

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
January 27, 2020
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allie Sparks, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Interim Superintendent
Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Phil Bongiorno, Facilities Director
Nik Jackson, Technology Director
Bob Merritt, Transportation Director
Nicole Holden, High School Principal
Paula Robinette, Brick Principal

OTHERS PRESENT

Edgar Brown, Jim Harless, Kerri McKelvey, Nicola Northrop, David Northrop, Dawn Janhson-Wilcox, Cassandra Cooker, Gillian Williams, Kristen Greene, Brenda Coaven, Mike Weathers, Amy Wilhelm, Laurie Price, Ronda Selter, Joseph Johnson, Steph Johnson, Julianne Merritt, Tom Butman, Briana Jones, Matt Hirsch, Steve Newlon, Robert Levitt, Kim Samuelson, Suelyn Brodie, Pam Flucks, Jamie Lehto, Anna Marie Allen, Shirley Sindlinger, Megan Berry, Tori Ranusch, Donna Bentley, Larry Venderbergen, Kerri Nelson, Brian Westphal

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:01 p.m. in the Media Center at the High School.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of VanZomeren and LaBombarbe.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by Czachorski and seconded by Newlon that we accept the agenda as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

6.0 PRESENTATIONS

6.1 Employee of the Month

I'm writing to nominate Kerri McKelvey as our Lincoln Employee of the month. Kerri has taken on a new position at Brick Elementary this school year and she has done an amazing job from the very first day. As our behavior specialist, Kerri has worked hard to support our staff, parents, and students. Every single day you can find Mrs. McKelvey with students in her office working on ways to solve problems, work on consequences, and repair relationships with members of our Brick community. Mrs. McKelvey is also the

person who is our first responder whenever a teacher needs support in their classroom. Her calm demeanor and quick response of “McKelvey responding” is always a welcome sound on our radios. Our parents enjoy hearing from Mrs. McKelvey and are learning that she is a true partner in helping our young people learn how to be reflective and productive members of society. She is a true joy to work with and we consider ourselves fortunate to have her as a part of our Brick Elementary family.

Brick Elementary Staff
Thanks, Paula Robinette

6.2 School Board Recognition
Gifts and cards were presented to the Board of Education by staff in celebration of School Board Recognition.

6.3 Bond Update
Presented by Phil Bongiorno

Completed Projects:

- Classroom door locking devices
- Flooring replacement (Bishop, Model and LHS)
- Roof replacement (Bishop and LHS)
- Fence around Bishop playground
- Seven new buses
- New band instruments
- New stadium turf field
- New fence to secure stadium field
- New choir room
- New cheer room

Current Construction Approved Projects:

- Secure entryways (Bishop, Brick, Childs, Model, LMS, and LHS)
- Cross corridor security doors
- Security cameras (Brick, Model, Bishop, and Childs)
- Instructional technology
- Renovate existing drama practice room to band room
- Renovate existing drama practice room to drama room

Spring 2020 Approved Projects:

- New Baseball/Softball complex with irrigation
- Construction of training field house
- Renovate existing band room to weight room

Summer 2020 Approved Projects:

- Flooring replacement (Childs's and LMS)
- Replace Railsplitter Dr.
- Childs bus loop replacement
- New parking lot and lighting
- Renovate existing weight room to wrestling room
- Acoustical shell Performing Art Center

Projects Pending Board Approval:

- Current Bid Groups (Bid opening Feb 5, 2020)
- Bid pack 6A Baseball/Softball concession/press box
- Bid pack 4 & Bid Pack 5 painting re-bid

Projects Still Outstanding:

- Athletic Equipment (weight room, field house and track/field)
- Fitness center weight equipment
- Playground equipment Bishop
- Construction of stadium building
- Indoor training building bleachers
- Additional band instruments

- 6.4 Strategic Goal #3-Safety
Presented by Adam Blaylock
Strategies Goal #3 are currently working on:
- Completion of secure entryways in each building.
 - Analyzing potential bus ridership software and system to improve student transportation safety.
 - We continue to conduct regular emergency drills in each of our buildings.
 - Development of replacement plans for newly acquired technology.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

