



Regular Meeting

July 20, 2020

Electronic Packet

**LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan**

BOARD OF EDUCATION MEETING

**July 20, 2020
6:00 p.m.
(Virtual Meeting-Google Meets)**

AGENDA

- 1.0 CALL TO ORDER**
- 2.0 ROLL CALL**
- 3.0 ESTABLISHMENT OF QUORUM**
- 4.0 PLEDGE TO FLAG**
- 5.0 ACCEPTANCE OF AGENDA**
- 6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**
 - 6.1 Superintendent's Report
 - 6.2 Finance Report
 - 6.2.1 June 2020 Food Service Report
 - 6.2.2 June 2020 Enrollment Report
 - 6.3 Student Services
 - 6.4 MI Return to School Roadmap
- 7.0 PUBLIC COMMENT**
- 8.0 BOARD REPORTS/CORRESPONDENCE**
 - 8.1 Board Executive Committee Report
 - 8.2 Board Performance Committee Report
 - 8.3 Board Planning Committee Report
 - 8.4 Board Finance Committee Report
 - 8.5 Reports and Correspondence
- 9.0 NEW BUSINESS**
 - 9.1 School Bond Loan Fund (SBLF)
 - 9.2 2020-2021 Master Calendar Update
 - 9.3 COVID-19 PPE Cintas Masks
- 10.0 OLD BUSINESS**

- 10.1 Minutes of Previous Meeting
 - 10.1.1 Regular Meeting June 22, 2020
 - 10.1.2 Closed Session June 22, 2020
 - 10.1.3 Budget Meeting June 29, 2020

10.2 June 2020 Check Register

10.3 June 2020 Trust and Agency

10.4 Personnel Transactions

11.0 ADJOURNMENT

TO: Board of Education

FROM: Robert Jansen, Interim Superintendent

DATE: July 15, 2020

SUBJECT: Board of Education Meeting
July 20, 2020
6:00 p.m.
Media Center-High School
(Virtual Meeting-Google Meets)

AGENDA/EXPLANATORY NOTES

- 1.0 CALL TO ORDER**
- 2.0 ROLL CALL**
- 3.0 ESTABLISHMENT OF QUORUM**
- 4.0 PLEDGE TO FLAG**
- 5.0 ACCEPTANCE OF AGENDA**
- 6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**
 - 6.1 Superintendent's Report
 - 6.2 Finance Report
 - 6.2.1 June 2020 Food Service Report
Report provided in Board packet.
 - 6.2.2 June 2020 Enrollment Report
Report provided in Board packet.
 - 6.3 Student Services
Presented by Robert Williams
 - 6.4 MI Return to School Roadmap
Presented by Karensa Smith
- 7.0 PUBLIC COMMENT**
- 8.0 BOARD REPORTS/CORRESPONDENCE**
 - 8.1 Board Executive Committee Report
 - 8.2 Board Performance Committee Report
 - 8.3 Board Planning Committee Report
 - 8.4 Board Finance Committee Report
 - 8.5 Reports and Correspondence

9.0 NEW BUSINESS

- 9.1 School Bond Loan Fund (SBLF)
Included in the board packet is the expected School Bond Loan Fund (SBLF) borrowing for the 20/21 fiscal year. It is expected that the District will need to borrow approximately \$6.7 million to help pay the \$14.6 million in long-term debt. The District needs to borrow from the school bond loan fund to be able to make the principal and interest payments on November 1, 2020 and May 1, 2021. This is a standard procedure for the District. Board action is requested.

RECOMMENDED MOTION: I move that we approve the annual Loan/Repayment Activity Application for participation in the School Bond Qualification and Loan Program as presented.

- 9.2 2020-2021 Master Calendar Update
In order to provide additional professional development opportunities prior to the start of the school year, it is recommended that the 2020-2021 master calendar be adjusted to reflect the following changes which meet the state mandated days and hours requirements.

August 21 New Teacher Professional Development/Orientation
August 24 Opening Day-Teacher Work Day
August 25 Staff Professional Development

Remove Early Release/Professional Development days, and students report for a full day on January 15, February 12, and May 7.

RECOMMENDED MOTION: I move that we approve the 2020-2021 Master Calendar changes as presented.

- 9.3 COVID-19 PPE Cintas Masks
Cintas provides cloth masks that will be used one mask per day and then placed in bins when students/staff leave the school or exit the bus. The next day students/staff will select a new cloth mask when they enter the building or board the bus. One time per week Cintas will drop off 22,000 cloth masks for staff and student use that have been washed per CDC guidelines and arrive in packages of 50. The cost is \$.115 cents per mask with anticipated cost of \$250,000 for the year assuming face to face instruction is in place for 180 days with all staff and students using these masks. It is anticipated that some families/staff may opt to provide their own mask The contract allows flexibility for adjusting the number of masks with the understanding that Cintas is taking on costs for the producing the masks and making them available. Given the uncertainty of pandemic and the global PPE supply and our obligation to provide masks for Phase 4 and 5, this contract provides required PPE in a manner that allows adjustments in the event we are in Phase 1-3 in a manner that supports our internal logistics for storing and distributing the masks

RECOMMENDED MOTION: I move that we approve COVID-19 Cintas Mask order as presented.

10.0 OLD BUSINESS

- 10.1 Minutes of Previous Meeting
10.1.1 Regular Meeting June 22, 2020
10.1.2 Closed Session June 22, 2020
10.1.3 Budget Meeting June 29, 2020
Enclosed are the minutes of the June 22, 2020, Regular Meeting and Closed Session also the minutes from the Budget Meeting, June 20, 2020.

RECOMMENDED MOTION: I move that we approve the minutes of the June 22, 2020, Regular Meeting and Closed Session and the Budget Meeting, June 29, 2020 as presented.

- 10.2 June 2020 Check Register
Enclosed is the June 1-30, 2020, check register in the amount of \$2,836,075.98. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the June 1-30, 2020, check register in the amount of \$2,836,075.98 as presented.

10.3 June 2020 Trust and Agency

Enclosed is the June 2020, Trust & Agency Report. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the June 2020, Trust & Agency Report as presented.

10.4 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Shelly Boyd	Teacher/Childs Elementary	6/30/2020	Retirement	
Sonia Haynes	Teacher/Lincoln Middle School	6/30/2020	Retirement	
Dianna Hinderer	Teacher/Lincoln Middle School	6/30/2020	Retirement	
Bruce Jewel	Teacher/Brick Elementary	6/30/2020	Retirement	
Mark Kirkpatrick	Teacher/Lincoln High School	12/31/2020	Retirement	
Pam Lopez	Teacher/Lincoln High School	6/30/2020	Resignation	
Lori Minthorn	Teacher/Lincoln High School	6/30/2020	Retirement	
Mike Bargardi	Teacher/Lincoln High School	6/30/2020	Retirement	
Leslie Cassel-Bonilla	Teacher/Bishop Elementary	6/30/2020	Retirement	
Corinne Schat	Teacher/Brick Elementary	1/31/2021	Retirement	
Kim Porter	Teacher/Childs Elementary	6/30/2020	Retirement	
Kelly Allen-Grubb	Teacher/Brick Elementary	6/30/2020	Retirement	
Jo Lynette Watts	Teacher/Model Elementary	1/31/2021	Retirement	
Jennifer Hansen	Accompanist/Lincoln Middle School	6/30/2020	Resignation	

RECOMMENDED MOTION: I move that we approve the July 20, 2020, Personnel Transactions Summary as presented.

