

**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR MEETING**  
**June 22, 2020**  
**6:00 p.m.**  
**Virtual (COVID-10) Meeting Google Meets**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Jennifer Czachorski, Vice President  
Jennifer LaBombarbe, Secretary  
Thomas Rollins, Treasurer  
Connie Newlon, Trustee  
Allie Sparks, Trustee (joined meeting at 6:15 pm)  
Laura VanZomeren, Trustee

**ADMINISTRATORS PRESENT**

Robert Jansen, Superintendent  
Adam Blaylock, Human Resources Director  
Adam Snapp, Finance Director  
Vicki Coury, Communication & Information Director  
Phil Bongiorno, Facilities Director  
Karensa Smith, Curriculum & Instruction Director

**OTHERS PRESENT**

Due to live stream the individual names of viewers in attendance is unknown.

**1.0 CALL TO ORDER**

Vice President Czachorski called the meeting to order at 6:01 p.m. in a virtual meeting in Google Meets due to COVID-19.

**2.0 ROLL CALL**

Roll call showed all Board Members were present with the exception of Yoline Williams and Allie Spark (joined meeting at 6:15 pm).

**3.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**4.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by Board and audience members.

**5.0 ACCEPTANCE OF AGENDA**

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

**6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**

**6.1 Superintendent's Report**

- Athletics has started practice within the guidelines given by the State.
- The link to the Class of 2020 graduation is posted on the Lincoln website.
- Thanked staff for working on curriculum and reentry

**6.2 Finance Report**

**6.2.1 May 2020 Food Service Report**

Report included in Board packet.

6.2.2 May 2020 Enrollment Report  
Report included in Board packet.

6.3 Human Resources Report  
Presented by Adam Blaylock

- Many postings expected over the next few weeks
- Conversations ongoing with union representatives about what next year looks like.

(Sparks joined meeting at 6:15 pm).

6.4 Bond Update  
Presented by Phil Bongiorno

- Bond overview

Completed projects

- Classroom door locking devices
- Flooring replacement (Bishop, Model and LHS)
- Roof replacement (Bishop and LHS)
- Fence around Bishop playground
- Seven new buses
- New band instruments
- New stadium turf field
- New fence to secure stadium field
- New choir room
- New cheer room
- Security cameras (Brick, Model, Bishop, and Childs)
- Instructional technology

Projects in-process

**Current In-Process Construction Approved Projects:**

- Secure entryways (Bishop, Brick, Childs, Model, LMS, and LHS)
- Cross corridor security doors
- Renovate existing drama practice room to band room
- Renovate existing drama practice room to drama room
- Renovate existing band room to the weight room
  - Athletic Equipment weight room
- New Baseball/Softball complex with irrigation
- Construction of indoor training field house
- Replace Railsplitter Dr.
- Childs bus loop replacement
- New parking lot and lighting
- Renovate existing weight room to wrestling room
- Acoustical shell Performing Art Center
- Baseball/Softball concession/press box
- Flooring replacement Childs main office area
- Flooring replacement Middle School hallways

Outstanding projects

- Athletic Equipment (field house and track/field)
- Fitness center weight equipment
- Playground equipment Bishop
- Construction of stadium building
- Indoor training building bleachers
- Additional band instruments
- Remaining flooring replacement (Childs's and LMS)

Year to date project grid updated on website

## 7.0 PUBLIC COMMENT

- Brian Westphal stated via Public Comment form he would like to congratulate Robert Jansen on assuming the role of Superintendent officially. He is a great asset to Lincoln, and I look forward to working with him. Thank you to him for stepping into the role at this most unusual of times.

## 8.0 BOARD REPORTS/CORRESPONDENCE

- 8.1 Board Executive Committee Report  
The Executive Committee met on June 15, 2020 and will meet next on August 5, 2020.
- 8.2 Board Performance Committee Report  
The next regularly scheduled Board Performance Committee is set for September 21, 2020 at 4:30 pm.
- 8.3 Board Planning Committee Report  
The next regularly scheduled Board Planning Committee is set for September 14, 2020 at 4:00 pm.
- 8.4 Board Finance Committee Report  
The Board Finance Committee met on June 22, 2020 and are rescheduled to meet next on Aug 17, 2020 at 4:30 pm.
- 8.5 Reports and Correspondence
- The virtual Honors Assembly for the Class of 2020 awarded 4.7 million dollars in scholarships!
  - Bishop, Brick, Childs and Model all did a wave out to students on what would have been their last day of school!
  - Thank you to former student KJ Osborn for handing out hand sanitizer to students.

## 9.0 NEW BUSINESS

### 9.1 Superintendent Contract

It was moved by LaBombarbe and seconded by Newlon that we approve the Superintendent Contract from July 1, 2020 through June 30, 2023 as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

### 9.2 Pediatric Therapy Associates Contract

Lincoln Consolidated Schools has partnered with Pediatric Therapy Associates since 2000 to provide additional ancillary support staff. Pam Curtis, the owner of Pediatric Therapy Associates provides staffing solutions across Washtenaw County at competitive rates. Ancillary support staff are speech language providers, occupational therapists, and physical therapist. These roles are required for the implementation of special education services across the district. These services provide much of our Medicaid revenue. As such, they are funded through Act 18 special education funds and not IDEA. Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we approve Pediatric Therapy Associates Contract as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

### 9.3 Virtual Education

As Lincoln prepares to deliver virtual education that will count toward a full student FTE, the following needs to be approved by the Board of Education.

