

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
November 25, 2019
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer (entered during Pledge of Allegiance at 6:01 pm)
Connie Newlon, Trustee
Allison Sparks, Trustee

ADMINISTRATORS PRESENT

Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Phil Bongiorno, Facilities Director
Kerry Shelton, Model Principal
Nicole Holden, High School Principal

OTHERS PRESENT

Edgar Brown, Jim Harless, Abby Smith, Laura Carl, Karen Cook, Sherry Smith, Jamie Lehto, Shana Collins, Andrea Coleman, Nevaeh Bozeman, Kara Washington, Ivory Traylor and Vicki Traylor

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:00 p.m. in the Media Center at the High School.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of VanZomeren.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members. (Rollins entered at 6:01 pm)

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

6.0 PRESENTATIONS

6.1 Advance Ed Presentation

Presented by Kevin Upton

No report given, rescheduled for December 9, 2019, at a Regular Board Meeting.

6.2 Model Early Childhood Presentation

Presented by Kerry Shelton

- Programs include: Early Childhood Special Education (ECSE), Head Start and Great Start Readiness Program (GSRP)
- Grant funded programs 2013-present- 2013 and years prior GSRP was only offered as a ½ day program at Lincoln. In 2014 we offered one Full day classroom as well as a ½ option. Full day was a

popular option that best meet the needs of our families and children. In 2015 we began offering only the full day option. In 2018-2019 one Head Start classroom was added. We have steadily increased Special Ed. Inclusion. Currently in GSRP 26% of students have an IEP and 20% in Head Start. Both of our grant funded programs have a waiting list.

- Children ages 3-5 who live in our community and are brought to Model for a specific service, usually speech.
- Bemis Farms Preschool and Extended Care is a tuition-based Preschool for 3 and 4 year olds. Model also houses before and after school care for students at Bishop and Brick.
- School readiness goals- School Readiness Goals were created at the ISD level using data and information from many sources. A major factor taken into consideration are the expectations of Kindergarten. Information that is collected on the KRA was considered as part of the process. The goal is to mindfully and developmentally link what is happening in preschool to the expectations of Kindergarten.
- 5 Readiness goals- Approaches to Learning, Language and Literacy, Cognitive Development and General Knowledge, Social and Emotional Development and Physical Development and Motor Skills
- 3 GSRP classrooms and 1 Head Start classroom at Model are currently piloting the HighScope Curriculum. The Pilot is being conducted in collaboration with the WISD. As part of the project Ann Arbor is also implementing the pilot in two GSRP/Head Start classroom
- Model is often a family's first introduction to Lincoln. Approximately 94% of children from Model will enter kindergarten at Lincoln.

6.3 Board of Education Guidelines Review

Reviewed by Jennifer LaBombarbe

An overview of the Board of Education's Operating Procedures. Document is located on the school's website www.lincolnk12.org

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- New Varsity Basketball State Champion banner is now hanging in the High School gym.
- Thanksgiving break is November 27th-29th and Central Office will be closed.
- Upcoming dates: High School band concert is scheduled for December 10th at 7:30pm, High School choir concert is December 12th at 7:00 pm, Middle School band concert December 17th at 7:00 pm and Middle School choir concert is December 19th at 7:00 pm

7.2 Finance Report

7.2.1 October 2019 Food Service Report
Report included in Board packet.

7.2.2 October 2019 Enrollment Report
Report included in Board packet.

7.3 Facilities & Maintenance Report

- Bond interest update is currently \$750,000.00, new goal is \$900,000.00.
- Clothes closet is being moved back to the High School.
- 495 work orders currently in the system, with 580 closed.

7.4 Curriculum Report

No report given, rescheduled for December 9, 2019, at a Regular Board Meeting.

8.0 PUBLIC COMMENT

- Ivory Traylor, parent, addressed the Board of Education on bus incident and the handlings of communication.
- Vicki Traylor, parent, commented on same incident as Ivory Traylor and asked the Board of Education, why everything is, I don't know? Also, she believes there were not enough follow-ups and wants to know if her kids are safe.
- Shana Collins, parent, addressed the Board of Education about an incident where her son was injured.
- Kara Washington, community member, asked for the protocol for safety on buses and school.
- Nevaeh Bozeman, student, says students and parents want answers about bus incident.
- Jamie Lehto, teacher, stated the Board of Education can't speak but they do care.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
Next Executive meeting will be held on December 2, 2019, at 5:30 pm in the Superintendent's Conference Room.
- 9.2 Board Performance Committee Report
The Performance Committee will tentatively meet next January 27, 2020.
- 9.3 Board Planning Committee Report
The Planning Committee will meet next on December 2, 2019, at 3:30 pm.
- 9.4 Board Finance Committee Report
Board Finance Committee will not meet again until after the Organizational Meeting in January.
- 9.5 Reports and Correspondence
No reports

