,024,260	492,951
	1218	Salary	527,478	535,582	278,156
Fringes		398,846	387,271	224,510	
Non-payroll		4,899	4,899	-	
1218 Total		931,223	927,752	502,666	
1219	Salary	254,860	250,625	81,898	
	Fringes	159,442	192,466	90,322	
	Non-payroll	-	-	-	
1219 Total		414,302	443,091	172,220	
Student services Total		5,365,195	5,416,904	2,713,041	
Instructional support	1221	Salary	-	76,742	13,629
		Fringes	-	27,597	6,625
		Non-payroll	137,300	127,415	32,655
	1221 Total		137,300	231,754	52,909
	1222	Salary	147,857	97,871	51,387
		Fringes	95,983	60,898	39,856
		Non-payroll	-	-	-
	1222 Total		243,840	158,769	91,243
	1226	Salary	419,096	427,547	272,815
		Fringes	303,905	278,036	187,400
		Non-payroll	386,563	481,563	221,533
	1226 Total		1,109,564	1,187,146	681,748
1225	Non-payroll	-	232	232	
1225 Total		-	232	232	
Instructional support Total		1,490,704	1,577,901	826,132	

**Lincoln Consolidated Schools
Budget to Actual by Function For the 8-month Period Ended February 28, 2021**

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Amended	Sum of Final
Business Admin	1252	Salary	57,813	66,813	39,920
		Fringes	46,389	45,971	31,698
		Non-payroll	585,700	586,118	418,920
	1252 Total		689,902	698,902	490,538
	1259	Non-payroll	244,845	244,845	39,787
	1259 Total		244,845	244,845	39,787
Business Admin Total			934,747	943,747	530,325
General Admin	1231	Non-payroll	123,750	123,750	87,415
		1231 Total	123,750	123,750	87,415
	1232	Salary	201,863	212,327	139,996
		Fringes	139,950	138,485	111,655
		Non-payroll	15,250	15,250	4,594
	1232 Total	357,063	366,062	256,245	
General Admin Total			480,813	489,812	343,660
Principal Admin	1241	Salary	1,130,581	1,165,146	803,033
		Fringes	754,802	798,443	505,991
	1241 Total	1,885,383	1,963,589	1,309,024	
Principal Admin Total			1,885,383	1,963,589	1,309,024
Central	1282	Salary	51,102	60,102	46,685
		Fringes	45,636	45,033	37,939
		Non-payroll	118,250	118,250	71,769
		1282 Total	214,988	223,385	156,393
	1283	Salary	131,030	149,030	91,545
		Fringes	96,639	96,196	73,166
		Non-payroll	52,774	52,649	30,867
		1283 Total	280,443	297,875	195,578
	1284	Non-payroll	917,557	1,108,807	428,663
		1284 Total	917,557	1,108,807	428,663
Central Total			1,412,988	1,630,067	780,634
Operations and maint	1261	Salary	275,075	275,075	144,779
		Fringes	188,878	246,334	143,963
		Non-payroll	3,130,450	3,507,335	2,498,661
		1261 Total	3,594,403	4,028,744	2,787,403
	1266	Non-payroll	165,000	165,000	-
	1266 Total	165,000	165,000	-	
Operations and maint Total			3,759,403	4,193,744	2,787,403

**Lincoln Consolidated Schools
Budget to Actual by Function For the 8-month Period Ended February 28, 2021**

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Amended	Sum of Final
Transportation	1271	Salary	1,238,574	1,388,290	624,659
		Fringes	1,075,880	1,045,876	529,247
		Non-payroll	1,058,576	1,002,863	644,866
		1271 Total	3,373,030	3,437,029	1,798,772
Transportation Total			3,373,030	3,437,029	1,798,772
Athletics	1293	Salary	240,754	246,381	146,057
		Fringes	145,411	147,783	103,099
		Non-payroll	523,500	536,000	211,483
		1293 Total	909,665	930,164	460,639
Athletics Total			909,665	930,164	460,639
Comm Ed Exp	1331	Salary	38,000	46,400	22,680
		Fringes	39,236	49,575	25,865
		Non-payroll	-	10,309	1,805
		1331 Total	77,236	106,284	50,350
		1361	Non-payroll	-	3,000
1361 Total			-	3,000	-
Comm Ed Exp Total			77,236	109,284	50,350
Principal	1252	Non-payroll	36,576	36,576	25,750
		1252 Total	36,576	36,576	25,750
Principal Total			36,576	36,576	25,750
Interest exp	1252	Non-payroll	11,873	11,873	6,549
		1252 Total	11,873	11,873	6,549
Interest exp Total			11,873	11,873	6,549
Grand Total			50,053,029	51,362,962	27,784,158