11.0 ADJOURNMENT



7/8/2020

Lincoln Consolidated Schools
7425 Willis Rd
Ypsilanti MI 48197

Dear, Lincoln School Board Members
Robert Jansen, Superintendent

Department Update

- During the school closure, between June 1st and June 30th, our department prepared and distributed **14,857** meals to Lincoln families in need.
- Total meals distributed from March 16th through June 30th were **73,683**.
- On June 23rd, Lincoln's application to participate in the Summer Food Service Program was approved.
- Meal service under the Summer Food Service Program began on July 2nd.
- Our department is working with other school districts, the School Nutrition Association, Michigan Department of Education, and the School Purchasing and Resource Consortium to come up with ideas and plans for Food Service in the fall.

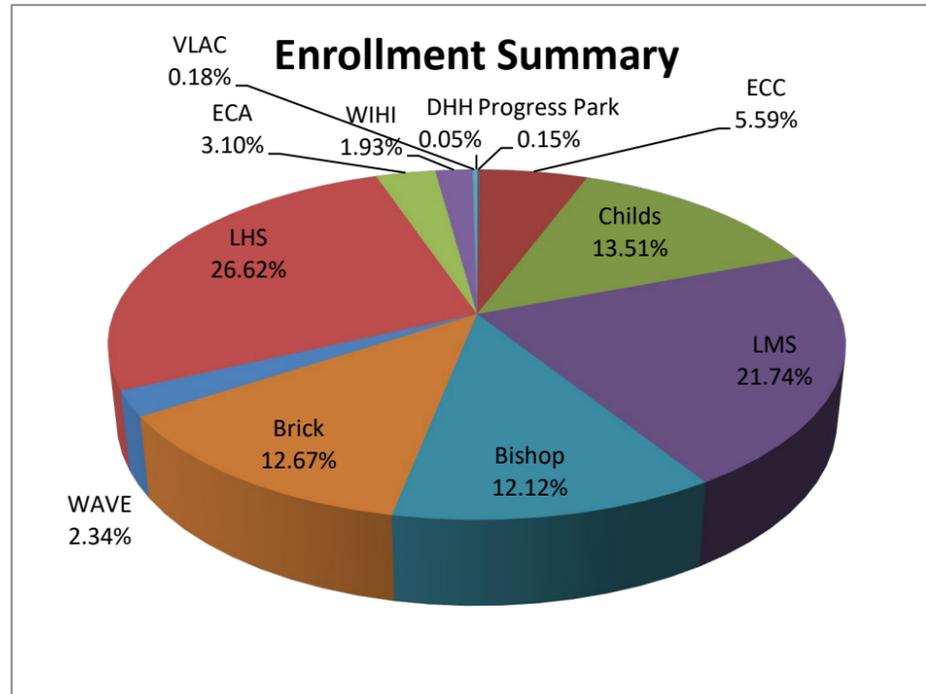
Please contact me with any questions or concerns you may have.

Respectfully,

Karen Thomas, SNS
Food Service Director
ARAMARK K-12 Education
734-484-7072
Thomas-karen@aramark.com
thomask@lincolnk12.org

**Enrollment Summary
as of 5/31/2020**

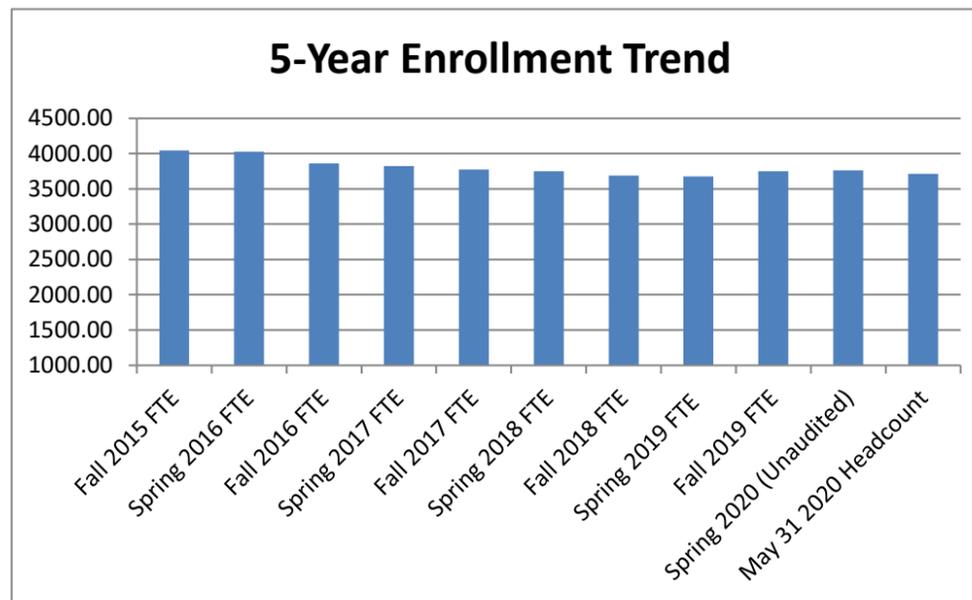
ECC	220
Comm Based	18
ECSE	68
Evaluation	10
GSRP	109
Headstart	15
Bishop	477
K	103
1	77
2	76
3	76
4	66
5	79
Brick	499
K	90
1	80
2	76
3	78
4	84
5	91
Childs	532
K	116
1	80
2	84
3	77
4	82
5	93
LMS	856
6	266
7	303
8	287
LHS	1048
9	276
10	284
11	254
12	234
ECA	122
9	20
10	35
11	43
12	24
WIHI	76
9	22
10	17
11	16
12	21
WAVE	92
9	6
10	37
11	17
12	32
Progress Park	6
2	1
6	3
7	1
10	1
VLAC	7
2	1
4	2
6	2
7	1
8	1
DHH	2
5	1
ECSE	1
Grand Total	3937



5-Year Enrollment Trend

	FTE
Fall 2015 FTE	4048.18
Spring 2016 FTE	4025.71
Fall 2016 FTE	3862.71
Spring 2017 FTE	3823.06
Fall 2017 FTE	3776.99
Spring 2018 FTE	3749.37
Fall 2018 FTE	3689.54
Spring 2019 FTE	3680.18
Fall 2019 FTE	3751.33
Spring 2020 (Unaudited)	3762.19
May 31 2020 Headcount	3716

