



Regular Meeting

~~November 11, 2019~~

New Date: November 21, 2019

Electronic Packet

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION MEETING
~~November 11, 2019~~
November 21, 2019
7:00 p.m.
Lincoln High School-West End Media Center

AGENDA

- 1.0 CALL TO ORDER**
- 2.0 ROLL CALL**
- 3.0 ESTABLISHMENT OF QUORUM**
- 4.0 PLEDGE TO FLAG**
- 5.0 ACCEPTANCE OF AGENDA**
- 6.0 PRESENTATIONS**
 - 6.1 Employee of the Month
 - 6.2 Bond Update
- 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**
 - 7.1 Superintendent's Report
 - 7.2 Human Resources
 - 7.3 Student Services
- 8.0 PUBLIC COMMENT**
- 9.0 BOARD REPORTS/CORRESPONDENCE**
 - 9.1 Board Executive Committee Report
 - 9.2 Board Performance Committee Report
 - 9.3 Board Planning Committee Report
 - 9.4 Board Finance Committee Report
 - 9.5 Reports and Correspondence
- 10.0 NEW BUSINESS**
 - 10.1 Student Discipline Hearing Recommendations
 - 10.1.1 Student #3

- 10.2 Substitute Teacher Pay Increase
- 10.3 2019 Refunding Bonds Resolution
- 10.4 LEA Contract
- 10.5 LAA Contract

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
 - 11.1.1 Board Meeting October 28, 2019
 - 11.1.2 Closed Session October 28, 2019
- 11.2 WISD Parent Advisory Committee
- 11.3 Professional Development Committee (PDC)
- 11.4 Curriculum Development Committee (CDC)
- 11.5 Middle Cities Risk Management Trust Trustee
- 11.6 Bus Camera System Proposal
- 11.7 Sex Education Advisory Board (SEAB)
- 11.8 Bid Pack #2- Michigan State Police Grant Elementary Renovation
- 11.9 Bond Bid Pack #2-High School Renovations
- 11.10 Bond Bid Pack #4-New Baseball Softball Fields
 - 11.10.1 Concrete
 - 11.10.2 Site Work
 - 11.10.3 Fences and Gates
 - 11.10.4 Landscaping and Irrigation
 - 11.10.5 Asphalt
 - 11.10.6 Electrical
- 11.11 Bid Pack #5-Construction of New Indoor Practice Facility
 - 11.11.1 Concrete
 - 11.11.2 Precast Concrete
 - 11.11.3 Masonry
 - 11.11.4 Metals
 - 11.11.5 General Trades
 - 11.11.6 Glass and Glazing

11.11.7 Drywall, Insulation and Acoustical

11.11.8 Flooring

11.11.9 Lockers

11.11.10 Athletic Equipment

11.11.11 Pre-Engineered Building

11.11.12 Fire Protection

11.11.13 Mechanical

11.11.14 Electrical

11.11.15 Site Work

11.11.16 Athletic Surfacing

11.11.17 Synthetic Turf

11.12 Personnel Transactions

12.0 CLOSED SESSION

12.11 Superintendent Evaluation

13.0 ADJOURNMENT

TO: Board of Education

FROM: Sean R. McNatt, Superintendent

DATE: November 5, 2019

SUBJECT: Board of Education Meeting
~~November 11, 2019~~ November 21, 2019
Date changed due to weather
7:00 p.m.
Media Center-High School

AGENDA/EXPLANATORY NOTES

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 ACCEPTANCE OF AGENDA

6.0 PRESENTATIONS

6.1 Employee of the Month

Dawn has worked for Lincoln Consolidated Schools for 27 years. During that time she has completed work in every position offered to her that includes regular education driver, special needs driver, ECSE driver, shuttle driver, bus washer, lounge cleaner, and driver trainer. She has been an enormous help this school year in particular. Dawn bid for only a three hour a day route, but consistently works more hours each week than any other driver. This is because Dawn volunteers to help and cover anything that we need covered. Dawn is a worthy candidate for employee of the month. She is definitely Team Lincoln and always puts the students first. We appreciate her commitment to our district.

Robert Merritt, Director of Transportation

6.2 Bond Update

Presented by Phil Buongiorno

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

7.2 Human Resources

7.3 Student Services

8.0 PUBLIC COMMENT

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
- 9.2 Board Performance Committee Report
- 9.3 Board Planning Committee Report
- 9.4 Board Finance Committee Report
- 9.5 Reports and Correspondence

10.0 NEW BUSINESS

10.1 Student Discipline Hearing Recommendations

10.1.1 Student #3

The Board Discipline Committee met on November 5, 2019, to conduct a disciplinary hearing for Student #3 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

RECOMMENDED MOTION: I move that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #3 as presented.

10.2 Substitute Teacher Pay Increase

After analyzing relevant data, it is apparent there is an increased number of teacher absences, and those absences are more likely to go unfilled compared to 18-19. Given the increased cost to the District for unfilled teacher absences, recommending an increase in substitute teacher pay by \$10 to \$100 per day but maintaining our long-term substitute rate at \$180. However, increase substitute pay is only a partial solution. Because of the unique challenges faced at Model Elementary, the recommendation would be to move toward a building substitute structure for Model Elementary. At this time, the creation of a single building substitute slot at Model Elementary. I further recommend setting the building substitute compensation at \$125 per day. It is the recommendation of the Superintendent and Board action is requested.

RECOMMENDED MOTION: I move that we approve the Substitute Teacher Pay Increase to \$100.00 per day and one building substitute at Model Early Childhood Center as presented.

10.3 2019 Refunding Bonds Resolution

Enclosed is the Refunding Bond Ratification Resolution for your overview. By refunding our School Bond Loan Fund amount of \$19,266,000, the district is expected to have a savings of \$1,906,718 by the time the debt is paid off. The District has refunded several bonds over the last 4 years, which has an estimated savings of over \$20 million.

RECOMMENDED MOTION: I move that we adopt the 2019 Refunding Bond Ratification Resolution as presented

10.4 LEA Contract

RECOMMENDED MOTION: I move that we accept the 2-year LEA Contract from July 1, 2019, through June 30, 2021, as presented by the Superintendent.

10.5 LAA Contract

RECOMMENDED MOTION: I move that we accept the 2-year LAA Contract from July 1, 2019, through June 30, 2021, as presented by the Superintendent.

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting

11.1.1 Board Meeting October 28, 2019

11.1.2 Closed Session October 28, 2019

Enclosed are the minutes of the October 28, 2019, Regular Meeting and Closed Session.

RECOMMENDED MOTION: I move that we approve the minutes of the October 28, 2019, Regular Meeting and Closed Session as presented.

11.2 WISD Parent Advisory Committee

The WISD Parent Advisor Committee includes one Special Education parent from each district within the WISD to serve and represent their home district on the committee. It is the recommendation on the Superintendent to have Misty Gray represent Lincoln Consolidated School. Board action is requested.

RECOMMENDED MOTION: I move that we approve the WISD Parent Advisory Committee representative and appoint Misty Gray to represent Lincoln Consolidated Schools as presented.

11.3 Professional Development Committee (PDC)

The Professional Development Committee shall be composed of a teacher member from each building and the Curriculum Director. The teacher member shall be recommended by the Association for approval by the Board of Education for one-year terms. The decision of the Board shall be final. Board action is requested.

High School-Jessica Winters
Middle School-Rebekah Ward
Brick-Jodi Vanhevel
Childs-Lizzie Hollowell
Bishop-Danielle Cole
Model- Angie Cyrbok

RECOMMENDED MOTION: I move that we approve the recommendations for the Professional Development Committee-PDC for the 2019-2020 school year as presented by the LEA.

11.4 Curriculum Development Committee (CDC)

The Curriculum Development Committee shall be composed of a teacher member from each building one teacher member from special education, and the Curriculum Director. The teacher members of the committee shall be recommended by the Association for approval by the Board of Education for one-year terms. The decision of the Board shall be final. Board action is requested.

High School-Dominic Rosa
Middle School- Nathan Soos
Brick-Cari Berecz
Childs- Amy Baxter
Bishop-Abby Smith
Special Education-Amy Stamps

RECOMMENDED MOTION: I move that we approve the recommendations for the Curriculum Development Council-CDC for the 2019-2020 school year as presented by the LEA.

11.5 Middle Cities Risk Management Trust Trustee

Bylaws of the Trust require the appointment of a designated Trustee and an alternate Trustee as the district's representative(s) to the Trust's Board of Trustees. Sean McNatt is appointed as the district's designated Trustee representative to the Middle Cities Risk Management Trust's Board of Trustees and is authorized to cast the district's vote on all matters which come before the Board. He/ She shall serve as Trustee until replaced by this Board in its absolute discretion. Board action is requested.

RECOMMENDED MOTION: I move that we approve the Middle Cities Risk Management Trust Trustee and appoint Sean R. McNatt Superintendent, as presented.

11.6 Bus Camera System Proposal

The current camera system has many limitations that include but not limited to the following: poor quality, no view into seats, audio is garbled, approximately 30% of the units are not working, limited capabilities compared to current camera systems. The Pro-Vision camera system is the best choice that will give us all the improvements to have an up to date camera system with the best technology of today that includes plug and play hardware that can be changed out when technology improves. The software portion is free for upgrades and encrypted for security. The current system is very cumbersome and time consuming to review the video, whereas, the new system will allow for better control, quality, and timestamping capabilities so we are not watching the entire video to find a specific incident.

The recommendation of the Transportation Director and the Superintendent is the Pro-Vision camera system will allow for automatic download of video to a district server that any authorized user will be able to view from any device that we choose versus the current system that can only be viewed by the two computers in transportation. The new system will also record HD quality and include stop arm cameras that will help identify those people that run the flashing red lights that potentially cause a very serious accident. A new camera system will help with sharing video to law enforcement and parents with the blurring technology. The total price \$117,864.06. Board action is requested.

RECOMMENDED MOTION: I move that we approve the Bus Camera System Proposal awarded to Pro-Vision in the amount of \$117,864.06 as presented.

11.7 Sex Education Advisory Board (SEAB)

Included in the Board packet are the Sex Education Advisory Board's (SEAB) mission and visions statements, by-laws and board roster. According to State guidelines these need to be considered for Board approval. Board action is requested.

RECOMMENDED MOTION: I move that we approve the Sex Education Advisory Committee (SEAB) mission statement, visions statement, by-laws and board roster as presented.

11.8 Bid Pack #2 – Michigan State Police Grant Elementary Renovation

Bid pack #2 A Security: Brick Elementary school secure entryway and cross corridor door locking systems-4 bids were received.

Bid Recommended General Trades – A&R Total Construction. A&R Total Construction was previously awarded the contract for General trades on all other secure entryways within the district to be awarded the Brick secure entryway not to exceed \$90,000 on this project.

Bond Project Budget	\$372,000
Brick Office Renovation	\$90,000
Previously awarded contracts (General Trades)	\$233,785
Previously awarded contracts (Masonry)	\$12,482
Previously awarded contracts (Painting & Flooring)	\$28,783
Total Bids to date 8.1.19	\$365,050

RECOMMENDED MOTION: I move that we approve the Bid Pack #2 Security-Michigan State Police Grant Elementary Renovation for Brick Elementary awarded to A&R Total Construction not to exceed \$90,000.00 as presented.

