

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / SPECIAL MEETING
August 24, 2020
7:00 p.m.
Virtual (COVID-10) Meeting Google Meets

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allie Sparks, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Karensa Smith, Curriculum & Instruction Director

OTHERS PRESENT

Due to live stream the individual names of viewers in attendance is unknown.

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:01 p.m. in a virtual meeting in Google Meets due to COVID-19.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

A friendly amendment was made by LaBombarbe to remove 11.0 Closed Session and 11.1 Negotiations from the agenda.

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

- Mr. Jansen welcomed new teachers and stated orientation went very well.
- Mr. Jansen thanked staff for working hard and getting through this difficult time together.
- There will be monthly reports for the Board to approve as part of the Extended Continuity of Learning Plan Update (ECOL).

6.2 Curriculum and Instruction Report

- Professional Learning

- 8/24 was the first day of professional learning for the staff; some issues this morning with access, log in, confusion about how to get in the GC, but seemed to work all of these out
- Week of PD will be on the following:
 - Staff PPE Expectations and Required Michigan Virtual Modules (HIPAA, FERPA, Bloodborne Pathogens, etc...)
 - Teacher working expectations in terms of instructing students; Similar expectations for Early Childhood, Elementary, Middle School, High School, and the Virtual Academy
 - Creating their own Google Classroom
 - Practice using the video and pdf editing tools
 - Interrupting the Status Quo in our Education System
 - Power Standards
 - Best Practices for Online Pedagogy
 - Socially Just Assessment and Training
 - NWEA given remotely
 - Formative Assessments for HS
 - Using the various curriculum resources in a virtual setting
 - Synchronous Instruction vs. Asynchronous Instruction
- Device pick up begins this week; embedded within the document is a QR code that links right to a powerpoint presentation entitled “LCS Family Technology Orientation”. This presentation walks our families/students through tech steps needed for the fall - how to turn on the device, sign into GC, navigate the GC, Google Meet, etc...Families can use the QR code app to access the powerpoint or you can take a picture of the QR with your phone to access the powerpoint
- First weeks of school for students
 - Week of August 31st - check in from teachers/homebase/advisory with SEL support, access to devices, locating all of our students, communicating with students and families, team building, relationship building, culture/climate, tech support for students and families
 - Week of September 8th - “regular” schedule begins from the beginning of the day to the end; all students will have a school day during the hours that they have in past years, but broken into some synchronous times and asynchronous time
 - Blended Model vs. Virtual Academy; these two weeks will look the same for both models in terms of what these weeks will look like
 - A video presentation went out to the community to give the distinctions between the two which I hope was helpful in families making their decision
 - VA is using LLS for K-8 and Edmentum for 9-12; training for both platforms is being offered to staff; meetings are being held with Ms. Winborn and staff
- Goals for his year
 - Changing from a district of schools to a school district; put systems in place across the board to ensure a guaranteed and viable curriculum
 - Power standards, deconstructing the standards, start creating learning targets, success criteria, and common assessments
 - Revisiting the curriculum cycle; analyzing curriculum resources that will best meet the needs of our students
 - MICIP process begins - Michigan Integrated Continuous Improvement Process where we are looking at the whole child
 - Reviewing our grants, items placed in our grants, how will we go about figuring the effectiveness of
- Hybrid Schedule
 - Our daily schedules were created with the hybrid concept in mind so tweaks will have to be made, but hopefully not a complete overhaul
 - M,T (cohort A) and Th,F (cohort B) would be the days students are in the building; Wednesday is deep cleaning between groups and time for students to engage in asynchronous learning, collaboration, assessments, office hours, etc...while teachers engage in student/parent check ins, office hours, collaboration, planning, PLC meetings, professional learning, other meetings

Grants

- We will be working on the CARES Act grant which is due in September; this is the grant funds in response to COVID-19
- Audit begins this week and Title will most likely be a part of it
- Waiting on word from our field consultant regarding the Title I, II, III (EL and Immigrant), IV, and Section 41 that has been submitted

6.3 Finance Report

- 6.3.1 Current Enrollment Report
Report was provided in Board packet

7.0 PUBLIC COMMENT

- Melissa Palmquist, district resident, submitted a letter to the Board of Education stating her displeasure about the middle school yearbooks and the 8th grade class not receiving metals.

8.0 BOARD REPORTS/CORRESPONDENCE

8.1 Board Executive Committee Report

The Executive Committee met on August 17, 2020 and will meet next on September 8, 2020 virtually.

8.2 Board Performance Committee Report

Board Performance Committee is scheduled to meet next on September 21, 2020 in person unless there is a need to still be virtual.

8.3 Board Planning Committee Report

Board Planning Committee will meet next on September 14, 2020 in person unless there is a need to still be virtual.