*GSRP/Headstart Counted Separately





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FINANCE COMMITTEE MINUTES

June 22 2020

4:30 pm Superintendent's Conference Room

Attendee's (Robert Jansen, Adam Snapp, Adam Blaylock, Thomas Rollins, Jennifer Czachorski, Jennifer LaBombarbe, Martin Slayler, Nate Balderman, Richard Carpenter, Ty Smith)

1. Call meeting to order – **4:32**
2. Approve agenda –**None**
3. Public comments--**None**

4. OLD BUSINESS

A. Covid-19 19/20 & 20/21 budget impacts—Adam Snapp and Richard Carpenter discussed updates on the 19/20 and 20/21 budgets. No new information was provided other than speculation and reports that the 19/20 budget may not be affected this fiscal year. The state revenue for May was less than projected, so that is an area of concern going forward. Lastly a better and clearer picture will be known on June 30, 2020 when Governor Whitmer announces her back to school plan. The hope is that the State will also have some financial guidance by June 30, 2020. The 19/20 budget amendment and 20/21 will be presented to the BOE on June 29, 2020. The teams best guess information will be used for both budgets.

NEW BUSINESS

ADJURNMENT— 4:57

Next meeting is August 3 4:30 Supt. Conference room

AUTHORITY: Act 92, 2005, as amended
COMPLETION: Required
Due Date: August 1, 2020



Bureau of Bond Finance
School Loan Revolving Fund
430 W. Allegan
Lansing, MI 48922

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

**School Loan Revolving Fund
Annual Loan Application
Cover Transmittal**

School District Name Lincoln Consolidated School District

District Code 81-070

Winter Levy **Summer/Split Levy**

PURPOSE: Use this form as a cover sheet and checklist when returning your Annual Loan Activity Application.
(Please check off indicated items)

School Board certified resolution (with board votes recorded on page 2)

Annual Loan Worksheet

Copy of **Reconciled** Bank Statements

CONTACT PERSON IF CHANGED: Person to whom questions and correspondence concerning this application should be directed.

Name: Adam Snapp
Title: Executive Director of Finance E-Mail Address: snappa@lincolnk12.org
Telephone #: 734-484-7081 Fax #: 734-484-1212

Certification: I have reviewed the application for the purpose of assuring that borrowing from the School Loan Revolving Fund has been minimized through proper allocation of the debt levy. I certify that the information contained in this application is complete and accurate in all respects.

(Signature of Authorized Officer)
refer to section 5 of the board resolution

(Title)

(Date)

MAILING INSTRUCTIONS:

Return ONE copy by August 1, 2020 to TREASURY at the above address.

Direct questions to:
Janelle Sabin, Auditor
Telephone: 517-335-4302 Fax: 517-241-1233

For Treasury Use Only:
Borrow (Repay) _____

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION
For Participation in the School Bond Qualification and Loan Program

Legal Name of School District Lincoln Consolidated School District	District Code No. 81-070	County Washtenaw County
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CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular or special] meeting held on the ____ day of _____, _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, _____.

(Type or Print Name of Secretary)

(Signature of Secretary)

(Type or Print Name of Treasurer, Board of Education)

(Signature of Superintendent of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____

and supported by Member _____

WHEREAS:

- Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.
- Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2020)	7.35	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2020		\$ 7,194,981.47
Estimated amount to borrow from or repay to the SBLF and/or SLRF		6,704,902
Estimated accrued interest		694,994.18
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2021		\$ 14,594,877.65

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Director of Finance is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nays: Members

LINCOLN CONSOLIDATED SCHOOLS | 2020-2021 MASTER CALENDAR

Approved April 13, 2020

Agenda Item
9.2
July 20, 2020

JULY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST
 21.....New Teacher Professional Development/Orientation
 24.....Opening Day-Teacher Work Day
 25.....Staff Professional Development
 26.....Staff Professional Development
 27.....Staff Professional Development
 28.....No Staff- Buildings Open
 31.....Opening Day with Students-K-5 Elementary half-day; 6-12 Secondary full day

JANUARY 2021						
S	M	T	W	Th	F	S
					X	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	X	19	20	21	22	23
24	X	26	27	28	29	30
31						

AUGUST 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	X	29
30	31					

OCTOBER
 21.....Students K-12 full day; Parent-Teacher Conferences in the evening
 22.....Students K-12 half-day; Parent-Teacher Conferences in the p.m. & evening
 23.....No School
 30.....Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.
 Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 End of First Quarter-Secondary

FEBRUARY 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	X	16	17	18	19	20
21	22	23	24	25	26	27
28						

SEPTEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	X	5
6	X	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

NOVEMBER
 13.....Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.
 Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 25-27.....No School - Thanksgiving Recess – School Resumes November 30th
 29.....End of Marking Period-Elementary

MARCH 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER 2020						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	X	24
25	26	27	28	29	30	31

DECEMBER
 4.....Students Released Early; HS/MS Professional Development P.M.; Elementary Work Day
 Secondary dismissal 12:23 p.m. Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 18.....Last day of classes - Winter Recess
 21-1.....No School – Winter Recess-School Resumes January 4th

APRIL 2021						
S	M	T	W	Th	F	S
				X	X	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

NOVEMBER 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	X	X	X	28
29	30					

JANUARY
 4.....Classes Resume
 15.....Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.
 Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 18.....No School - Martin Luther King Day
 20.....HS/MS Exams; Secondary students report half day A.M. Elementary students report full day
 21.....HS/MS Exams; Secondary students report half day A.M. Elementary students report full day
 22.....HS/MS Exams; Secondary students report half day A.M. Elementary students report full day
 End of Second Quarter - End of First Semester-Secondary

MAY 2021						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	X	29
30	X					

DECEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	X	X	X	X	X	26
27	X	X	X	X		

FEBRUARY
 12.....Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.
 Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 15.....No School – Presidents Day

JUNE 2021						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH
 6.....End of Marking Period - Elementary
 12.....Students Released Early; HS/MS Professional Development P.M.; Elementary Work Day
 Secondary dismissal 12:23 p.m. Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 18.....Students-K-5 Elementary half-day; Parent-Teacher Conferences
 HS/MS Students report full day; K-8 Parent-Teacher Conferences in the evening
 29-2.....No School-Spring Break-School Resumes April 4th
 End of Third Quarter-Secondary

APRIL
 9.....Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.
 Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 13.....PSAT/SAT Test Day; Secondary dismissal 1:30 p.m. K-5 report full day
 14.....PSAT/SAT Test Day; Secondary dismissal 12:30 p.m. K-5 report full day

MAY
 7.....Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.
 Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 17.....Senior Final Exams; Student K-11 report full day
 18.....Seniors Final Exams; Last Day for Seniors- Students K-11 report full day
 28.....Students K-11 report half day
 31.....No School-Memorial Day