11.9 Bond Bid Pack #2-High School Renovations

To renovate the current drama practice space to the new band room/drama rooms, renovate the current band room to the new weight⁸ room, renovate the current weight room to the new

wrestling room. 5 bids were received-Bid Recommended – A&R Total Construction. Recommend to award A&R Total Construction, who was previously awarded the contract for General trades for the new Cheer and Choir rooms, to be awarded the remaining high school renovation projects not to exceed \$475,106.22.

Bond Project Budget	\$256,000
Board Action – Increase Budget	\$94,000
Total New Project Budget	\$350,000

Current Bid Total	\$475,106.22
Previous Bid Award Total	\$22,759.00
Project Total	\$497,865.22

RECOMMENDED MOTION: I move that we approve the Bond Bid Pack #2-High School Renovations awarded to A&R Total Construction not to exceed \$475,106.22.00 as presented.

11.10 Bond Bid Pack #4-New Baseball Softball Fields

Construction of two new baseball fields and two new softball fields in a cloverleaf design.

Bond Project Budget	\$2,345,400
Current Bid Total	\$3,438,914
Total Bids to date 9.6.19	\$93,000 (Selective Demolition)

Remaining Budget Amount \$(1,186,514)

11.10.1 Concrete

Four bids were received, Bid Recommendation Concrete – McCarthy Construction. \$361,650, Bond \$5,000; Addition (Concrete Demo Childs) \$5,460; Deduction (removal of back stop walls and footings) (\$152,000); Total \$220,110 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Concrete bid in Bond Bid Pack #4 awarded to McCarthy Construction in the amount of \$220,110.00 as presented.

11.10.2 Site Work

3 bids were received, Bid Recommendation Site Work – Verdeterre. \$1,321,516, Bond \$14,397; Addition (Alternate construction fence) \$56,000; Deduction (site for sand) (\$7,100); Total \$1,384,813 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Site Work bid in Bond Bid Pack #4 awarded to Verdeterre in the amount of \$1,384,813.00 as presented.

11.10.3 Fences and Gates

2 bids were received, Bid Recommendation Fences and Gates – RMD Holding dba Nationwide. \$148,933, Bond \$1,000; Addition (fence backstops vs. netting) \$146,833; Deduction (pneumatic post installation) (\$8,000); Total \$288,766 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Fences and Gates bid in Bond Bid Pack #4 awarded to RMD Holding d/b/a Nationwide in the amount of \$288,766.00 as presented.

11.10.4 Landscaping and Irrigation

1 bid was received, Bid Recommendation Landscaping and irrigation – Water Management Specialist, Inc. \$696,972, Bond \$10,613; Total \$707,585 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Landscaping and Irrigation bid in Bond Bid Pack #4 awarded to Water Management Specialist, Inc. in the amount of \$707,585.00 as presented.

- 11.10.5 Asphalt
1 bid was received, Bid Recommendation Asphalt Paving – Nagle Paving Company. \$811,390, Bond \$6,000; Total \$817,390 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Asphalt bid in Bond Bid Pack #4 awarded to Nagle Paving Company in the amount of \$817,390.00 as presented.

- 11.10.6 Electrical
4 bids were received, Bid Recommendation Electrical – Great Lakes Power & Lighting, \$20,000, Bond \$250; Total \$20,250 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Electrical bid Electrical bid in Bond Bid Pack #4 awarded to Great Lakes Power & Lighting in the amount of \$20,250.00 as presented.

- 11.11 Bid Pack #5-Construction of New Indoor Practice Facility
Construction of an indoor training facility to include a 300 meter track, turf field, fitness center, locker rooms, and concession stand.

Bond Project Budget	\$ 9,734,366
Current Bid Total	\$ 8,860,452

Remaining Budget Amount \$ 873,914

Notes on building pitch:

Plans are in motion to change the pitch of the roof from 65 feet to 55 feet a reduction of 10 feet, which will result in a reduction of cost of the pre-engineered building. We are waiting on the estimator to provide the district a new price.

Notes on painting bid:

The painting category will be re-bid due to a change in scope of the project. Current painting estimate is at \$248,466, which will need to be applied to the remaining budget amount once awarded and approved by the Board of Education.

- 11.11.1 Concrete
4 bids were received-Bid Recommendation Concrete – McCarthy Construction. \$1,301,350, Bond \$19,495; Addition (Recessed Concrete for Track Cavity) \$26,080; Deduct (Building slab sand) (\$39,600). Total \$1,301,350, plus \$19,495 Bond: Total \$1,307,325 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Concrete bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to McCarthy Construction in the amount of \$1,307,325.00 as presented.

- 11.11.2 Precast Concrete
2 bids were received-Bid Recommendation Precast Concrete – StesCore. \$78,100, Bond \$1,172. Total \$79,272 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Precast Concrete bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to StesCore in the amount of \$79,272.00 as presented.

- 11.11.3 Masonry

4 bids were received-Bid Recommendation Masonry – Brazen and Greer Masonry, Inc. \$215,300, Bond \$2,300. Total \$217,600 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Masonry bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to Brazen and Greer Masonry, Inc. in the amount of \$217,600.00 as presented.

11.11.4 Metals

2 bids were received-Bid Recommendation Metals – Wolverine Steel Erectors, Inc. \$116,184, Bond \$3,306; Addition (Tax) \$5,160. Total \$124,650 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Metals bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to Wolverine Steel Erectors, Inc. in the amount of \$124,650.00 as presented.

11.11.5 General Trades

2 bid were received-Bid Recommendation General Trades – Graham Construction Corp. \$228,000, Bond \$2,280. Total \$230,280 Base and Bond.

RECOMMENDED MOTION: I move that we approve the General Trades bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to Graham Construction Corp. in the amount of \$230,280.00 as presented.

11.11.6 Glass and Glazing

2 bid was received-Bid Recommendation Glass and Glazing – B&B Glass. \$294,000, Bond \$5,600. Total \$299,600 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Glass and Glazing bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to B&B Glass in the amount of \$299,600.00 as presented.

11.11.7 Drywall, Insulation and Acoustical

1 estimate was received-In process of obtaining an additional estimate for comparison purposes. Bid Recommendation for Drywall, Insulation & Acoustical – Not to exceed \$148,485.15, Bond \$1,499.85 (Graham Construction, Corp). Total \$149,985 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Drywall, Insulation and Acoustical bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to Graham Construction, Corp. not to exceed \$149,985.00 as presented.

11.11.8 Flooring

2 bids were received-Bid Recommendation Flooring – DF Corporation d/b/a DR Floor. \$42,215, Bond \$367; Deduction (Bathroom floor epoxy) (\$3,400). Total \$39,212 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Flooring bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to DF Corporation d/b/a DR Floor in the amount of \$39,212.00 as presented.

11.11.9 Lockers

1 bid was received-Bid Recommendation Lockers – Rayhaven Group. \$7,457, Bond \$55. Total \$7,512 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Lockers in Bid Pack #5-Construction of New Indoor Practice Facility awarded to Rayhaven Group in the amount of \$7,512.00 as presented.

11.11.10 Athletic Equipment

3 bids were received-Bid Recommendation Athletic Equipment – C & M Associates, LLC. \$27,100, Bond \$406; Addition (Curtains, netting, cages) \$308,650. Total \$336,156 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Athletic Equipment bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to C & M Associates, LLC in the amount of \$336,156.00 as presented.

11.11.11 Pre-Engineered Building

3 bids were received-Bid Recommendation Pre-Engineered Building – Wolverine Steel Erectors, Inc. \$3,418,936, Bond \$43,427; Addition (missing taxes) \$129,360; Deduct (Change to roof panel SSR) (\$66,800); Deduct (Change to wall panel to MS foam) (\$95,200). Total \$3,429,723 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Pre-Engineered Building in Bid Pack #5-Construction of New Indoor Practice Facility awarded to Wolverine Steel Erectors, Inc. in the amount of \$3,429,723.00 as presented.

11.11.12 Fire Protection

2 bids were received-Bid Recommendation Fire Protection – Absolute Fire Protection. \$302,460, Bond \$4,800; Deduct (Removal of sprinklers in open areas per code) (\$235,690). Total \$71,570 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Fire Protection bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to Absolute Fire Protection in the amount of \$71,570.00 as presented.

11.11.13 Mechanical

7 bids were received-Bid Recommendation Mechanical – Erie Welding & Mechanical. \$997,269, Bond \$6,854. Total \$1,004,123 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Mechanical bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to Erie Welding & Mechanical in the amount of \$1,004,123.00 as presented.

11.11.14 Electrical

4 bids were received-Bid Recommendation Electrical – Great Lakes Power and Lighting. \$826,000, Bond \$10,750; Addition (Sound system) \$22,000. Total \$858,750 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Electrical bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to Great Lakes Power and Lighting in the amount of \$858,750.00 as presented.

11.11.15 Site Work

3 bids were received-Bid Recommendation Site Work – Verdeterre Contracting, Inc. \$95,000, Bond \$1,035. Total \$96,035 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Site Work in Bid Pack #5-Construction of New Indoor Practice Facility awarded to Verdeterre Contracting, Inc. in the amount of \$96,035.00 as presented.

11.11.16 Athletic Surfacing

3 bids were received-Bid Recommendation Athletic Surfacing – Hellas Construction, Inc. \$180,345, Bond \$2,268. Total \$182,609 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Athletic Surfacing in Bid Pack #5-Construction of New Indoor Practice Facility awarded to Hellas Construction in the amount of \$182,609.00 as presented.

11.11.17 Synthetic Turf

4 bids were received-Bid Recommendation Synthetic Turf – AstroTurf Corporation. \$518,753, Bond \$6,052; Deduction (Rhino SF) (\$18,838); Deduction (No Equipment) (\$9,917); Deduction (Removing curb from scope) (\$50,000); Deduction (removing curb excavation) (\$7,000); Deduct (removing spoils) (\$5,000); Deduct (not providing rough grade) (\$8,000). Total \$426,050 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Synthetic Turf bid in Bid Pack #5-Construction of New Indoor Practice Facility awarded to AstroTurf Corporation \$426,050.00 as presented.

11.12 Personnel Transactions

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
Nicole Davis	Bus Aide/Transportation	10/9/2019	New hire	
Luciana Dos Santos Mahl	Noon Supervisor/ Brick Elementary	4/26/2019	Resignation	
Thelma Squires	Noon Supervisor/ Brick Elementary	9/5/2019	Resignation	
Stephanie Riegle	Noon Supervisor/ Model Elementary	9/3/2019	Resignation	
Amanda Baker	Noon Supervisor/Bishop Elementary	6/14/2019	Resignation	
Kashae Zuniga	Noon Supervisor/Childs Elementary	10/21/2019	Resignation	
Angela Massey	Noon Supervisor/Bishop Elementary	6/14/2019	Resignation	
Amy Starkey	Assistant Building Seceretary/Student Servic	10/10/2019	Resignation	
Kevin Cox	Community Assistant/Lincoln Middle School	10/15/2019	Transfer	
Lamanzar Williams-Smith	Bus Driver/Transportation	11/4/2019	New hire	
Brett Weaver	Gym Teacher/Bishop, Brick, Childs Elementar	11/4/2019	Transfer	
Steve Mussio	Gym Teacher/Bishop Elementary	11/4/2019	Transfer	
Melissa Palmquist	Paraprofessional/Brick Elementary	11/15/2019	Resignation	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Myra Hamilton	Secretary/High School	12/8/2019	FMLA	Approved
Deborah Seaton	Teacher/Childs Elementary	11/11/2019	FMLA	Approved
Laura Toth	Teacher/Lincoln Middle School	11/21/2019	FMLA	Approved
Melissa Palmquist	Paraprofessional/Brick Elementary	11/17/2019	FMLA	Approved

RECOMMENDED MOTION: I move that we approve the November 11, 2019, Personnel Transaction Summary as presented.

