

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
February 10, 2020
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allie Sparks, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Interim Superintendent
Adam Blaylock, Human Resources Director
Robert Williams, Student Services Director
Adam Snapp, Finance Director
Bob Merritt, Transportation Director
Mary Aldridge, Childs Principal
Paula Robinette, Brick Principal

OTHERS PRESENT

Edgar Brown, Jim Harless, Jennifer Samuelson, Crystal Sullivan, Karen Cook, Melissa Palmquist, Pamela Russell, Briana Jones, Scott Russell, Leslie Graham, Ronda Selter, Robert Levitt, Rochelle Sancho, Brad Sancho, Annie Stephens, Debbie Brunell, Candie Wilson, Donna Bentley, Tammy Wilkerson, Matthew Bentley, Dawn Johnson-Wilcox, Jamie Lehto, Sherry Smith, Tammy Hoops and Kristy Wells

1.0 CALL TO ORDER

Vice President Czachorski called the meeting to order at 6:02 p.m. in the Media Center at the High School.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Williams.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

6.0 PRESENTATIONS

6.1 Employee of the Month

I would like to take this opportunity to recommend Rochelle Sancho for Employee of the Month. Ms. Sancho is a veteran teacher at Childs that consistently puts students first. Her students and parents love her because they know how much she cares. She provides a warm, student-oriented environment in her classroom and is dedicated to seeing kids succeed. She encourages students to set personal and academic goals and helps them work toward these goals.

Mrs. Sancho is also the building coordinator for our recycling program and is working toward making Childs a green school. She regularly participates in PTO events, is involved with building book studies, and is always a very positive person to be around.

I have thoroughly enjoyed working alongside Mrs. Sancho and appreciate everything she does for our students.

Signed, Mary Aldridge

6.2 Student Services

Presented by Robert Williams

Five-year review

- 2015-16: Tighten count procedures and Extended School Year eligibility. Align EPHY with federal and state guidelines.
- 2016-17: Focus Monitoring findings. Building level TCs created.
- 2017-18: Update SE discipline procedures
- 2018-19: BIP process and Para Medicaid billing. SE transportation process and support to Transportation 504 documentation I
- 2019-20: Paraprofessional eligibility guidelines, align school nurse practices with MDE guidelines. 504 II

Michigan's rating with OSEP improves to Needs Assistance

- MDE updates or publishes nineteen guidance documents
- MDE shares oversight responsibilities with ISDs
- WISD identifies SE graduation rates and data reliability as county focus
- Logging of accommodations for 20-21

WISD audit

- Special education county wide audit initiated 2018-19.
- LCS audit began Jan 2020
- Fifty-five points of data/information collection
- Audit of 108 IEPs
- Final results will be reported to superintendent/director

Training

- Behavioral interventions from Applied Behavioral Analysis trainers for special education providers and paraprofessionals
- 1% Alternate Assessment Compliance

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Thanked those that came out to the State of the District, including many staff members.
- Key focus areas will be safety, relationships, respect for kids.
- Curriculum and Instructions Director interviews have happened, and a decision should be made in the coming weeks.
- February 12, 2020 is student count day.
- NAAPID activities are planned District wide.
- The WISD Labor Day waver is approved.

7.2 Finance Report

7.2.1 January 2020 Food Service Report
Report included in Board packet.

7.2.2 January 2020 Enrollment Report
Board included in Board packet.

7.3 Student Services

Presented by Robert Williams

- We are improving our participation rate historically with Mi-Access.

