

**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR MEETING**  
**Monday, January 13, 2020**  
**6:00 p.m.**  
**Media Center- Lincoln High School**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Yoline Williams, President  
Jennifer Czachorski, Vice President  
Jennifer LaBombarbe, Secretary  
Thomas Rollins, Treasurer  
Allison Sparks, Trustee  
Laura VanZomeran, Trustee

**ADMINISTRATORS PRESENT**

Adam Blaylock, Human Resources Director

**OTHERS PRESENT**

Edger Brown and Jim Harless

**1.0 CALL TO ORDER**

President Mrs. Williams called the meeting to order at 6:05 p.m. in the Community Center in Brick Elementary.

**2.0 ROLL CALL**

Roll call showed all Board members present, with the exception of Connie Newlon.

**3.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**4.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by Board and audience members

**5.0 ACCEPTANCE OF AGENDA**

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

7.9 Appointment of School Administrator to Administer School Elections has been tabled to a future meeting.

**6.0 PUBLIC COMMENT**

No public comment.

**7.0 ORGANIZATIONAL ITEMS**

**7.1 Statement of Organization**

It was moved by LaBombarbe and seconded by Czachorski that we declare the official name of the school district to be Lincoln Consolidated Schools, Washtenaw County and the district operates as a general powers school district. It was further moved that we approve the Bylaws as contained in Section 0000 of the Board Policy Manual and seven Board members, each serving six-year terms, are the governing body of the district.

Ayes: 6

Nays: 0  
Motion carried 6-0

7.2 Election of Officers

**President**

Czachorski nominated Yoline Williams for the office of President of the Board of Education. Rollins supported the nomination.

With no further nominations, it was moved by Czachorski and seconded by Rollins that we close nominations and elect Yoline Williams to the office of President of the Lincoln Board of Education by acclamation.

Ayes: 6  
Nays: 0  
Motion carried 6-0

**Vice President**

Rollins nominated Jennifer Czachorski for the office of Vice President of the Board of Education. VanZomeren supported the nomination.

With no further nominations, it was moved by Rollins and seconded by VanZomeren that we close nominations and elect Jennifer Czachorski to the office of Vice President of the Lincoln Board of Education by acclamation.

Ayes: 6  
Nays: 0  
Motion carried 6-0

**Secretary**

Czachorski nominated Jennifer LaBombarbe for the office of Secretary of the Board of Education. Sparks supported the nomination.

With no further nominations for the office of Secretary, it was moved by Czachorski and seconded by Sparks that we close nominations and elect Jennifer LaBombarbe to the office of Secretary of the Board of Education by acclamation.

Ayes: 6  
Nays: 0  
Motion carried 6-0

**Treasurer**

Czachorski nominated Thomas Rollins for the office of Treasurer of the Board of Education. LaBombarbe supported the nomination.

With no further nominations for the office of Treasurer, it was moved by Czachorski and seconded by LaBombarbe that we close nominations and elect Thomas Rollins to the office of Treasurer of the Board of Education by acclamation.

Ayes: 6  
Nays: 0  
Motion carried 6-0

**WASB (Washtenaw Association of School Boards) Representative**

Czachorski nominated Allison Sparks to serve as the Lincoln representative for the Washtenaw Association of School Boards. Rollins supported the nomination.

With no further nominations for WASB Representative, it was moved by Czachorski and seconded by Rollins that we close nominations and elect Allison Sparks to serve as the Lincoln WASB Representative by acclamation.

Ayes: 6  
Nays: 0  
Motion carried 6-0

**LRN (Legislative Relations Network) Representative**

LaBombarbe nominated Laura VanZomeren to serve as the Lincoln representative for the Legislative Relations Network. Czachorski supported the nomination.

With no further nominations for LRN Representative, it was moved by LaBombarbe and seconded by Czachorski that we close nominations and elect Laura VanZomeren to serve as the Lincoln LRN Representative by acclamation.

The final slate of officers included:

Yoline Williams, President  
Jennifer Czachorski, Vice President  
Jennifer LaBombarbe, Secretary  
Thomas Rollins, Treasurer  
Connie Newlon, Trustee  
Laura VanZomeren, Trustee & LRN Representative  
Allison Sparks, Trustee & WASB Representative

7.3 Designation of Meeting Dates, Times, and Place

Board members were provided with the resolution establishing the schedule of 2020 Board meetings.