12.0 CLOSED SESSION

12.11 Superintendent Evaluation

It will be necessary to enter closed session to discuss the superintendent evaluation, not to return to open session. A roll call vote will be necessary.

RECOMMENDED MOTION: Pursuant to Sections 8 (a) of the Open Meetings Act, I move that we enter closed session to discuss the superintendent evaluation, not to return to open session.

Mrs. Czachorski _____
 Mrs. LaBombarbe _____
 Mrs. Newlon _____
 Mr. Rollins _____
 Mrs. Sparks _____
 Mrs. VanZomeren _____
 Mrs. Williams _____

13.0 ADJOURNMENT



November 4, 2019

Dawn has worked for Lincoln Consolidated Schools for 27 years. During that time she has completed work in every position offered to her that includes regular education driver, special needs driver, ECSE driver, shuttle driver, bus washer, lounge cleaner, and driver trainer. She has been an enormous help this school year in particular. Dawn bid for only a three hour a day route, but consistently works more hours each week than any other driver. This is because Dawn volunteers to help and cover anything that we need covered. Dawn is a worthy candidate for employee of the month. She is definitely Team Lincoln and always puts the students first. We appreciate her commitment to our district.

Best Regards,
Robert Merritt, Director of Transportation



Bond Update

November 11, 2019

Director of Facilities – Philip Bongiorno

Bond Overview

- Completed projects
- Projects in-process
- Projects pending approval
- Outstanding projects
- Year to date project grid
- New band, drama, choir, wrestling, weight room designed layout
- New complex layout

Completed Projects

- Classroom door locking devices
- Flooring replacement (Bishop, Model and LHS)
- Roof replacement (Bishop and LHS)
- Fence around Bishop playground
- Seven new buses
- New band instruments
- New stadium turf field
- New fence to secure stadium field

Projects In-Process

- Secure entryways (Bishop, Childs, Model, LMS, and LHS)
- Cross corridor security doors
- Security cameras (Brick, Model, Bishop, and Childs)
- Flooring replacement (Childs and LMS)
- New Choir room
- New Cheer Room
- Instructional technology

Projects Pending Approval

- Renovate existing band room to weight room
- Renovate existing weight room to wrestling room
- Renovate existing drama practice room to band room
- Secure entryway Brick Elementary
- Replace Railsplitter Dr.
- Childs bus loop replacement
- New parking lot and lighting
- New Baseball/Softball complex with irrigation
- Construction of Training field house

Projects Still Outstanding

- Athletic Equipment (weight room, field house and track/field)
- Fitness center weight equipment
- Acoustical shell Performing Art Center
- Playground equipment Bishop
- Baseball/Softball concession/press box
- Construction of stadium building
- Indoor training building bleachers
- Additional band instruments

Progress

- October 2018 – Project Grid
- Look how far we have come

PROPOSED INFRASTRUCTURE UPGRADES		Brick	Bishop	Childs	Model	LMS	LHS	Field House
Safety & Security	Create Secure Vestibules	IR	IR	IR	IR	IR	IR	
	Install Cross Corridor Security Doors	IR	IR	IR	IR	IR	IR	
	Classroom/Door Locking Systems	IR	IR	IR	IR	IR	IR	IR
	Install Security Cameras	IR	IR	IR	IR			IR
Interior Updates	Carpet Replacements		IR	IR	IR	IR	IR	
	Renovate Existing Band to Weight Room						IR	
	Renovate Existing Chior to Cheer Room						IR	
	Renovate Existing Weight Room to Wrestling Room						IR	
	Renovate Existing Drama Practice Room to Drama/Band Room						IR	
Renovate Existing Drama Storage to Chior Room						IR		
Exterior Updates	Bus Loop Replacement			IR				
	Remove & Replace Roof		IR				IR	
	Fence Around Playground		IR					
	Additional Parking (150 new spaces)						IR	
Technology	Playground Equipment		IR					
	Instructional Technology	IR	IR	IR	IR	IR	IR	
	Wifi							IR
District Upgrades	Fiber Connections							IR
	Buses (7)	IR	IR	IR	IR	IR	IR	
	Athletic Equipment						IR	
	Fitness Center/Weight Equipment							IR
	Band Instruments						IR	
Site Work	Acoustical Shell						IR	
	New Baseball Fields						IR	
	New Softball Fields						IR	
	Baseball/Softball Irrigation						IR	
	Install Synthetic Turf on Stadium Field						IR	
	Soil Borning & Topographic Survey						IR	IR
	Replace Rail Splitter Drive (Whittaker Road to Lincoln Tr.)					IR		
	Remove & Replace Fencing around Stadium Complexes						IR	
	Parking Lot Lighting						IR	
	Construction of 2 Story Stadium Bldg (Concess, Restrooms, & Storage)						IR	
Construction of Training Field House							IR	

IR Represents work to be completed in that particular building/area

- Designed
- Bid Submitted
- In Construction
- Project Completed

Bond Project Grid

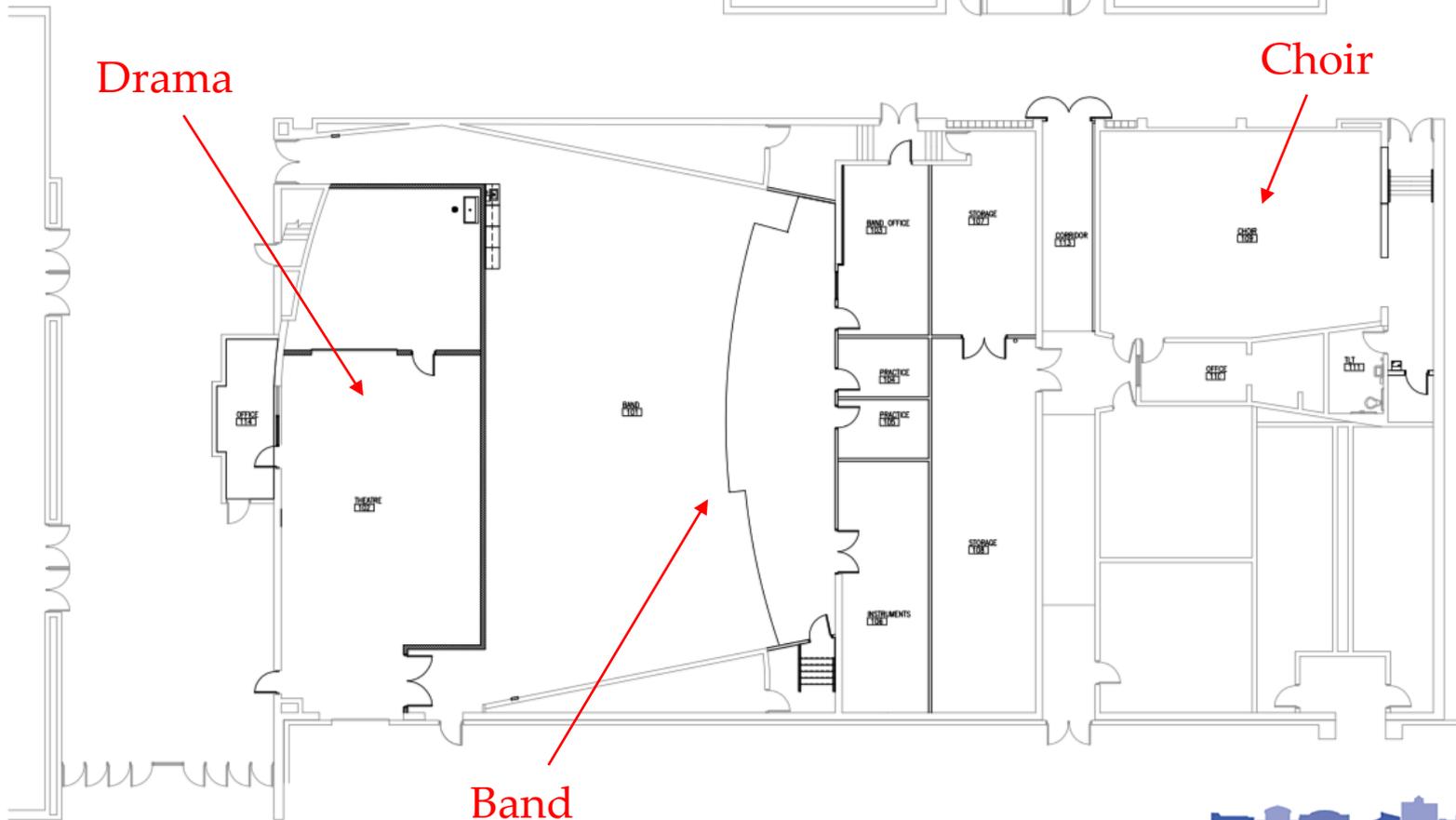
PROPOSED INFRASTRUCTURE UPGRADES		Brick	Bishop	Chlds	Model	LMS	LHS	Field House
Safety & Security	Create Secure Vestibules	Nov 2019	Sep 2019	Sep 2019	Sep 2019	Sep 2019	Sep 2019	
	Install Cross Corridor Security Doors	Nov 2019	Sep 2019	Sep 2019	Sep 2019	Sep 2019	Sep 2019	
	Classroom/Door Locking Systems	Feb 2019	Feb 2019	Feb 2019	Aug 2019	Feb 2019	Feb 2019	
	Install Security Cameras	Aug 2019	Aug 2019	Aug 2019	Aug 2019			April 2020
Interior Updates	Flooring Replacements		SEP 2019	Jun 2020	Sep 2019	Jun 2020	Sep 2019	
	Renovate Existing Band to Weight Room						June 2020	
	Renovate Existing Choir to Cheer Room						Sep 2019	
	Renovate Existing Weight Room to Wrestling Room						Sep 2020	
	Renovate Existing Drama Practice Room to Drama/Band Room						Dec 2020	
Renovate Existing Drama Storage to Choir Room						Sep 2019		
Exterior Updates	Bus Loop Replacement			June 2020				
	Remove & Replace Roof		Aug 2019				Jul 2019	
	Fence Around Playground		Aug 2019					
	Additional Parking (150 new spaces)						June 2020	
	Playground Equipment		IR					
Technology	Instructional Technology	Aug 2019	Aug 2019	Aug 2019	Aug 2019	Aug 2019	Aug 2019	
	Wifi							April 2020
	Fiber Connections							April 2020
District Upgrades	Buses (7)	Apr 2019	Apr 2019	Apr 2019	Apr 2019	Apr 2019	Apr 2019	
	Athletic Equipment						IR	
	Fitness Center/Weight Equipment							IR
	Band Instruments						Jul 2019	
Site Work	Acoustical Shell						IR	
	New Baseball Fields						April 2020	
	New Softball Fields						April 2020	
	Baseball/Softball Irrigation						April 2020	
	Install Synthetic Turf on Stadium Field						Sep 2019	
	Soil Borings & Topographic Survey						Feb 2019	Feb 2019
	Replace Rail Splitter Drive (Whittaker Road to Lincoln Tr.)					June 2020		
	Remove & Replace Fencing around Stadium Complexes						SEP 2019	
	Parking Lot Lighting						June 2020	
	Construction of 2 Story Stadium Bldg. (Concess, Restrooms, & Storage)						IR	
Construction of Training Field House							June 2020	