8.0 PUBLIC COMMENT

- Sherry Smith, paraprofessional, addressed the Board of Education and complained about food service at the Middle School.
- Melissa Palmquist, community member, addressed the Board of Education about not receiving a response to her email correspondence.
- Rob Levitt, community member, asked the Board of Education for transparency as elected officials and commented he has not received a response from the Board addressing his Public Comments at January 27, 2020, Board of Education meeting in support of Superintendent McNatt.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
Next Board of Education Executive Committee meeting will be held on March 2, 2020.
- 9.2 Board Performance Committee Report
Board Performance Committee met on January 27, 2020, with minutes forthcoming. Next meeting will be February 24, 2020.
- 9.3 Board Planning Committee Report
Planning Committee met on February 10, 2020 minutes forthcoming in future Board Packet. Bond Update will be at the March 9, 2020, Board of Education Meeting.
- 9.4 Board Finance Committee Report
Next Finance Committee meeting will be held April 6, 2020.
- 9.5 Reports and Correspondence
- 11 Middle School swimmers earned medals
 - LincBots home competition will be held March 20-21.

10.0 NEW BUSINESS

- 10.1 Student Discipline
- 10.1.1 Student #11
The Board Discipline Committee met on February 3, 2020, to conduct a disciplinary hearing for Student #11 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.
- It was moved by LaBombarbe and seconded by Rollins that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #11 as presented.
- Ayes: 6
Nays: 0
Motion carried 6-0
- 10.2 LincBots Student Trip
A proposal High School and Middle School LincBots to attend three separate competitions each contingent upon placement at the previous competition. All three proposals are overnight trip and trip documentation is attached in the Board packet. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.3 Summer School 2020 High School
The proposals are essentially the same as in past years with one important difference we are moving from a 5-week program to a 4-week program in **all three buildings**. Instead of Monday-Thursday summer schools will run Monday-Friday for four weeks.
- 5 day week allows for more condensed instructional delivery. Students have 5 consecutive days of learning allowing more opportunities to extend learning on a particular topic or unit of study, without interjecting a 3-day hiatus every week.

- It increases consistent contact for students in their learning environment and affords instructors an additional day in the week's plans to offer enrichment and intervention programming.
- It may serve to increase attendance, as families might be less inclined to attempt weekend vacations that inevitably impact students returning to school on Mondays/ attending on Thursdays.
- Parents have expressed concerns about time for family vacations. The possibility of an earlier end to the summer program might encourage families to make vacation plans accordingly while still being able to prioritize their children's educational plan.
- HS students have expressed that they would like to have additional availability for their summer employment for post-secondary transition. Some of our students also attend camp as counselors/campers to develop additional life-skills. This also benefits our students that are athletes who participate in the community.
- Finally the new time-frame for the summer program aligns with the possibility of starting schools before Labor Day and allowing students to decompress for mental health benefits.

Proposal for Lincoln High School Summer School program to provide at-risk students the opportunity to recover lost credit and improve academic skills. Proposed courses will include Language Arts, Science, Math and Social Studies for grades 9 – 12. This was presented for information only; Board action will be requested at a subsequent meeting.

10.4 Summer School 2020 Middle School

Proposal for Lincoln Middle School Summer School program to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 6-8 NWEA deficit areas district wide. This was presented for information only; Board action will be requested at a subsequent meeting.

10.5 Summer School 2020 Elementary School

Proposal for Elementary School Summer School program to provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 1-5 NWEA deficit areas district wide. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Regular Meeting January 27, 2020

11.1.2 Student Discipline Closed Session January 27, 2020

Enclosed are the minutes of the January 27, 2020, Regular Meeting and Student Discipline Closed Session.

It was moved by LaBombarbe and seconded by Newlon that we approve the minutes of the January 27, 2020, Regular Meeting and Student Discipline Closed Session as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.2 Student Trip

11.2.1 High School American History

The High School Social Studies Department is presenting an overnight trip to the Eastern Seaboard to cover historic places like Boston, Cambridge, Bunker Hill, Freedom Trial, Central Park, 9/11 Memorial, Wall Street and many more stops along the way. Information is provided in your packet. Board action was requested.

It was moved by VanZomeran and seconded by Rollins that we approve the High School American History Student Trip as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.2.2 Brick 5th Grade Camp

Brick Elementary School Student Trip Proposal is an out of town overnight request to Howell Nature Center in Howell, Michigan. Information is provided in your packet. Board action was requested.