- 7.1 Superintendent's Report
- State of the District will be Thursday, February 6, 2020, the Performing Arts Center.
 - WISD has applied for a County-wide waver and the Public Hearing will be held February 5, 2020, at the WISD
 - High school Band and Choir are at Disney performing.
 - Due to a snow day the High School and Middle School exam days will resume on Tuesday, January 28, 2020.
 - Mr. Jansen thanked those in attendance and the Board of Education for the opportunity and trusting him to fill the Interim Superintendent position.
- 7.2 Finance Report
- 7.2.1 December 2019 Food Service Report
Reports were included in the Board packet.
- 7.2.2 December 2019 Enrollment Report
Reports were included in the Board packet.
- 7.3 Human Resources
- 5 new teacher hires over the last two weeks.
 - Continuing to monitor substitute teacher rates, preliminary results show fill-rates for substitutes are better than before the increase in pay.
 - Curriculum and Instruction Director possession is posted and will close on February 5, 2020.
- 7.4 Technology Update
New Chromebooks have been delivered and assessment of inventory and enrolling into Google management will happen next. The distribution plan will begin with Bishop, followed by Childs, Brick, Middle School and High School.
- LHS - 750 Chromebook / *new 9 carts
 - LMS - 690 Chromebook / *new 6 carts
 - Bishop - 250 Chromebook / *new 4 carts
 - Brick - 300 Chromebook / *new 4 carts
 - Childs - 250 Chromebook / *new 5 carts
- Technology has deployed approximately 30 devices for use as digital signs for the Television/Display located in each building throughout the district.
The middle school's E-Rate network infrastructure upgrade is complete. Leveraging E-Rate we are looking at a 2 year phased plan for schools years 20-21 and 21-22 to completely overhaul and upgrade all the network switches in each building across the district starting with the middle school and adding redundant power systems to assist in continual power availability through power outages.

8.0 PUBLIC COMMENT

- Rob Levitt, community member and parent, address the Board of Education in support of Mr. McNatt and presented a letter to the Board along with several other letters he collected from community members that couldn't attend.
- Tom Butman, community member and local business owner, presented a letter to the Board of Education in support of Mr. McNatt, stated he admires Mr. McNatt's and asked that the Board consider the business community.
- Brenda Craven, community member and parent, spoke about her experiences as a long-time member of the Lincoln community and wanted to know, why when a Superintendent is doing well the Board of Education gets rid of them. Mrs. Craven presented a letter in support of Mr. McNatt to the Board.

- Larry Vanderbergen, community member, asked the Board of Education to put aside any ill will with Mr. McNatt, talk through the issues and have us all get back to the work of education our students. Mr. Vanderbergen presented a letter in support of Mr. McNatt to the Board.
- Kim Samuelson, former Board of Education President, stated the Board is elected and have a job to do. The Board is responsible for hiring and firing Superintendents and Board policy, she explained. Mrs. Samuelson did not leave her letter she read in support of the Board of Education.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
Next Executive Committee meeting will be held on February 3, 2020, in the Superintendent's Conference Room.
- 9.2 Board Performance Committee Report
Board Performance Committee met on January 27, 2020 and will meet next on February 24, 2020.
- 9.3 Board Planning Committee Report
No report given.
- 9.4 Board Finance Committee Report
Next Finance Committee will be held on February 3, 2020 in the Superintendent's Conference.
- 9.5 Reports and Correspondence
Lincoln band and choir performances at Disney are on You Tube.

10.0 NEW BUSINESS

- 10.1 Student Discipline
- 10.1.1 Student #7
The Board Discipline Committee met on December 12, 2019, to conduct a disciplinary hearing for Student #7 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.
- It was moved by Czachorski and seconded by Rollins that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #7 as presented.
Ayes: 5
Nays: 0
Motion carried 5-0
- 10.1.2 Student #8
The Board Discipline Committee met on January 21, 2020, to conduct a disciplinary hearing for Student #8 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.
- It was moved by Newlon and seconded by Czachorski that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #8 as presented.
Ayes: 5
Nays: 0
Motion carried 5-0
- 10.1.3 Student #9
The Board Discipline Committee met on January 21, 2020, to conduct a disciplinary hearing for Student #9 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.
- The Superintendent's Office was notified by Amy Wilhelm that the Student Advocacy Center and University of Michigan Student Rights Project (SRP) will be present and Student #9 has requested Closed Session.