JUNE
 2.....Honors Convocation-Performing Arts Center
 4.....High School Commencement
 9.....HS/MS Final Exams; Students 6-11 report half-day; Students K-5 report full day
 10.....HS/MS Final Exams; Students 6-11 report half-day; Students K-5 report full day
 11.....HS/MS Final Exams; Students 6-11 report half-day; Students K-5 half-day-
 Teacher Work Day P.M. Last day for students and teachers; End of Fourth Quarter

LEGEND			
	No School		New Teacher Professional Development/Orientation
	Half Day		Professional Development
	Early Release		Teacher Work Day
	Honors Convocation		HS/MS Exams; 6-12 Half Day/ K-5 Full Day
	HS Commencement		Senior Final Exams; K-11 Full Day
	Parent Teacher Conferences Evening		Half Day/ Parent Teacher Conferences P.M. & Evening
	First Day of School		K-5 Half Day/Parent Teacher Conferences P.M. & Evening
	Last Day of School-Half Day		HS/MS Full Day/ Parent Teacher Conferences in the Evening
	PSAT/SAT Test Day		180 Student Days
	Teacher Days		183 Teacher Days



ADDENDUM A

Customer Name: Lincoln Consolidated Schools ("Customer")

Date: 7/16/2020

Address: 8970 Whittaker Road, Ypsilanti, MI 48197

The Addendum ("**Addendum**") amends the current agreement number 210324574 dated 3/11/2020 ("**Agreement**") and all Customer numbers currently being services under the referenced agreement. Cintas Corporation ("**Cintas**") and the Customer acknowledge and agree to the following:

Additional products and/or services set forth below are added to the Agreement:

Item #	Description	Quantity	Unit Price
44345	Rental Face Masks	40,000	\$0.115
44345 R	Rental Face Masks Lost Replacement	40,000	\$0.045
44936	Slim Jim Bin	TBD	\$2.00

Cintas will deliver weekly rental face masks as indicated above for entire school calendar year. Customer has the right to adjust inventory as needed, must maintain a minimum of 50% of inventory spend.

Except as otherwise set forth in the Addendum, all of the terms and conditions of the Agreement remain in effect. Each party represents that the individual signing this Addendum on its behalf is authorized to do so and to bind the party.

CINTAS CORPORATION:

CUSTOMER:

Sign: 

Sign: _____

Print: Kris Perun

Print: _____

Title: Education Major Account Manager

Title: _____

Accepted – GM: _____

Lincoln Consolidated Schools

Memorandum

To: Robert Jansen, Superintendent
From: Robert Williams, Director of Student Services
Date: July 15, 2020
Re: Cintas cloth mask rental and need for PPE

The Safe Schools Roadmap requires facial coverings in Phase 4 and 5 for staff and students in multiple settings. All students/staff riding the bus must wear a face covering for Phase 4 and 5. Facial coverings may be homemade or disposable level-one grade surgical masks. A student may not be barred from school based on their inability to secure adequate facial covering.

The WISD is coordinating PPE purchases/donations for the county and intends to purchase disposable masks for \$.41 each. LCS has roughly 3,700 hundred students on campus and 550 staff. Anticipating extra masks per building due to parent arrivals and lost/damaged masks for a total of 4,350 masks per week.

If LCS fully participates in the WISD mask program, LCS can anticipate a mask cost of \$321,000 for 20-21 and the not insignificant question of where to store 783,000 masks.

I recommend the following:

Cintas provides cloth masks that will be used one mask per day and then placed in bins when they leave the school or exit the bus. The next day students/staff will select a new cloth mask when they enter the building or board the bus. One time per week Cintas will drop off 22,000 cloth masks for staff and student use that have been washed per CDC guidelines and arrive in packages of 50.

The cost is \$.115 cents per mask with anticipated cost of \$250,000 for the year assuming face to face instruction is in place for 180 days with all staff and students using these masks. It is anticipated that some families/staff may opt to provide their own mask

The contract allows flexibility for adjusting the number of masks with the understanding that Cintas is taking on costs for the producing the masks and making them available.

Given the uncertainty of pandemic and the global PPE supply and our obligation to provide masks for Phase 4 and 5, this contract provides required PPE in a manner that allows djustments in the event we are in Phase 1-3 in a manner that supports our internal logistics for storing and distributing the masks.

Addendum to Standard Rental Service Agreement Rental Face Masks – Education

This is an Addendum (“Addendum”) to the Standard Uniform Rental Service Agreement (“Agreement”) between the customer, its successors and assigns (“Customer”) and Cintas Corporation or any of its subsidiaries, successors and assigns (“Company”). All capitalized terms used, but not defined in this Addendum shall have the meanings assigned to them in the Agreement. This Addendum shall be effective as of the date of the Agreement.

To the extent the terms of this Addendum contradict any terms and conditions of the Agreement, the terms and conditions of this Addendum shall supersede such contrary terms and/or conditions of the Agreement.

As set forth in the Agreement, Customer requests Company to provide garment rental services for Face Masks (“Face Masks”).

NOW THEREFORE, Customer and Company, for good and valuable consideration, the sufficiency of which is hereby acknowledged, and as a condition of Company providing garment rental services for Face Mask(s), agree as follows:

1. Customer Selection of Face Masks.

a. Because of the great number and variety of applications for which Face Masks and services are purchased, Cintas does not recommend specific applications or assume any responsibility for use, results obtained or suitability for specific applications. Customer acknowledges that it is solely responsible for choosing the Face Masks and that Cintas has made no recommendations, representations or warranties relating to the Face Masks including (but not limited to) that the Face Masks are suitable for use in any particular application.

b. Pursuant to OSHA Regulations, 29 CFR §§ 1910.132, (as may be amended or replaced from time to time) and other statutes, laws, regulations, ordinances, codes, orders, or requirements that are or at any time hereafter may be applicable to the services and other items covered by this agreement (collectively “Applicable Laws”), Customer bears sole responsibility for selecting the type(s) of personal protective equipment to be used by its employees, contractors, and other business invitees. Customer further represents that it has satisfied all local, state, and/or federal regulatory or administrative requirements necessary to select and use these Face Masks and to enter into this Addendum and understands and acknowledges that it has sole responsibility for communicating with intended users and/or their guardians as to the proper use, expectations, and characteristics (including limitations) of the Face Masks.

2. **Disclaimer.** Customer acknowledges and agrees that the Face Masks do not contain any antimicrobial, antiviral, or antipathogenic qualities and that they are not intended for medical use. Customer further acknowledges that the Face Masks are for source control only, should not be worn by children under the age of two, and that the Face Masks should not be used: (1) in any surgical setting or where significant exposure to liquid, bodily or other hazardous fluids may be expected; (2) in a clinical setting where the infection risk level through inhalation exposure is high; (3) in the presence of a high intensity heat source or flammable gas. Further, the Face Masks are not intended to be used in any environment where an inhalant may be present, as these masks are not designed or intended to reduce or eliminate inhalant risk or exposure. The face masks have not been

cleared or approved for any use by the U.S. Food and Drug Administration, the Environmental Protection Agency, the Centers for Disease Control, or any other state, federal, or international licensing or accrediting agency.