It was moved by Newlon and seconded by VanZomeren that we approve the Brick 5th Grade Camp Student Trip as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.3 Transportation Ridership Program

The transportation department is recommending student ridership program that would include ID badges that student scan to get on and off the buses so the district can track ridership fluctuations, ensure students are on the correct buses, and allow for the parents to track where the students are on the parent portal application. This will help with elementary students getting on the wrong buses, parents will be alerted via a text message when the bus is close to their home so they will be outside waiting on the bus, and we can track the number of students riding daily and changes in ridership due to sports and weather conditions. We currently do not track regular education students riding the buses, and therefore, cannot properly manage the bus routes.

The addition of the ridership tablets will increase the safety of the students by ensuring they are on the correct bus, parents will see when the bus is getting close to their stop so they are at the stops, increase ridership utilization by understanding patterns in ridership, and to make sure the buses are not overcrowded. The new ridership package will allow parents to install an application on their phone and track only the bus with their student on board and the application will send a text message to the parent when the student is close to the bus stop. The software will update every night directly from Versatrans so the drivers log into their route on the tablet and the GPS routing will add or delete students and stops. Additionally, the students will scan on and off the bus so the state reporting for SPED students will be an automatic process now instead of handwritten sheets of paper saving clerical work. It will be crucial to obtain student ridership information in order to properly build routes in the future, especially for a 3-tier system if we choose to go in that direction. Synovia is my recommendation since all the equipment is leased and replaced at the end of each 5-year contract. In addition, the extra units on the shelf are free until uses and there is no replacement cost of any damaged units. Leasing the tablets with Synovia and purchasing the printer for the badges are my suggestions to get the best financial results short and long term. Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve the Transportation Ridership Program awarded to Synovia as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.4 Bond Bid Pack 5

11.4.1 Painting

Bond Bid Pack #5-Indoor Training Facility:

Re-bid of painting for the indoor training facility due to change in scope of work.

Bid divisions:

- Painting - 5 bids were received.

Bid Recommendation Concrete – Eco Painting, LLC. \$132,600, Bond \$2,600:

Total \$135,200 Base and Bond.

Original Bid Amount	\$248,466
---------------------	-----------

Current Bid Total	\$135,200
-------------------	-----------

Difference Amount	\$113,266 savings from original bids
-------------------	--------------------------------------

It was moved by LaBombarbe and seconded by VanZomeren that we approve the Bond Bid Pack 5 Painting awarded to Eco Painting, LLC in the amount of \$135,200.00 as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.5 Bond Bid Pack 6a

Construction of the Baseball/Softball concession and press box building. budget summary as of 2/7/2020 for overall approved bids through bid package 6A showing approximating \$50,000 to the positive, with one bid package left to fund.

Bond Project Budget \$ 566,000.00
Current Bid Total \$ 793,095.77
Remaining Budget Amount \$ (227,095.77)

11.5.1 Masonry

3 bids were received.

- Bid Recommendation Masonry- A&R Total Construction, Inc. \$130,841, Bond \$4,739.
Total \$135,580 Base and Bond.

It was moved by LaBombarbe and seconded by Newlon that we approve the Bond Bid Pack 6a Masonry awarded to Masonry- A&R Total Construction, Inc. in the amount of \$135,580 as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.5.2 Metals

1 bids were received.

- Bid Recommendation Metals- A&R Total Construction. \$67,480, Bond \$2,445
Total \$69,925 Base and Bond.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the Bond Bid Pack 6a Metals awarded to A&R Total Construction I the amount of \$69,925.00 as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.5.3 General Trades

4 bids were received.

- Bid Recommendation General Trades- A&R Total Construction. \$203,580, Bond \$7,375.
Total \$210,955 Base and Bond.

It was moved by LaBombarbe and seconded by Newlon that we approve the Bond Bid Pack 6a General Trade awarded to A&R Total Construction in the amount of \$210,955.00 as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.5.4 Glass and Glazing

2 bids were received.

