



Enviro-Clean has been discussing various scenarios of how the COVID19 virus could impact our services and the needs of our customers. With this, preliminary plans have been put in place but with the ever-changing needs these are fluid.

With the announcement that all schools will be closed until April 5<sup>th</sup> we are putting a plan in place to assure staff continuity and preparation of buildings for re-opening April 6<sup>th</sup> or beyond.

Enviro-Clean's basic chemical list includes provision of a hospital grade disinfectant called Diversey Virex II 256 which is approved by the CDC for killing COVID19. Where Enviro-Clean provides chemicals to use in the cleaning process this has already been in use and will continue to be utilized.

Enviro-Clean's plan currently is to start by going through all facilities thoroughly disinfecting surfaces. Staff are being advised to keep distance from one another and Managers are being asked to prepare maps to show staff members where their areas of focus are. Check off sheets will also be posted on rooms that have been disinfected.

Team members are being advised they can work a different than normal shift if this will assist them in childcare as many of Enviro-Clean's team members have children of their own who will be out of school.

After disinfecting is thoroughly completed, Enviro-Clean's team will begin working on break time cleaning tasks. It is unknown if the summer may be shortened due to this adjustment and completing all detail work in the summers at their current length is already very tight.

As the time for schools to re-open approaches, the Enviro-Clean teams will switch back to disinfecting of surfaces.

Enviro-Clean is reviewing, and may be adjusting, it's attendance policy. The goal is to assure those who are sick are not reporting to work.

The situation is fluid and more communication is to come in the following days as the situation progresses.

We are grateful for our partnership and look forward to continuing to be a resource for the health of the District.

Sincerely,

Steve Koster VP of Operations