3. No Warranty. COMPANY MAKES NO OTHER WARRANTIES OR REPRESENTATIONS WITH RESPECT TO THE FACE MASKS AND SPECIFICALLY DISCLAIMS ALL CONDITIONS, REPRESENTATIONS, AND WARRANTIES, WHETHER EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, WITH RESPECT TO THE FACE MASKS, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. COMPANY MAKES NO WARRANTIES OR REPRESENTATIONS WITH RESPECT TO THE MEDICAL EFFICACY OF THE FACE MASKS.

4. Release and Indemnification. Customer hereby releases Company and its insurer(s) from any and all liability that results or might result from the failure of any Face Mask to function as intended, expected, or required and further agrees to defend, indemnify, and hold harmless Company and its affiliates, and their respective employees, officers, directors, and insurer(s) from any claims, damages, costs, expenses, actions, liabilities, losses, judgments, suits, or proceedings arising out of or relating to the Agreement.

5. Limitation of Liability. Company's aggregate liability arising out of or relating to the Agreement, whether in contract, tort, or other legal theory, shall not exceed the amount of fees paid by Customer to Company during the 12month period preceding notice to Company of Customer's loss. In no event shall Company be liable to Customer or any of its employees for any indirect, special, incidental, consequential, punitive or exemplary damages of any kind, including without limitation, lost profits, opportunities, or contributions, loss of use, goodwill, or other pecuniary or non-pecuniary loss, however arising, even if advised of the possibility of such damages.

6. Entire Agreement. This Addendum and the Agreement contain the entire agreement of the parties with respect to the subject matter hereto and supersede all prior agreements, negotiations and understanding with respect thereto.

Cintas Loc. No.: 300

Customer: Lincoln Consolidated Schools

By: *Aime Grunwald*

By: _____

Title: Sales Manager

Title: _____

Date: 7/16/2020

Date: _____

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
June 22, 2020
6:00 p.m.
Virtual (COVID-10) Meeting Google Meets

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allie Sparks, Trustee (joined meeting at 6:15 pm)
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Vicki Coury, Communication & Information Director
Phil Bongiorno, Facilities Director
Karensa Smith, Curriculum & Instruction Director

OTHERS PRESENT

Due to live stream the individual names of viewers in attendance is unknown.

1.0 CALL TO ORDER

Vice President Czachorski called the meeting to order at 6:01 p.m. in a virtual meeting in Google Meets due to COVID-19.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Yoline Williams and Allie Spark (joined meeting at 6:15 pm).

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

- Athletics has started practice within the guidelines given by the State.
- The link to the Class of 2020 graduation is posted on the Lincoln website.
- Thanked staff for working on curriculum and reentry

6.2 Finance Report

6.2.1 May 2020 Food Service Report

Report included in Board packet.

6.2.2 May 2020 Enrollment Report
Report included in Board packet.

6.3 Human Resources Report
Presented by Adam Blaylock

- Many postings expected over the next few weeks
- Conversations ongoing with union representatives about what next year looks like.

(Sparks joined meeting at 6:15 pm).

6.4 Bond Update
Presented by Phil Bongiorno

- Bond overview

Completed projects

- Classroom door locking devices
- Flooring replacement (Bishop, Model and LHS)
- Roof replacement (Bishop and LHS)
- Fence around Bishop playground
- Seven new buses
- New band instruments
- New stadium turf field
- New fence to secure stadium field
- New choir room
- New cheer room
- Security cameras (Brick, Model, Bishop, and Childs)
- Instructional technology

Projects in-process

Current In-Process Construction Approved Projects:

- Secure entryways (Bishop, Brick, Childs, Model, LMS, and LHS)
- Cross corridor security doors
- Renovate existing drama practice room to band room
- Renovate existing drama practice room to drama room
- Renovate existing band room to the weight room
 - Athletic Equipment weight room
- New Baseball/Softball complex with irrigation
- Construction of indoor training field house
- Replace Railsplitter Dr.
- Childs bus loop replacement
- New parking lot and lighting
- Renovate existing weight room to wrestling room
- Acoustical shell Performing Art Center
- Baseball/Softball concession/press box
- Flooring replacement Childs main office area
- Flooring replacement Middle School hallways

Outstanding projects

- Athletic Equipment (field house and track/field)
- Fitness center weight equipment
- Playground equipment Bishop
- Construction of stadium building
- Indoor training building bleachers
- Additional band instruments
- Remaining flooring replacement (Childs's and LMS)

Year to date project grid updated on website

7.0 PUBLIC COMMENT

- Brian Westphal stated via Public Comment form he would like to congratulate Robert Jansen on assuming the role of Superintendent officially. He is a great asset to Lincoln, and I look forward to working with him. Thank you to him for stepping into the role at this most unusual of times.

8.0 BOARD REPORTS/CORRESPONDENCE

- 8.1 Board Executive Committee Report
The Executive Committee met on June 15, 2020 and will meet next on August 5, 2020.
- 8.2 Board Performance Committee Report
The next regularly scheduled Board Performance Committee is set for September 21, 2020 at 4:30 pm.
- 8.3 Board Planning Committee Report
The next regularly scheduled Board Planning Committee is set for September 14, 2020 at 4:00 pm.
- 8.4 Board Finance Committee Report
The Board Finance Committee met on June 22, 2020 and are rescheduled to meet next on Aug 17, 2020 at 4:30 pm.
- 8.5 Reports and Correspondence
- The virtual Honors Assembly for the Class of 2020 awarded 4.7 million dollars in scholarships!
 - Bishop, Brick, Childs and Model all did a wave out to students on what would have been their last day of school!
 - Thank you to former student KJ Osborn for handing out hand sanitizer to students.

9.0 NEW BUSINESS

9.1 Superintendent Contract

It was moved by LaBombarbe and seconded by Newlon that we approve the Superintendent Contract from July 1, 2020 through June 30, 2023 as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

9.2 Pediatric Therapy Associates Contract

Lincoln Consolidated Schools has partnered with Pediatric Therapy Associates since 2000 to provide additional ancillary support staff. Pam Curtis, the owner of Pediatric Therapy Associates provides staffing solutions across Washtenaw County at competitive rates. Ancillary support staff are speech language providers, occupational therapists, and physical therapist. These roles are required for the implementation of special education services across the district. These services provide much of our Medicaid revenue. As such, they are funded through Act 18 special education funds and not IDEA. Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we approve Pediatric Therapy Associates Contract as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

9.3 Virtual Education

As Lincoln prepares to deliver virtual education that will count toward a full student FTE, the following needs to be approved by the Board of Education.

First, in order to allow for any Lincoln course to be delivered in a virtual manner which could be used in the case of a hybrid delivery, curriculum delivery for students unable to attend temporarily, or if the school is closed due to an outbreak, the Board of Education needs to approve the following statement to be added to

all school course catalogs: "All courses available within this course catalog may be offered in a virtual capacity."