-  Represents work to be completed in that particular building/area
-  Designed
-  Bid Submitted (Date = Bid Opening Date)
-  In Construction/In Process (Date = Projected Starting Month/Year)
-  Project Completed
-  Project being redesigned to meet budget expectations

New Band, Drama & Choir Rooms

Drama

Choir

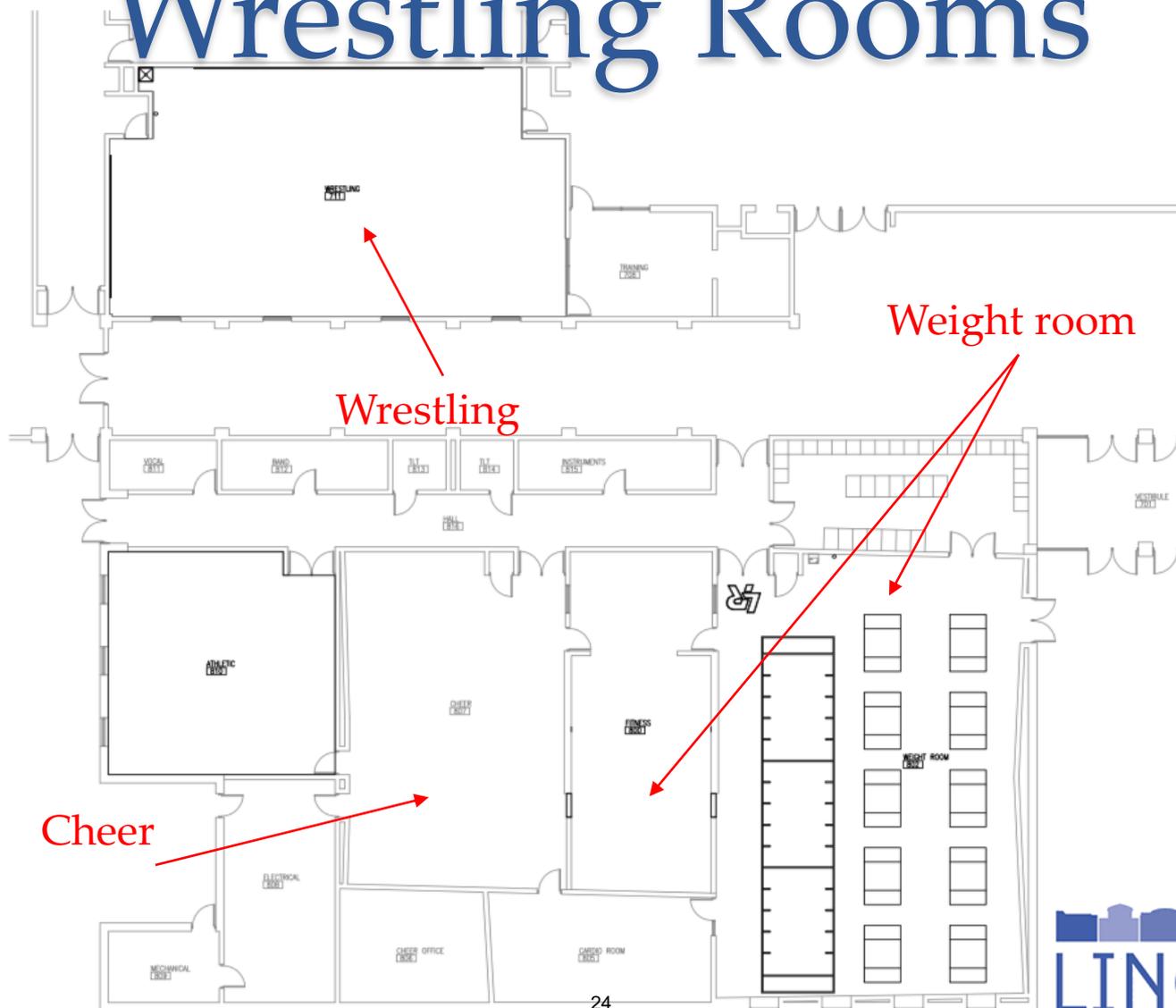


Band

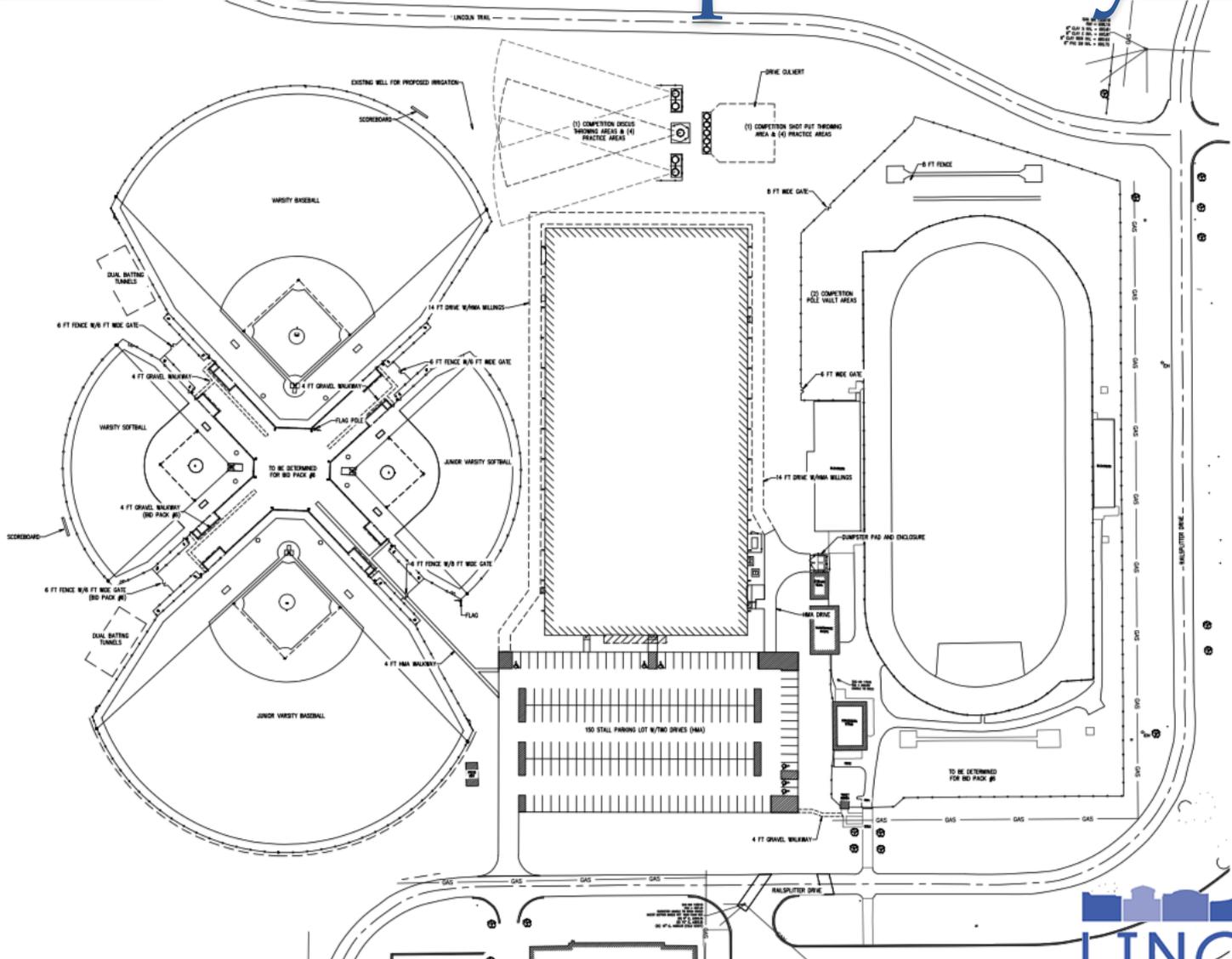
FLOOR PLAN
SCALE: 1/8" = 1'-0"
23



New Weight, Cheer & Wrestling Rooms



Athletic Complex Layout



OVERALL PROPOSED SITE PLAN
 SCALE: 1 INCH = 60 FEET
 GRAPHIC SCALE: 1 inch = 60 feet

Questions?

Lincoln Consolidated Schools

Memorandum

To: Executive Committee
From: Adam Blaylock, Director of Human Resources
CC: Sean R. McNatt, Superintendent
Date: November 4, 2019
Re: Substitute Shortage and Recommendations

This memorandum will analyze the enclosed data related to the perceived shortage of substitute teachers and offer recommendations to the Executive Committee for its consideration. The brief summary of my recommendations is:

- Increase daily substitute rate to \$100/day from \$90/day. Expected cost to the District is estimated, at the top end, at \$30,000 annually to the District. However, the increased cost is offset by a decrease in payments to our full-time employees, which costs an estimated \$234.50 per day for each unfilled teacher absence.
- Creation of a building substitute role at Model Elementary at a rate of \$125/day to deal with unique challenges to obtaining substitute staff.

Enclosed with this memorandum is the following data:

- Chart showing teacher absences by building and day in the current school year compared to the prior school year
- Chart showing the “no fill” rate, meaning that the absence was not filled by a substitute, in the current school year compared to the prior school year
- Chart showing a comparison of substitute pay rates across Washtenaw County and Van Buren Public Schools

Summary of Evidence

Beginning in late September, the Human Resources Office began to hear anecdotally about an increase in missed prep periods from a variety of sources – administrators, teachers, and union leadership. As a result of that anecdotal evidence, I gathered evidence comparing 18-19 and 19-20 absence rates and fill rates for teachers through the fourth week of the school year. The data indicated there was a substantial increase in teacher absences across the District, with a pronounced increase at Lincoln Middle School and Model Elementary, a comparatively smaller increase (based on absences compared to staff size) at Lincoln High School, and a comparative decrease in teacher absences at the other elementary buildings. This evidence was presented to our administrative team on October 8, 2019 at the Administrative Council meeting and feedback was sought regarding preferred solutions. During the October 8, 2019 Administrative Council meeting, building administrators expressed they felt an increase in sub pay rates seemed appropriate, and were open to the idea of building substitutes.

The net increase in teacher absences at both Model Elementary and Lincoln Middle School is largely attributed to leave of absences at both buildings. In the first four weeks of 18-19, Model Elementary had only 5.67 teacher absences. In 19-20, it had 43.47. Similarly, the Middle School had 53.56 teacher absences in 18-19, and in 19-20, it had 105.76.

Model Elementary faces unique challenges compared to other buildings because of the makeup of its staff and additional licensing requirements. Thus, staff absences are much more likely to go unfilled at Model Elementary than other buildings.