It will be necessary to enter closed session to discuss student discipline, to return to open session. A roll call vote will be necessary.

It was moved by Czachorski and seconded by Newlon in pursuant to Sections 8(b) of the Open Meetings Act, I move that we enter closed session to discuss the student discipline, to return to open session.

Ayes: 5 Williams, Newlon, Rollins, Sparks, Czachorski
Nays: 0
Motion carried 5-0

It was moved by Czachorski and seconded by Newlon that we approve the recommendation with revisions of the Board Discipline Committee relative to disciplinary sanctions for Student #9 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

10.2 Student Trip

10.2.1 High School American History

The High School Social Studies Department is presenting an overnight trip to the Eastern Seaboard to cover historic places like Boston, Cambridge, Bunker Hill, Freedom Trial, Central Park, 9/11 Memorial, Wall Street and many more stops along the way. Information is provided in your packet. This was presented for information only; Board action will be requested at a subsequent meeting.

10.2.2 Brick 5th Grade Camp

Brick Elementary School Student Trip Proposal is an out of town overnight request to Howell Nature Center in Howell, Michigan. Information is provided in your packet. This was presented for information only; Board action will be requested at a subsequent meeting.

10.3 Board of Education Committee Meeting Schedule

The Interim Superintendent and Committee Chairs recommend approval as presented.

It was moved by Czachorski and seconded by Newlon that we approve the Board of Education Committee Meeting Schedule for 2020 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

10.4 Transportation Ridership Program

The transportation department is recommending student ridership program that would include ID badges that student scan to get on and off the buses so the district can track ridership fluctuations, ensure students are on the correct buses, and allow for the parents to track where the students are on the parent portal application. This will help with elementary students getting on the wrong buses, parents will be alerted via a text message when the bus is close to their home so they will be outside waiting on the bus, and we can track the number of students riding daily and changes in ridership due to sports and weather conditions. We currently do not track regular education students riding the buses, and therefore, cannot properly manage the bus routes.

The addition of the ridership tablets will increase the safety of the students by ensuring they are on the correct bus, parents will see when the bus is getting close to their stop so they are at the stops, increase ridership utilization by understanding patterns in ridership, and to make sure the buses are not overcrowded. The new ridership package will allow parents to install an application on their phone and track only the bus with their student on board and the application will send a text message to the parent when the student is close to the bus stop. The software will update every night directly from Versatrans so the drivers log into their route on the tablet and the GPS routing will add or delete students and stops. Additionally, the students will scan on and off the bus so the state reporting for SPED students will be an automatic process now instead of handwritten sheets of paper saving clerical work. It will be crucial to obtain student ridership information in order to properly build routes in the future, especially for a 3-tier system if we choose to go in that direction. Synovia is my recommendation since all the equipment is leased

and replaced at the end of each 5-year contract. In addition, the extra units on the shelf are free until uses and there is no replacement cost of any damaged units. Leasing the tablets with Synovia and purchasing the printer for the badges are my suggestions to get the best financial results short and long term. This was presented for information only; Board action will be requested at a subsequent meeting.

10.5 High School Course Proposal

The CDC is submitting 3 course proposals for review and approval. Two are for computer programming, and they are designed to bring our programming courses into more current language. The third is a language course that will be offered to 7th-9th graders for HS credit, and it will be added to the Spanish Immersion program at the secondary level and will continue to expand our offerings so that students will be able to earn a seal of biliteracy upon graduation. Board action was requested.

It was moved by Czachorski and seconded by Newlon that we approve the High School Course Proposal including two computer programming courses and one Spanish course added to the Spanish Immersion program at the secondary level as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Organizational Meeting January 13, 2020

Enclosed are the minutes of the January 13, 2020, Organizational Meeting.

It was moved by Czachorski and seconded by Rollins that we approve the minutes of the January 13, 2020, Organizational Meeting as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.2 December 2019 Finance Report

Enclosed are the December 2019, Financial Reports. The Interim Superintendent recommends approval as presented.