Second, for the delivery of a 100% virtual option for interested families for the 2020-2021 school year, it was determined by the Virtual Education Logistics subcommittee that we would need to identify an established virtual platform vendor to ensure a quality curriculum is available immediately. They reviewed a couple of vendors and are recommending Lincoln Learning Solutions.

Finally, as part of offering 100% virtual programming for the fall and into the future including offering alternative education of students for whom in-person instruction isn't viable, the committee determined that the District should establish a separate school entity for administrative, reporting and marketing purposes. The name of the school is TBD. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the Virtual Education statement to be added to all school course catalogs, utilize Lincoln Learning Solutions for the 100% virtual curriculum platform, and establish a separate school entity for the administration of the virtual programming as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

10.0 OLD BUSINESS

10.1 Minutes of Previous Meeting

10.1.1 Regular Meeting June 8, 2020

10.1.2 Closed Session June 8, 2020

Enclosed are the minutes of the June 8, 2020, Regular Meeting and Closed Session.

It was moved by LaBombarbe and seconded by Newlon that we approve the minutes of the June 8, 2020, Regular Meeting and Closed Session as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

10.2 Michigan High School Athletics Association (MHSAA) 2020-2021 Resolution

Enclosed is the 2020-2021 MHSAA Membership Resolution, which requires annual adoption. Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we approve Michigan High School Athletics Associations (MHSAA) 2020-2021 Resolution as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

10.3 Food Service Contract Renewal

Lincoln Consolidated Schools entered into a five-year contract with Aramark. The renewal of that contract would be good for one year ending June 30, 2021 and may be renewed by mutual agreement for three more additional one-year periods, this year being our third renewal. Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve the Aramark Food Service Contract Renewal as presented through June 30, 2021, as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

Mr. Jansen will sit down with Aramark and layout the Board of Educations expectations moving forward. The Board will send suggestions to Mr. Jansen of areas of improvement.

10.4 Athletic Training Services Contract

All three vendors work with several schools across SE Michigan. Athletico is mostly in Lenawee county. As you may be aware, ATI is our current vendor, and has been with us for the past four years. MedSport is the other large presence in our area, and they are not interested/able to bid for our contract right now with a hiring freeze for Michigan Medicine.

Chris Westfall's recommendation is to stay with ATI for the next three years. The increase to the 40 hour coverage will support coverage for an increasing number of events, including support of additional events with the coming indoor facility. It will also allow for a wider span of time, as our ATC will be unburdened from additional time required in the ATI clinic to support his hours.

Probability:

- 2 years, 30 hours per week - \$31,020/yr.
- 3 years, 35 hours per week - \$36,190/yr.

Athletico:

- 3 years, 30 hours per week - \$27,720/yr.
- 3 years, 35 hours per week - \$32,340/yr.

ATI: (Recommended)

- 3 years, 40 hours per week
- Year One - \$30,235
- Year Two - \$31,142
- Year Three - \$32,076

Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the Athletic Training Services Contract awarded to ATI for three years as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

10.5 May 2020 Finance Report

Included in the Board packet were the May 2020, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the May 2020, Finance Report as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

10.6 May 2020 Check Register

Included in the Board packets were the May 1-31, 2020, check register in the amount of \$2,716,659.46. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the May 1-31, 2020, check register in the amount of \$2,716,659.46 as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

10.7 May 2020 Trust and Agency

Enclosed is the May 2020, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the May 2020, Trust & Agency Report as presented.

Ayes: 6

Nays: 0
Motion carried 6-0

11.0 CLOSED SESSION

11.1 Negotiations

It will be necessary to enter closed session to discuss negotiation, not to return to open session.

A roll call vote was necessary.

It was moved by LaBombarbe and seconded by Rollins in pursuant to Sections 8(c) of the Open Meetings Act, I move that we enter closed session to discuss the negotiations, not to return to open session.

Ayes: 6 Czachorski, LaBombarbe, Newlon, Sparks, VanZomeran, and Rollins

Nays: 0

Motion carried 6-0

12.0 ADJOURNMENT

Mrs. Czachorski declared the meeting adjourned to closed session at 7:19 p.m. not to return to open session.

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
June 29, 2020
6:00 p.m.
Virtual (COVID-10) Meeting Google Meets

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allie Sparks, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Interim Superintendent
Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Vicki Coury, Communication & Information Director

OTHERS PRESENT

Due to live stream the individual names of viewers in attendance is unknown.

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:00 p.m. in a virtual meeting in Google Meets due to COVID-19.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Laura VanZomeren.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by Newlon and seconded by Rollins that we accept the agenda as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

6.0 PUBLIC HEARING ON BUDGETS

6.1 2019-2020 Budget Amendment

Presented by Adam Snapp

Adam Snapp presented the 2019-2020 Budget Amendment, the complete budget can be seen at <https://www.lincolnk12.org/our-district/business-office/transparency-reporting/> Budget and Salary/Compensation Transparency Reporting Page.

- 6.2 2020-2021 Budgets
Presented by Adam Snapp
Adam Snapp presented the 2020-2021 Budget, the complete budget can be seen at <https://www.lincolnk12.org/our-district/business-office/transparency-reporting/> Budget and Salary/Compensation Transparency Reporting Page.

7.0 PUBLIC COMMENTS

No public comment

8.0 NEW BUSINESS

- 8.1 2019-2020 Budget Amendment
Included in the Board packet was the 2019-2020 Budget Amendment. Adam Snapp, Richard Carpenter, and Nathan Baldermann will be available to answer questions and provide additional information. Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve 2019-2020 Budget Amendment as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

- 8.2 2020-2021 Budgets
Included in the Board packet was the 2020-2021 proposed budgets. Adam Snapp, Richard Carpenter, and Nathan Baldermann will be available to answer questions and provide additional information. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the 2020-2021 Budgets as presented by the Finance Director.

Ayes: 6

Nays: 0

Motion carried 6-0

- 8.3 State Aid Note (SAN) Borrowing Resolution
Included in the Board packet was the Resolution Authorizing Issuance of Notes in Anticipation of State School Aid (August 2020 Borrowing through the Michigan Finance Authority), as well as additional documentation. Mr. Snapp will be in attendance to answer your questions Monday evening, following which Board approval by roll call vote will be requested. Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the Resolution Authorizing Issuance of Notes in Anticipation of State School Aid (August 2020 Borrowing through the Michigan Finance Authority) as recommended.

Ayes: 6 LaBombarbe, Rollins, Williams, Czachorski, Sparks, Newlon

Nays: 0

Motion carried 6-0

9.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Czachorski that we adjourn the meeting at 6:41 p.m.