Following the October 8, 2019 Administrative Council meeting, I collaborated with Lincoln's EduStaff representatives to obtain relevant information to give a fair cost estimate. The District currently pays \$90 for a standard sub, and \$180 for a long-term substitute. In 2018-2019, the District spent \$301,270.03 in EduStaff teacher sub pay, with an average cost per day of \$110.72. Using a .611 ratio of the long term substitute rate, I estimate that increasing the standard sub rate by \$10, and the long term substitute rate by \$20 will cost the District an additional \$31,232.82 annually. This increased cost would be offset (in an amount not easily projected) because currently we pay \$234.50 per day of unfilled teacher absence (\$35/hour for each missed preparation period, assuming 5 missed preparation periods for each unfilled teacher absence, plus 34% for MPSERS and FICA).

EduStaff also indicated to me that a typical building substitute rate is \$125 per day.

Narrative of Recommendations

After analyzing relevant data, it is apparent there is an increased number of teacher absences, and those absences are more likely to go unfilled compared to 18-19. Given the increased cost to the District for unfilled teacher absences, I recommend increasing substitute teacher pay by \$10 to \$100 per day but maintaining our long term substitute rate at \$180.

However, increase substitute pay is only a partial solution. Because of the unique challenges faced at Model Elementary, I also recommend we move toward a building substitute structure for Model Elementary. At this time, I recommend the creation of a single building substitute slot at Model Elementary, but believe if certain staffing trends remain true, additional building substitutes may be necessary. I further recommend setting the building substitute compensation at \$125 per day.

Lincoln Consolidated Schools			
18-19 No Fills compared to 19-20 No Fills through the 7th Friday of School			
Row Labels	No Fill Comparison	18-19 Fill Rate	19-20 Fill Rate
Bishop Elementary	-37	67.16%	31.93%
Brick Elementary	3	60.38%	56.18%
Childs Elementary	0	62.07%	30.34%
Lincoln High School	-6	51.61%	54.24%
Lincoln Middle School	0	35.43%	44.94%
Model Elem. and Early Childhood Center	-55	7.69%	24.76%
Grand Total	-95	51.54%	42.20%
Negative = More No Filled Positions in 19-20			
Positive = Fewer No Filled Positions in 19-20			
10/22/2019			

Lincoln Consolidated Schools						
Absence Comparable Rate for 18-19/19-20 Through 7th Friday of School						
Sum of # of Days Absent Row Labels	Column Labels					Grand Total
	Monday	Tuesday	Wednesday	Thursday	Friday	
Bishop Elementary	-3.62	4.26	5.24	8.33	9.56	23.77
Brick Elementary	1.63	2.78	-3.02	11.23	-0.27	12.35
Childs Elementary	-2	2.34	-3.28	6.19	10.43	13.68
Lincoln High School	-8.51	-10.28	-18.46	6.18	-1.65	-32.72
Lincoln Middle School	-23.13	-29.31	-38.25	-24.02	-18.01	-132.72
Model Elem. and Early Childhood Center	-14.64	-16.28	-15.22	-14.58	-15.62	-76.34
Grand Total	-50.27	-46.49	-72.99	-6.67	-15.56	-191.98
10/22/2019						

Lincoln Consolidated School District, Washtenaw and Wayne Counties, Michigan (the “Issuer”)

A regular meeting of the board of education of the Issuer (the “Board”) was held in the _____, within the boundaries of the Issuer, on the 11th day of November, 2019, at ____ o’clock in the __.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. By resolution adopted on September 23, 2019 (the “Bond Resolution”), this Board authorized not to exceed Twenty-Two Million Dollars (\$22,000,000) 2019 Refunding Bonds (General Obligation - Unlimited Tax) (Federally Taxable) (the “Bonds”) for the purpose of refunding all or a portion of the Issuer’s School Bond Loan Fund and School Loan Revolving Fund balances (the “Refunded Obligations”); and

2. In the Bond Resolution, the Issuer authorized the Superintendent of Schools and/or the Executive Director of Finance (each an “Authorized Officer”) to accept the offer of Stifel, Nicolaus & Company, Incorporated, Okemos, Michigan (the “Underwriter”), within the parameters set forth in such resolution; and

3. Based upon information provided by the Issuer’s financial consulting firm and the Underwriter, the Issuer selected a negotiated sale to allow for flexibility in the timing, sale and structure of the Bonds in response to changing market conditions and to accomplish the refunding of the Refunded Obligations; and

4. The Underwriter presented an offer to purchase the Bonds to an Authorized Officer on November 6, 2019, which an Authorized Officer accepted pursuant to the authority delegated in the Bond Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. An Authorized Officer’s acceptance of the Underwriter’s offer as set forth in the bond purchase agreement (the “Bond Purchase Agreement”), and the terms and conditions set forth therein, presented to an Authorized Officer on November 6, 2019, to purchase the Bonds in the principal amount of \$19,450,000 at a purchase price of \$19,380,952.50, which is the par value of the Bonds, less the Underwriter’s discount of \$69,047.50, is hereby ratified and affirmed. The Bonds shall be issued in the aggregate principal sum of \$19,450,000 and designated 2019 Refunding Bonds (General Obligation - Unlimited Tax) (Federally Taxable). The Underwriter has agreed in the Bond Purchase Agreement that it shall initially offer the Bonds to the public at the yields set forth in Exhibit A hereto.

2. The Bonds shall be dated December 3, 2019, and shall mature on May 1 of the years 2025 to 2030, inclusive, on which interest is payable commencing May 1, 2020 and semi-annually thereafter on November 1 and May 1 at the rates and in the principal amounts set forth in Exhibit A and shall be subject to optional redemption as set forth herein. The Bonds shall be initially offered to the public at the initial offering yields as set forth in Exhibit A hereto.

3. The Bonds or portions of Bonds in multiples of \$5,000, maturing on May 1, 2030, shall be subject to redemption prior to maturity, at the option of the Issuer in such order as the Issuer may determine and by lot within any maturity, on any date occurring on or after May 1, 2029, at par plus accrued interest to the redemption date.

4. Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the registered owner's or owners' registered address shown on the registration books kept by the Paying Agent (the "Paying Agent"). The Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the registered owner thereof.

If less than all of the Bonds of any maturity shall be called for redemption prior to maturity, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Any Bonds selected for redemption which are deemed to be paid in accordance with the provisions of the Bond Resolution and this resolution will cease to bear interest on the date fixed for redemption. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

5. Blank Bonds with the manual or facsimile signatures of the President and Secretary of the Board affixed thereto, shall, upon issuance and delivery and from time to time thereafter as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

The Bonds are registered as to principal and interest and are transferable as provided in the Bond Resolution only upon the books of the Issuer kept for that purpose by the Paying Agent, by the registered owner thereof in person or by an agent of the owner duly authorized in writing, upon the surrender of the Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the registered owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Bond Resolution, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000, or any integral multiple thereof, not exceeding the aggregate principal amount for each maturity.

If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the

Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

6. Upon delivery of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds and the balance of the Bond proceeds shall be used as follows:

A. The approximate sum of \$19,266,000 shall be paid to the Michigan Department of Treasury for payment of the Refunded Obligations.

B. The approximate sum of \$114,952.50 shall be used to pay the cost of issuance of the Bonds, and any balance remaining from that sum shall be deposited in the Debt Retirement Fund for the Bonds.

7. The President and Secretary are hereby authorized to provide the Bonds in conformity with the specifications of this resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer be and is hereby authorized and directed to cause said Bonds to be delivered to the Underwriter upon receipt of the purchase price and accrued interest, if any.

8. The Preliminary Official Statement, dated October 29, 2019, is deemed final for purposes of SEC Rule 15c2-12(b)(1), relating to the Bonds and its use and distribution by the Underwriter is hereby authorized, approved and confirmed.

9. An Authorized Officer is authorized and directed to execute and deliver the final Official Statement on behalf of the Issuer. An Authorized Officer is further authorized to approve, execute and deliver any amendments and supplements to the final Official Statement necessary to assure that the statements therein are true, as of the time the Bonds are delivered to the Underwriter, and that it does not contain any untrue statement of a material fact and does not omit to state a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading. In the absence of an Authorized Officer, the President may execute the above documents.

10. The President or Vice President, the Secretary, the Treasurer, the Superintendent, the Executive Director of Finance, and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution, the Bonds or the Bond Purchase Agreement.

11. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate sale and delivery of the Bonds.

12. The Issuer hereby appoints The Huntington National Bank, Grand Rapids, Michigan, as Paying Agent-Bond Registrar and directs an Authorized Officer to execute for and on behalf of the Issuer a Paying Agent-Bond Registrar Agreement.

13. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Lincoln Consolidated School District, Washtenaw and Wayne Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on November 11, 2019, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

JJS/baf

EXHIBIT A

STIFEL

BOND PRICING

**Lincoln Consolidated School District
2019 Refunding Bonds
(General Obligation - Unlimited Tax)
(Federally Taxable)**

Final Numbers

Bond Component	Maturity Date	Amount	Rate	Yield	Price
Serial Bonds:					
	05/01/2025	1,200,000	2.375%	2.375%	100.000
	05/01/2026	1,650,000	2.475%	2.475%	100.000
	05/01/2027	2,200,000	2.565%	2.565%	100.000
	05/01/2028	2,750,000	2.615%	2.615%	100.000
	05/01/2029	5,700,000	2.665%	2.665%	100.000
	05/01/2030	5,950,000	2.715%	2.715%	100.000
		19,450,000			

Dated Date	12/03/2019	
Delivery Date	12/03/2019	
First Coupon	05/01/2020	
Par Amount	19,450,000.00	
Original Issue Discount		
Production	19,450,000.00	100.000000%
Underwriter's Discount	-69,047.50	-0.355000%
Purchase Price	19,380,952.50	99.645000%
Accrued Interest		
Net Proceeds	19,380,952.50	



LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
October 28, 2019
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Laura VanZomeren, Trustee (arrived at 6:06 pm)

ADMINISTRATORS PRESENT

Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Robert Jansen, Bishop Elementary Principal
Nicole Holden, High School Principal
Mary Aldridge, Childs Elementary Principal
Robert Merritt, Transportation Director

OTHERS PRESENT

Edgar Brown, Jim Harless, Mary Domas, Mary Jane Instance, Raymond Schrock, Michele Williams, Mike Weathers, Ronda Selter, Laurie Price, Jenny Wheaton-Sloan, Suelyn Brodie, Teresa Jackson, Kyla Gurganus, Donna Bentley, Lori Veihl, Jamie Lehto, Sherry Smith, Terry Karns, Brenda Nagel, Leslie Schwegler, Jessica Goerlitz, Laura Carl, Ann M. Wesryn, Abby Smith, Karen Cook, Adrian Bastow, Paul Baston, Kimm Kenney and Julie Hyder

1.0 CALL TO ORDER

Vice President Czachorski called the meeting to order at 6:02 p.m. in the Media Center at the High School.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Williams, VanZomeren and Sparks.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

6.0 PRESENTATIONS

6.1 Employee of the Month

Lori continually leads by example. Lori is organized, efficient, professional, funny and multi-tasks many duties simultaneously. Lori has worked with less than a half-time secretary for several years. While working endlessly to provide the necessary support for Childs Elementary, she also leads in the skill sets it takes to do so. With little to no direction or training, Lori has mastered many applications required to do her job successfully; Including but not limited to, PowerSchool, AESOP/Frontline, NewWorld, Registration Gateway, Excel, MICIR, School Specialty, School Dude, and Google.