8.4 Board Finance Committee Report

The Board Finance Committee is scheduled to meet October 5, 2020.

8.5 Reports and Correspondence

No reports.

9.0 NEW BUSINESS

9.1 Web Video Cameras

Due to the nature of online instruction this fall, Technology would like to purchase video camera/microphone devices for teaching staff to use in both online instruction and in-classroom instruction. These devices allow for teaching staff to independently broadcast and record online instruction for students not being tethered to a laptop device. These also produce higher quality broadcasts than a typical laptop webcam. These are REMC pre-bid approved pricing, and we have about a dozen already implemented throughout the district.

Desktop Video Camera and Microphone. QTY: 326 @ \$79.78 each, TOTAL = \$26,008.28 (This will be funded through one of the federal grants the District is eligible for and purchased through REMC pre-approved bid pricing). Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve Web Video Cameras through REMC in the amount of \$26,008.28 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

9.2 iPads for Model

As we converted to a 1 for 1 district, we are now seeking board approval to purchase a 1 for 1 device for the district's early learners in Model. This adheres to the standardization of providing a device for every student in the district. These devices include a case, warranty and mobile device management licenses.

iPads for Model ELC. QTY: 165 @ \$395.45 each, TOTAL = \$59,317.50 (This will be funded through one of the federal grants the District is eligible for). Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the iPads for Model through Apple Inc in the amount of \$59,317.50 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

9.3 Chromebooks

Seeking board approval to purchase additional Chromebooks for distribution. This will ensure the district has enough devices to cover any damaged or non-returned devices for the fall 2020 school year. This includes insurance, and management licenses keys.

Chromebooks. QTY: 200 @ \$284.64 each, TOTAL = \$56,928.00 (This will be funded through one of the federal grants the District is eligible for). Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve the purchase of Chromebooks through COW.G in the amount of \$56,928.00 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

9.4 Mobile HotSpot Devices

Seeking board approval to purchase an initial 400 Internet hotspots with up to 800 (if needed), to provide to families in need during the fall online learning period. This is an attempt to addressing a potential equity gap by ensuring families that cannot afford Internet at home for their student's online instruction. Received 2 quotes from Verizon and Sprint/T-Mobile, and one discussion for pricing with AT&T. *T-Mobile/Sprint is offering devices at \$80 each but with an \$80 rebate each, so device cost = \$0, however they require a 1 year full contract. AT&T is offering no cost for devices, but they require a full 2 year contract. Verizon is offering a 1 year contract but only pay for use at a minimum of 6 months per device.

Recommendation: Verizon (better reception and coverage in LCS rural areas and does not require a full year paid in full contract only a minimum of 6 months). Also received confirmation from Verizon that they can fulfill 400 devices immediately. If we need to increase that number to the full 800, there may be some delays as their stock becomes exhausted.

Internet Hotspots. QTY: 400 up to 800 approved (This will be funded partially through Title I and the United Way grants, any additional amounts will be covered by one of the other federal grants the District is eligible for). Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve the Mobile HotSpot Devices awarded to Verizon as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.0 OLD BUSINESS

10.1 Minutes of Previous Meeting

10.1.1 Regular Meeting August 10, 2020

Enclosed are the minutes of the August 10, 2020, Regular Meeting.

I was moved by LaBombarbe and seconded by Czachorski that we approve the minutes of the August 10, 2020, Regular Meeting as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

- 10.2 July Finance Report
Enclosed are the July 2020, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the July 2020, Finance Report as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 10.3 July 2020 Check Register
Enclosed is the July 1-31, 2020, check register in the amount of \$1,645,733.89. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the July 1-31, 2020, check register in the amount of \$1,645,733.89 as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 10.4 July 2020 Trust and Agency Report
Enclosed is the July 2020, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the July 2020, Trust & Agency Report as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 10.5 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Marilyn Andrews	Teacher/Lincoln Middle School	08/24/2020	New Hire	
Andrew Dillon	Teacher Health & PE/Lincoln High School	8/24/2020	New Hire	
Ryan Speese	Social Worker/Lincoln High School/Lincoln Middle School	8/24/2020	New Hire	
Janessa Young	Social Worker/Model Elementary	8/24/2020	New Hire	
Reginald Harling	Special Education Teacher/Lincoln High School	8/24/2020	New Hire	
Taylor Hudson	Kindergarten Teacher/Childs Elementary	8/17/2020	Resignation	

It was moved by LaBombarbe and seconded by Czachorski that we approve the August 24, 2020, Personnel Transactions Summary as presented.

Ayes: 5
Nays: 2 (Sparks and Rollins)
Motion carried 5-2

Roll call vote was taken

11.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Rollins that we adjourn the meeting at 7:00 p.m.

Ayes: 7
Nays: 0
Motion carried 7-0