Lincoln Consolidated Schools

Payment Register

From Payment Date: 2/1/2021 - To Payment Date: 2/28/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163944775 - A/P Checking									
Check									
119987	02/05/2021	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$379.53		
119988	02/05/2021	Open			Accounts Payable	AUGUSTA TOWNSHIP-UTILITY	\$24,171.07		
119989	02/05/2021	Open			Accounts Payable	BERKLEY, SHAWN	\$120.96		
119990	02/05/2021	Open			Accounts Payable	BRAINPOP	\$2,802.50		
119991	02/05/2021	Open			Accounts Payable	BSN SPORTS, LLC	\$2,295.00		
119992	02/05/2021	Open			Accounts Payable	CORREEN'S CREATIVE DESIGNS LLC	\$2,758.00		
119993	02/05/2021	Open			Accounts Payable	DTE ENERGY	\$37,495.71		
119994	02/05/2021	Open			Accounts Payable	FLEETPRIDE, INC.	\$1,520.44		
119995	02/05/2021	Open			Accounts Payable	GRIFFITHS, STACEY	\$100.00		
119996	02/05/2021	Open			Accounts Payable	HAWTHORNE EDUC SERVICES	\$1,275.00		
119997	02/05/2021	Open			Accounts Payable	LATIN G. DAVIS	\$65.00		
119998	02/05/2021	Open			Accounts Payable	MAPT	\$160.00		
119999	02/05/2021	Open			Accounts Payable	OPTISIGNS INC.	\$2,430.00		
120000	02/05/2021	Open			Accounts Payable	SUMPTER TOWNSHIP WATER	\$312.80		
120001	02/05/2021	Open			Accounts Payable	VERIZON WIRELESS	\$2,043.00		
120002	02/05/2021	Open			Accounts Payable	Lagerman, Cindy	\$3.15		
120003	02/05/2021	Open			Accounts Payable	MICHIGAN GUARANTY AGENCY	\$283.46		
120004	02/05/2021	Open			Accounts Payable	MiSDU	\$959.24		
120005	02/05/2021	Open			Accounts Payable	SUSAN L. WINTERS	\$245.50		
120006	02/05/2021	Open			Accounts Payable	TAMMY J. TERRY	\$1,346.92		
120007	02/12/2021	Open			Accounts Payable	STADIUM TROPHY, INC.	\$3,841.85		
120008	02/15/2021	Open			Accounts Payable	ECCLESTON, ROLANDO	\$2,000.00		
120009	02/19/2021	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$343.36		
120010	02/19/2021	Open			Accounts Payable	BUREAU OF ED & RESEARCH	\$837.00		
120011	02/19/2021	Open			Accounts Payable	COMCAST CABLE COMMUNICATIONS INC	\$286.25		
120012	02/19/2021	Open			Accounts Payable	DTE ENERGY	\$51,989.78		
120013	02/19/2021	Open			Accounts Payable	FOX AUTO PARTS, INC.	\$494.56		
120014	02/19/2021	Open			Accounts Payable	GLOBAL EQUIPMENT COMPANY, INC.	\$1,085.37		
120015	02/19/2021	Open			Accounts Payable	GRIFFITHS, STACEY	\$175.00		
120016	02/19/2021	Open			Accounts Payable	HURON VALLEY TELECOMMUNICATIONS, INC.	\$1,660.87		
120017	02/19/2021	Open			Accounts Payable	IDN-HARDWARE SALES INC	\$1,289.56		
120018	02/19/2021	Open			Accounts Payable	JOHNSON CONTROLS FIRE PROTECTION, LP.	\$3,236.07		
120019	02/19/2021	Open			Accounts Payable	JUNIOR LIBRARY GUILD	\$499.80		
120020	02/19/2021	Open			Accounts Payable	MARCIA BRENNER ASSOCIATES, LLC	\$1,200.00		
120021	02/19/2021	Open			Accounts Payable	MASSW - MI Assoc of School Social Workers	\$10.00		
120022	02/19/2021	Open			Accounts Payable	MICHIGAN GUARANTY AGENCY	\$283.46		
120023	02/19/2021	Open			Accounts Payable	MiSDU	\$959.24		
120024	02/19/2021	Open			Accounts Payable	PLUMBER SERVICE, INC.	\$2,387.50		
120025	02/19/2021	Open			Accounts Payable	SCS IMAGE GROUP	\$2,317.75		
120026	02/19/2021	Open			Accounts Payable	SUSAN L. WINTERS	\$16.66		
120027	02/19/2021	Open			Accounts Payable	TAMMY J. TERRY	\$1,346.92		
120028	02/19/2021	Open			Accounts Payable	WASTE MANAGEMENT	\$2,596.51		