Nominated by: Jona Ramey

(VanZomeran arrived at 6:06 pm)

6.2 Strategic Plan Goal #5-Communication

Presented by Vicki Coury

- Develop and enhance community events
 - Review current and proposed events with District PTO at October meeting
 - Identified groups to connect with annually; Ministers, Realtors, Daycare Providers, Government Leaders
- Clearly communicate building processes parent/guardian for transition between buildings
 - Principals have met to identify opportunities buildings
 - Formal step up programming has been implemented
- Build alumni Relationships
 - Implemented LHS Alumni LinkedIn group and shared with recent graduates
- Build alumni relationships needing to identify pros/cons of current alumni association group
- Work with HR to ensure more diverse staffing, especially teaching staff and identify education partners and job fair opportunities
- Ensure website and social media highlight diversity

6.3 Bishop Elementary Presentation

Presented by Robert Jansen

- Enrollment: 471 (Fall) - Boys: 272 and Girls: 199
- Enrollment up in 2019-2020 by 15 students from 2018-2019 school year with 8 more School of Choice students.
- Daily attendance is slightly down to 94% for the 2018-2019 school year from 95% in 2017-2018.
- The number of student suspensions is down to 34 for the 2018-2019 school year.
- School Improvement Goals-four goals – Reading, Math, Positive Behavior, and Project Based Science and Social Studies
- New at Bishop include: Rain Garden, Watch D.O.G.S., RAHS clinic, Bishop Legends, American Sign-Language Immersion being explored.
- E3 Award winner four times!
- LSI started with one classroom in 2012 and has grown to 6 classrooms this year! 1-4th/5th grade classroom, 2-2nd/3rd grade classrooms, and 3-Kinder/1st grade classrooms
- 2019-2020 Bishop Exchange Program has 15 students interested in participating

6.4 Marketing/Enrollment Presentation

Presented by Vicki Coury

- For the first time in 10 years enrollment is up! Headcount on October 2, 2019 was 3768 students.
- New enrolled students for 2019-2020 school year total 98, down from 117 students in 2018-2019, we are retaining students at a higher rate than in years past.
- State/Federal Reporting - All databases talk with each other, so constant validation is needed.
 - MSDS (Count Day) General Collections - Fall, Spring, and EOY, Special Education, At-Risk/ Title I, English Learners, Reading Deficiency (3rd Grade Reading Law)
 - SRM (Student Records Maintenance) – at least Monthly
 - TSDL (Teacher Student Data Link) - Annually
 - GAD (Graduation and Drop Out) - Annually
 - SID (School Infrastructure Database) – Annually
 - REP (Registry of Education Personnel) – December and EOY
 - Early Childhood Collections – Fall, Spring, and EOY
 - CRDC (Civil Rights Data Collection) – Bi-annually
 - Days & Clock Hours – Annually
- District communication includes: Back to School Communicator, Direct Mail Postcards, District and School Website, Press Releases, Community Event Publicity, Annual Report, Electronic Marquee, District and School Marketing Materials, Lincoln PTO, Facebook, Twitter, Snapchat Geo Filters, School Messenger – Parent Access via PowerSchool, Email, Robo-calls and SMS Text – NEW

- Community Outreach-meeting with the Superintendent include: Coffee with the Superintendent, Soup with the Superintendent, Annual State of the District, Senior Citizens Luncheon, Realtor Luncheon, Daycare Providers Lunch, Ministers Breakfast and Government Leaders
- Community events include: Bounce Back to School, Super Splitter Tailgate, Reading in the Park (Summer 2019), Movie Night –June 2019 and Lincoln Middle School Summer Block Party
- Focus areas:
 - Continue to look for opportunities to promote the district though positive storytelling, using both professional and social media channels.
 - Provide opportunities with the greater Lincoln community to support the district through events and ambassadorship.
 - Focus on retaining students at critical transition years through relationship building and positive interactions.
 - Build alumni relationships.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report
No report.

7.2 Finance Report

7.2.1 September 2019 Food Service Report
Report included in Board packet.

7.2.2 September 2019 Enrollment Report
Report included on Board packet.

7.3 Human Resources

- Substitute teacher shortage continues to be an area the District is addressing.
- Open Enrollment with take place November 1-30, 2019, for all employees that carry health insurance.

7.4 Public Relations/Marketing

- Pittman Room dedication will be held on October 31, 2019 at 3:30 pm in the Pittman Room.
- Superintendent McNatt hosted area Ministers on October 10th to help building community connections and partnerships. The next Leadership Breakfast will be held on Friday, November 1st with area and state leaders. These meetings are designed to provide district updates and seek out support from our community partners.
- The Lincoln District PTO met on October 3rd to review the proposed calendar of events for the 2019-20 school year and summer.
- Several members of the staff attended Pupil Accounting training at the WISD on September 25th prior to the October 2nd Count Day. Staff is currently working through the collection window to optimize the FTE count for the district.
- Central office now has a Public Relations Intern from EMU that will be working to create content and media opportunities throughout the semester.

8.0 PUBLIC COMMENT

- Sherry Smith, Paraprofessional, shared her beliefs that school breakfast being served is unhealthy.
- Michelle Williams, Senior Center, would like to know when construction will start and if they can get notice due to health issues with some of the senior citizens.
- Ray Schrock, citizen, would like better communication on the upcoming construction at the Senior Center.
- Theresa Jackson, Teacher High School, spoke of the substitute teacher shortage and presented the Board of Education with a letter covering the matter.
- Laura Carl, parent, spoke on the substitute teacher shortage and would like to see Lincoln pay subs more.
- Jessica Goerlitz, Teacher Bishop, spoke on her desire to have additional consistent paraprofessionals for her students with one on one support.
- Jamie Lehto, Teacher Brick, commented her need to enter the building on the weekend and after hours. She feels staff should be able to enter when they desire, and it makes it difficult the way the current process is being handled.

- Abby Smith, Teacher Bishop, demanded from the Board of Education more paraprofessionals be hired to assist in the classrooms. Also, would like buses to all line-up on time, currently approximately 3 buses are running late at the end of the day.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
The next Board of Education meeting is scheduled for November 4, 2019, at 5:30 pm in the Superintendent's Conference Room.
- 9.2 Board Performance Committee Report
The Performance Committee will meet at 3:45 pm on October 31, 2019, in the Superintendent's Conference Room.
- 9.3 Board Planning Committee Report
The board Planning Committee will meet on October 30, 2019, to discuss Brick's front office and the move of classrooms at the High School.
*VanZomeren asked for an update on the cameras and monitors at the High School in front of the office.
- 9.4 Board Finance Committee Report
Next Finance Committee meeting will be determined at a later date.
- 9.5 Reports and Correspondence
Czachorski commented on a terrific season for Lincoln High School Cross Country Team.

10.0 NEW BUSINESS

- 10.1 Student Discipline Hearing Recommendations
- 10.1.1 Student #1
The Board Discipline Committee met on October 1, 2019, to conduct a disciplinary hearing for Student #1 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.
- It was moved by LaBombarbe and second by Newlon that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #1 as presented.
Ayes: 5
Nays: 0
Motion carried 5-0
- 10.1.2 Student #2
The Board Discipline Committee met on October 17, 2019, to conduct a disciplinary hearing for Student #2 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.
- The Superintendent's Office was notified by Amy Wilhelm that the Student Advocacy Center and University of Michigan Student Rights Project (SRP) will be present and Student #2 has requested Closed Session.
- It will be necessary to enter closed session to discuss student discipline, to return to open session. A roll call vote will be necessary.
- It was moved by LaBombarbe and seconded by Rollins in pursuant to Sections 8(b) of the Open Meetings Act, I move that we enter closed session to discuss the student discipline, to return to open session.
- Ayes: 5 VanZomeren, Newlon, Rollins, LaBombarbe, Czachorski
Nays: 0
Motion carried 5-0

It was moved by LaBombarbe and seconded by Rollins that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #2 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

10.2 WISD Parent Advisory Committee

The WISD Parent Advisor Committee includes one Special Education parent from each district within the WISD to serve and represent their home district on the committee. It is the recommendation on the Superintendent to have Misty Gray represent Lincoln Consolidated School. The decision of the Board shall be final. This was presented for information only; Board action will be requested at a subsequent meeting.

10.3 Professional Development Committee (PDC)

The Professional Development Committee shall be composed of a teacher member from each building and the Curriculum Director. The teacher member shall be recommended by the Association for approval by the Board of Education for one-year terms. The decision of the Board shall be final. This was presented for information only; Board action will be requested at a subsequent meeting.

High School-Jessica Winters
Middle School-Rebekah Ward
Brick-Jodi Vanhevel
Childs-Lizzie Hollowell
Bishop-Danielle Cole
Model- Angie Cyrbok

10.4 Curriculum Development Committee (CDC)

The Curriculum Development Committee shall be composed of a teacher member from each building one teacher member from special education, and the Curriculum Director. The teacher members of the committee shall be recommended by the Association for approval by the Board of Education for one-year terms. The decision of the Board shall be final. This was presented for information only; Board action will be requested at a subsequent meeting.

High School-Dominic Rosa
Middle School- Nathan Soos
Brick-Cari Berecz
Childs- Amy Baxter
Bishop-Abby Smith
Special Education-Amy Stamps

10.5 Middle Cities Risk Management Trust Trustee

Bylaws of the Trust require the appointment of a designated Trustee and an alternate Trustee as the district's representative(s) to the Trust's Board of Trustees. Sean McNatt is appointed as the district's designated Trustee representative to the Middle Cities Risk Management Trust's Board of Trustees and is authorized to cast the district's vote on all matters which come before the Board. He/ She shall serve as Trustee until replaced by this Board in its absolute discretion. This was presented for information only; Board action will be requested at a subsequent meeting.

10.6 Bus Camera System Proposal

The current camera system has many limitations that include but not limited to the following: poor quality, no view into seats, audio is garbled, approximately 30% of the units are not working, limited capabilities compared to current camera systems. The Pro-Vision camera system is the best choice that will give us all the improvements to have an up to date camera system with the best technology of today that includes plug and play hardware that can be changed out when technology improves. The software portion is free for upgrades and encrypted for security. The current system is very cumbersome and time consuming to review the video, whereas, the new system will allow for better control, quality, and timestamping capabilities so we are not watching the entire video to find a specific incident.

The recommendation of the Transportation Director and the Superintendent is the Pro-Vision camera system will allow for automatic download of video to a district server that any authorized user will be able to view from any device that we choose versus the current system that can only be viewed by the two computers in transportation. The new system will also record HD quality and include stop arm cameras that will help identify those people that run the flashing red lights that potentially cause a very serious accident. A new camera system will help with sharing video to law enforcement and parents with the blurring technology. The total price \$117,864.06. This was presented for information only; Board action will be requested at a subsequent meeting.

- 10.7 Sex Education Advisory Board (SEAB)
Included in the Board packet are the Sex Education Advisory Board's (SEAB) mission and visions statements, by-laws and board roster. According to State guidelines these need to be considered for Board approval. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
11.1.1 Board Meeting September 23, 2019
11.1.2 Board Workshop October 14, 2019
Enclosed are the minutes of the September 23, 2019, Regular Meeting and October 14, 2019, Board Workshop.

It was moved by LaBombarbe and seconded by Newlon that we approve the minutes of the September 23, 2019, Regular Meeting and October 14, 2019, Board Workshop as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

- 11.2 2018-2019 Audit Report
The 2018-2019 District Audit was presented on September 23, 2018. All questions were to be directed to Adam Snapp. The Superintendent recommends approval as presented.