First, in order to allow for any Lincoln course to be delivered in a virtual manner which could be used in the case of a hybrid delivery, curriculum delivery for students unable to attend temporarily, or if the school is closed due to an outbreak, the Board of Education needs to approve the following statement to be added to

all school course catalogs: "All courses available within this course catalog may be offered in a virtual capacity."

Second, for the delivery of a 100% virtual option for interested families for the 2020-2021 school year, it was determined by the Virtual Education Logistics subcommittee that we would need to identify an established virtual platform vendor to ensure a quality curriculum is available immediately. They reviewed a couple of vendors and are recommending Lincoln Learning Solutions.

Finally, as part of offering 100% virtual programming for the fall and into the future including offering alternative education of students for whom in-person instruction isn't viable, the committee determined that the District should establish a separate school entity for administrative, reporting and marketing purposes. The name of the school is TBD. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the Virtual Education statement to be added to all school course catalogs, utilize Lincoln Learning Solutions for the 100% virtual curriculum platform, and establish a separate school entity for the administration of the virtual programming as presented.

Ayes: 6  
Nays: 0  
Motion carried 6-0

## 10.0 OLD BUSINESS

### 10.1 Minutes of Previous Meeting

10.1.1 Regular Meeting June 8, 2020

10.1.2 Closed Session June 8, 2020

Enclosed are the minutes of the June 8, 2020, Regular Meeting and Closed Session.

It was moved by LaBombarbe and seconded by Newlon that we approve the minutes of the June 8, 2020, Regular Meeting and Closed Session as presented.

Ayes: 6  
Nays: 0  
Motion carried 6-0

### 10.2 Michigan High School Athletics Association (MHSAA) 2020-2021 Resolution

Enclosed is the 2020-2021 MHSAA Membership Resolution, which requires annual adoption. Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we approve Michigan High School Athletics Associations (MHSAA) 2020-2021 Resolution as presented.

Ayes: 6  
Nays: 0  
Motion carried 6-0

### 10.3 Food Service Contract Renewal

Lincoln Consolidated Schools entered into a five-year contract with Aramark. The renewal of that contract would be good for one year ending June 30, 2021 and may be renewed by mutual agreement for three more additional one-year periods, this year being our third renewal. Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve the Aramark Food Service Contract Renewal as presented through June 30, 2021, as presented.

Ayes: 6  
Nays: 0  
Motion carried 6-0

Mr. Jansen will sit down with Aramark and layout the Board of Educations expectations moving forward. The Board will send suggestions to Mr. Jansen of areas of improvement.

10.4 Athletic Training Services Contract

All three vendors work with several schools across SE Michigan. Athletico is mostly in Lenawee county. As you may be aware, ATI is our current vendor, and has been with us for the past four years. MedSport is the other large presence in our area, and they are not interested/able to bid for our contract right now with a hiring freeze for Michigan Medicine.

Chris Westfall's recommendation is to stay with ATI for the next three years. The increase to the 40 hour coverage will support coverage for an increasing number of events, including support of additional events with the coming indoor facility. It will also allow for a wider span of time, as our ATC will be unburdened from additional time required in the ATI clinic to support his hours.

Probability:

- 2 years, 30 hours per week - \$31,020/yr.
- 3 years, 35 hours per week - \$36,190/yr.

Athletico:

- 3 years, 30 hours per week - \$27,720/yr.
- 3 years, 35 hours per week - \$32,340/yr.

ATI: (Recommended)

- 3 years, 40 hours per week
- Year One - \$30,235
- Year Two - \$31,142
- Year Three - \$32,076

Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the Athletic Training Services Contract awarded to ATI for three years as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

10.5 May 2020 Finance Report

Included in the Board packet were the May 2020, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the May 2020, Finance Report as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

10.6 May 2020 Check Register

Included in the Board packets were the May 1-31, 2020, check register in the amount of \$2,716,659.46. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the May 1-31, 2020, check register in the amount of \$2,716,659.46 as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

10.7 May 2020 Trust and Agency

Enclosed is the May 2020, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the May 2020, Trust & Agency Report as presented.

Ayes: 6

Nays: 0  
Motion carried 6-0

**11.0 CLOSED SESSION**

11.1 Negotiations

It will be necessary to enter closed session to discuss negotiation, not to return to open session.

A roll call vote was necessary.

It was moved by LaBombarbe and seconded by Rollins in pursuant to Sections 8(c) of the Open Meetings Act, I move that we enter closed session to discuss the negotiations, not to return to open session.

Ayes: 6 Czachorski, LaBombarbe, Newlon, Sparks, VanZomeren, and Rollins

Nays: 0

Motion carried 6-0

**12.0 ADJOURNMENT**

Mrs. Czachorski declared the meeting adjourned to closed session at 7:19 p.m. not to return to open session.