Lincoln Consolidated Schools

Payment Register

From Payment Date: 2/1/2021 - To Payment Date: 2/28/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
120029	02/19/2021	Open			Accounts Payable	WOLVERINE SUPPLY INC	\$7,201.35		
120030	02/19/2021	Open			Accounts Payable	YPSILANTI COMMUNITY SCHOOLS	\$45,000.00		
120031	02/19/2021	Open			Accounts Payable	Kind, Stacy	\$38.35		
120032	02/26/2021	Open			Accounts Payable	COMCAST CABLE COMMUNICATIONS INC	\$87.12		
Type Check Totals:					46 Transactions		\$211,951.61		
<u>EFT</u>									
5690	02/05/2021	Open			Accounts Payable	ARAMARK	\$15,251.60		
5691	02/05/2021	Open			Accounts Payable	ARBOR SPRINGS WATER CO	\$49.00		
5692	02/05/2021	Open			Accounts Payable	BALDWIN, JENNIFER	\$100.00		
5693	02/05/2021	Open			Accounts Payable	BAXTER, AMY	\$100.00		
5694	02/05/2021	Open			Accounts Payable	CINTAS LOCATION #300	\$85.20		
5695	02/05/2021	Open			Accounts Payable	DAIGNEAU, JENNIFER	\$100.00		
5696	02/05/2021	Open			Accounts Payable	FASTENAL COMPANY	\$72.16		
5697	02/05/2021	Open			Accounts Payable	HEINEMANN	\$1,089.00		
5698	02/05/2021	Open			Accounts Payable	HOUGHTON MIFFLIN CO	\$599.46		
5699	02/05/2021	Open			Accounts Payable	JACKSON TRUCK SERVICE, INC.	\$154.56		
5700	02/05/2021	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	\$133,791.09		
5701	02/05/2021	Open			Accounts Payable	KONICA MINOLTA PREMIER FINANCE	\$4,037.34		
5702	02/05/2021	Open			Accounts Payable	MERRITT, ROBERT, M	\$1,134.99		
5703	02/05/2021	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	\$2,048.75		
5704	02/05/2021	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$60,214.00		
5705	02/05/2021	Open			Accounts Payable	PETERSON, RORY	\$100.00		
5706	02/05/2021	Open			Accounts Payable	REHMANN	\$48,553.60		
5707	02/05/2021	Open			Accounts Payable	SANCHO, ROCHELLE, W	\$100.00		
5708	02/05/2021	Open			Accounts Payable	SCHOOL SPECIALTY LLC	\$11.00		
5709	02/05/2021	Open			Accounts Payable	SHRADER TIRE & OIL	\$309.85		
5710	02/05/2021	Open			Accounts Payable	STRAIGHT FORWARD PERFORMANCE L.L.C.	\$2,500.00		
5711	02/05/2021	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$162.24		
5712	02/05/2021	Open			Accounts Payable	UNITY SCHOOL BUS PARTS	\$255.28		
5713	02/05/2021	Open			Accounts Payable	WASHTENAW COUNTY CONSORTIUM	\$458,187.99		
5714	02/05/2021	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$3,916.80		
5715	02/05/2021	Open			Accounts Payable	FPS Services LLC	\$37,056.68		
5716	02/05/2021	Open			Accounts Payable	CONSTELLATION NEWENERGY- GAS DIVISION, LLC	\$27,561.25		
5717	02/05/2021	Open			Accounts Payable	HEALTH EQUITY, INC	\$9,052.39		
5718	02/01/2021	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$300,472.10		
5719	02/15/2021	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$306,698.81		
5720	02/19/2021	Open			Accounts Payable	ALLSHRED SERVICES	\$115.35		
5721	02/19/2021	Open			Accounts Payable	ARBOR SPRINGS WATER CO	\$49.50		
5722	02/19/2021	Open			Accounts Payable	BOILERS CONTROLS & EQUIP	\$1,647.00		
5723	02/19/2021	Open			Accounts Payable	CAPP INC	\$845.55		
5724	02/19/2021	Open			Accounts Payable	CINTAS LOCATION #300	\$3,525.71		