- Bid Recommendation Glass and Glazing- A&R Total Construction. \$11,870, Bond \$429.
Total \$12,299 Base and Bond.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the Bond Bid Pack 6a Glass and Glazing awarded to A&R Total Construction in the amount of \$12,299.00 as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.5.5 Painting

3 bids were received.

- Bid Recommendation Flooring- Papa's Painting, LLC. \$5,934.77, Bond \$180;
Total \$6,114.77 Base and Bond.

It was moved by VanZomerer and seconded by Rollins that we approve the Bond Bid Pack 6a Painting awarded to Papa's Painting, LLC. In the amount of \$6,114.77.00 as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.5.6 Mechanical

5 bids were received.

- Bid Recommendation Mechanical- A&R Total Construction. \$101,044, Bond \$3,660.
Total \$104,704 Base and Bond.

It was moved by VanZomerer and seconded by Rollins that we approve the Bond Bid Pack 6a Mechanical awarded to A&R Total Construction in the amount of \$104,704.00 as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.5.7 Electrical

3 bids were received.

- Bid Recommendation Electrical- A&R Total Construction. \$174,875, Bond \$6,335
Total \$181,210 Base and Bond.

It was moved by LaBombarbe and seconded by Newlon that we approve the Bond Bid Pack 6a Electric awarded to A&R Total Construction in the amount of \$181,210.00 as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.5.8 Fences and Gates

One fencing division bidder was already awarded the contract for BP 4 & 5 original bid for the fence work. It was decided to remove this division from the rebid and write a change order to create contractor continuity, avoid additional bond cost, and administrative costs. They were low bid anyways, the expected change order will be \$8,133.00 and is for the dugout fencing and additional ball field fence and gate.

It was moved by LaBombarbe and seconded to that we approve the Bond Bid Pack 6a Fences awarded to and Gates RMD Holding, DBA Nationwide in the amount of \$8,133.00 as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.6 January 2020 Finance Report

Enclosed are the January 2020, Financial Reports. The Superintendent recommends approval as presented.

It was moved by VanZomerer and seconded by Rollins that we approve the January 2020, Finance Report as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.7 January 2020 Check Register

Enclosed is the January 1-31, 2020, check register in the amount of \$2,933,306.19. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the January 1-31, 2020, check register in the amount of \$2,933,306.19 as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

- 11.8 January 2020 Trust and Agency
Enclosed is the January 2020, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by VanZomeran and seconded by Rollins that we approve the January 2020, Trust & Agency Report as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

- 11.9 Personnel Transactions

ACTION ITEMS

Name	Position/Building	Effective Date	Status	Major/Step
Regina Varney	GSRP Assistant Teacher/Paraprofessional/Model Elementary	1/29/2020	New Hire	Step 1 probationary
Lela Johnson	Special Education Paraprofessional/ Lincoln Middle School	2/3/2020	New Hire	Step 1 probationary
Lynn Watts	Pre-K Teacher/Model Elementary	1/27/2020	Transfer	MA 16-20
Mattison DePriest	Riptides Assistant Swim Coach/Lifeguard/Lincoln High School	1/26/2020	New Hire	
Katherine Dudzik	GSRP Teacher/Model Elementary	2/3/2020	New Hire	MA Step 5
Abby Harris	Psychologist/Brick Elementary	2/28/2020	Resignation	

It was moved by LaBombarbe and seconded by Newlon that we approve the February 10, 2020, Personnel Transactions Summary as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

12.0 CLOSED SESSION

- 12.1 Negotiations

It was necessary to enter closed session to discuss negotiation, not to return to open session.

A roll call vote was necessary.

It was moved by LaBombarbe and seconded by VanZomeran Pursuant to Sections 8(c) of the Open Meetings Act, I move that we enter closed session to discuss the negotiations, not to return to open session.

Ayes: 6 Czachorski, LaBombarbe, Newlon, Sparks, Rollins and VanZomeran
Nays: 0
Motion carried 6-0

13.0 ADJOURNMENT

Mrs. Czachorski declared the meeting adjourned to closed session at 7:27 p.m. not to return to open session.