Ayes: 6

Nays: 0

Motion carried 6-0

Lincoln Consolidated Schools
Payment Register

From Payment Date: 6/1/2020 - To Payment Date: 6/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163944775 - A/P Checking									
<u>Check</u>									
119597	06/05/2020	Open			Accounts Payable	DTE ENERGY	\$40,415.05		
119598	06/05/2020	Open			Accounts Payable	GRAY MEDICAL INC.	\$949.81		
119599	06/05/2020	Open			Accounts Payable	JACKSON TRUCK SERVICE, INC.	\$1,810.88		
119600	06/05/2020	Open			Accounts Payable	MAPT	\$160.00		
119601	06/05/2020	Open			Accounts Payable	MARSHALL MUSIC	\$280.21		
119602	06/05/2020	Open			Accounts Payable	MASSP	\$2,350.00		
119603	06/05/2020	Open			Accounts Payable	TYLER TECHNOLOGIES	\$5,806.73		
119604	06/05/2020	Open			Accounts Payable	UNITY SCHOOL BUS PARTS	\$757.60		
119605	06/12/2020	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$792.67		
119606	06/12/2020	Open			Accounts Payable	Bulk Bookstore	\$262.20		
119607	06/12/2020	Open			Accounts Payable	IDN-HARDWARE SALES INC	\$305.94		
119608	06/12/2020	Open			Accounts Payable	LAKE ORION COMMUNITY SCHOOLS	\$200.00		
119609	06/12/2020	Open			Accounts Payable	MARK R. SCHWESINGER (P58756)	\$103.22		
119610	06/12/2020	Open			Accounts Payable	MiSDU	\$1,156.25		
119611	06/12/2020	Open			Accounts Payable	MLIVE MEDIA GROUP	\$2,004.00		
119612	06/12/2020	Open			Accounts Payable	SCHOOLMATE	\$1,065.00		
119613	06/12/2020	Open			Accounts Payable	TAMMY J. TERRY	\$1,496.92		
119614	06/12/2020	Open			Accounts Payable	VERIZON WIRELESS	\$570.08		
119615	06/19/2020	Open			Accounts Payable	SUPERIOR PICTURES	\$2,850.00		
119616	06/19/2020	Open			Accounts Payable	DTE ENERGY	\$529.32		
119617	06/19/2020	Open			Accounts Payable	EOS ILLUMINATION LLC	\$15,202.48		
119618	06/19/2020	Open			Accounts Payable	GRAND RAPIDS PUBLIC SCHOOLS	\$1,040.00		
119619	06/19/2020	Open			Accounts Payable	SCHOOLMATE	\$1,585.00		
119620	06/19/2020	Open			Accounts Payable	SUMPTER TOWNSHIP WATER	\$513.06		
119621	06/19/2020	Open			Accounts Payable	THINKSTRETCH	\$5,280.00		
119622	06/19/2020	Open			Accounts Payable	VERIZON WIRELESS	\$570.08		
119623	06/19/2020	Open			Accounts Payable	WASTE MANAGEMENT	\$4,831.52		
119624	06/26/2020	Open			Accounts Payable	BIG TEAMS/SCHEDULE STAR LLC	\$1,000.00		
119625	06/26/2020	Open			Accounts Payable	FLEETPRIDE, INC.	\$279.44		
119626	06/26/2020	Open			Accounts Payable	MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION INC.	\$2,114.35		
119627	06/26/2020	Open			Accounts Payable	MiSDU	\$1,156.25		
119628	06/26/2020	Open			Accounts Payable	POSTMASTER - BULK MAILING	\$240.00		
119629	06/26/2020	Open			Accounts Payable	SIRCHIE FINGER PRINT LABRATORIES	\$125.10		
Type Check Totals:									
							33 Transactions	\$97,803.16	
<u>EFT</u>									
4898	06/05/2020	Open			Accounts Payable	BANK OF NEW YORK MELLON	\$750.00		
4899	06/05/2020	Open			Accounts Payable	CURRICULUM ASSO INC	\$275.35		
4900	06/05/2020	Open			Accounts Payable	DJZ CUSTOM APPAREL, LLC	\$715.50		
4901	06/05/2020	Open			Accounts Payable	Foxbright	\$999.00		
4902	06/05/2020	Open			Accounts Payable	FSS Technologies LLC	\$379.00		
4903	06/05/2020	Open			Accounts Payable	KONICA MINOLTA PREMIER FINANCE	\$4,037.34		
4904	06/05/2020	Open			Accounts Payable	PCMI	\$55,138.41		
4905	06/05/2020	Open			Accounts Payable	QUILL CORPORATION	\$398.81		
4906	06/05/2020	Open			Accounts Payable	REALITYWORKS, INC	\$2,776.35		

Lincoln Consolidated Schools

Payment Register

From Payment Date: 6/1/2020 - To Payment Date: 6/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
4907	06/05/2020	Open			Accounts Payable	REHMANN	\$48,500.00		
4908	06/05/2020	Open			Accounts Payable	SENTINEL TECHNOLOGIES	\$8,003.25		
4909	06/05/2020	Open			Accounts Payable	SHRADER TIRE & OIL	\$7,526.27		
4910	06/05/2020	Open			Accounts Payable	SOLIANT HEALTH	\$2,380.00		
4911	06/05/2020	Open			Accounts Payable	STANDARD PRINTING	\$230.00		
4912	06/05/2020	Open			Accounts Payable	STRAIGHT FORWARD PERFORMANCE L.L.C.	\$2,500.00		
4913	06/05/2020	Open			Accounts Payable	SUNBELT STAFFING, LLC	\$2,541.00		
4914	06/12/2020	Open			Accounts Payable	000207	\$48,340.69		
4915	06/12/2020	Open			Accounts Payable	AFFINETY SOLUTIONS INC	\$150.00		
4916	06/12/2020	Open			Accounts Payable	ANN ARBOR RADIO - CUMULUS	\$3,665.00		
4917	06/12/2020	Open			Accounts Payable	ATI PHYSICAL THERAPY INVOICING	\$5,039.16		
4918	06/12/2020	Open			Accounts Payable	CINTAS LOCATION #300	\$1,157.00		
4919	06/12/2020	Open			Accounts Payable	DUMMIES ON THE RUN CPR INSTRUCTION	\$1,035.00		
4920	06/12/2020	Open			Accounts Payable	ENVIRO-CLEAN	\$93,619.23		
4921	06/12/2020	Open			Accounts Payable	FIRE SYSTEMS OF MICHIGAN, INC.	\$2,205.95		
4922	06/12/2020	Open			Accounts Payable	FLINN SCIENTIFIC	\$101.25		
4923	06/12/2020	Open			Accounts Payable	JOSTENS	\$112.00		
4924	06/12/2020	Open			Accounts Payable	KASHMER, YVETTE, D.	\$1,466.20		
4925	06/12/2020	Open			Accounts Payable	KONE INC	\$548.28		
4926	06/12/2020	Open			Accounts Payable	MUNETRIX LLC	\$4,679.00		
4927	06/12/2020	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$62,248.50		
4928	06/12/2020	Open			Accounts Payable	RED SKY TECHNOLOGIES INC.	\$2,775.00		
4929	06/12/2020	Open			Accounts Payable	SERVICE ELECTRIC SUPPLY CO	\$1,481.75		
4930	06/12/2020	Open			Accounts Payable	SOLIANT HEALTH	\$1,904.00		
4931	06/12/2020	Open			Accounts Payable	STANDARD PRINTING	\$275.00		
4932	06/12/2020	Open			Accounts Payable	SUNBELT STAFFING, LLC	\$2,032.80		
4933	06/12/2020	Voided/Reissued	Direct Deposit rejected	06/19/2020	Accounts Payable	SUPERIOR PICTURES	\$2,850.00		
4934	06/12/2020	Open			Accounts Payable	THE HUNTINGTON NATIONAL BANK	\$1,000.00		
4935	06/12/2020	Open			Accounts Payable	WEINGARTZ	\$1,263.83		
4936	06/12/2020	Open			Accounts Payable	WESTPHAL, LINDA	\$1,099.65		
4937	06/12/2020	Open			Accounts Payable	WILLIAMS, MICHELE, D.	\$632.00		
4938	06/12/2020	Open			Accounts Payable	WINDSTREAM	\$2,445.12		
4939	06/08/2020	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$305,190.23		
4940	06/12/2020	Open			Accounts Payable	HEALTH EQUITY, INC	\$7,345.47		
4941	06/19/2020	Open			Accounts Payable	A & R TOTAL CONSTRUCTION CO., INC.	\$28,473.20		
4942	06/19/2020	Open			Accounts Payable	CINTAS LOCATION #300	\$131.23		
4943	06/19/2020	Open			Accounts Payable	CONSTELLATION NEWENERGY- GAS DIVISION, LLC	\$21,096.69		
4944	06/19/2020	Open			Accounts Payable	DUNBAR MECHANICAL, INC.	\$12,314.62		
4945	06/19/2020	Open			Accounts Payable	GFL ENVIRONMENTAL RECYCLING SERVICES LLC	\$75.00		
4946	06/19/2020	Open			Accounts Payable	INSECTECH INC.	\$301.00		
4947	06/19/2020	Open			Accounts Payable	MAYVILLE, ROXANNE	\$363.35		
4948	06/19/2020	Open			Accounts Payable	NEOLA, INC.	\$1,225.00		