Lincoln Consolidated Schools

Payment Register

From Payment Date: 2/1/2021 - To Payment Date: 2/28/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
5725	02/19/2021	Open			Accounts Payable	CURRENT ELECTRIC MOTOR SUPPLY	\$2,357.75		
5726	02/19/2021	Open			Accounts Payable	DETROIT SALT COMPANY	\$10,945.28		
5727	02/19/2021	Open			Accounts Payable	DUNBAR MECHANICAL, INC.	\$48,884.43		
5728	02/19/2021	Open			Accounts Payable	EDMENTUM, INC	\$7,540.35		
5729	02/19/2021	Open			Accounts Payable	EDPUZZLE, INC.	\$840.00		
5730	02/19/2021	Open			Accounts Payable	ENVIRO-CLEAN	\$135,939.94		
5731	02/19/2021	Open			Accounts Payable	FLOR-DRI SUPPLY COMPANY, INC.	\$9,252.67		
5732	02/19/2021	Open			Accounts Payable	FPS Services LLC	\$60,815.04		
5733	02/19/2021	Open			Accounts Payable	FRONTLINE EDUCATION	\$11,752.83		
5734	02/19/2021	Open			Accounts Payable	GARLAND, ARNITURIS	\$14.38		
5735	02/19/2021	Open			Accounts Payable	GOERLITZ, JESSICA	\$10.99		
5736	02/19/2021	Open			Accounts Payable	GRAINGER INC, W W	\$81.99		
5737	02/19/2021	Open			Accounts Payable	GREEN, TIMOTHY	\$57.00		
5738	02/19/2021	Open			Accounts Payable	GREINER, DONNA	\$8.05		
5739	02/19/2021	Open			Accounts Payable	GUARDIAN ENVIRONMENTAL SERVICES, INC.	\$1,044.00		
5740	02/19/2021	Open			Accounts Payable	INSECTECH INC.	\$1,114.00		
5741	02/19/2021	Open			Accounts Payable	INTEGRATED DESIGNS, INC.	\$68,198.88		
5742	02/19/2021	Open			Accounts Payable	KONICA MINOLTA PREMIER FINANCE	\$4,305.06		
5743	02/19/2021	Open			Accounts Payable	LOWE'S	\$185.22		
5744	02/19/2021	Open			Accounts Payable	MIDSTATES RECREATION	\$52,289.00		
5745	02/19/2021	Open			Accounts Payable	NUCO2	\$236.38		
5746	02/19/2021	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	\$2,348.28		
5747	02/19/2021	Open			Accounts Payable	QUADIENT	\$987.78		
5748	02/19/2021	Open			Accounts Payable	ROCKET ENTERPRISE INC	\$772.50		
5749	02/19/2021	Open			Accounts Payable	SCHOOL SPECIALTY LLC	\$984.80		
5750	02/19/2021	Open			Accounts Payable	SEHI-PROCOMP COMPUTERS	\$3,465.00		
5751	02/19/2021	Open			Accounts Payable	SOUTHPOINTE AUTOMOTIVE INC	\$508.16		
5752	02/19/2021	Open			Accounts Payable	SUMPTER ACE HARDWARE	\$354.65		
5753	02/19/2021	Open			Accounts Payable	SYNOVIA SOLUTIONS, LLC	\$55.00		
5754	02/19/2021	Open			Accounts Payable	TENURGY, LLC.	\$2,984.35		
5755	02/19/2021	Open			Accounts Payable	THRUN LAW FIRM, P.C.	\$2,826.00		
5756	02/19/2021	Open			Accounts Payable	WASHTENAW COUNTY CONSORTIUM	\$457,265.52		
5757	02/19/2021	Open			Accounts Payable	WEINGARTZ	\$934.85		
5758	02/19/2021	Open			Accounts Payable	WINDSTREAM	\$3,343.40		
5759	02/19/2021	Open			Accounts Payable	WOLGAST CORPORAION	\$1,164,684.09		
5760	02/19/2021	Open			Accounts Payable	HEALTHQUITY, INC	\$8,757.39		
Type EFT Totals:									
7163944775 - A/P Checking Totals									
							71 Transactions	\$3,486,093.26	