It was moved by Newlon and seconded by Czachorski that we approve the December 2019, Finance Report as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.3 December 2019 Check Register

Enclosed is the December 1-31, 2019, check register in the amount of \$2,087,047.29. The Interim Superintendent recommends approval as presented.

It was moved by Czachorski and seconded by Rollins that we approve the December 1-31, 2019, check register in the amount of \$2,087,047.29 as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.4 December 2019 Trust and Agency

Enclosed is the December 2019, Trust & Agency Report. The Interim Superintendent recommends approval as presented.

It was moved by Newlon and seconded by Czachorski that we approve the December 2019, Trust & Agency Report as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.5 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Emma White	Special Education Resources Room Teacher/Brick Elementary	1/15/20	New Hire	BA 1
Mary Rougeau	Noon Supervisor/Brick Elementary	1/21/20	New Hire	
Jeffrey Roseman	Lifeguard/Community Education	1/13/20	New Hire	
Matthew Katchmeric	Lifeguard/Community Education	1/13/20	New Hire	
Demetrius Miller	Bus Aide/Transportation	12/4/19	Transfer	
Rachael Aldridge	Noon Supervisor/Bishop Elementary	10/16/2019	Resigned	
Tiana Haygood	General Ed Paraprofessional/Brick Elementary	1/6/2020	New Hire	
Sarah DePriest	Assistant Building Secretary/Student Services	12/13/2019	New Hire	
Tracie Kern	Special Education Teacher/Brick Elementary	11/4/2019	Transfer	BA 2
Tori Ranusch	Title I Teacher/Brick Elementary	1/10/2020	Resigned	
Shawn Harmon	Teacher/Brick Elementary	12/18/2019	Resigned	
Kashae Zuniga	Noon Supervisor/Childs Elementary	10/21/2019	Resigned	
Kujawa Dukes	Bus Aide/Transportation	12/5/2019	New Hire	
Kristyn Woodworth	General Ed Paraprofessional/Model Elementary	12/16/2019	New Hire	
Tara Lank	ELA Teacher/Lincoln Middle School	1/6/2020	New Hire	BA 1
Antonio Clifton	Community Assistant/Lincoln High School	12/19/2019	New Hire	
Rebecca Keith	3rd Grade Teacher/Brick Elementary	12/19/2019	New Hire	BA 1
Melissa Criger	Special Education Teacher/Lincoln High School	1/6/2020	New Hire	BA 1
Lea Clemens	Special Education Teacher/Lincoln Middle School	1/6/2020	New Hire	BA 1
Georgetta Coleman	Bus Aide/Transportation	12/16/2019	New Hire	
Lori Wilson	Bus Driver/Transportation	12/21/2019	Resigned	
Jazmyn Whiren	Lifeguard	1/5/2020	Resigned	
Hannah Hoffman	Lifeguard	1/5/2020	Resigned	
Tyler Wagner	Lifeguard	1/5/2020	Resigned	
Nicole Davis	Special Education Paraprofessional/Brick Elementary	1/9/2020	Transfer	
Adam Cook	Pool Coordinator/Athletics	1/10/2020	New Hire	
Anthony Wilson	Bus Driver/Transportation	1/10/2020	Resigned	
James Wilson	Bus Driver/Transportation	1/10/2020	Resigned	
Geneva Studebaker	Bus Aide/Transportation	1/21/2020	New Hire	
Donish Howell	Bus Aide/Transportation	1/17/2020	New Hire	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Christina Strickland	Administrative Assistant/Business Office	2/18/2020	FMLA	Approved

Mary Boivin	ECSE Teacher/Model	7/1/2020	Leave of Absence	Approved
Rose Eberle	Paraprofessional/Model	7/1/2020	Leave of Absence	Approved

It was moved by Czachorski and seconded by Newlon that we approve the January 27, 2020, Personnel Transactions Summary as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

12.0 ADJOURNMENT

It was moved by Czachorski and seconded by Newlon that we adjourn the meeting at 8:30 p.m.

Ayes: 5

Nays: 0

Motion carried 5-0