Payment Register

From Payment Date: 6/1/2020 - To Payment Date: 6/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
Grand Totals:									
All									
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	115	\$2,833,225.98	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	1	\$2,850.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	116	\$2,836,075.98	\$0.00	
Checks									
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	33	\$97,803.16	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	33	\$97,803.16	\$0.00	
EFTs									
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	82	\$2,735,422.82	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	1	\$2,850.00	\$0.00	
					Total	83	\$2,738,272.82	\$0.00	
All									
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	115	\$2,833,225.98	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	1	\$2,850.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	116	\$2,836,075.98	\$0.00	

Lincoln Consolidated Schools

Payment Register

From Payment Date: 6/1/2020 - To Payment Date: 6/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163945137 - Trust & Agency Checking									
<u>Check</u>									
21900	06/05/2020	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$128.01		
21901	06/05/2020	Open			Accounts Payable	DeLeon, Tiffany	\$60.00		
21902	06/12/2020	Open			Accounts Payable	Barker, Amanda	\$409.95		
21903	06/19/2020	Open			Accounts Payable	STADIUM TROPHY, INC.	\$42.98		
21904	06/19/2020	Open			Accounts Payable	THE COLLEGE BOARD	\$11,570.00		
21905	06/19/2020	Open			Accounts Payable	Basham, Kayla	\$150.00		
21906	06/26/2020	Open			Accounts Payable	BENGEL, JASON	\$399.50		
21907	06/26/2020	Open			Accounts Payable	MICHIGAN INTERSCHOLASTIC FORENSIC ASSOCIATION	\$450.00		
Type Check Totals:									
					8 Transactions		\$13,210.44		
<u>EFT</u>									
936	06/05/2020	Open			Accounts Payable	LITTLE DIABLO SALSA	\$3,417.00		
937	06/05/2020	Open			Accounts Payable	NELSON, SARAHANNE	\$60.00		
938	06/05/2020	Open			Accounts Payable	PCMI	\$603.45		
939	06/05/2020	Open			Accounts Payable	ROBINETTE, PAULA, M.	\$10.90		
940	06/05/2020	Open			Accounts Payable	SHELTON, KERRY	\$29.09		
941	06/05/2020	Open			Accounts Payable	THE PRINT GIANTS	\$218.00		
942	06/12/2020	Open			Accounts Payable	HEIKKINEN PRODUCTIONS	\$650.00		
943	06/12/2020	Open			Accounts Payable	ROBINETTE, PAULA, M.	\$35.29		
944	06/12/2020	Open			Accounts Payable	TEAM SPORTS, INC	\$67.00		
945	06/19/2020	Open			Accounts Payable	ROBINETTE, PAULA, M.	\$40.47		
946	06/26/2020	Open			Accounts Payable	SCHOOL SPECIALTY INC.	\$253.32		

Payment Register

From Payment Date: 6/1/2020 - To Payment Date: 6/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
947	06/26/2020	Open			Accounts Payable	WESTPHAL, LINDA	\$30.00		
Type EFT Totals:							\$5,414.52		
7163945137 - Trust & Agency Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$13,210.44	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	8	\$13,210.44	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	12	\$5,414.52	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	12	\$5,414.52	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	20	\$18,624.96	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	20	\$18,624.96	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$13,210.44	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	8	\$13,210.44	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	12	\$5,414.52	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	12	\$5,414.52	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	20	\$18,624.96	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	20	\$18,624.96	\$0.00

**LINCOLN CONSOLIDATED SCHOOLS
PERSONNEL TRANSACTIONS SUMMARY**

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
Shelly Boyd	Teacher/Childs Elementary	6/30/2020	Retirement	
Sonia Haynes	Teacher/Lincoln Middle School	6/30/2020	Retirement	
Dianna Hinderer	Teacher/Lincoln Middle School	6/30/2020	Retirement	
Bruce Jewel	Teacher/Brick Elementary	6/30/2020	Retirement	
Mark Kirkpatrick	Teacher/Lincoln High School	12/31/2020	Retirement	
Pam Lopez	Teacher/Lincoln High School	6/30/2020	Resignation	
Lori Minthorn	Teacher/Lincoln High School	6/30/2020	Retirement	
Mike Bargardi	Teacher/Lincoln High School	6/30/2020	Retirement	
Leslie Cassel-Bonilla	Teacher/Bishop Elementary	6/30/2020	Retirement	
Corinne Schat	Teacher/Brick Elementary	1/31/2021	Retirement	
Kim Porter	Teacher/Childs Elementary	6/30/2020	Retirement	
Kelly Allen-Grubb	Teacher/Brick Elementary	6/30/2020	Retirement	
Jo Lynette Watts	Teacher/Model Elementary	1/31/2021	Retirement	
Jennifer Hansen	Accompanist/Lincoln Middle School	6/30/2020	Resignation	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved