



Regular Meeting

February 8, 2021

Electronic Packet

**LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan**

BOARD OF EDUCATION MEETING

**February 8, 2021
6:00 p.m.
(Virtual Meeting-Zoom)**

AGENDA

- 1.0 CALL TO ORDER**
- 2.0 ROLL CALL**
- 3.0 ESTABLISHMENT OF QUORUM**
- 4.0 PLEDGE TO FLAG**
- 5.0 ACCEPTANCE OF AGENDA**
- 6.0 PRESENTATIONS**
 - 6.1 Employee of the Month
 - 6.2 Extended Continuity of Learning Plan (ECOL) Update
- 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**
 - 7.1 Superintendent's Report
 - 7.2 Finance Report
 - 7.2.1 January 2021 Food Service Report
 - 7.2.2 January 2021 Enrollment Report
 - 7.3 Student Services Report
 - 7.4 Curriculum & Instruction Report
- 8.0 BOARD REPORTS/CORRESPONDENCE**
 - 8.1 Board Executive Committee Report
 - 8.2 Board Performance Committee Report
 - 8.3 Board Planning Committee Report
 - 8.4 Board Finance Committee Report
 - 8.5 Reports and Correspondence
- 9.0 PUBLIC COMMENT**
 - 9.1 Response to Prior Public Comment
 - 9.2 Public Comment
- 10.0 NEW BUSINESS**

- 10.1 Michigan Association of School Boards (MASB) Board of Directors
- 10.2 Lewis & Knopf, P.C. Contract Renewal
- 10.3 Curriculum Development Committee (CDC) High School Course Proposal
- 10.4 Superintendent Authorization

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
 - 11.1.1 Regular January 25, 2021
 - 11.1.2 Special Meeting February 8, 2021
 - 11.1.3 Closed Session February 8, 2021
- 11.2 Reaffirming Extended Continuity of Learning Plan (ECOL) Update
- 11.3 Facilities Department RFP Recommendation
- 11.4 January 2021 Finance Report
- 11.5 January 2021 Check Register
- 11.6 January 2021 Trust and Agency
- 11.7 Personnel Transactions

12.0 ADJOURNMENT

TO: Board of Education

FROM: Robert Jansen, Superintendent

DATE: February 2, 2021

SUBJECT: Board of Education Meeting
February 8, 2021
6:00 p.m.
(Virtual Meeting-Zoom)

AGENDA/EXPLANATORY NOTES

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 ACCEPTANCE OF AGENDA

6.0 PRESENTATIONS

6.1 Employee of the Month

I would like to nominate Kelly Huling for employee of the month. Overcoming great personal odds, Kelly is the lifeline of the middle school. While she has always been a hard worker, she has truly excelled at being the heartbeat of the middle school. I cannot express how hard our lives would be and how difficult it would be for this building to run without her. Thank you for considering my request.

Lori Ferguson

6.2 Extended Continuity of Learning Plan (ECOL) Update
Presented by Karensa Smith

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

7.2 Finance Report

7.2.1 January 2021 Food Service Report

7.2.2 January 2021 Enrollment Report

7.3 Student Services Report

7.4 Curriculum & Instruction Report

8.0 BOARD REPORTS/CORRESPONDENCE

8.1 Board Executive Committee Report

8.2 Board Performance Committee Report

8.3 Board Planning Committee Report

8.4 Board Finance Committee Report

8.5 Reports and Correspondence

9.0 PUBLIC COMMENT

9.1 Response to Prior Public Comment

Melissa Palmquist-parent **addressed the Board on January 25th regarding** her email address and high school principal being on leave _____ **responded on** _____

Anthony Finley-staff **addressed the Board on January 25th regarding** support of the maintenance crew _____ **responded on** _____

Laurie Price-staff **addressed the Board on January 25th regarding** her request to stop the privatization of the maintenance department _____ **responded on** _____

9.2 Public Comment

Attached below is new language and Public Comment Statement

Board of Education Public Comment Statement:

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please fill out the Attendance and Public Comment Form, link can be found at Lincoln12.org. Limit individual comments to 500 characters or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

The board secretary will read the comments to the full Board of education as presented.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;

_____ **addressed the Board regarding** _____

_____ addressed the Board regarding _____

10.0 NEW BUSINESS

- 10.1 Michigan Association of School Boards (MASB) Board of Directors
There are five candidates running for Michigan Association of School Boards (MASB) Board of Directors. The Board of Education will vote for one candidate to represent Region 7 for a one-year term on the MASB Board of Directors their bios are enclosed. Board action is requested due to a March 3rd deadline and a Board Workshop on February 22, 2021.

RECOMMENDED MOTION: I move that the Board of Education place their vote for _____ for District 7, Michigan Association of School Boards (MASB) Board of Directors.

- 10.2 Lewis & Knopf, P.C. Contract Renewal
It is recommended that the District approve the 3-year extension for Lewis & Knopf. The 3 year extension keeps the annual increase to \$500 per year. Approval of the 2 year extension would leave the door open for a larger increase if another extension was requested. Going out to bid would likely lead to increased costs as new firms coming in would need extra time to learn the Districts processes and controls. This is presented for information only; Board action will be requested at a subsequent meeting.

- 10.3 Curriculum Development Committee (CDC) High School Course Proposal
New Course Proposals for the High School - Forensics II and US History through Film

Both courses were brought to the Secondary CDC/PDC by high school teachers. The CDC/PDC reviewed the course proposals, sent them both back requesting clarification/modifications, and reviewed them again. Based on what the CDC/PDC saw in the revised proposals, they were approved.

For Forensic Science II, there is already a Forensic Science I course and there are students interested in continuing this study of science.

The US History through Film course is a social studies elective course and with limited SS electives, this course is another option in which students can choose. Due to it being taught in various modalities - including studying films, the course helps to reach students that learn in different ways. This is presented for information only; Board action will be requested at a subsequent meeting.

- 10.4 Superintendent Authorization

RECOMMENDED MOTION: The Board of Education moves to authorize the Superintendent to execute an Administrator Agreement.

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
11.1.1 Regular January 25, 2021
11.1.2 Special Meeting February 8, 2021

- 11.1.3 Closed Session February 8, 2021
Enclosed are the minutes of January 25, 2021, Regular Meeting and the February 8, 2021, Special Meeting and Closed Meeting.

RECOMMENDED MOTION: I move that we approve the minutes of the January 25, 2021, Regular Meeting and the February 8, 2021, Special Meeting and Closed Meeting as presented.

- 11.2 Reaffirming Extended Continuity of Learning Plan (ECOL) Update

RECOMMENDED MOTION: I move that we reaffirm the instructional delivery method that is stated in the Extended Continuity of Learning Plan (ECOL) as presented.

- 11.3 Facilities Department RFP Recommendation

Privatize the maintenance department to reduce labor costs. Shift the cost savings within the facilities department to create a district grounds team, fill new positions within the Lincoln Athletic Building, adjust to head custodians in all building that will perform maintenance/custodial duties, create a flexible technical maintenance team to address district wide maintenance needs and projects, and address the low hourly wage rates in custodial services causing high turnover rates.

Bid divisions:

- **Maintenance Bids - 4 bids were received.**
 - Maintenance Bid – Auxilio. \$514,098 yr. 1; \$514,098 yr. 2; \$515,098 yr. 3: **Total \$1,543,294 three year total.**
 - Maintenance Bid – ABM. \$411,473 yr. 1; \$421,759 yr. 2; \$432,303 yr. 3: **Total \$1,265,535 three year total.**
 - Maintenance Bid – The DMBurr Group. \$352,800 yr. 1; \$359,856 yr. 2; \$367,056 yr. 3: **\$1,079,712 three year total.**
 - Maintenance Bid – Enviro-Clean. \$370,704.62 yr. 1; \$370,704.62 yr. 2; \$370,704.62: **\$1,112,113.86 three year total.**

- **Grounds Bids – 5 bids were received.**
 - Grounds Bid – Auxilio. \$155,402 yr. 1; \$155,402 yr. 2; \$155,402 yr. 3: **Total \$466,206 three year total.**
 - Grounds Bid – ABM. \$218,279 yr. 1; \$224,044 yr. 2; \$229,645 yr. 3: **Total \$672,268 three year total.**
 - Grounds Bid – Davey Tree Expert Company. \$298,000 yr. 1; \$325,000 yr. 2; \$325,000 yr. 3: **Total \$948,000 three year total.**
 - Grounds Bid – The DMBurr Group. \$199,512 yr. 1; \$203,508 yr. 2; \$207,588 yr. 3: **Total \$610,608 three year total.**
 - Grounds Bid – Enviro-Clean. \$164,729.56 yr. 1; \$164,729.56 yr. 2; \$164,729.56 yr. 3: **Total \$494,188.68 three year total.**

Notes:

Enviro-Clean provided the district an alternate bid that included a \$381,850.75 three year savings if the plan is approved to move forward with both grounds and maintenance.

Recommendation:

It is recommended that the district select the alternate option provided by Enviro-Clean using the cost reductions to increase the flexibility and productivity of the maintenance department, add a grounds team, allow the flexibility to use a custodial/events team to address the needs of the Lincoln Athletic Building during the winter months, then shift to a grounds team during the spring/summer months, and to use the remaining cost savings to increase the hourly wages of the custodial contract to be more in line with current market conditions addressing retention issues.

The committee recommends the Superintendent and Board of Education to move forward with the alternate proposal given by Enviro-Clean for a 2 year contract with a potential 3rd year addition after a service review 6 months prior to the 2nd year contract expiration. Board action is requested.

RECOMMENDED MOTION: I move that we approve Facilities Department RFP Recommendation awarded to Enviro-Clean for a 2-year contract with a potential 3rd year addition after a service review 6 months prior to the 2nd year contract expiration.

- 11.4 January 2021 Finance Report
Enclosed are the January 2021, Financial Reports. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the January 2021, Finance Report as presented.

- 11.5 January 2021 Check Register
Enclosed is the January 1-31, 2021, check register in the amount of \$3,194,073.16. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the January 1-31, 2021, check register in the amount of \$3,194,073.16 as presented.

- 11.6 January 2021 Trust and Agency
Enclosed is the January 2021, Trust & Agency Report. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the January 2021, Trust & Agency Report as presented.

- 11.7 Personnel Transactions

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
JoLynnette Watts	Teacher/Model Elementary School	1/29/2021	Retired	
Corinne Schat	Teacher/Brick Elementary School	1/31/21	Retired	
Sid Murphy	Paraprofessional/Childs Elementary	1/11/2021	Transfer	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Robert Rowland	Mechanic/Transportation	3/30/2021	FMLA	Approved
Tara Lank	Teacher/Lincoln Middle School	4/16/2021	FMLA	Approved
Sidianna Murphy	Paraprofessional/Childs Elementary		FMLA	Approved
Margaret Mitchell	Paraprofessional/Lincoln High School		FMLA	Approved
Anthony Finley	Community Assistant/Lincoln High School		FMLA	Approved
Gretchen Ardner	Paraprofessional/Lincoln High School	7/2021	Leave of Absence	Approved

RECOMMENDED MOTION: I move that we approve the February 8, 2021, Personnel Transactions Summary as presented.

12.0 ADJOURNMENT



Lincoln Consolidated Schools' Extended COVID-19 Learning Plan *as Described in Public Act 149, Section 98a*

August 27, 2020

September 3, 2020 Clarifications

On August 20, 2020 Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan ("Plan") that has been approved by an intermediate district or authorizing body. The Plan does not replace the District's/PSA's COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

District/PSA educational goals written for all students and all subgroups must be established no later than September 15, 2020 and submitted in their Plan to the ISD or Authorizing Body, as applicable, no later than October 1, 2020 for approval. ISDs and PSAs will transmit the approved plan to the state superintendent of public instruction and the state treasurer.

This is a Review Only document. Please download it as a Microsoft Word document to add your own District/PSA logo and Extended Covid-19 Learning Plan.

District/PSA Extended COVID-19 Learning Plans should be submitted to the ISD or Authorizing Body as a PDF file.

Lincoln Consolidated Schools' Extended COVID-19 Learning Plan

Address of School District/PSA: 7425 Willis Road, Ypsilanti, MI 48197

District/PSA Code Number: 81070

District/PSA Website Address: LincolnK12.org

District/PSA Contact and Title: Robert Jansen, Superintendent

District/PSA Contact Email Address: jansenr@lincolnk12.org

Name of Intermediate School District/PSA: Washtenaw Intermediate School District

Name of PSA Authorizing Body (if applicable):

Date of Approval by ISD/Authorizing Body:

Assurances

1. The District/PSA will make their ISD/Authorizing Body approved Extended COVID-19 Learning Plan accessible through the transparency reporting link located on the District's/PSA's website no later than October 1, 2020.
2. The District/PSA will create and make available on its transparency reporting link located on the District/PSA's website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan not later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals the District/PSA expected would be achieved by the end of the school year.
3. Benchmark Assessments: The District/PSA will
 - o select a benchmark assessment or benchmark assessments that is/are aligned to state standards.
 - o administer the approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year and again not later than the last day of the of the 2020-2021 school year.
4. If delivering pupil instruction virtually, the District/PSA will
 - o provide pupils with equitable access to technology and the internet necessary to participate in instruction, and
 - o expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.
5. The District/PSA, in consultation with a local health department will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2020-2021 school year that are based on local data that are based on key metrics. Note: A determination concerning the method for delivering pupil instruction shall remain at the District/PSA Board's discretion. Key metrics that the District/PSA will consider shall include at least all of the following:
 - o COVID-19 Cases or Positive COVID-19 tests
 - o Hospitalizations due to COVID-19
 - o Number of deaths resulting from COVID-19 over a 14-day period
 - o COVID-19 cases for each day for each 1 million individuals
 - o The percentage of positive COVID-19 tests over a 4-week period
 - o Health capacity strength
 - o Testing, tracing, and containment infrastructure with regard to COVID-19

6. If the District/PSA determines that it is safe to provide in-person instruction to pupils, the District/PSA will prioritize providing in-person instruction to pupils in grades K to 5 who are enrolled in the District/PSA.
7. The District/PSA assures that
 - o Instruction will be delivered as described in this plan and re-confirmed by the District/PSA Board,
 - o the description of instructional delivery in this plan matches the delivery of instruction to be delivered during the 2020-2021 school year,
 - o the District/PSA will reconfirm how instruction will be delivered during the 2020-2021 school year thirty days after ISD approval of the plan, and every 30 days thereafter at a meeting of the Board, and
 - o public comment will be solicited from the parents or legal guardians of the pupils enrolled in the District/PSA during a public meeting described in PA-149.
8. The District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.
9. The District/PSA will ensure that two (2), 2-way interactions occur between a pupil enrolled in the District/PSA and the pupil's teacher or at least one (1) of the pupil's teachers during each week of the school year for at least 75% of the pupils enrolled in the District/PSA. The District/PSA will publicly announce its weekly interaction rates at each District/PSA Board meeting where it re-confirms how instruction is being delivered. The District/PSA will make those rates available through the transparency reporting link located on the District/PSA website each month for the 2020-2021 school year.



District Superintendent or President of the Board of Education/Directors

9-21-2020

Date

Learning Plan Narrative

Opening Statement

- Please provide a statement indicating why an Extended COVID-19 Learning Plan is necessary to increase pupil engagement and achievement for the 2020-2021 school year.

The COVID-19 global pandemic is impacting our Lincoln school community in a number of ways: our students and staff are experiencing trauma, and many students will have substantial gaps in learning. Further, existing equity issues have been exacerbated by the pandemic.

As we return to school in the fall, our first priority will be to ensure the well-being of all members of our school community. Because of the wide range of experiences students had during the remote learning portion of the 19-20 school year, we anticipate that students will come to school in the fall of 2020 with a wider than usual range of competencies. NWEA has already performed research which anticipates a substantial slow down and summer slide for our students. We expect that many students will be behind and will need opportunities to catch up. Teachers will need opportunities to collaborate with each other as they examine student work and determine what comes next in the learning for each student.

As Lincoln plans to begin the school year in a Blended Learning and Virtual learning environment, we will need to ensure that there are structures in place to ensure student engagement and achievement for all. This plan will focus on teaching and learning with an emphasis on equity for all learners and the well-being of students and staff. In our Blended Model we will start the year remotely and will work to bring students face to face in a Hybrid Model when our team determines it is safe to do so.

Educational Goals

- **Please outline and describe** the educational goals expected to be achieved for the 2020-2021 school year. The District/PSA must establish all of its goals no later than September 15, 2020. Authorizing bodies expect PSA educational goals will be aligned to the educational goal within your charter contract.
- **Specify** which goals are expected to be achieved by the middle of the school year and which goals are expected to be achieved by the end of the school year.
- **Ensure** that all of the following apply to the educational goals described in this section: (a) The goals include increased pupil achievement or, if growth can be validly and reliably measured using a benchmark assessment or benchmark assessments, growth on a benchmark assessment in the aggregate and for all subgroups of pupils; (b) The District/PSA benchmark assessment(s) are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2020-2021 school year and not later than the last day of the 2020-2021 school year to determine whether pupils are making meaningful progress toward mastery of these standards; and (c) the District's/PSA's educational goals are measurable through a benchmark assessment or benchmark assessments.
- To the extent practicable, the District/PSA will administer the same benchmark assessment or benchmark assessments that it administered to pupils in previous years.

Educational Goals

The NWEA assessments in reading and mathematics will be administered to all K-8 students three times throughout the school year: once in the first nine weeks of the school year, the second time in the winter, and the third time in May as they have been in previous years.

By using the NWEA as our assessment, we can ensure that:

- (a) there will be increased pupil achievement through growth as measured by the assessment
- (b) these benchmark assessment(s) are aligned to state standards and will be used to determine whether pupils are making meaningful progress toward mastery of these standards
- and (c) our educational goals are measurable

Based on the NWEA research that states on average, 50%-60% students nationwide meet or exceed their growth projections; our 3-year NWEA reading/math trend data, the NWEA Covid-19 Slowdown/Summer Slide research, and new research that predicts the achievement gap will be widened based on the Covid-19 learning loss, Lincoln Consolidated Schools' District Improvement Team met to discuss our goals.

Goal 1 - All students and all subgroups (K-8) will increase their RIT growth (A RIT score is an estimation of a student's instructional level and also measures student progress or growth in school) in Reading from Fall to Winter and Winter to Spring as measured by NWEA

- Results from Reading/ELA benchmark assessments, local Reading/ELA summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

Goal 2 - All students and all subgroups (K-8) will increase their RIT growth (A RIT score is an estimation of a student's instructional level and also measures student progress or growth in school) in Math from Fall to Winter and Winter to Spring as measured by NWEA

- Results from Math benchmark assessments, local Math summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

Progress reports on these goals will be available on our website in February and June.

As a means of continuous improvement in teaching & learning, all teachers will continue to receive professional development in effective pedagogy and assessments.

Instructional Delivery & Exposure to Core Content

- **Please describe** how and where instruction will be delivered during the 2020-2021 school year. (e.g. instruction may be delivered at school or a different location, in-person, online, digitally, by other remote means, in a synchronous or asynchronous format, or any combination thereof).

Mode of Instruction

To start the school year, all Y5/K-12 students will attend school everyday in a virtual remote setting. The health and safety of our students are our priority. When it is safe to do so based on research in which the Covid-19 Steering Committee finds out, students will begin to return to school in a hybrid model. This model will begin with our youngest students returning first and then our older students. We will have two cohorts of students - cohort A and cohort B. Cohort A will attend school on Mondays and Tuesdays and Cohort B will attend school on Thursdays and Fridays. Wednesdays will be reserved for students to continue asynchronous work as well as get extra support from their teacher(s).

Due to starting virtually in a blended learning model, the transition from complete remote to hybrid, to complete face-to-face will be seamless. Students will still be using their device that they used in a remote setting in the classroom when they are face-to-face.

At the elementary level, the schedule will remain the same as it was during the remote setting with a morning meeting, reading lesson, writing lesson, and math lesson all being synchronous with times for students to complete their work asynchronously.

At the Middle and High school level, the schedule will also remain the same where students will have a block schedule and during the course of two days, they will attend all six classes with each class lasting 90 minutes.

When Covid-19 Steering Committee feels it is safe for students to return full face-to-face based on data, we will do so.

- **Please describe** how instruction for core academic areas will expose each pupil to the academic standards that apply for each pupil's grade level or course in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.

Note: Lincoln Consolidated Schools' full instructional plan can be found in the [MI Safe Schools Roadmap--LCS' Covid-19 Preparedness and Response Plan](#).

Curriculum and Instruction: Academic Standards

Lincoln Consolidated Schools' curriculum for core academic areas is aligned to the Michigan Academic State Standards.

As a district, grade levels/content areas created power standards. This means, as a collaborative team, grade levels/content areas reviewed all of their standards for their specific content (elementary reviewed math and ELA) and decided on which standards students need to master before moving on to the next grade level or subject area. When identifying the power standards, the REAL criteria was used. This means teams looked at Readiness - the essential content, knowledge, and skills necessary for success in the next grade or content area; Endurance - knowledge and skills that are useful beyond a unit; think real life application. Assessed - these standards will be assessed on a state or national assessment and Leverage - knowledge and skill that will be useful in another discipline.

Once the power standards were identified, teams created a pacing guide/scope and sequence so staff will know when the standards will be taught throughout the year. This will assist with providing a guaranteed and viable curriculum for our students.

At the beginning of the year, K-8 grade students will be assessed on the NWEA and 9-12 grade students will have a core content area formative assessment. These assessments will allow teachers to identify gaps in students' learning and provide guidance on how to differentiate their instruction to meet the needs of all of their learners.

As we continue to power standards work throughout the year, we will be deconstructing our power standards and creating learning targets/I can statements for our students. This will lead to success criteria, aligned activities and lessons, a shift in instructional

practices/strategies, and more effective formative and summative assessments which are all needed data pieces to help us make informed decisions that are in the best interest of our students. All of this work would be occurring if we were remote or face to face as the important work is needed to best educate our students.

Staff will also be receiving support throughout the school year on best practices for online pedagogy, engaging students, and how to best use the curriculum resources in a synchronous and asynchronous setting.

- **Please describe** how pupil progress toward mastery of the standards described within this section will be graded or otherwise reported to the pupil and the pupil's parent or legal guardian.

Assessment and Grading

Lincoln Consolidated Schools' curriculum is based on the Michigan Academic standards and our assessments and grading are based on students' mastery towards those standards. We regularly assess students at the district and classroom level to determine if they are making progress toward meeting those standards through the use of formative and summative assessments.

Our formative assessments allow students to receive feedback from their teachers that help them know their areas of strength as well as areas that need improvement. These assessments also inform the teacher as to how to adjust their instruction based on the needs of their students.

We also have a system for delivering summative assessments at the district and classroom levels. These are given at the end of a period of learning as an evaluation of what has been learned, are based on a group of standards/skills/knowledge from the pacing guide in the subject areas, and are part of our district's grading process.

Through PowerSchool, our parents at the secondary level are able to see their children's grades at any time. Our teachers keep up-to-date information on students' grades in this system. At the elementary level, we send home progress reports each marking period. At all levels, teachers are expected to keep parents and guardians abreast of any concerns regarding a student's grade through emails, phone calls, and parent/teacher conferences. At the end of the marking period, we also send out report cards to our parents.

Equitable Access

- If delivering pupil instruction virtually, please **describe** how the District/PSA will provide pupils with equitable access to technology and the internet necessary to participate in instruction.

The District has created both telephone and email hotlines for our families that are seeing barriers to access. We have staffed the hotlines to ensure prompt responses for families that are experiencing those barriers.

One to one devices:

As of September 17, 2020, we have deployed 2519 devices to the students in the district (about 75% of students). Some families are choosing to use their own devices at home. We continue to deploy devices to any family in need, and retain a stockpile of devices that would allow us to provide one to every student in need. Pre-k through 2nd grade students have received iPads, while 3rd through 12th grades have received Chromebooks. Working with the Transportation department the district schedules deliveries to families that lack the ability to pick up devices.

Internet at home:

The District is working with Comcast to provide Internet Essentials* (to qualified families), the district is sponsoring an initial **200** accounts to meet initial demands for internet access. As more families indicate their need, the District will increase the number of accounts it sponsors to provide its families six months of paid service. Lincoln has a fairly large rural community that this service is not available to; so we are going to provide another solution. Lincoln is planning to provide safe areas on campus that students can utilize educational spaces in order to provide Internet access to those families that do not have access at home.

With Verizon, the district purchased **400** Hot spots (with the ability to increase if needed) to provide the district families means for the Internet that are in areas not provided with service by Comcast. Verizon was the obvious choice based on coverage in our rural communities as many of the other service providers had little to no coverage available.

- **Please describe how the District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.**

Lincoln Consolidated Schools will implement IEPs and Section 504 plans, as written or amended, to ensure that students with disabilities receive equitable access to instruction. To the extent required by law, the Lincoln Consolidated Schools will provide accommodations, services, and supports, to ensure that students with disabilities who are eligible for an IEP receive educational opportunities that are reasonably calculated to enable the student to make progress appropriate in light of the student's circumstances. It is understood that COVID-19 and the resulting public health crisis is a unique circumstance that may impact each student's educational programming.

- **Optional Considerations for District/PSA Extended COVID-19 Learning Plans:**
- 1. In addition to the students with disabilities noted above, please describe how the District/PSA will ensure that the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.

2. Please describe how the District/PSA will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment and Advanced Placement as applicable within the District/PSA.

Lincoln Consolidated School District's full instructional plan addresses ways all learners are supported and can be found in the MI Safe Schools Roadmap--LCS' Covid-19 Preparedness and Response Plan.

1. In addition to the students with disabilities noted above, please describe how the District/PSA will ensure that the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.

At the beginning of the school year, our students are assessed in the NWEA K-8 as well as the MLPP for our youngest learners. When completed, these scores are reviewed and students with scores in the bottom 25 percentile receive Tier II support from our Title I interventionist, At-Risk interventionists, our EL coordinators, and/or the classroom teachers 2-4 times per week in small groups to help close the learning gaps in reading and/or math. One on one work could also occur with our most struggling learners up to three sessions per week.

Our support staff are also co-teachers in the google classroom by posting lessons in the teachers' google classroom, outreach to families communicating students' progress, and differentiate instruction to meet language and content target goals.

Students are regularly progress monitored throughout a six-week gap of time to gauge whether or not the intervention is effective or needs to be modified. The progress monitoring also lets the teacher know whether or not the student needs to continue with the intervention or if the student can be removed from the intervention group. As a district, we also offer after school tutoring for our students to receive academic support.

2. Please describe how the District/PSA will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment and Advanced Placement as applicable within the District/PSA.

During pandemic learning, our Early Childhood Program will continue to teach our youngest learners modifying their program based on MDE guidelines. For LCS' CTE programs, we are maintaining our partnerships with both SWWC (Saline) and the RCTC (Ypsilanti) and for Early-Middle College, we are maintaining our partnership with ECA at Eastern Michigan University. This year, students who are eligible for dual enrollment are enrolled in classes at Washtenaw Community College and Schoolcraft College. Our AP classes are continuing at our high school. Students can find the AP courses in the course catalog and the enrollment process is the same as it has been in the past. We are excited to offer AP Spanish this year for the first time.



2/1/2021

Lincoln Consolidated Schools
7425 Willis Rd
Ypsilanti MI 48197

Dear, Lincoln School Board Members
Robert Jansen, Superintendent

Department Update

- We continue to offer multiple meals for pick up for virtual/remote students on Wednesdays from 11:00 am to 1:00 pm behind the High School.
- We continue to partner with Food Gatherers the third Wednesday of each month to offer produce and non-perishable food boxes to families in need.
- We welcomed students back to in-person meals in January.
- From January 1st through 31st, our department provided a total of **8,881** meals. Of these, 4,423 were pick up meals.
- As of January 31st, the district is at **46.8%** free or reduced eligible. This has increased slightly due to a Direct Certification list refresh from MDE.
- We are actively working to recruit new hires to replace employees that chose to leave their employment due to the Pandemic.
- MDE has resumed their Administrative Reviews of the SFSP Program. Our review was completed in August, but we have not yet received the results. We do not anticipate any issues.

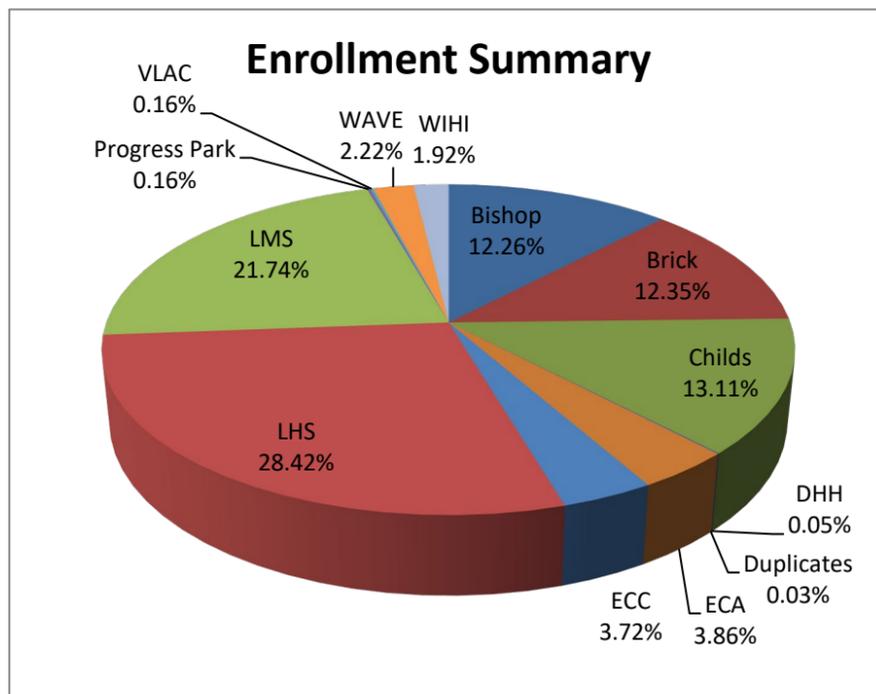
Please contact me with any questions or concerns you may have.

Respectfully,

Karen Thomas, SNS
Food Service Director
ARAMARK K-12 Education
734-484-7072
Thomas-karen@aramark.com
thomask@lincolnk12.org

Enrollment Summary 2/8/2021

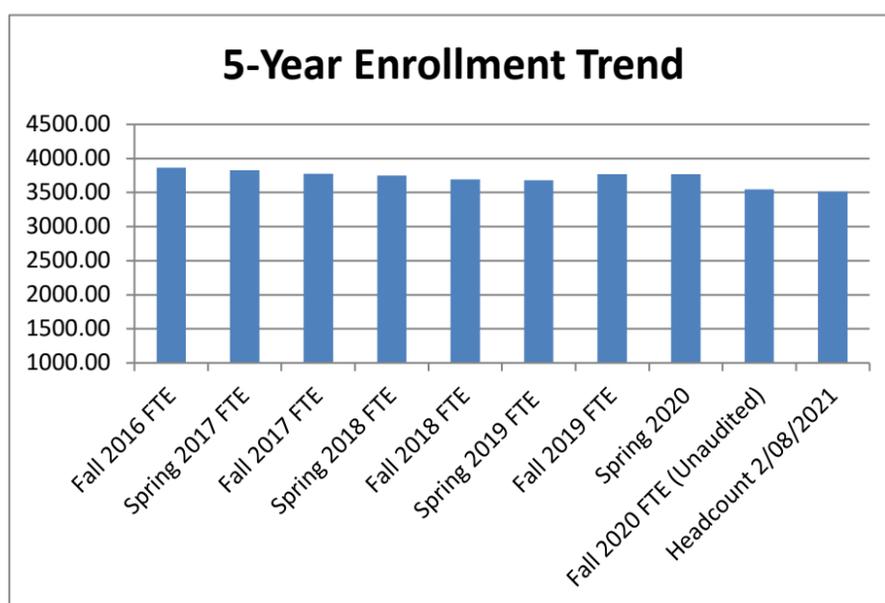
ECC	136
Comm Based	4
ECSE	29
Evaluation	12
GSRP	76
Headstart	15
Bishop	448
1	90
2	68
3	65
4	69
5	65
K	91
Brick	451
1	64
2	75
3	74
4	71
5	84
K	83
Childs	479
1	70
2	79
3	80
4	81
5	86
K	83
LMS	794
6	250
7	253
8	291
LHS	1038
9	266
10	254
11	272
12	246
VLAC	6
3	1
5	2
7	2
8	1
DHH	2
6	1
Evaluation	1
Progress Park	6
3	1
7	3
8	1
11	1
ECA	141
9	25
10	32
11	38
12	46
WIHI	70
9	15
10	23
11	16
12	16
WAVE	81
9	4
10	38
11	9
12	30
Grand Total	3652



5-Year Enrollment Trend

	FTE
Fall 2016 FTE	3862.71
Spring 2017 FTE	3823.06
Fall 2017 FTE	3776.99
Spring 2018 FTE	3749.37
Fall 2018 FTE	3689.54
Spring 2019 FTE	3680.18
Fall 2019 FTE	3768.72
Spring 2020	3767.50
Fall 2020 FTE (Unaudited)	3548.66
Headcount 2/08/2021	3515.00

*GSRP/Headstart Counted Separately





Board Executive Committee Meeting Minutes

Tuesday, January 19, 2021

Virtual Platform

5:30pm

Attendees: Yoline Williams, Jennifer Czachorski, Jennifer Labombarbe, Robert Jansen, Karensa Smith, Adam Blaylock, Ty Smith

Guests: Phil Bongiorno, Chris Westfall

- I. Call to Order at 5:30pm
- II. Acceptance of Agenda – approved without changes
- III. Public Comment - none
- IV. Lincoln Athletic Building (LAB) Operations – Phil Bongiorno / Chris Westfall
The facility is nearing completion. Among the final items are: electrical completion, finishing track, restroom dividers, permits, state approval. Concerns were discussed and questions asked regarding delays / Wolgast and IDI.
Membership rates were discussed for facility. Clerk positions are posted seasonal and part time. The need for these positions will be based upon membership and usage. Will begin with some and continuously evaluate need for more as they are needed. Community Education Clerk will be primary position in the clerical role in building. The other positions will fill in around the hours of work of the Community Education clerk.
- V. Education Plan Update – Elementary buildings open again for in person student instruction beginning 1/19/2021. Cohort A without issues thus far. Superintendent Jansen and Curriculum Director Smith followed up with each building administrator. Model Administrator shared that students were running to teachers with open arms as they were happy to return to face to face learning. Staff reported happy to be back with students. Transportation reports no issues.
Regarding engagement – meetings with CDC and PDC on how to increase learning engagement. Goal to have learning different than at previous return to face to face learning as feedback was that changes to delivery model were desired. Very much Professional Development has been done and Curriculum Director Smith commended the staff for all of their hard work.

- Transparency report due by February 1, 2021. Will be submitted again with NWEA data. Work being done on goals to increase scores.
- VI. Budget Update – LCS will be receiving additional revenue from state, exact amount yet to be communicated to districts. A package of approximately \$2.6 million with increased per pupil allowance. Uncertain on restrictions of any of the usage of the money (restrictions related to COVID-19).
Working on recruitment and retention of our students in our community. Lincoln to be a destination location for students with something for everyone to be successful and excel.
- VII. Board of Education meeting agenda for January 25, 2021 – reviewed draft and approved final agenda.
- VIII. Staff Survey – plan for next survey dates to be determined in Executive in March. Goal to get students back and allow staff to move forward with current competing priorities then have intentional time to spend on survey and feedback.
- IX. Central Office Administration – Superintendent Jansen continuing to move forward with restructure plan and will present to Executive committee then full Board of Education in future meetings.
- X. Other -
- A. Covid-19 vaccinations: first group of staff scheduled for vaccines beginning 1/20/2021. Will continue to schedule and vaccinate staff interested in receiving.
 - B. Public Comment: follow up on revised process completed by Performance Committee. New process on website with link for public comment submission. Follow up on previous comments will be provided at board meetings for public awareness of follow up.
 - C. Facility Department Request for Proposals for Maintenance: The proposals obtained will be in the board packet for board members to review and submit questions that will be answered for full board of education. There were five proposals, all of which will be sent to Board of Education. Two were interviewed. Action on RFP's will be at subsequent meeting.
 - D. Snow Days: Discussion of change to remote learning vs. no school for snow days. Decision will be made at future date and may be situation dependent.
 - E. Food Service: review of feedback regarding food service and next steps. Gratitude expressed for Aramark services throughout the Covid-19 pandemic.
 - F. Spring Board Workshop topic: Staffing
 - G. Graduation / Prom for class of 2021: reviewing possibility of end of year activities for all levels celebrating milestones. Will continue to review and make tentative plans.
- XI. Adjourned at 7:47pm

Next Meeting: February 1, 2021 at 5:30pm in Pittman Room



8970 Whittaker Road, Ypsilanti, Michigan 48197
www.lincolnk12.org

**Board Executive Committee Meeting Minutes
Monday, February 1, 2021
Virtual Platform
5:30pm**

Attendees: Yoline Williams, Jennifer Czachorski, Jennifer Labombarbe, Robert Jansen, Karensa Smith, Adam Blaylock, Ty Smith

- I. Call to Order at 5:30pm
- II. Acceptance of Agenda - approved
- III. Public Comment - none
- IV. Education Plan Update –
 - A. Curriculum Director working with secondary staff on ways to engage students.
 - B. NWEA data presentation from winter testing with comparison to fall test results. Full Board of Education will receive full presentation at February 8, 2021 meeting.
- V. Budget Update –
 - A. There are a number of one time revenues presented by state that Finance Director is reviewing and has presented to Finance Committee. Full Board will receive updates as info. is received. There is another Federal Stimulus package with additional funding for public education.
- VI. Board of Education meeting agenda for February 8, 2021 – Draft agenda reviewed, discussed and final agenda approved.
- VII. Administrator Hiring Tool – Human Resource Director Blaylock presented a revised process for Hiring for Administrator positions that will streamline process for all involved. Process will be transparent and in accordance with all updated Lincoln Consolidated Schools policies. Process will incorporate the student voice in all Administrator positions. Draft process reviewed and discussed with some recommendations to changes. Process will be revised again and sent to board for review.
- VIII. Other
 - A. Calendar change – reviewed LEA calendar change request. Will continue to discuss after additional information requested to make determination.
- IX. Adjourned at 6:23pm

Next Meeting: February 15, 2021 at 5:30pm in Pittman Room



BOARD *of*
DIRECTORS
ELECTIONS

2021 CANDIDATES

MASB Bylaws – Article IV – Membership

Section 2. Active Members. The board of education of any public school district in Michigan may become an active member of the Association. Active members of the Association shall be divided into eight regions. The regions shall be designated according to intermediate school district boundaries. The regions shall be as follows:

Region 1. Copper Country ISD, Delta-Schoolcraft ISD, Dickinson-Iron ISD, Eastern Upper Peninsula ISD, Gogebic-Ontonagon ISD, Marquette-Alger RESA and Menominee County ISD.

Region 2. Alpena-Montmorency-Alcona ESD, Charlevoix- Emmet ISD, Cheboygan-Otsego-Presque Isle ESD, COOR ISD, Iosco RESA, Manistee ISD, Traverse Bay Area ISD and Wexford-Missaukee ISD.

Region 3. Ionia County ISD, Kent ISD, Mecosta-Osceola ISD, Montcalm Area ISD, Muskegon Area ISD, Newaygo County RESA, Ottawa Area ISD and West Shore ESD.

Region 4. Bay-Arenac ISD, Clare-Gladwin RESD, Clinton County RESA, Gratiot-Isabella RESD, Midland County ESA, Saginaw ISD and Shiawassee RESD.

Region 5. Genesee ISD, Huron ISD, Lapeer County ISD, Sanilac ISD, St. Clair County RESA and Tuscola ISD.

Region 6. Allegan Area ESA, Barry ISD, Berrien RESA, Branch ISD, Calhoun ISD, Kalamazoo RESA, Lewis Cass ISD, St. Joseph County ISD and Van Buren ISD.

Region 7. Eaton RESA, Hillsdale County ISD, Ingham ISD, Jackson County ISD, Lenawee ISD, Livingston ESA, Monroe County ISD and Washtenaw ISD.

Region 8. Macomb ISD, Oakland Schools and Wayne RESA.

Active members shall also be divided into the following seven groups based on pupil membership.

Group I All intermediate districts;

Group II School districts with a pupil membership of 0 - 1,400;

Group III School districts with a pupil membership of 1,401 - 2,500;

Group IV School districts with a pupil membership of 2,501 - 5,000;

Group V School districts with a pupil membership of 5,001 - 11,000;

Group VI School districts with a pupil membership of 11,001 - 40,000; and

Group VII School districts with a pupil membership over 40,000.

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Note: Incumbents are **bolded**

Board of Directors' Elections—Candidate Information and Email Voting Procedures

This year, eight seats on the MASB Board of Directors are up for election.

The MASB Board of Directors is currently comprised of 21 members—16 directors elected from the eight regions (two elected from each); and one director each from Groups V, VI and VII. Directors are elected by active member school boards and, each year, several seats are up for election. As approved by the 2018 Delegate Assembly, beginning in 2019 and in each subsequent year, the MASB President will nominate a member to serve as an at-large director, subject to Board approval. Beginning in 2021, the Board of Directors will consist of 22 members, including three at-large directors.

Board Limitations:

Article VIII, Section 6 of the MASB Bylaws permits only one director to be elected or appointed from any one local or intermediate school district board.

According to MASB Bylaws Article VIII, Section 8, if any nomination for the Board of Directors is unopposed, the Board of Directors shall declare the unopposed candidate elected without conducting an election for the uncontested group or region.

This year, the following seats on the MASB Board are up for election (one seat each, three-year terms unless otherwise noted): Regions 1, 2, 3, (two-year term), 5, 6, 7, 8 and Group VI (one-year term). If you're unsure of your district's region or group, please see the list on page 2.

- **Region 2 will continue to be represented by Dawn Kaiser, Iosco RESA** (unopposed, no ballots will be sent)
- **Group VI will be represented by Dan Centers, Livonia Public Schools** (one-year term; unopposed, no ballots will be sent)

Voting in Regions 1, 3, 5, 6, 7 and 8 will take place via an online ballot. No local district/ISD funds can be used to campaign for anyone running for a seat. To help your board make an informed decision, the following pages contain background information and statements from each of the candidates.

Each district received ONE ballot, which was emailed to the superintendent secretary on record with MASB on Jan. 22, 2021. These ballots **CANNOT** be forwarded to anyone else. Once your board makes a decision on which candidate it wishes to vote for, please convey this information to your superintendent secretary.

Completed ballots must be submitted and confirmed by the superintendent secretary by **1 p.m. on Wednesday, March 3, 2021**.

Electronic voting is a two-step process:

Step 1 = Submit ballot.

Step 2 = Confirm ballot has been submitted.

Unofficial election results will be available on the voicemail recording at 517.327.5915 as soon as possible, but generally after 2 p.m. on the deadline date. They will also be sent out via email that afternoon. Official results will be approved at the March 12, 2021 Board of Directors' meeting, which newly elected directors should plan to attend.

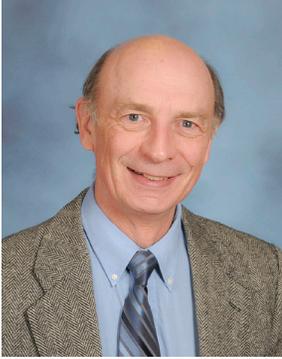
To summarize:

- Ballot deadline is **1 p.m. on Wednesday, March 3, 2021**.
- No local district/ISD funds can be used to campaign for anyone running for a seat.
- Have questions? Contact Cheryl Huffman at 517.327.5915 or chuffman@masb.org.

Region 1 (Three-Year Term)

Brad Baltensperger*

Houghton-Portage Township Schools, Houghton County



Time served on this board: 32 years

Offices held: President, Vice President, Secretary and Treasurer

MASB Certification:

- Certified Boardmember Award
- Award of Merit
- Award of Distinction
- Master Boardmember Award
- Master Diamond Award
- Master Platinum Award
- President's Award

Election Statement:

MASB is a leading voice for public schools in the state. Through its efforts school board concerns are heard in the legislature and in the media. The Association continues to support excellence and equity in education. We do this by focusing on adequate funding and student learning. MASB also provides resources for board members to become highly effective decision-makers and education leaders. I strongly support the ongoing efforts of MASB to respond to the challenges faced by school boards, local communities, and public education.

***Incumbent**

Region 1 (Three-Year Term)

Janice Van Gasse

Norway-Vulcan Area Schools, Dickinson County



Time served on this board: Two years

Offices held: Treasurer

MASB Certification:

Certified Boardmember Award

Award of Merit

Election Statement:

I proudly became a Board member in January of 2019. I am the treasurer of the Norway-Vulcan Area Schools Board of Education and am on the Curriculum, Finance, Policy, and Technology Committees. I am a member of MASB's Resolutions and Bylaws Committee and was a delegate to the 2019 and 2020 Delegate Assemblies. To date, I have been awarded 42 CBA Credits and 115 Education Credits, earning the Certified Boardmember Award and the Award of Merit.

I am a retired educator, having been a teacher, school counselor, school administrator, and adjunct professor. I was the Coordinator for Curriculum, Assessment and School Improvement at Lenawee ISD, a Curriculum Consultant for Dickinson-Iron ISD, and the Director of Instructional Services for Breitung Township Schools in Kingsford. I served on numerous Michigan Department of Education committees and was the chair of the State's Special Education Advisory Council. I served on the state boards of the Michigan School Counselor Association, the Michigan Counseling Association, the Michigan Staff Development Council, the Michigan Association of State and Federal Program Specialists, and the Michigan Association of Supervision and Curriculum Development.

The greatest challenges facing schools in Michigan currently are the need for a focus on the Whole Child, including social-emotional learning, limited finances, the teacher shortage, and how to improve our public education system so that each individual student is able to learn in the way that best suits them. I believe that going forward we can use what we've learned during the pandemic about the power of relationships, innovative instructional models, and community partnerships so that our schools can become more equitable for all students. The virus has also accentuated unacceptable inequities and lack of fairness in how we fund schools. It has highlighted how Michigan fails to provide adequate resources in communities statewide. These immense challenges make it more important than ever to pay attention to the recommendations of the School Finance Research Collaborative.

I wish to serve on the MASB Board of Directors because I believe strongly in its mission and vision. I am passionate about education with a focus on what's best for students. Because of the professional development opportunities offered by MASB, I have become a stronger board member. I believe that I need to give back to the organization and I would look forward to working with other MASB directors to address the challenges facing schools today.

Region 3 (Two-Year Term)

Kandace Boysen

Mona Shores Public Schools, Muskegon County



Time served on this board: 13 years

Offices held: President, Vice President and Treasurer

MASB Certification:

- Certified Boardmember Award
- Award of Merit
- Award of Distinction
- Master Boardmember Award
- Master Diamond Award

Election Statement:

I have always appreciated the public education our two sons had received throughout their K-12 years. When a seat was available for appointment in July of 2007, I applied because I wanted to be a part of ensuring that each and every student would have all possible opportunities to succeed. During my time as a Mona Shores Public Schools board trustee, I have become greatly invested in PBIS and MTSS and the successes these programs provide for students, all students. I advocate for each student having his/her own learning style and that the appropriate education is available and is professionally provided. I encourage and urge our state legislators to make the investment in public K-12 education and to have the professionals and the tools present daily for the success of each student. Considering the current state and federal legislative climates for public education, I am concerned the separation of church and state will not be upheld unless we advocate are tenacious at keeping our elected officials in check. As a locally elected public servant, I have a passion for maintaining the autonomy of publicly elected boards of education.

I am a retired Certified Registered Nurse Anesthetist. I have worked in Pittsburgh and Baltimore until my husband and I moved to West Michigan in 1986. I continued my practice as a CRNA until I retired in 1994 to be a stay-at-home mom.

I have often commented that I am amazed at the work our educators do and that I could never fill any of their shoes. I look forward to the day when teachers are appreciated and recognized widely for the levels of education they have attained and for how they continually utilize their skills and professionalism to set the stage for their students' successes.

Region 3 (Two-Year Term)

Katherine Downes Lewis

Grand Rapids Public Schools, Kent County



Time served on this board: Four years

Offices held: Secretary

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Election Statement:

I am a member of the Grand Rapids Public School Board. Having been recently reelected, I am starting the fifth year of service to the board. I am presently serving as the Secretary. I also serve as a member of the Policy Committee and the Finance Committee. In addition, I serve on the Kent Intermediate School Association of School Boards and serve as Secretary/ Treasurer for that board. I am also a member of the MASB's Resolutions and Bylaws Committee.

I was a public school teacher for thirty seven years at Kenowa Hills High School where I taught English. My two adult children graduated from Rockford Public Schools. My two granddaughters attend GRPS, and I am involved at their schools. As an educator, I have always been committed to students and what is best for them educationally and emotionally.

I earned my BA in English and Social Studies. My first Masters was in the teaching of English and my second MA was in Educational Leadership. My Educational Specialist is in the area of Educational Psychology. Last year I received my Level One Certification, my Award of Merit, and my Award of Distinction.

As a member of the GRPS Policy Committee, I am helping to develop a comprehensive review of the board's policies with a special emphasis on equity. Since my election to the board, I have had the opportunity to observe first hand the challenges that urban schools face. I would like the chance to share my experience on the statewide level, and, perhaps, influence the way schools are funded in order to improve programs for special needs children, for the ESL students, and for all public school children. I also hope to learn from other districts about their approach to the challenges that all schools face.

As a retired teacher, I am able to spend the time and energy on what I love best...education.

Region 3 (Two-Year Term)

Jill Fennessy*

Tri County Area Schools, Montcalm County



Time served on this board: 12 years

Offices held: President and Vice President

MASB Certification:

- Certified Boardmember Award
- Award of Merit
- Award of Distinction
- Master Boardmember Award
- Master Diamond Award
- Master Platinum Award

Election Statement:

Education is facing so many challenges these days, and my focus has been on legislative advocacy at the state and federal levels. I would continue to support efforts to curtail unfunded mandates, address funding disparities, and work to protect the School Aid Fund from further reductions. Additionally, this past year has shown us how important education is to the social and emotional well-being of our students and staff. I would continue the work to encourage legislators to recognize and support this need. Equity in education is also vitally important for the successful future of our students and state, and I will continue efforts to identify disparities and ensure all Michigan students receive an excellent education. I truly believe we need to regain more local control in our districts to make the informed decisions that most certainly have an impact on the education of our students.

I currently have the distinct privilege of serving Michigan districts as President of the MASB, preceded by service as President-Elect and Vice President. In my 6 years as a Director, I have also served on the Executive, Finance, Policy, and Resolutions and Bylaws Committees. For two years I served as Chair of the Government Relations Committee, and I was also appointed by the State Board of Education to serve three years on the Special Education Advisory Committee, which provides input to the State Board and the Michigan Department of Education on the needs of our students with special challenges.

It would be an honor to continue serving our members on the Board of Directors for the MASB, an organization that has had an immense impact on my abilities to serve in our local school district. Advocating for the education of all students in Michigan has been a privilege. My current seat for Tri County Area Schools continues through 2026, and I am humbled to be nominated by our board to continue representing our Region 3 Districts.

***Incumbent**

Region 3 (Two-Year Term)

Ryan L. Good

Hesperia Community Schools, Oceana County



Time served on this board: 10 years

Offices held: President, Vice President and Secretary

MASB Certification:

Election Statement:

I am an attorney and own my own practice, Good Law, PLC, in Hesperia. Prior to that I was an award-winning newspaper reporter and editor.

I am a board member of my local chamber of commerce, as well as a member of my local chapter of the Knights of Columbus. I spend time in my professional life helping families reunite where CPS has been involved. I understand at-risk children because I represent them. I am also versed on school law and related issues (although, full disclosure, when such issues present themselves, the first thing I say is call the school's attorney). I do not practice specifically in school law, but I have aided our district in legal issues from time to time.

In my previous career, I covered governments, and served as a "watchdog" for my readers' interests. I learned in that job how to ask tough questions. Like I said, I own my own practice in town as well. I'm well aware, being a business owner, the issues facing our kids and what the market is going to look like for many of them after they leave our halls.

But more important than all of that; I'm a parent. My wife and I have one child in his second year at Central Michigan University (Fire Up Chips!); a senior in high school; and a third-grader. We instill in our children the value of hard work at their education.

It's a common cliché to say to whom much is given much is expected, but I believe I have a duty to give back, because I have been so fortunate. I'm aware of public perception from my experience in the media, I understand the function and interplay of law, policy, and procedure, and I see directly the needs of some of our most at-risk youth.

I believe I can be of value to the MASB board. My concerns about education are relatively simple: providing our kids the best chance to succeed under current budgetary constraints and an ever changing marketplace.

Region 3 (Two-Year Term)

Diane Ybarra

Holland Public Schools, Ottawa County



Time served on this board: Three years

Offices held: Treasurer

MASB Certification:

Election Statement:

I am an alumni and lifelong resident of the Holland Public School District. I am active in the community and strive to work toward equitable access to those who are underserved in our school district and community in general. I feel that servant based leadership is critical to my work as a Human Resources Professional and the volunteer work I am engaged in. Based on the COVID impact on education, the gap in access to basic human needs has become more apparent in our community, county and state, particularly in the populations of people of color and lower income families. I have served on other non-profit boards and strive to make a difference by collaborating with others who are passionate about growth and development for the community as a whole. If elected to the MASB Board of Directors, I would strive to work closely with other state representatives to bring forward issues impacting the education and wellness of students and families. I would look forward to learning from others lessons of success and opportunities for improvements.

Region 5 (Three-Year Term)

Janice Holz*

Huron ISD, Huron County



Time served on this board: 27 years

Offices held: President, Vice President, Secretary and Treasurer

Time served on another board: 25 years, Bad Axe Public Schools

Offices held: President and Secretary

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Master Diamond Award

Master Platinum Award

President's Award

Election Statement:

Public Education is the Foundation of our Society. I have a passion to maintain excellence in Public Education. I draw upon my years of experience as a local and ISD board member and as a current MASB Director to analyze and approach educational issues from many viewpoints.

We must continue to work together, and to advocate to address the issues facing our school districts such as: State Funding, Declining Enrollment, Higher Academic Standards, Shortage of Teachers, Increasing Student Achievement, and Ensuring Equitable Education for all students. I am a board member who cares deeply about the education of all children, and I see the need to increase the engagement of the entire school community in the Advocacy of Public Education. I strongly believe the foundation of our state is the Education of our youth.

The events of this year have taught us all the importance of communities and school boards supporting, collaborating, trusting, and respectfully working together. Ensuring all of our students have devices and Internet Access for online learning is essential to navigate this unprecedented school year as well as future years.

I will continue to be a part of the process to find solutions, and continue to work on my leadership skills if re-elected to the MASB Board of Directors. I believe in the mission of the Michigan Association of School Boards to provide high-quality educational leadership services to all Michigan Boards of Education, and to advocate for an equitable and exceptional public education for all students.

***Incumbent**

Region 5 (Three-Year Term)

Martin "Marty" Ray

Grand Blanc Community Schools, Genesee County



Time served on this board: 12 years

Offices held: Vice President and Secretary

MASB Certification:

- Certified Boardmember Award
- Award of Merit
- Award of Distinction
- Master Boardmember Award
- Master Diamond Award
- Master Platinum Award
- President's Award

Election Statement:

A drive to get involved and make things better. Advocating for our youth, because they are owners of the world, I want to grow old in. Knowledge to know that even if things are good or even great, that all things change, and we must continue to look for innovation and improvement; change is constant. These are some of the reasons why I wish to be on the MASB Board of Directors.

I have 12+ years of School Board experience in a large school district. I grew up in a rural small district. It has been my privilege to represent my district in our county School Board organization and serve as Vice President and President. I served on the MASB Bylaws and Policies committee when we drove the separation of best practices and legislative priorities so they could be leveraged and consumed better. I have also served on the MASB Legal Trust Fund Committee. I also served as an MASB Mentor while that program ran. I worked in Michigan the past 31 years as an Enterprise Architect in IT. I am involved in my community as a Scout leader and a First Robotic Mentor, as well as many roles in the past.

My view to the future for MASB is to continue to drive innovation and advocacy for our School Board members by providing them the knowledge and resources to deal with constant change. To build on our strong MASB foundation while staying true to and focused on our primary objectives.

As your representative on the MASB Board I will leverage my knowledge and experience to advocate for our School Boards and their members. I will work to create a two-way dialog with each district in the Region by initiating that contact and opening the door. I look forward to the privilege and opportunity to serve.

Thank you for your support!

Region 6 (Three-Year Term)

Pamela Dickinson

Comstock Public Schools, Kalamazoo County



Time served on this board: Six years

Offices held: President, Secretary and Treasurer

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Election Statement:

I am running for the MASB Board of Directors for Region 6. I believe that in our current social climate, I can bring a fresh outlook and a diverse perspective to the board. I have strong leadership, communication and creative analytical skills that make me a well-equipped for this position.

I am a strong advocate for public education, and I feel wholeheartedly that Kalamazoo County needs to be represented on the board of MASB as innovative leaders in education for region six.

The qualifications that make me an idea candidate is that I am an award winning, community conscious professional with 25 years of experience in nonprofit leadership. I feel that my experience and skills are uniquely aligned to contribute to the governance team and the mission of MASB. Thank you for your consideration.

Region 6 (Three-Year Term)

Ella Harrington

Covert Public Schools, Van Buren County



Time served on this board: Two years

Offices held: Treasurer

MASB Certification:

Certified Boardmember Award
Award of Merit

Election Statement:

I am Ella Harrington, a current school board member and the treasurer for the Covert Public School District. I have served on the school board for a total of 2 years, and I worked for the state of Michigan in public service for over 30 years. I am applying for a position on the Michigan Association of School Boards board of directors, because I have a strong passion for education and I desire to enhance my knowledge and experiences; while being part of a team that is the frontline to develop policy and implement procedures to advance schools and communities across the State of Michigan.

As a public servant, I commit myself to staying actively engaged in my community by volunteering and working to ensure the voices of others are heard. I have been involved in various organizations and committees and held leadership positions: Van Buren Civic Organization, National Association for the Advancement of Colored People, Community Action Program, UAW local 6000, Civil & Human Rights, Education, Labor Relations, Grievances and Miss Southwest Michigan Scholarship program.

I have a Bachelor's degree in Family Life Education and an Associate degree in Business Administration Management. My experiences and my education have prepared me to take on a leadership role within the MASB, and I am excited for the opportunity to connect and share ideas and educational values with board members across the state.

I believe that it is important for students to learn and experience all they can. I am an advocate for equitable, accessible, and quality education for all.

All learning begins at home, however the communities, schools, board members, administrators, and teachers play a significant role in shaping educational growth and experiences. We must work together to grow and strengthen our schools throughout the state. In this fast-changing society, we are frontline workers building the future with confidence. I would be honored to serve on the MASB board of directors because it allows the opportunity to develop initiatives that prioritize diversity, unity, teamwork, and network. In addition, I would engage in sharing and enhancing innovative ideas, to improve schools and communities across the state. By engaging in continuous professional development and working with people of various ethnicities and socioeconomic classes, I am certain that I will be able to help my district and other districts implement creative ideas for schooling while in the 21st century.

Region 6 (Three-Year Term)

Don Myers*

Harper Creek Community Schools, Calhoun County



Time served on this board: 10 years

Offices held: Vice President

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Master Diamond Award

Election Statement:

Because we are currently amid the most challenging time facing public education, I am seeking re-election to the MASB Board of Directors. Educating all students, as well as working with teachers and support personnel, has been my passion for 48 years. My goal is to work with MASB's staff and directors to strengthen and creatively maximize student learning during and after the pandemic.

Throughout my career, I worked as a teacher, as an Instructional Specialist, as a secondary principal, as a superintendent, and as a mentor for new superintendents. In 10 years of retirement, I was active as a substitute teacher, as an interim principal, and as a grant monitor for the State. I currently serve my community as a school board member for Harper Creek Community Schools, having attained the Master Diamond Award level. I received a certificate of achievement as an Advocacy Skills Specialist. This training will support my efforts to advocate for all students and Board members. In 2019 I was elected to the MASB Board of Directors, representing Region 6. As a Board member, I work on MASB's finance and policy committees and actively represent MASB on the State's Special Education Advisory Committee, currently as an alternate.

I am active in my local community as well as the state-wide education community. I monitored schools with our legislators and governor to advocate for our students and local districts regarding new education legislation.

On a personal level, I am married to a retired elementary teacher and administrator and the father of two daughters. One daughter is a secondary school teacher in Ionia County and the other is a Community Initiatives Officer with the Battle Creek Community Foundation. My favorite role is being the proud Grandpa of six, ages 22 to 1. I also volunteer as a Dive Rescue Specialist for the Calhoun County Sheriff's Office.

I am honored to be considered to serve an additional term on the MASB Board of Directors, representing Region 6. If re-elected, my focus will be to work within the MASB board of directors to help our districts provide the best education possible for all public-school students during and after the pandemic. My advocacy will support the MASB's work to provide an equitable education for all students which includes equitable funding for every school.

***Incumbent**

Region 7 (Three-Year Term)

Mara Greatorex

Dexter Community Schools, Washtenaw County



Time served on this board: Two years

Offices held: Vice President and Secretary

MASB Certification:

Election Statement:

Our educational system should be a top priority in our government. Every child has a right to a great education no matter what city, town, or village they live in and that happens when each district is funded properly and equitably. I also strongly believe that every student who walks into their school should feel safe and included.

Many students, especially middle school and high school students are facing extreme pressures, both academic and social, and often look to the schools for support. Realizing, easing and assisting those pressures should also be one of our top priorities.

Region 7 (Three-Year Term)

Matt Maciag

Pinckney Community Schools, Livingston County



Time served on this board: Three years

Offices held: Vice President

MASB Certification:

Election Statement:

I'm looking to serve on the MASB Board of Directors to help ensure Lansing as well as all individuals in Michigan understand the importance of a strong, equal, and well-funded education system. I spent over 15 years in public education before moving on to now nearly 10 years with General Motors. My background provides me an understanding of how schools operate, what their needs are, and the goals of education along with a blend of what our students need to succeed in corporate America.

During my career in public education, I served four different school districts and one public university where I was able to contribute to the better use of technology and the development of early online courses. Fast forward to what has occurred over the last year and I feel that my experiences are now more relevant than ever. The changes we have seen in education this year will have long-term impacts on how we view and deliver education to our students. I feel I have a skillset that will help MASB grapple with this new reality and succeed in helping our Michigan districts deliver a stronger education.

My experiences outside of education have enhanced my desire to help our education system grow. Having spent my entire life in Michigan, working for Michigan businesses both small and large, I feel can translate the needs our economy to what our education system can deliver. By focusing on our policies and strategies as an educational institution, we can assist our state in its goals of retaining a strong, healthy workforce.

I'm concerned with how balanced our education system is, how it's perceived amongst the general population, and how it's funded. There were many challenges before 2020 and now many of those same challenges have been exacerbated. It's our responsibility to dig deep, work hard, and help make the necessary systemic changes for all students to succeed. My hope is that I can serve my district for years to come and through this nomination, I hope to have a chance to serve my state as well.

Thank you for your consideration.

Region 7 (Three-Year Term)

Kenneth Stahl

Brighton Area Schools, Livingston County



Time served on this board: Six years

Offices held: Secretary and Treasurer

MASB Certification:

Certified Boardmember Award
Award of Merit

Election Statement:

I have been privileged to serve on the Brighton School Board of Education for the past six years. In that time, I have had the opportunity to serve in many positions. I have served as the board's treasurer, Facilities and Bond Committee Chair, Safe Schools Committee Board, Delegate to the MASB Leadership Conference, and am currently in my third and final year on the MASB Government Relations Committee.

Almost immediately upon becoming a board member, I became involved with MASB, and took advantage of as many educational opportunities as I could handle. I obtained my Certified Board Member status. This gave me a great wide angle view of what to expect and how to be a better board member. It was a great way to meet board members throughout the state and see what challenges they were facing. I continued taking more advanced classes, meeting more people and expanding my view of education in Michigan, eventually earning Merit status.

My time on the Government Relations Committee has been one of the best experiences I have had as a board member. I became knowledgeable of how legislature impacts education. Jennifer Smith and her crew work diligently to keep ahead of the ever changing legislative challenges that our education system is continuously hit with. As committee members we are kept in the loop and encouraged to contact our representatives and tell them what our district board concerns are. I know the value in having these communications and I have had many conversations with my representatives. I am confident these conversations have had a positive impact on education.

In addition, my CBA education experiences and time spent on committee at MASB has served my District board well. I have kept them informed with valuable information and helped to get their concerns heard. I feel my next step of service is to reach out to my fellow region board members in the same way.

I would be honored to represent my fellow region seven board members. Thank you for your consideration and support.

Region 7 (Three-Year Term)

Jack Temsey

Potterville Public Schools, Eaton County



Time served on this board: Seven years

Offices held: Secretary

Time served on another board: Six years, Eaton RESA

Offices held: President, Vice President, Secretary and Treasurer

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Master Diamond Award

Master Platinum Award

Election Statement:

As a Board of Education Trustee, I feel we are the voice for our children. We need to utilize that voice to ensure we can offer them the education that they deserve, regardless of the struggles we face behind the scenes. We need to direct that voice to those that create legislation when we feel it will adversely affect public education and remember to offer praise to those that show us favor and offer to help. I believe the voice of our boards and communities can make a difference.

I have strived to become the best Board member that I could be. The way I have tried to accomplish this was to become certified through MASB's CBA program. I have gained a wealth of knowledge by attending classes, conferences and other various events as well as networking with board members from around the state.

Public education is as diverse as our country; there is no single fix-all solution that works for all schools. I feel bringing the voice of small communities and small districts is important. I would like to continue advocating to provide adequate and equitable funding for ALL districts. Adequate funding is sufficient funding to provide basic schooling. Equitable funding is based on fairness.

I have served the Potterville Public Schools Board of Education for six years. During that time, I have served on the Policy and Technology Committee and as Secretary. I have been an Eaton RESA Trustee for five years, serving on the Building & Grounds and Finance & Audit Committees as well as Secretary, Vice President, two terms as President and currently as Treasurer.

I have additionally served MASB as a member of the Curriculum & Instruction Committee, Government Relations Committee also served as its Vice Chairman, currently serving on the By-laws and Resolution committee.

I would be honored to serve on the MASB Board of Directors, to represent you, our Region and our students and bring your voices to the table to further benefit the future for public education.

Region 7 (Three-Year Term)

Dale Wingerd*

Clinton Community Schools, Lenawee County



Time served on this board: 15 years

Offices held: President and Secretary

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Master Diamond Award

Master Platinum Award

Election Statement:

All learners deserve the best education possible and I believe that every person matters. It was my desire to serve on the Board of Directors for MASB to further contribute to quality education and experiential learning for every person. I have served as Region 7 Director for the last three years and School Board member for nearly 15 years. I have vast experience in dealing with the changing demands of education, difficult economic times, and meeting the needs of every student. During my tenure at the Clinton Community Schools Board of Education, I served in the role of Secretary for one year and held the office of President for 7 years. My passion for public education is further evidenced by my efforts in professional development (Master Diamond Certification), as well as my roles as Lenawee County Association School Board, District Representative (10 years), where I served as the President for several years and also held offices of Treasurer and President Elect. Additionally, I have held leadership roles in my professional life that include Manager and Store Director. However, my most important roles are that of a husband of 35 years and parent of three children. Sadly, we lost our daughter Kassie to Leukemia in 2011; although her passing inspired me to continue my journey to help all students achieve at their maximum potential. If re-elected to the MASB Board of Directors, my hope is to work with the great leaders in our State to continue the quest for the best education possible for all persons.

***Incumbent**

Region 8 (Three-Year Term)

Sandra Dukhie

Ferndale Public Schools, Oakland County



Time served on this board: Four years

Offices held: Vice President

MASB Certification:

Election Statement:

Education is said to be the great equalizer but has struggled to level the playing field since the very beginning. I believe, as board members, we are in a position to set education on a path to excellence for all by way of equity and inclusion.

I am pleased to write to you today regarding my application to serve on the MASB Board of Directors. I believe my passion combined with my experience make me an exceptional candidate for the position.

I believe diversity, equity and inclusion work is necessary and imperative. Serving my community as a school board member, challenges me to look at all decisions that cross our Board table through an equity lens which led to my co-authoring of our district's resolution declaring racism as a public health crisis. I take pride in educating while walking alongside others on their journey to our collective responsibility of ensuring equity for all. I am an active member and participant of the Oakland County Council for Diversity Equity and Inclusion. This past summer I hosted and facilitated a 30-Day Racial Equity Habit Building Challenge via social media, adapted from Eddie Moore Jr.'s 21-day challenge.

I am a natural leader. Not only have I worked in public education since 1999, I have been an active parent in the education of my five sons which led me to seek a board seat for my school district. I was appointed to the Ferndale School Board in March of 2017 and then elected for my current term in the November 2018 election. Community members selected me to chair the Ferndale Inclusion Network, an organization whose mission is intent on building a more diverse and inclusive community.

I would like to serve on the MASB Board of Directors because I believe I will bring a different perspective and a much needed lens on equity and inclusion.

Region 8 (Three-Year Term)

Mary Hanser

Oxford Community Schools, Oakland County



Time served on this board: Two years

Offices held:

MASB Certification:

Certified Boardmember Award
Award of Merit

Election Statement:

I wish to serve on the MASB Board to actively advocate for and support Region 8 districts, and work with other school board members to make Michigan a public school destination—because we have equitable funding and educational opportunities, well trained and knowledgeable school boards, and honor the value of every single student and staff member. I am relatively new in the school board world and bring a forward thinking perspective to the table.

I currently serve on the Oakland County School Board Association (OCSBA) Diversity, Equity & Inclusion Committee and the OCSBA Government Relations Committee. Within my first two years of board service I have earned my CBA Certification and Award of Merit and recently completed the coursework for the Advocacy Skills Specialty.

My previous service to the community includes high school robotics team mentor, FIRST Robotics Competition volunteer, and the Macomb County Commission on Women.

My background is in business, earning a Bachelor of Business Administration degree from Walsh College. I have worked in the non-profit sector as well as in the corporate world and small business.

Region 8 (Three-Year Term)

Birgit McQuiston

Lake Orion Community Schools, Oakland County



Time served on this board: Nine years

Offices held: Vice President and Secretary

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Master Diamond Award

Election Statement:

I was first elected to the Lake Orion Board of Education in May of 2011. My passion for education was ignited as I volunteered in my children's classroom. That passion grew as I worked on School Improvement Teams and the District Improvement Team. I ran for the board of education in order to preserve the integrity of the work of our board, and today that passion burns brighter than ever. My board work includes the policy, curriculum, board self-assessment, superintendent evaluation, and Lamp of Learning committees, and the Government Relations Committee and Diversity Equity and Inclusion Representative to our county association. I have served as president, vice president and secretary. I've traveled to Lansing to address the senate and house education committees to advocate for local control and against unfunded mandates. I was elected to my third term this past November and am honored to continue serving our students and community.

I became interested in the work of the Oakland County School Boards Association (OCSBA) by attending meetings and broadened my professional development (PD) while connecting with other trustees. I am currently serving in my third year on the OCSBA Board of Directors (BOD), have been the secretary for two years, and am on the meeting planning committee. My drive to be a part of the OCSBA BOD has been to help broaden the scope of our work with the 201 trustees of Oakland County. Even amidst a pandemic, we are increasing the opportunities to connect and to provide relevant PD.

My pursuit of excellence led me to earn my Master Diamond Award in 2019. I was appointed to the MASB Resolutions & Bylaws Committee in 2018. I am running for the MASB BOD to be a part of the on-going work of developing board leaders and in advocating for equitable and exceptional public education for ALL students. I want to help maintain the integrity of board work and am a strong proponent of local control. I seek to serve region 8 as a visible and accessible director who will collaborate with all trustees in our region.

I am a founding and current member of Blessings in a Backpack – Lake Orion, which provides weekend food for at-risk students facing food insecurity. I have also been active within our community since March in helping provide resources and delivering food to community members at risk of food insecurity.

Region 8 (Three-Year Term)

Gina Walker

New Haven Community Schools, Macomb County



Time served on this board: 10 years

Offices held: President

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Master Diamond Award

Election Statement:

I have served in an elected position in public education for 10 years, four of which I served as President of New Haven Community Schools Board of Education. I am interested in helping provide opportunities for School Board Members on current challenges and obstacles facing public education. I have been active in my county association as well as in the MASB and have earned the Master Diamond Award for education credits. I am hoping to have a positive impact for both Region 8 and public education across the state. I welcome the opportunity to bring back and share information to Region 8, as well as share ideas from my region with other members of the Board of Directors. I have a Bachelor of Business Administration from Eastern Michigan University with a focus in Accounting and Internal Auditing. I look forward to the opportunity to represent and support my region as a member of the MASB Board of Directors.

The mission of the Michigan Association of School Boards is to provide high-quality educational leadership services for all Michigan boards of education, and to advocate for an equitable and exceptional public education for all students.



MASB

MICHIGAN ASSOCIATION
OF SCHOOL BOARDS

1001 Centennial Way, Ste. 400
Lansing, MI 48917-8249

800.968.4627

masb.org



January 20, 2021

Adam Snapp
Lincoln Consolidated Schools
8970 Whittaker Road
Ypsilanti, MI 48197

In response to your invitation, we are writing regarding the proposed audit of the financial statements of Lincoln Consolidated Schools for the fiscal years ended June 30, 2021 and 2022.

We will audit the financial statements of Lincoln Consolidated Schools for the fiscal years ended June 30, 2021 and 2022, for the purpose of expressing an opinion on them. Our audit will be in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and the provision of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and audit requirements for Federal awards (Uniform Guidance). Those standards and the provisions of Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. Our audit and all reports required in the request for proposal will be completed within the time period specified in your invitation to bid.

Our proposal of fees for the above services will be as follows:

June 30, 2021	\$21,500
June 30, 2022	22,000

+\$1,500 – \$2,000 for any GASB implementation year depending on complexity.

If you have any questions regarding this proposal, please contact Mr. Akshay Kapoor, CPA - Principal. The signer of this proposal is authorized to bind Lewis & Knopf, P.C. in this proposal.

We wish to thank you for the opportunity of submitting this proposal, and would suggest that if you have any questions concerning it, you would not hesitate to contact us directly.

Respectfully submitted,

A handwritten signature in black ink that reads "Lewis & Knopf, P.C." in a cursive script.

LEWIS & KNOPF, P.C.
Certified Public Accountants

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Secondary CDC/PDC_____

Contact Person: Karensa Smith Phone/Email: smithk@lincolnk12.org 734.484.7000 ext. 7445

Topic of Agenda Item: (Be specific)

New Course Proposals for the High School - [Forensics II](#) and [US History through Film](#)

Both courses were brought to the Secondary CDC/PDC by high school teachers. The CDC/PDC reviewed the course proposals, sent them both back requesting clarification/modifications, and reviewed them again. Based on what the CDC/PDC saw in the revised proposals, they were approved.

For Forensic Science II, there is already a Forensic Science I course and there are students interested in continuing this study of science.

The US History through Film course is a social studies elective course and with limited SS electives, this course is another option in which students can choose. Due to it being taught in various modalities - including studying films, the course helps to reach students that learn in different ways.

Background Data: (To assist in writing corresponding explanatory notes)

The Secondary CDC/PDC would like to approve two courses that were brought to the team by the high school.

Forensic Science II:

- Students will build off of what they learned in Forensic Science I - i.e. collecting, analyzing, and evaluation evidence, how to work a crime scene, blood splatter analysis, forensic entomology, crime scene simulations and lab techniques
- The course would start the 21-22 school year pending interests, staffing, etc..
- Course is a semester long course for juniors/seniors that have completed geometry, biology, chemistry or physics and Forensic Science I with a C average
- No additional FTE is needed; must have a DA or DC science endorsement which we already have staff that do
- Approximately \$1,500 for resources/materials plus possible books if needed (\$2,600) to get the course up and running with an annual cost of \$700.00 for resources and materials

US History through Film:

- Students will challenge students to question and evaluate their perception of significant events in United States history and how their understanding of history is affected by the manner in which they choose to learn about it; main focus will be on Civil Rights and the Civil Rights Movement through debates, panel discussions, analysis papers, projects, and presentations
- The course would start the 21-22 school year pending interests, staffing, etc..
- Course is a semester long course for juniors/seniors without any prior prerequisites
- No additional FTE is needed; must have a CB or CC social studies endorsement which we already have staff that do

- Approximately \$500 for resources/materials to get the course up and running

Desired Board Action: _____ Informational only _____ x Board action required _____

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: _____ February 8, 2021

Board meeting date-Second reading & approval (If required): _____ February 22, 2021

Who will attend the meeting to present requests and answer questions? _____ Karensa Smith _____

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By: Karensa Smith **Building/Department Head:** Curriculum Department

Date 1.22.21

Date 1.22.21 _____

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
January 25, 2021
6:00 p.m.
Virtual (COVID-10) Zoom Meeting

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President (participated from Ypsilanti, Michigan remotely)
Jennifer Czachorski, Vice President (participated from Ypsilanti, Michigan remotely)
Jennifer LaBombarbe, Secretary (participated from Ypsilanti, Michigan remotely)
Thomas Rollins, Treasurer (participated from Ypsilanti, Michigan remotely)
Connie Newlon, Trustee (participated from Ypsilanti, Michigan remotely)
Laura VanZomeren Trustee (participated from Ypsilanti, Michigan remotely)
Allie Sparks, Trustee (participated from Ypsilanti, Michigan remotely)

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Karensa Smith, Curriculum & Instruction Director

OTHERS PRESENT

Due to live stream the individual names of viewers in attendance is unknown.

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:00 p.m. in a virtual meeting in Zoom due to COVID-19.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 PRESENTATIONS

6.1 School Board Appreciation Month

Gifts and cards were presented to the Board of Education by staff in celebration of School Board Recognition.

6.2 Employee of the Month

I want to take this opportunity to nominate Puja Mullins for the Employee of the Month. As you probably know, she has been making heroic efforts to reach families, delivering holiday goods, Food Gatherers boxes, and putting together top-notch programs and instruction for kids and families. Maybe we will even see you at our Family Night, this week? :) She always gives 110%, and I know that you have seen that for yourself!

Amanda Pringle

6.3 Extended Continuity of Learning Plan (ECOL) Update
Presented by Karen Smith

- Confirm again for the public that the ECOL needs to be reaffirmed monthly as part of the law. If we don't, we could lose our funding, so we want to make sure we report out every month.
- Instruction will be delivered in a hybrid scenario using the blended learning model. The Elementary schools and Model returned to hybrid January 18th
- Secondary is returning January 26th; real conversations with administrators and CDC/PDC regarding engagement have occurred; changes are being made within the 90-minute block of time to teach differently in order to engage students more in the learning process
- Another part of our plan is the standards being taught at each grade level dept. We have "completed" (this work is never done) the power standards process in terms of identifying the power standards, deconstructing a standard, creating learning targets/I can statements, designed a quality assessment, and learned how to use the assessment to really inform the teacher's instruction and making sure that students are active in the formative assessment process. Our next steps will be to look at our horizontal/vertical alignment across grades and subject areas and next year, we will go through this entire process with our identified power standards.
- As a district, we are still discussing ways in which our most vulnerable students can be brought back on campus if we return in a remote setting in the future.
- We had to submit our PD learning plan as part of the ECOL. It had to be posted on our transparency report and had to show the type of PD given to staff, students, and families to prepare for remote learning.
- By Feb. 1st, we also must submit to MDE and on our transparency report our progress on our midyear academic goals. As a reminder, ours was for all students to increase their RIT growth from fall to winter in both reading and math on the NWEA assessment.

6.4 Bond Update
Presented by Phil Bongiorno
Completed Projects

- Classroom door locking devices
- Flooring replacement (Bishop, Model and LHS)
- Roof replacement (Bishop and LHS)
- Fence around Bishop playground
- Seven new buses
- New band instruments
- New stadium turf field
 - o Resurfacing of outdoor track due to damage from turf installation.
- New fence to secure stadium field
- Security cameras (Brick, Model, Bishop, and Childs)
- Secure entryways (Bishop, Brick, Childs, Model, LMS, and LHS)
- Instructional technology
- New Band, Choir, Drama, Weight, Cheer and Wrestling rooms.
- Replace Railsplitter Dr.
- Childs bus loop replacement
- Acoustical shell Performing Art Center
- Flooring replacement Childs main office area
- Flooring replacement Middle School hallways
- Cross corridor security doors
- Athletic Equipment (field house and track/field)
- Fitness center weight equipment
- Playground equipment Bishop
- Indoor training building bleachers

Approved projects in process

- New Baseball/Softball complex with irrigation
- Construction of indoor training field house
- New parking lot and lighting
- Baseball/Softball concession/press box
- Additional band instruments

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Elementary and Model returned to in person learning on January 18, 2021.
- High School and Middle School will return to in person learning on January 26, 2021.
- Some staff have been able to get vaccinated as each phase in rolled out.
- We plan to send a survey to our school community later this week in preparation for our 21/22 school year.
- In response to recent crises, LCS is working with local partners to present a Mental Health Awareness Webinar on February 2 from 6:30 - 7:30 p.m. to raise awareness about mental health issues and the many available mental health services in our schools, district, and community. A special thank you to our LCS staff, TRAILS partners, and other local partners for their hard work organizing this very important conversation. The presentation is intended for all members of the LCS community, including students, staff, and families, and will include brief talks from mental health professionals in our schools and community.

7.2 Finance Report

7.2.1 December 2020 Food Service Report
Report included in Board packet.

7.2.2 December 2020 Enrollment Report
Report included in Board packet.

7.3 Technology Report

Technology Ticket Volume

- 2020-2021 (so far) = 2648
- 2019-2020 (same period) = 2258
- Increase of 8% ◻ Email (Parents & Staff) = 1217
- No good telephone call data

Device Deployment

- We have deployed a little over 2900 devices
- Close to 85% of all students have been assigned a device
- Failure rates are at about 6.6% (total 180)

Projects Overview

- Interactive displays (75 inch) Winter 20-21 (Start) 2020-2021 (On Hold) Quantity 220
- Document Cameras Current, in Progress Quantity 400
- Mobile HotSpots Current, in Progress Quantity 100
- Desktop Speakers Current in Progress Quantity 250
- Classroom Power Strips Current in Progress Quantity 250
- E-Rate High School Wired Network Summer 2020-2021 in Progress Quantity 300
- Additional Chromebooks (GEER) Winter 2020-2021 Not Started Quantity 300
- Staff Laptops (GEER) Winter 2020-2021 Not Started Quantity 200

7.4 Human Resources Report

- Staff is starting to get vaccinated as the health department determines eligibility

8.0 BOARD REPORTS/CORRESPONDENCE

8.1 Board Executive Committee Report

The Board Executive Committee will meet next on February 1, 2021; minutes from past meeting with be included in the next Board packet.

8.2 Board Performance Committee Report

The Board Performance Committee will meet next on February 25, 2021 virtually.

8.3 Board Planning Committee Report

The Board Planning Committee will meet on February 8, 2021 virtually.

8.4 Board Finance Committee Report

The Board Finance Committee will meet on February 1, 2021, virtually.

8.5 Reports and Correspondence

- Lincoln High School Choir did a virtual concert that was fantastic!
- Legislative Coffee reported that the State of Michigan revenue looks better than originally projected.

9.0 PUBLIC COMMENT

9.1 Response to Prior Public Comment

No previous Public Comment

9.2 Public Comment

Attached below is new language and Public Comment Statement

Board of Education Public Comment Statement:

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please fill out the Attendance and Public Comment Form, link can be found at Lincoln12.org. Limit individual comments to 500 characters or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

The board secretary will read the comments to the full Board of education as presented.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;

- Melissa Palmquist-Parent "Why is my personal email address published with my public comments from the December board meeting? This is not acceptable and I do not give permission for my personal information to be published. I heard through the grapevine that Principal Holden is on an indefinite leave from the high school. As a parent of a high school student I would like to know why this information was never communicated to parents? We should have been made aware of who to reach out to if necessary."
- Anthony Finley-Staff "Please keep the jobs for the maintenance crew. Most having put in over 20 years and served well! Leaving their families in the balance is not right. People must understand life is more than dollars? Who hires people over 40 these days?? I pray you all look at the bigger picture and place yourselves in their place. After all these years I've never been to one board meeting or said anything and lord knows nobody has dealt with more than me!!! So please consider my plea . God bless"
- Laurie Price-Staff "Lincoln needs to look out for its own and STOP the insanity of privatizing services. Please consider what the impact of making such a monumental move of contracting out maintenance services will mean before you act. Lincoln is better than this. Lincoln employees have

pride and show ownership, a contracted company does not. They are in business to turn a profit no matter what. Think before another careless decision, like the contracting out of the custodial staff, is made. "

9.0 NEW BUSINESS

9.1 Board of Education Committee Meeting Schedule

The Superintendent and Committee Chairs recommend approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the Board of Education Committee Meeting Schedule for 2021 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

9.2 Proposed Closing Agreement on 3% Retiree Healthcare Contribution

Beginning in 2012, employees that were part of certain MPSERS plans were required to contribute 3% for retiree healthcare. From 2012 through 2016, Lincoln had subjected this 3% to both employee and employer FICA. In 2017, after additional guidance came out, the 3% was no longer subjected to FICA. Both Lincoln and employees received refunds on these amounts for certain periods. While there has still been questions on how this 3% should have been handled, the Office of Retirement Services ("ORS") has been working with the IRS to get an official ruling on this taxability. Recently, ORS has indicated that it is in a favorable ruling that these contributions are exempt from both federal and FICA taxes. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the Proposed Closing Agreement on 3% Retiree Healthcare Contribution as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

9.3 Facilities Department RFP Recommendation

Privatize the maintenance department to reduce labor costs. Shift the cost savings within the facilities department to create a district grounds team, fill new positions within the Lincoln Athletic Building, adjust to head custodians in all building that will perform maintenance/custodial duties, create a flexible technical maintenance team to address district wide maintenance needs and projects, and address the low hourly wage rates in custodial services causing high turnover rates.

Bid divisions:

- **Maintenance Bids - 4 bids were received.**

- Maintenance Bid – Auxilio. \$514,098 yr. 1; \$514,098 yr. 2; \$515,098 yr. 3: **Total \$1,543,294 three year total.**
- Maintenance Bid – ABM. \$411,473 yr. 1; \$421,759 yr. 2; \$432,303 yr. 3: **Total \$1,265,535 three year total.**
- Maintenance Bid – The DMBurr Group. \$352,800 yr. 1; \$359,856 yr. 2; \$367,056 yr. 3: **\$1,079,712 three year total.**
- Maintenance Bid – Enviro-Clean. \$370,704.62 yr. 1; \$370,704.62 yr. 2; \$370,704.62: **\$1,112,113.86 three year total.**

- **Grounds Bids – 5 bids were received.**

- Grounds Bid – Auxilio. \$155,402 yr. 1; \$155,402 yr. 2; \$155,402 yr. 3: **Total \$466,206 three year total.**
- Grounds Bid – ABM. \$218,279 yr. 1; \$224,044 yr. 2; \$229,645 yr. 3: **Total \$672,268 three year total.**
- Grounds Bid – Davey Tree Expert Company. \$298,000 yr. 1; \$325,000 yr. 2; \$325,000 yr. 3: **Total \$948,000 three year total.**
- Grounds Bid – The DMBurr Group. \$199,512 yr. 1; \$203,508 yr. 2; \$207,588 yr. 3: **Total \$610,608 three year total.**
- Grounds Bid – Enviro-Clean. \$164,729.56 yr. 1; \$164,729.56 yr. 2; \$164,729.56 yr. 3: **Total \$494,188.68 three year total.**

Notes:

Enviro-Clean provided the district an alternate bid that included a \$381,850.75 three year savings if the plan is approved to move forward with both grounds and maintenance.

Recommendation:

It is recommended that the district select the alternate option provided by Enviro-Clean using the cost reductions to increase the flexibility and productivity of the maintenance department, add a grounds team, allow the flexibility to use a custodial/events team to address the needs of the Lincoln Athletic Building during the winter months, then shift to a grounds team during the spring/summer months, and to use the remaining cost savings to increase the hourly wages of the custodial contract to be more in line with current market conditions addressing retention issues.

The committee recommends the Superintendent and Board of Education to move forward with the alternate proposal given by Enviro-Clean for a 2 year contract with a potential 3rd year addition after a service review 6 months prior to the 2nd year contract expiration. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Regular Meeting December 14, 2020

11.1.2 Organizational Meeting January 11, 2021

Enclosed are the minutes of December 14, 2020, Regular Meeting and the January 11, 2020, Organizational Meeting.

It was moved by LaBombarbe and seconded by Rollins that we approve the minutes of the December 14, 2020, Regular Meeting and the January 11, 2021, Organizational Meeting as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.2 Reaffirming Extended Continuity of Learning Plan (ECOL) Update

It was moved by LaBombarbe and seconded by Rollins that we reaffirm the instructional delivery method that is stated in the Extended Continuity of Learning Plan (ECOL) as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.3 December 2020 Finance Report

Enclosed are the December 2020, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the December 2020, Finance Report as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.4 December 2020 Check Register

Enclosed is the December 1-31, 2020, check register in the amount of \$1,472,046.88. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the December 1-31, 2020, check register in the amount of \$1,472,046.88 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

- 11.5 December 2020 Trust and Agency
Enclosed is the December 2020, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the December 2020, Trust & Agency Report as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

- 11.6 Personnel Transactions

Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Monica Maury	ECSE Teacher/Model Elementary	8/26/2021	LOA	
Donald Scott	Paraprofessional/Model Elementary	3/1/2021	LOA	

It was moved by LaBombarbe and seconded by Rollins that we approve the January 25, 2021, Personnel Transactions Summary as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Czachorski that we adjourn the meeting at 7:06 p.m.

Ayes: 7

Nays: 0

Motion carried 7-0

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / SPECIAL MEETING
February 1, 2021
6:30 p.m.
Virtual (COVID-10) Zoom Meeting

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President (participated from Ypsilanti, Michigan remotely)
Jennifer Czachorski, Vice President (participated from Ypsilanti, Michigan remotely)
Jennifer LaBombarbe, Secretary (participated from Ypsilanti, Michigan remotely)
Thomas Rollins, Treasurer (participated from Ypsilanti, Michigan remotely)
Connie Newlon, Trustee (participated from Ypsilanti, Michigan remotely)
Laura VanZomeren Trustee (participated from Ypsilanti, Michigan remotely)
Allie Sparks, Trustee (participated from Ypsilanti, Michigan remotely)

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Adam Blaylock, Human Resources Director

OTHERS PRESENT

Due to live stream the individual names of viewers in attendance is unknown.

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:30 p.m. in a virtual meeting in Zoom due to COVID-19.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 PUBLIC COMMENT

No Public Comment

7.0 CLOSED SESSION

7.1 Attorney-Client Privilege

It was necessary to enter closed session to discuss attorney-client privilege, not to return to open session. A roll call vote will be necessary.

It was moved by LaBombarbe and seconded by Czachorski in pursuant to Sections 8(h) of the Open Meetings Act, I move that we enter closed session to discuss attorney-client privilege, not to return to open session.

Ayes: 7 Czachorski, LaBombarbe, Newlon, Sparks, VanZomeren, Rollins and Williams

Nays: 0

Motion carried 7-0

8.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 6:34 p.m. not to return to open session.

Lincoln Consolidated Schools Weekly Two-Way Interaction Summary

	School	Enrollment	# Students w/o Two 2-way Communications	% Students w/ Two 2- Way Communications
Week 1: Jan 20 - 26	Bishop	450	34	92.44%
	Brick	458	66	85.59%
	Childs	482	44	91.06%
	LMS	797	47	94.10%
	LHS	1045	169	83.91%
	District	3232	360	88.92%
Week 2: Jan 27 - Feb 2				
Week 2: Jan 27 - Feb 2	Bishop	449	23	94.88%
	Brick	456	52	88.60%
	Childs	482	33	93.35%
	LMS	795	70	91.19%
	LHS	1042	132	87.42%
	District	3224	310	90.44%

Explanatory Notes

Maintenance and Grounds RFP:

Privatize the maintenance department to reduce labor costs. Shift the cost savings within the facilities department to create a district grounds team, fill new positions within the Lincoln Athletic Building, adjust to head custodians in all building that will perform maintenance/custodial duties, create a flexible technical maintenance team to address district wide maintenance needs and projects, and address the low hourly wage rates in custodial services causing high turnover rates.

Bid divisions:

- **Maintenance Bids - 4 bids were received.**
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Notes:

Enviro-Clean provided the district an alternate bid that included a \$381,850.75 three year savings if the plan is approved to move forward with both grounds and maintenance.

Recommendation:

It is recommended that the district select the alternate option provided by Enviro-Clean using the cost reductions to increase the flexibility and productivity of the maintenance department, add a grounds team, allow the flexibility to use a custodial/events team to address the needs of the Lincoln Athletic Building during the winter months, then shift to a grounds team during the spring/summer months, and to use the remaining cost savings to increase the hourly wages of the custodial contract to be more in line with current market conditions addressing retention issues.

The committee recommends the Superintendent and Board of Education to move forward with the alternate proposal given by Enviro-Clean for a 2 year contract with a potential 3rd year addition after a service review 6 months prior to the 2nd year contract expiration.

LINCOLN CONSOLIDATED SCHOOLS

Schedule of Revenues and Expenditures

Budget and Actual - General Fund

For the 6-month Period Ended January 31, 2021

	Original Budget	Amended Budget	Actual	Actual Over (Under) Amended	Percent Actual of Budget
Revenues					
Local sources:					
Property taxes	\$ 3,687,000	\$ 4,805,000	\$ 3,338,045	\$ (1,466,955)	69.5%
Other local sources	300,000	300,000	99,721	(200,279)	33.2%
State sources	31,217,808	32,432,955	12,152,918	(20,280,037)	37.5%
Federal sources	3,167,564	4,793,797	2,280,362	(2,513,435)	47.6%
Interdistrict revenue	7,291,280	7,220,660	3,374,649	(3,846,011)	46.7%
Total revenues	<u>45,663,652</u>	<u>49,552,412</u>	<u>21,245,695</u>	<u>(28,306,717)</u>	<u>46.5%</u>
Expenditures					
Instruction:					
Basic programs	21,631,038	21,826,387	10,110,035	(11,716,352)	46.3%
Added needs	8,684,428	8,805,692	3,966,091	(4,839,601)	45.0%
Total instruction	<u>30,315,466</u>	<u>30,632,079</u>	<u>14,076,126</u>	<u>(16,555,953)</u>	<u>46.4%</u>
Support services:					
Pupil	5,365,195	5,416,904	2,339,490	(3,077,414)	43.2%
Instructional support	1,490,704	1,568,094	748,517	(819,577)	47.7%
General administration	480,813	489,812	312,369	(177,443)	63.8%
School administration	1,885,383	1,963,589	967,661	(995,928)	49.3%
Business	934,747	943,747	477,017	(466,730)	50.5%
Maintenance	3,759,403	4,193,744	2,358,808	(1,834,936)	56.2%
Transportation	3,373,030	3,437,029	1,615,466	(1,821,563)	47.0%
Central services	1,412,988	1,630,067	670,319	(959,748)	41.1%
Total support services	<u>18,702,263</u>	<u>19,642,986</u>	<u>9,489,647</u>	<u>(10,153,339)</u>	<u>50.7%</u>
Athletics	909,665	930,164	427,370	(502,794)	45.9%
Community service	77,236	109,284	44,328	(64,956)	40.6%
Debt service:					
Principal	36,576	36,576	30,802	(5,774)	84.2%
Interst and fiscal charged	11,873	11,873	6,592	(5,281)	55.5%
Total debt service	<u>48,449</u>	<u>48,449</u>	<u>37,394</u>	<u>(11,055)</u>	<u>77.2%</u>
Total expenditures	<u>50,053,079</u>	<u>51,362,962</u>	<u>24,074,865</u>	<u>(27,288,097)</u>	<u>46.9%</u>
Other financing sources					
Transfers in	27,000	22,000	-	(22,000)	0.0%
Transfers out	-	(59,181)	(57,181)	2,000	0.0%
Total other financing sources	<u>27,000</u>	<u>(37,181)</u>	<u>(57,181)</u>	<u>(20,000)</u>	<u>-211.8%</u>
Revenues over (under) expenditures	<u>\$ (4,362,427)</u>	<u>\$ (1,847,731)</u>	<u>\$ (2,886,351)</u>		

For internal use only. These financial statements have not been audited, and no assurance is provided.

**Lincoln Consolidated Schools
Budget to Actual by Function For the 6-month Period Ended January 31, 2021**

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Amended	Sum of Final
Instruction	1111	Salary	4,849,852	4,767,628	2,025,160
		Fringes	3,379,238	3,206,177	1,621,553
		Non-payroll	262,955	384,194	101,268
	1111 Total		8,492,045	8,357,999	3,747,981
	1112	Salary	2,337,842	2,436,573	1,067,232
		Fringes	1,673,832	1,693,357	870,712
		Non-payroll	120,206	165,006	89,918
	1112 Total		4,131,880	4,294,936	2,027,862
	1113	Salary	2,817,147	2,904,699	1,188,117
		Fringes	1,942,595	1,979,586	974,319
		Non-payroll	3,120,631	3,160,631	1,620,129
	1113 Total		7,880,373	8,044,916	3,782,565
	1118	Salary	611,120	630,468	277,733
		Fringes	515,570	498,068	272,667
		Non-payroll	-	-	1,186
1118 Total		1,126,690	1,128,536	551,586	
1119	Non-payroll	-	-	41	
1119 Total		-	-	41	
Instruction Total			21,630,988	21,826,387	10,110,035
Added needs	1122	Salary	3,671,936	3,764,467	1,528,856
		Fringes	2,957,921	3,017,202	1,548,328
		Non-payroll	149,382	166,415	37,545
	1122 Total		6,779,239	6,948,084	3,114,729
	1125	Salary	1,054,705	990,479	434,068
		Fringes	729,284	697,514	337,393
		Non-payroll	121,200	159,808	75,015
	1125 Total		1,905,189	1,847,801	846,476
	1222	Fringes	-	9,807	4,886
	1222 Total		-	9,807	4,886
Added needs Total			8,684,428	8,805,692	3,966,091

**Lincoln Consolidated Schools
Budget to Actual by Function For the 6-month Period Ended January 31, 2021**

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Amended	Sum of Final
Student services	1212	Salary	573,206	582,352	256,128
		Fringes	458,910	451,420	242,840
		Non-payroll	758	13,571	5,289
	1212 Total		1,032,874	1,047,343	504,257
	1213	Salary	-	-	-
		Non-payroll	413,400	428,100	162,694
	1213 Total		413,400	428,100	162,694
	1214	Salary	350,895	353,985	134,383
		Fringes	247,023	233,989	109,834
		Non-payroll	-	-	-
	1214 Total		597,918	587,974	244,217
	1215	Salary	422,553	427,581	180,396
		Fringes	267,601	270,803	137,511
		Non-payroll	254,016	260,000	91,834
	1215 Total		944,170	958,384	409,741
	1216	Salary	497,447	511,922	222,707
		Fringes	404,861	383,338	209,071
		Non-payroll	129,000	129,000	740
	1216 Total		1,031,308	1,024,260	432,518
	1218	Salary	527,478	535,582	235,267
		Fringes	398,846	387,271	203,550
Non-payroll		4,899	4,899	-	
1218 Total		931,223	927,752	438,817	
1219	Salary	254,860	250,625	67,666	
	Fringes	159,442	192,466	79,580	
	Non-payroll	-	-	-	
1219 Total		414,302	443,091	147,246	
Student services Total		5,365,195	5,416,904	2,339,490	
Instructional support	1221	Salary	-	76,742	10,003
		Fringes	-	27,597	4,823
		Non-payroll	137,300	127,415	28,718
	1221 Total		137,300	231,754	43,544
	1222	Salary	147,857	97,871	43,845
		Fringes	95,983	51,091	29,956
		Non-payroll	-	-	-
	1222 Total		243,840	148,962	73,801
	1226	Salary	419,096	427,547	239,774
		Fringes	303,905	278,036	170,039
		Non-payroll	386,563	481,563	221,127
	1226 Total		1,109,564	1,187,146	630,940
	1225	Non-payroll	-	232	232
	1225 Total		-	232	232
Instructional support Total		1,490,704	1,568,094	748,517	

**Lincoln Consolidated Schools
Budget to Actual by Function For the 6-month Period Ended January 31, 2021**

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Amended	Sum of Final
Business Admin	1252	Salary	57,813	66,813	32,065
		Fringes	46,389	45,971	27,603
		Non-payroll	585,700	586,118	377,562
	1252 Total		689,902	698,902	437,230
	1259	Non-payroll	244,845	244,845	39,787
	1259 Total		244,845	244,845	39,787
Business Admin Total			934,747	943,747	477,017
General Admin	1231	Non-payroll	123,750	123,750	84,589
		1231 Total	123,750	123,750	84,589
	1232	Salary	201,863	212,327	124,513
		Fringes	139,950	138,485	100,735
		Non-payroll	15,250	15,250	2,532
	1232 Total		357,063	366,062	227,780
General Admin Total			480,813	489,812	312,369
Principal Admin	1241	Salary	1,130,581	1,165,146	545,391
		Fringes	754,802	798,443	422,270
		1241 Total	1,885,383	1,963,589	967,661
Principal Admin Total			1,885,383	1,963,589	967,661
Central	1282	Salary	51,102	60,102	41,459
		Fringes	45,636	45,033	35,224
		Non-payroll	118,250	118,250	71,769
	1282 Total		214,988	223,385	148,452
	1283	Salary	131,030	149,030	80,675
		Fringes	96,639	96,196	67,331
		Non-payroll	52,774	52,649	92,853
	1283 Total		280,443	297,875	240,859
	1284	Non-payroll	917,557	1,108,807	281,008
	1284 Total		917,557	1,108,807	281,008
	Central Total			1,412,988	1,630,067
Operations and maint	1261	Salary	275,075	275,075	126,646
		Fringes	188,878	246,334	127,606
		Non-payroll	3,130,450	3,507,335	2,104,556
	1261 Total		3,594,403	4,028,744	2,358,808
	1266	Non-payroll	165,000	165,000	-
	1266 Total		165,000	165,000	-
Operations and maint Total			3,759,403	4,193,744	2,358,808

**Lincoln Consolidated Schools
Budget to Actual by Function For the 6-month Period Ended January 31, 2021**

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Amended	Sum of Final
Transportation	1271	Salary	1,238,574	1,388,290	523,386
		Fringes	1,075,880	1,045,876	453,961
		Non-payroll	1,058,576	1,002,863	638,119
		1271 Total	3,373,030	3,437,029	1,615,466
Transportation Total			3,373,030	3,437,029	1,615,466
Athletics	1293	Salary	240,754	246,381	130,744
		Fringes	145,411	147,783	93,915
		Non-payroll	523,500	536,000	202,711
		1293 Total	909,665	930,164	427,370
Athletics Total			909,665	930,164	427,370
Comm Ed Exp	1331	Salary	38,000	46,400	19,200
		Fringes	39,236	49,575	23,323
		Non-payroll	-	10,309	1,805
		1331 Total	77,236	106,284	44,328
		1361	Non-payroll	-	3,000
1361 Total			-	3,000	-
Comm Ed Exp Total			77,236	109,284	44,328
Principal	1252	Non-payroll	36,576	36,576	30,802
		1252 Total	36,576	36,576	30,802
Principal Total			36,576	36,576	30,802
Interest exp	1252	Non-payroll	11,873	11,873	6,592
		1252 Total	11,873	11,873	6,592
Interest exp Total			11,873	11,873	6,592
Grand Total			50,053,029	51,362,962	24,074,865