10.0 NEW BUSINESS

- 10.1 2019-2020 Budget Amendment
The proposed budget amendment accounts for changes in student count, foundation allowance increase, and additional special education/Medicaid funds from the ISD. The amendment also accounts for staffing changes, TA'd agreements with 3 bargaining units, and increased insurance costs. Non-payroll increases include curriculum, transportation, and building budgets. Overall, the district projected a fund balance increase and we expect fund balance to continue to climb a little during the February, April, and June amendments. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.2 LEAO Contract
It was moved by LaBombarbe and seconded by Czachorski that we accept the 2-year LEAO Contract from July 1, 2019, through June 30, 2021, as presented by the Superintendent.
Ayes: 6
Nays: 0
Motion carried 6-0
- 10.3 Substitute Teacher Pay Increase
It was moved by Czachorski and seconded by Sparks that we approve the Substitute Teacher Pay Increase to \$100.00 per day with a bonus structure to include after 10 days an additional \$100.00 and a building substitute for Model Early Childhood Center as presented.
Ayes: 6
Nays: 0
Motion carried 6-0
- 10.4 Emergency Operations Plan
"A school district, intermediate school district, or public school academy that adopts and implements a statewide school safety information policy under section 1308 that meets the requirements under subsection (3) is in compliance with subsection (2)."
[http://www.legislature.mi.gov/\(S\(po1hgvpe1j0nrjffxwiwjoo\)\)/mileg.aspx?page=GetObject&objectname=mc1-380-1308b](http://www.legislature.mi.gov/(S(po1hgvpe1j0nrjffxwiwjoo))/mileg.aspx?page=GetObject&objectname=mc1-380-1308b) The guidance from MSP was updated 11/21/19 to provide a secondary option to adopt the statewide school safety information policy. However, the full legislation reads that, in order to adopt the policy you must already have adopted an EOP that meets criteria outlined in section 3 of the legislation. When we originally met to review the EOP, we compared our WISD formerly adopted document to the new template provided by MSP and realized we were missing the depth and breadth requested by MSP. Conversations with our Emergency Manager prior to the last round of MSP Competitive School Safety Grants further highlighted that our plans needed more depth before approval and, subsequently, before we could opt to use the statewide school safety information policy.

The document attached in the Board packet has been edited to say, Lincoln Consolidated Schools. Please take note; the final document will have each building within the District having their own Emergency Operations Plan and their school name on the document. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

- 11.1 October 2019 Finance Report
Enclosed are the October 2019, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the October 2019, Finance Report as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

- 11.2 October 2019 Check Register
Enclosed is the October 1-31, 2019, check register in the amount of \$2,927,827.99. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the October 1-31, 2019, check register in the amount of \$2,927,827.99 as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

- 11.3 October 2019 Trust and Agency
Enclosed is the October 2019, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the October 2019, Trust & Agency Report as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

- 11.4 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Janna Stanley	Bus Aide/Transportation	11/6/2019	New Hire	
Lamanzer Williams-Smith	Noon Supervisor/Lincoln High School	11/11/2019	New Hire	
Kathryn Mutschler	Noon Supervisor/Brick Elementary	11/4/2019	New Hire	
Catherine Champagne	Teacher/Brick Elementary	12/31/2019	Retire	

It was moved by LaBombarbe and seconded by Newlon that we approve the November 25, 2019, Personnel Transactions Summary as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

12.0 CLOSED SESSION

- 12.1 Superintendent Evaluation
It was necessary to enter closed session to discuss the superintendent evaluation, not to return to open session.

A roll call vote was necessary.

It was moved by LaBombarbe and seconded by Newlon in pursuant to Sections 8 (a) of the Open Meetings Act, I move that we enter closed session to discuss the superintendent evaluation, not to return to open session.

Ayes: 6 Williams, LaBombarbe, Newlon, Sparks, Rollins and Czachorski

Nays: 0

Motion carried 6-0

13.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 7:21 p.m. not to return to open session.