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	46	\$211,951.61	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	46	\$211,951.61	\$0.00

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
				EFTs					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	71	\$3,486,093.26	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Total	71	\$3,486,093.26	\$0.00	
				All					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	117	\$3,698,044.87	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	117	\$3,698,044.87	\$0.00	
Grand Totals:									
				Checks					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	46	\$211,951.61	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	46	\$211,951.61	\$0.00	
				EFTs					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	71	\$3,486,093.26	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Total	71	\$3,486,093.26	\$0.00	
				All					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	117	\$3,698,044.87	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	117	\$3,698,044.87	\$0.00	

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
7163945137 - Trust & Agency Checking										
<u>Check</u>										
22020	02/05/2021	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$224.51			
22021	02/05/2021	Open			Accounts Payable	THE McKAE GROUP, LLC	\$1,045.00			
22022	02/26/2021	Open			Accounts Payable	SCS IMAGE GROUP	\$3,739.00			
22023	02/26/2021	Open			Accounts Payable	Barrick, Audra	\$105.50			
22024	02/26/2021	Open			Accounts Payable	Kronsperger, Lucy	\$70.00			
Type Check Totals:										
							5 Transactions	\$5,184.01		
<u>EFT</u>										
1010	02/05/2021	Open			Accounts Payable	OFFICE DEPOT	\$129.99			
1011	02/05/2021	Open			Accounts Payable	THE PRINT GIANTS	\$510.00			
1012	02/12/2021	Open			Accounts Payable	THE PRINT GIANTS	\$307.00			
1013	02/19/2021	Open			Accounts Payable	ARBOR SPRINGS WATER CO	\$12.50			
1014	02/26/2021	Open			Accounts Payable	BATES FUNDAMENTALS BASKETBALL	\$2,559.00			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1015	02/26/2021	Open			Accounts Payable	THE PRINT GIANTS	\$583.50		
Type EFT Totals:							\$4,101.99		
7163945137 - Trust & Agency Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	5	\$5,184.01	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	5	\$5,184.01	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	\$4,101.99	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	6	\$4,101.99	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$9,286.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	11	\$9,286.00	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	5	\$5,184.01	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	5	\$5,184.01	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	\$4,101.99	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	6	\$4,101.99	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$9,286.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	11	\$9,286.00	\$0.00

**LINCOLN CONSOLIDATED SCHOOLS
PERSONNEL TRANSACTIONS SUMMARY**

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
Kaitlyn Rosales	Spanish Immersion Teacher/Bishop Elementary	2/9/2021	New Hire	BA Step 1
William Simms	Interim High School Principal/Lincoln High School	2/11/2021	Temporary	
Sophia Dangerfield	Receptionist/LAB	3/1/2021	New Hire	
Jacob Muhammed-Kolesar	Receptionist/LAB	3/1/2021	New Hire	
Ryan Speese	Social Worker/Lincoln High School & Lincoln Middle	3/5/2021	Resignation	
Catherine Katchmeric	Lifeguard/Community Education	3/7/2021	New Hire	
Shawn Berkley	Paraprofessional/LMS	3/12/2021	Resignation	
Robert Johnson	Resource Room Teacher/Lincoln High School	3/12/2021	Resignation	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Suzanne LaFrance	Teacher/Childs Elementary	4/9/2021	FMLA	Approved
Sonia Neal	Behavior Specialist/Childs Elementary	Intermittant	FMLA	Approved
Raquel Dicks	Teacher/Lincoln Middle School	06/18/21	FMLA	Approved
Sidiana Murphy	Paraprofessional/Childs Elementary	4/1/2021	FMLA	Approved