It was moved by Newlon and seconded by VanZomeren that we accept the 2018-2019 District Audit as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

- 11.3 Bus Procurement
We are looking at purchasing 2 possibly 3 regular conventional buses. Total budgeted by Adam Snapp was \$210,000.00. Our bus vendor has offered us stock on-lot buses at a discount. The stock unit buses can be purchased for \$83,153.00 each. To buy three would cost us \$249,459. The mechanic, Finance and Transportation Directors and I agree with buying of three stock buses. Buses on-lot would be able to be delivered in October early November after Board of Education approval. Board action was requested.

2 buses would cost \$166,306.00

3 buses would cost \$249,459.00

It was moved by LaBombarbe and seconded by Newlon that we approve the purchase of three general education buses in the amount of \$249,459.000 as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

- 11.4 Bishop Student Trip-Spain
Mr. Jansen is requesting the Board to approve a multicultural exchange trip where students from Madrid, Spain, would come to Lincoln and students from Bishop would travel to Madrid. Information on the student exchange is provided in the Board packet and this would be the third year of the student exchange program. Board action was requested.

It was moved by VanZomerer and seconded by Newlon that we approve the Bishop Student Trip to Spain as presented.

Ayes: 5
 Nays: 0
 Motion carried 5-0

11.5 September 2019 Finance Report

Enclosed are the September 2019, Financial Reports. The Superintendent recommends approval as presented.

It was moved by VanZomerer and seconded by LaBombarbe that we approve the September 2019, Finance Report as presented.

Ayes: 5
 Nays: 0
 Motion carried 5-0

11.6 September 2019 Check Register

Enclosed is the September 1-30, 2019, check register in the amount of \$2,641,173.37. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the September 1-30, 2019, check register in the amount of \$2,641,173.37 as presented.

Ayes: 5
 Nays: 0
 Motion carried 5-0

11.7 September 2019 Trust and Agency

Enclosed is the September 2019, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the September 2019, Trust & Agency Report as presented.

Ayes: 5
 Nays: 0
 Motion carried 5-0

11.8 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Tasha Rogowski	Noon Supervisor/Childs Elementary	9/18/2019	New hire	
Patricia Jackson	Noon Supervisor/Childs Elementary	9/18/2019	New hire	
Amanda Lynch	Noon Supervisor/Childs Elementary	9/18/2019	New hire	
Sandra Amrhein	Noon Supervisor/Childs Elementary	9/18/2019	New hire	
Kenneth Wilson	Bus Aide/Transportation	9/24/2019	New hire	
Nancy Sizemore	Sub Noon Supervisor/Childs/Bishop Elementary	9/24/2019	New hire	
Allen Kennedy	Paraprofessional/Lincoln High School	9/26/2019	New hire	
Matthew Hirsch	5th Grade Teacher/Brick Elementary	9/30/2019	New hire	
James Wilson	Noon Supervisor/Lincoln Middle School	9/30/2019	Additional position	
Marcus Beeman	Bus Driver/Transportation	9/30/2019	New hire	
Terrance Heiligh	Bus Driver/Transportation	9/30/2019	New hire	
Demetrius Miller	Bus Driver/Transportation	10/1/2019	New hire	

Shaheen Eisenstein	Paraprofessional/Lincoln Middle School	10/7/2019	New hire	
Kimberly Kratzer	Assistant Building Secretary/Transportation	10/7/2019	New hire	
Eric Howard	Sub Mechanic/Transportation	10/7/2019	New hire	
Nicole Davis	Noon Supervisor/Brick Elementary	10/9/2019	New hire	

It was moved by LaBombarbe and seconded by VanZomeren that we approve the October 28, 2019, Personnel Transactions Summary as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

12.0 CLOSED SESSION

12.1 Negotiations

It was necessary to enter closed session to discuss negotiation, not to return to open session. A roll call vote was necessary.

It was moved by LaBombarbe and second by VanZomeren in pursuant to Sections 8(c) of the Open Meetings Act, I move that we enter closed session to discuss the negotiations, not to return to open session.

Ayes: 5 VanZomeren, Newlon, Rollins, LaBombarbe, Czachorski

Nays: 0

Motion carried 5-0

13.0 ADJOURNMENT

Mrs. Czachorski declared the meeting adjourned to closed session at 9:21 p.m. not to return to open session.



MIDDLE CITIES RISK MANAGEMENT SERVICES

Better Education Through Risk Management

**826 Municipal Way
Lansing, MI 48917
517.492.1380
mcrisk.org**

**Director &
Chief Operating Officer**
James Craig II

Directors

Kate Peternel, Chair
J.R. Beauboeuf, Vice Chair
Terri Aman
Jim Beaver
Ramont Roberts
Teresa Szymanski
Ray Telman

Member Districts

Bay City
Beecher
Benton Harbor
East Lansing
Eastpointe
Farmington
Flint
Grand Rapids Community College
Grand Rapids
Hackley Library
Henry Ford Academy
Kalamazoo
Lansing
Lansing Community College
Lincoln
Mt. Clemens
Mt. Clemens Public Library
Muskegon
Niles
Novi
Port Huron
Public Libraries of Saginaw
Saginaw
Southfield
Waterford
Willard Library
Ypsilanti

October 25, 2019

Ms. Yoline Williams, President
Lincoln Consolidated Schools
7425 Willis Road
Ypsilanti, MI 48197

Dear Ms. Williams,

On July 1, 1995, Lincoln Consolidated Schools become a Member of the Middle Cities Risk Management Trust (MCRMT). In accordance with the Bylaws of the MCRMT, it is required that a Member present the Trust with a Board Resolution naming a designated Trustee and Risk Manager. On November 28, 2011, Ellen Bonter was appointed Trustee by the Lincoln Board of Education. Ms. Bonter left the district and Sean McNatt has acted as the MCRMT Trustee and Risk Manager since becoming superintendent of the district in 2016.

Upon review of our records as well as the Board of Education minutes, it has been determined that the school board never officially voted to appoint Mr. McNatt. We apologize for this oversight.

We are requesting that the board officially approve Mr. McNatt as the Lincoln Consolidated School District's Trustee and Risk Manager. The BOE may or may not choose to name an Alternative Trustee. The form that is needed to make this transition complete is attached to this email. It is in MS WORD so it can be modified as needed.

I would be happy to discuss this letter with you further. Please contact me at 517-492- 1369 or jcraig@middlecities.org.

James A. Craig II.
Director & Chief Operating Officer
Middle Cities Risk Management Trust

**Lincoln Consolidated Schools
Resolution for District Appointment
of a Trustee and Risk Management Coordinator to the
Middle Cities Risk Management Trust**

WHEREAS:

Lincoln Consolidated Schools is a member of the Middle Cities Risk Management Trust, having duly executed the membership Interlocal Agreement and Declaration of Trust on July 1, 1995; and,

WHEREAS:

Bylaws of the Trust require the appointment of a designated Trustee and an alternate Trustee as the district’s representative(s) to the Trust’s Board of Trustees.

NOW THEREFORE, IT IS RESOLVED THAT:

Sean McNatt is appointed as the district’s designated Trustee representative to the Middle Cities Risk Management Trust’s Board of Trustees and is authorized to cast the district’s vote on all matters which come before the Board. He/ She shall serve as Trustee until replaced by this Board in its absolute discretion.

_____ is appointed as the district’s ALTERNATE Trustee representative to the Middle Cities Risk Management Trust’s Board of Trustees and is authorized to cast the district’s vote on all matters which come before the Board should the designated Trustee representative be unable to attend a meeting. He /She shall serve as the ALTERNATE Trustee until replaced by this Board in its absolute discretion.

Furthermore, Sean McNatt is appointed as Risk Management Coordinator for the District as provided in paragraph 8 of the Interlocal Agreement. He shall serve as Coordinator until replaced by this Board in its absolute discretion.

DATE _____

Roll Call Vote:

Ayes: _____

Nays: _____



REQUEST FOR PURCHASE PROPOSAL – SCHOOL BUS CAMERA SYSTEMS
SEPTEMBER 27, 2019

The transportation department is recommending the adoption of the following recommendations contained in the report dated September 27, 2019 to the Superintendent of the Lincoln Consolidated School District.

1. PURPOSE

The transportation department needs a new camera system. The current camera system is using out of date technology with blind spots in the cameras, video that is unclear, and up to 30% of the systems are in disrepair and do not work. The new camera system will have improved capabilities that include WIFI downloading when the bus arrives at the bus yard, 4 camera 1080P HD video with zoom capabilities, file compression software to reduce video file sizes making it easier to share the video to approved persons, and solid state SD cards that have a lifetime warranty. The new camera system will be easier to use and take less time to review and share with additional access points through the server and software available to all authorized viewers. The new HD camera lens will give video quality that is unparalleled to the current system, and they will be able to see into every seat with zoom technology. The new stop arm cameras will help with holding motorist responsible for passing the school bus while the red 8-way lights are on, and has the technology to catch the license plate and driver at 70 mph. This will be critical moving forward with law enforcement to help ensure the safety of the children. The new software also comes with modern file encryption to prevent unauthorized hacking.

2. OPTIONS

- A. Pro-Vision, \$89,914, (optional stop arm-camera and back drives = \$116,526 total) quote attached
- B. TAC/REI, \$98,410 (With discount of \$10,250 for trade-in equipment) quote attached
- C. Electrocomm, \$95,724, quote attached

3. ANALYSIS

Phillip Bongiorno, Nikki Jackson, Robert Williams, and Robert Merritt all agree that the current camera system needs to be replaced due to malfunctions, missing visibility, and aged out technology and equipment. The new camera systems explored all have similar capabilities and similar pricing. All camera systems will come with the ability to auto-download WIFI data from the parking lot to the server. The WIFI data point in the parking lot will be installed through Nikki Jackson for a cost \$1341.06.

The TAC/REI camera system will still use hard drives that are expensive to replace instead of SD cards that are cheaper. In addition, the TAC/REI camera system is unable to record all cameras in 1080P HD quality due to resource management of the DVR unit not able to handle the processing. The TAC/REI bid also includes selling back all the old equipment, whereas, the Pro-Vision bid does not include a sell back allowing the district to use those camera systems that still work for other purposes such as in the new vans.

The Pro-Vision system is fully upgradable plug and play technology with upgradable IP cameras. The Pro-Vision camera systems has software to view the video on any device versus only a few computers with TAC/REI. The Pro-Vision software is free for anyone to use, designed to be upgradable for future improvements, and is nonproprietary so it can be shared freely. This system also records all cameras in 1080P HD using file compression technology to decrease memory storage making the storage devices cheaper. This system also has the capability of zooming in 50 feet without any pixilation.

RECOMMENDATION

The addition of the requested camera system on the school buses will increase student safety and risk of liability by having better quality video that covers all seats on the buses.

It is recommended that:

- 1. The Superintendent approves the purchase of the Pro-Vision camera bid for a cost of \$116,526. There is an additional cost of \$1341.06 for WIFI infrastructure. The total cost is \$117,867.06.