It was moved by LaBombarbe and seconded by Czachorski that we adopt the resolution establishing the 2020 Board meetings as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

7.4 Establishment of Legally Required Committees

It was moved by LaBombarbe and seconded by Czachorski that we establish standing Board committees to include the Board Executive Committee, Board Planning Committee, Board Performance Committee, and Board Finance Committee.

Ayes: 6

Nays: 0

Motion carried 6-0

Mrs. Williams finalized committees and other appointments as follows:

**Board Executive Committee**

Yoline Williams, Chair

Jennifer Czachorski

Jennifer LaBombarbe

**Board Planning Committee**

Jennifer LaBombarbe, Chair

Thomas Rollins

Allison Sparks

**Board Performance Committee**

Jennifer Czachorski, Chair

Connie Newlon

Laura VanZomeren

**Board Finance Committee**

Thomas Rollins, Chair

Jennifer Czachorski

Yoline Williams

**School Improvement Team Representatives**

Bishop- Allison Sparks  
Childs- Jennifer Czachorski  
Model- Connie Newlon  
Brick-Laura VanZomeren  
Middle School-Thomas Rollins  
High School-Jennifer LaBombarbe  
District-Yoline Williams

**Student Reinstatement Committee Representatives**

Jennifer LaBombarbe  
Allie Sparks  
Thomas Rollins

- 7.5 Designation of School Legal Counsel  
It was moved by LaBombarbe and seconded by Czachorski that we designate Beier Howlett and Thrun Law Firm to serve as the district's legal counsel as recommended.

Ayes: 6  
Nays: 0  
Motion carried 6-0

- 7.6 Designation of District Auditors  
It was moved VanZomeren by and seconded by LaBombarbe that we appoint the accounting firm Lewis & Knopf to perform the annual audit as recommended.

Ayes: 6  
Nays: 0  
Motion carried 6-0

- 7.7 Designation of Depositories  
It was moved by LaBombarbe and seconded by Czachorski the below indicated agencies are designated as the depositories for the funds and (accounts) as indicated:

**MICHIGAN LIQUID ASSET FUND**

General Operating Fund (Checking/Savings)  
General Operating Fund (Payroll Checking)  
General Operating Fund-Flex Spending/Employee Healthcare (Checking)  
Community Services Fund (Savings)  
Debt Retirement Funds (Savings)  
School Service Fund-Athletics (Checking/Savings)  
School Service Fund-Food Service (Savings)  
Capital Projects Funds (Savings)  
Trust/Agency Fund (Checking)  
General Operating Fund Investments  
Debt Retirement Funds Investments  
Capital Projects Fund Investments  
Trust/Agency Fund Investments

Ayes: 6  
Nays: 0  
Motion carried 6-0

- 7.8 Designation of Signatories  
Board members were provided with a resolution designating signatories.

It was moved by LaBombarbe and seconded by Czachorski that we adopt the resolution designating signatories as presented.

Ayes: 6  
Nays: 0

Motion carried 6-0

7.9 Appointment of School Administrator to Administer School Elections  
Tabled to a future meeting.

7.10 Appointment of School Administrator to Assume Specified Responsibilities of the Board Secretary  
It was moved by Czachorski and seconded by Rollins that we appoint the Administrative Assistant to the Superintendent to assume specified responsibilities of the Board Secretary as recommended.

Ayes: 6

Nays: 0

Motion carried 6-0

7.11 Determination of Fee Charged to Individuals Requesting Notice of Board Meetings  
It was moved by Czachorski and seconded by Rollins that we utilize the FOIA fee structure to charge individuals requesting notice of Board meetings as recommended.

Ayes: 6

Nays: 0

Motion carried 6-0

7.12 Designation of Electronic Transfer Officer (ETO)  
It was moved by LaBombarbe and seconded by Czachorski that we designate the Director of Finance to serve as the District Electronic Transfer Officer (ETO) as recommended.

Ayes: 6

Nays: 0

Motion carried 6-0

**8.0 ADJOURNMENT**

It was moved by LaBombarbe and seconded by Czachorski that we adjourn the meeting at 6:20 p.m.

Ayes: 6

Nays: 0

Motion carried 6-0