Lincoln Consolidated Schools
Payment Register

From Payment Date: 1/1/2021 - To Payment Date: 1/31/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163944775 - A/P Checking									
<u>Check</u>									
119946	01/08/2021	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$214.79		
119947	01/08/2021	Open			Accounts Payable	BERNDT, BEACH & ASSOCIATES, P.C.	\$221.07		
119948	01/08/2021	Open			Accounts Payable	COMCAST CABLE COMMUNICATIONS INC	\$286.25		
119949	01/08/2021	Open			Accounts Payable	DTE ENERGY	\$380.13		
119950	01/08/2021	Open			Accounts Payable	MASSW - MI Assoc of School Social Workers	\$35.00		
119951	01/08/2021	Open			Accounts Payable	MICHIGAN GUARANTY AGENCY	\$563.58		
119952	01/08/2021	Open			Accounts Payable	MiSDU	\$959.24		
119953	01/08/2021	Open			Accounts Payable	NEFF	\$178.45		
119954	01/08/2021	Open			Accounts Payable	SUSAN L. WINTERS	\$620.39		
119955	01/08/2021	Open			Accounts Payable	TAMMY J. TERRY	\$1,346.92		
119956	01/08/2021	Open			Accounts Payable	VERIZON WIRELESS	\$572.97		
119957	01/07/2021	Open			Accounts Payable	TAMMY J. TERRY	\$1,346.92		
119958	01/07/2021	Open			Accounts Payable	MICHIGAN GUARANTY AGENCY	\$283.28		
119959	01/12/2021	Open			Accounts Payable	NEVCO, INC.	\$21,907.12		
119960	01/22/2021	Open			Accounts Payable	ABLE TESTING LLC	\$130.00		
119961	01/22/2021	Open			Accounts Payable	BERNDT, BEACH & ASSOCIATES, P.C.	\$66.99		
119962	01/22/2021	Open			Accounts Payable	CLEANTELLIGENT SOFTWARE	\$9,909.00		
119963	01/22/2021	Open			Accounts Payable	COLLINS & BLAHA P.C.	\$8,727.50		
119964	01/22/2021	Open			Accounts Payable	DECKER EQUIPMENT	\$1,319.47		
119965	01/22/2021	Open			Accounts Payable	DTE ENERGY	\$15,928.54		
119966	01/22/2021	Open			Accounts Payable	ELITE FUND, INC	\$193.75		
119967	01/22/2021	Open			Accounts Payable	EVANSPLETKOVIC, P.C.	\$2,116.90		
119968	01/22/2021	Open			Accounts Payable	FOR INSPIRATION & RECOGNITION OF SCIENCE & TECH	\$1,550.00		
119969	01/22/2021	Open			Accounts Payable	FRITZ SIGNS AND ADVERTISING	\$6,022.15		
119970	01/22/2021	Open			Accounts Payable	GONZALES, DEREK	\$300.00		
119971	01/22/2021	Open			Accounts Payable	HEALTHEQUITY, INC	\$316,792.39		
119972	01/22/2021	Open			Accounts Payable	IDN-HARDWARE SALES INC	\$2,712.65		
119973	01/22/2021	Open			Accounts Payable	LEDERMAN KWARTOWITZ S CTR FOR ORTHOPEDICS & SPORTS	\$790.63		
119974	01/22/2021	Open			Accounts Payable	LINCOLN LEARNING SOLUTIONS	\$29,170.00		
119975	01/22/2021	Open			Accounts Payable	MICHIGAN GUARANTY AGENCY	\$563.59		
119976	01/22/2021	Open			Accounts Payable	MiSDU	\$959.24		
119977	01/22/2021	Open			Accounts Payable	SCHOOLCRAFT COLLEGE	\$1,435.50		
119978	01/22/2021	Open			Accounts Payable	SECRET, WARDLE, LYNCH, HAMPTON, TRUEX & MORELY PC	\$162.94		
119979	01/22/2021	Open			Accounts Payable	SUMPTER TOWNSHIP WATER	\$312.80		
119980	01/22/2021	Open			Accounts Payable	SUSAN L. WINTERS	\$309.10		
119981	01/22/2021	Open			Accounts Payable	TAMMY J. TERRY	\$1,346.92		
119982	01/22/2021	Open			Accounts Payable	Tierney Brothers, Inc.	\$35,433.28		
119983	01/22/2021	Open			Accounts Payable	U.S. MEDGROUP OF MICHIGAN, P.C.	\$1,385.54		
119984	01/22/2021	Open			Accounts Payable	WASTE MANAGEMENT	\$3,097.18		
119985	01/22/2021	Open			Accounts Payable	WOLVERINE SUPPLY INC	\$554.56		

Lincoln Consolidated Schools

Payment Register

From Payment Date: 1/1/2021 - To Payment Date: 1/31/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
119986	01/20/2021	Open			Accounts Payable	PINTER'S FLOWERLAND INC	\$228.15		
Type Check Totals:									
EFT									
							41 Transactions	\$470,434.88	
5635	01/08/2021	Open			Accounts Payable	ARAMARK	\$9,941.09		
5636	01/08/2021	Open			Accounts Payable	CINTAS LOCATION #300	\$84.60		
5637	01/08/2021	Open			Accounts Payable	FPS Services LLC	\$37,996.68		
5638	01/08/2021	Open			Accounts Payable	HOUGHTON MIFFLIN CO	\$4,200.00		
5639	01/08/2021	Open			Accounts Payable	iHeartMedia ENTERTAINMENT INC	\$9,000.00		
5640	01/08/2021	Open			Accounts Payable	PAPA'S PAINTING, LLC.	\$2,650.00		
5641	01/08/2021	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$45,612.00		
5642	01/08/2021	Open			Accounts Payable	REHMANN	\$48,476.38		
5643	01/08/2021	Open			Accounts Payable	SCHOLASTIC, INC.	\$82.02		
5644	01/08/2021	Open			Accounts Payable	STRAIGHT FORWARD PERFORMANCE L.L.C.	\$2,500.00		
5645	01/08/2021	Open			Accounts Payable	SYNOVIA SOLUTIONS, LLC	\$110.00		
5646	01/08/2021	Open			Accounts Payable	THE PRINT GIANTS	\$200.00		
5647	01/08/2021	Open			Accounts Payable	UPSTAGING, INC.	\$13,000.00		
5648	01/08/2021	Open			Accounts Payable	WASHTENAW COUNTY TREASURER	\$1,792.00		
5649	01/08/2021	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$110.00		
5650	01/08/2021	Open			Accounts Payable	WINDSTREAM	\$3,365.91		
5652	01/05/2021	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$308,068.04		
5653	01/08/2021	Open			Accounts Payable	MIDWEST TRANSIT EQUIP OF MICH	\$506,151.00		
5654	01/18/2021	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$301,525.41		
5655	01/22/2021	Open			Accounts Payable	1ST AYD CORP	\$25.50		
5656	01/22/2021	Open			Accounts Payable	AERO FILTER, INC.	\$4,429.76		
5657	01/22/2021	Open			Accounts Payable	AFFINETY SOLUTIONS INC	\$150.00		
5658	01/22/2021	Open			Accounts Payable	ALLSHRED SERVICES	\$175.50		
5659	01/22/2021	Open			Accounts Payable	ANN ARBOR WELDING	\$16.74		
5660	01/22/2021	Open			Accounts Payable	ARBOR SPRINGS WATER CO	\$25.50		
5661	01/22/2021	Open			Accounts Payable	ATI PHYSICAL THERAPY INVOICING	\$10,078.33		
5662	01/22/2021	Open			Accounts Payable	ATLANTIC WELDING SUPPLY	\$52.50		
5663	01/22/2021	Open			Accounts Payable	BANK OF NEW YORK MELLON	\$375.00		
5664	01/22/2021	Open			Accounts Payable	BARNES & NOBLE COLLEGE BOOKSELLERS, LLC	\$251.81		
5665	01/22/2021	Open			Accounts Payable	BUSH, GEOFFRY, L.	\$35.00		
5666	01/22/2021	Open			Accounts Payable	CINTAS LOCATION #300	\$10,660.12		
5667	01/22/2021	Open			Accounts Payable	CRAVEN, BRENDA	\$25.00		
5668	01/22/2021	Open			Accounts Payable	CURRENT ELECTRIC MOTOR SUPPLY	\$2,228.00		
5669	01/22/2021	Open			Accounts Payable	DUNBAR MECHANICAL, INC.	\$39,167.35		
5670	01/22/2021	Open			Accounts Payable	ELECTROCOMM	\$1,605.45		
5671	01/22/2021	Open			Accounts Payable	ENVIRO-CLEAN	\$110,595.77		
5672	01/22/2021	Open			Accounts Payable	FIRE SYSTEMS OF MICHIGAN, INC.	\$1,113.11		
5673	01/22/2021	Open			Accounts Payable	FPS Services LLC	\$37,416.68		
5674	01/22/2021	Open			Accounts Payable	FSS Technologies LLC	\$220.00		

Lincoln Consolidated Schools

Payment Register

From Payment Date: 1/1/2021 - To Payment Date: 1/31/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
5675	01/22/2021	Open			Accounts Payable	GOERLITZ, JESSICA	\$21.98		
5676	01/22/2021	Open			Accounts Payable	GUARDIAN ENVIRONMENTAL SERVICES, INC.	\$3,596.00		
5677	01/22/2021	Open			Accounts Payable	INSECTECH INC.	\$216.00		
5678	01/22/2021	Open			Accounts Payable	J W PEPPER	\$1,189.71		
5679	01/22/2021	Open			Accounts Payable	KONICA MINOLTA PREMIER FINANCE	\$4,037.34		
5680	01/22/2021	Open			Accounts Payable	MULLINS, PUJA	\$575.17		
5681	01/22/2021	Open			Accounts Payable	NUCO2	\$278.41		
5682	01/22/2021	Open			Accounts Payable	R W MERCER COMPANY	\$754.20		
5683	01/22/2021	Open			Accounts Payable	THRUN LAW FIRM, P.C.	\$4,186.00		
5684	01/22/2021	Open			Accounts Payable	VESCO OIL CORPORATION	\$439.10		
5685	01/22/2021	Open			Accounts Payable	WASHTENAW GLASS CO	\$173.97		
5686	01/22/2021	Open			Accounts Payable	WOLGAST CORPORAION	\$1,167,851.50		
5687	01/21/2021	Open			Accounts Payable	CONSTELLATION NEWENERGY- GAS DIVISION, LLC	\$16,986.42		
5688	01/22/2021	Open			Accounts Payable	HEALTHEQUITY, INC	\$9,052.39		
5689	01/15/2021	Open			Accounts Payable	AFLAC	\$767.84		
Type EFT Totals:									
7163944775 - A/P Checking Totals								\$2,723,638.28	

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	41	\$470,434.88	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	41	\$470,434.88	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	54	\$2,723,638.28	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00

Payment Register

From Payment Date: 1/1/2021 - To Payment Date: 1/31/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Total		\$2,723,638.28	\$0.00	
Grand Totals:									
		All	Status	Count			Transaction Amount	Reconciled Amount	
			Open	95			\$3,194,073.16	\$0.00	
			Reconciled	0			\$0.00	\$0.00	
			Voided	0			\$0.00	\$0.00	
			Stopped	0			\$0.00	\$0.00	
			Total	95			\$3,194,073.16	\$0.00	
		Checks	Status	Count			Transaction Amount	Reconciled Amount	
			Open	41			\$470,434.88	\$0.00	
			Reconciled	0			\$0.00	\$0.00	
			Voided	0			\$0.00	\$0.00	
			Stopped	0			\$0.00	\$0.00	
			Total	41			\$470,434.88	\$0.00	
		EFTs	Status	Count			Transaction Amount	Reconciled Amount	
			Open	54			\$2,723,638.28	\$0.00	
			Reconciled	0			\$0.00	\$0.00	
			Voided	0			\$0.00	\$0.00	
			Total	54			\$2,723,638.28	\$0.00	
		All	Status	Count			Transaction Amount	Reconciled Amount	
			Open	95			\$3,194,073.16	\$0.00	
			Reconciled	0			\$0.00	\$0.00	
			Voided	0			\$0.00	\$0.00	
			Stopped	0			\$0.00	\$0.00	
			Total	95			\$3,194,073.16	\$0.00	

Lincoln Consolidated Schools

Payment Register

From Payment Date: 1/1/2021 - To Payment Date: 1/31/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
7163945137 - Trust & Agency Checking										
<u>Check</u>										
22015	01/08/2021	Open			Accounts Payable	NASSP	\$385.00			
22016	01/15/2021	Open			Accounts Payable	ACOUSTICMAC LLC	\$211.99			
22017	01/15/2021	Open			Accounts Payable	Avery, Sam	\$70.00			
22018	01/29/2021	Open			Accounts Payable	HEIKK'S CUSTOM EMBROIDERY	\$153.00			
22019	01/29/2021	Open			Accounts Payable	OBEY, NANCY	\$52.72			
Type Check Totals:										
							5 Transactions	\$872.71		
<u>EFT</u>										
1002	01/08/2021	Voided	Other	01/08/2021	Accounts Payable	NASSP	\$385.00			
1007	01/22/2021	Open			Accounts Payable	HEINEMANN	\$56.01			
1008	01/22/2021	Open			Accounts Payable	THE PRINT GIANTS	\$666.00			

Lincoln Consolidated Schools

Payment Register

From Payment Date: 1/1/2021 - To Payment Date: 1/31/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1009	01/29/2021	Open			Accounts Payable	YMCA STORER CAMP	\$2,244.00		
Type EFT Totals:									
7163945137 - Trust & Agency Checking Totals							\$3,351.01		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	5	\$872.71	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	5	\$872.71	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	3	\$2,966.01	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$385.00	\$0.00
	Total	4	\$3,351.01	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$3,838.72	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$385.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	9	\$4,223.72	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	5	\$872.71	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	5	\$872.71	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	3	\$2,966.01	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$385.00	\$0.00
	Total	4	\$3,351.01	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$3,838.72	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$385.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	9	\$4,223.72	\$0.00

**LINCOLN CONSOLIDATED SCHOOLS
PERSONNEL TRANSACTIONS SUMMARY**

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
JoLynnette Watts	Teacher/Model Elementary School	1/29/2021	Retired	
Corinne Schat	Teacher/Brick Elementary School	1/31/21	Retired	
Sid Murphy	Paraprofessional/Childs Elementary	1/11/2021	Transfer	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Robert Rowland	Mechanic/Transportation	3/30/2021	FMLA	Approved
Tara Lank	Teacher/Lincoln Middle School	4/16/2021	FMLA	Approved
Sidianna Murphy	Paraprofessional/Childs Elementary		FMLA	Approved
Margaret Mitchell	Paraprofessional/Lincoln High School		FMLA	Approved
Anthony Finley	Community Assistant/Lincoln High School		FMLA	Approved
Gretchen Ardner	Paraprofessional/Lincoln High School	7/2021	Leave of Absence	Approved