Robert Merritt
 Director of Transportation, Lincoln Schools

9/27/19

 Date

APPROVALS:

Sean McNatt
 Superintendent, Lincoln Schools

 Date

ADDRESS:
8625-B Byron Commerce Dr.
Byron Center, MI 49315
provisionusa.com
800-576-1126

PREPARED BY:
Greg Taylor

PREPARED FOR:
Lincoln Consolidated Schools

Agenda Item
11.6
November 11, 2019
QUOTE #:
NPLSQ1349

DATE:
09/30/19

HD VIDEO SYSTEM QUOTE

Description	Part #	Qty	Unit Price	Ext. Price
5 Camera System		41	\$2,300.00	\$94,300
1080p HD Base KIT with Single Wide Angle Camera [128GB]	DVR-808S-128			
Includes: HD Wide Angle Interior Camera, Solid State DVR, 128GB Class 10 SDXC Memory Card, Lockable Cage, 20ft HD Camera Cable, Enhanced Event Marker Button, GPS Antenna, Software & Guides				
(3) HD Wide Angle Interior Camera Kit	DVR-818			
HD Dual Lens Stop-Arm Camera Kit	DVR-824			
HD Wireless Auto File Transfer KIT	DVR-828			
(2) 30ft HD Extension Camera Cable	PX-1843			
		41	\$486.00	\$19,926
Factory Installation (per vehicle)	INSTALL			
Spares		1	\$2,300.00	\$2,300
(2) 1080p HD Base KIT with Single Wide Angle Camera [128GB]	DVR-808S-128			
Includes: HD Wide Angle Interior Camera, Solid State DVR, 128GB Class 10 SDXC Memory Card, Lockable Cage, 20ft HD Camera Cable, Enhanced Event Marker Button, GPS Antenna, Software & Guides				
(10) Spare 128GB Class 10 SDXC Card	DVR-728			

Optional Software Solutions:

SECURAMAX® VIDEO MANAGEMENT

Here is the quote you requested.

Total \$116,526
(No Options)

MSRP: \$207,449

Savings: \$90,923

PV DASHBOARD® FLEET MANAGEMENT

Please contact me if I can be of further assistance.

NOTES:

HARDWARE LEASE / INSTALLMENT PURCHASE OPTIONS:

60 Month Installment Purchase Option (per unit/month) \$

Above Option with Installation (per unit/month) \$

Lease price based on total product purchase divided by the total number of systems.



Transportation Accessories Company Inc
 145 E Pratt St Unit A
 Johnstown OH 43031
 United States

Agenda Item
 11.6
 November 11, 2019
 Video Quote - Wireless

Quote #EST579

9/17/2019

Quote Prepared for:

LINCOLN CONSOLIDATED SCHOOLS
 7901 WILLIS RD
 YPSILANTI MI 48197
 United States

TOTAL

\$89,462.00

Quote Date	Expiration	Sales Rep	Partner	Shipping Method
11/16/2019		Kelly Gerlinger		UPS® Ground

Quantity	Item	Options	Rate	Amount
41	HD5600W4500GB SSD REI HD5-600W DVR w/4 Cameras, 500GB SSD Hard Drive, WiFi, & All Cabling		\$1,974.00	\$80,934.00
41	210165 REI GPS/WIFI ANTENNA FOR HD5 SYSTEMS		\$188.00	\$7,708.00
41	Labor-DV Video System Installation		\$270.00	\$11,070.00
	REI Trade In Discount Trade in discount offered from REI on new system purchases (\$250 per system X 41)		\$(10,250.00)	\$(10,250.00)

Subtotal	\$89,462.00
Tax Total (0%)	\$0.00
Total	\$89,462.00

This is the quote for 41 complete systems with WiFi and GPS.



EST579



PROPOSAL

ACCOUNT: LINCOLN CONSOLIDATED SCHOOLS - TRANS

PROPOSAL #: 19-092029-4

7425 WILLIS ROAD

DATE: 20-Sep-19

YPSILANTI, MI 48197

ATTN: BOB MERRITT

PHONE: 734.484.7044

E-MAIL: MERRITTB@LINCOLNK12.ORG

LINE	QTY	ITEM DESCRIPTION	UNIT	TOTAL
PRO-VISION HD VIDEO SYSTEM QUOTE				
1	41	4-CAMERA HD SYSTEM		
			\$1,805.00	\$74,005.00
2		1080P HD BASE KIT WITH SINGLE WIDE ANGLE CAMERA (128GB)		
		INCLUDES: HD WIDE ANGLE INTERIOR CAMERA, SOLID STATE DVR, 128GB CLASS 10 SDXC MEMORY CARD, LOCKABLE CAGE, 20 FT HD CAMERA , ENHANCED EVENT MARKET BUTOTN, GPS ANTENNA, SOFTWARE & GUIDES		
3	3	(3) HD WIDE ANGLE INTERIOR CAMERA KIT		
4		HD WIRELESS AUTO FILE TRANSFER KIT		
5	2	30FT HD EXTENSION CAMERA CABLE		
		TERMS:		
		SHIPPING AND HANDLING NOT INCLUDED. TERMS ARE NET 30 FROM DATE OF DELIVERY. 50% DEPOSIT REQUIRED FOR INSTALLATION. PRODUCT TO BE INSTALLED BY PRO-VISION. INSTALL RATES BASED ON SINGLE LOCATION WITH MINIMUM ACCESS OF 12 HR/DAYS, 7 DAYS/WEEK. ADDITIONAL FEES MAY APPLY IF INSTALLATION LOCATION DOES NOT COMPLY WITH MFG DEFINED SERVICE FACILITY REQUIREMENTS. PRICING VALID FOR 30 DAYS.	EQUIPMENT	\$74,005.00
			FACTORY INSTALLATION	\$16,359.00
			SECURAMAX SERVER	OPTIONAL
			SHIPPING	PP & A
			TAX	MI 6%
		ALL SALES ARE SUBJECT TO CREDIT APPROVAL	TOTAL	\$90,364.00

PROPOSAL ACCEPTANCE

X _____
ACCEPTANCE SIGNATURE

DATE: _____

X _____
PRINT NAME

PURCHASE ORDER NO. : _____



Robert Merritt <merrittb@lincolnk12.org>

Re: Camera intergration

1 message

Nikki Jackson <jacksonn@lincolnk12.org>
To: Robert Merritt <merrittb@lincolnk12.org>

Wed, Sep 25, 2019 at 7:53 AM

Hey Robert,

I still didn't get a quote from the cabling vendor, but have a good idea of how much they will charge:

You'll need this external access point (quote attached) and add an additional \$700 for installation.

Let me know if you have any other questions.

V/R,

Nik Jackson
Director of Technology
Lincoln Consolidated Schools
jacksonn@lincolnk12.org

Office Phone: (734) 484-7000 ext. 7614

Cell Phone: (734) 660-8545

Website

On Sep 18, 2019, at 3:30 PM, Robert Merritt <merrittb@lincolnk12.org> wrote:

no hurry, take your time

On Wed, Sep 18, 2019 at 3:28 PM Nikki Jackson <jacksonn@lincolnk12.org> wrote:

Absolutely, can you give me about a day to get the information together? Thanks.

V/R,

Nik Jackson
Director of Technology
Lincoln Consolidated Schools
jacksonn@lincolnk12.org

Office Phone: (734) 484-7000 ext. 7614

Cell Phone: (734) 660-8545

Website

<logo.png>

On Sep 18, 2019, at 2:52 PM, Robert Merritt <merrittb@lincolnk12.org> wrote:

Nik, Can you please give me some cost for running the IT infrastructure needed for a new camera system with WIFI ability from the bus yard? I do not need this immediately since I have learned that the board did not approve this, so I will need to put together an entire proposal to the board on this.

--



Headquarters
2930 Bond Street
Rochester Hills, MI 48309
800-233-7344
248-299-1590 Fax

Western Region
1275 Puerta Del Sol
San Clemente, CA 92673
800-346-6315
949-498-1770 Fax

Customer Information:

Nikki Jackson
Lincoln Consolidated Schools
8970 Whittaker Rd
Ypsilanti, MI 48197
United States
Tel: 734-660-8545

Shipping Information:

Nikki Jackson
Lincoln Consolidated Schools
8970 Whittaker Rd
Ypsilanti, MI 48197
United States
Tel: 734-660-8545

Quote # : **1007554**
Date : Sep 24, 2019
Account # : LCSD

Email Address: jacksonn@lincolnk12.org

Line #	Sku	Product Name	Qty	Price	Total
1	 CIS-AIR-AP1542I-B-K9	Cisco Aironet 1542I IEEE 802.11ac 1.14 Gbit/s Wireless Access Point	1	641.06	641.06
Subtotal:					641.06
Shipping & Handling (Free Ground Shipping (excludes items over 120lbs)):					
Tax:					0.00
Grand Total:					\$641.06
Balance:					\$641.06

Request Quote

LCS SEAB

Mission Statement:

The mission of the Lincoln Consolidated Schools Sex Education Advisory Board is to:

- Facilitate dialog among key stakeholders in the LCS community to determine an adequate and appropriate education that meets the ongoing needs of the population.
- To evaluate and select quality evidence-based sexual and reproductive health curriculum.

Vision Statement:

Lincoln Consolidated Schools' Sex Education Advisory Board aims to reduce the burden of adverse sexual and reproductive health consequences for the LCS population using generally accepted outcome measures.

ARTICLE A – OFFICIAL NAME

Section I. The name of this Lincoln Consolidated School District advisory committee shall be the Lincoln Consolidated School District (LCSD) Reproductive Health and Sex Education Advisory Board (SEAB).

*For the remainder of the By-Laws, Lincoln Consolidated School District will be referred to as LCSD and the Sex Education Advisory Board will be referred to as SEAB.

ARTICLE B – PURPOSE

Section 1: The LCSD SEAB shall function on a continuous basis in an advisory capacity to the LCSD Board of Education in accordance with Michigan Laws.

Section 2: Specifically, this advisory committee shall assist the LCSD Board of Education, the LCSD administration and LCSD staff in establishing program goals and objectives to provide students enrolled in LCSD programs * with accurate knowledge regarding reproductive health and sex education information.

Section 3: The advisory committee shall provide a thoughtful, timely and periodical review of reproductive health and sex education curricula and materials for use in LCSD student programs.

The curricula and materials will provide evidence based and meet at least minimum state standards.

The advisory committee will develop recommendations for goals, objectives, curricula and materials regarding reproductive health and sex education. These recommendations will be forwarded to the Superintendent. Then these recommendations will be presented by the Superintendent to the LCSD Board of Education so they may consider official support of specific recommendations.

Section 4: Whenever the “*Superintendent*” appears in these By-Laws, the words “*or their designated representative*” shall be assumed to follow.

Section 5: Representatives from the advisory committee may be asked to assist the administration with presentations of the recommendations to the LCSD Board of Education.

ARTICLE C – AUTHORIZATION

Section 1: The LCSD SEAB Committee is a public advisory committee with members appointed by the LCSD Board of Education in compliance with Michigan Law.

ARTICLE D - NUMBER OF MEMBERS

Section 1: The LCSD SEAB shall be composed of membership in accordance to LCSD Policy 2414- Reproductive Health and Family Planning.

Official members shall each have one vote. Ad hoc members and Ex-Officials may be a part of the committee as non-voting members.

ARTICLE E - NOMINATION FOR MEMBERSHIP

Section 1: The LCSD Superintendent shall nominate persons to assure that different types of LCSD students are represented on the advisory committee.

Section 2: Any interested person may submit a recommendation to the LCSD Superintendent for his/her consideration as a potential nominee of this advisory committee.

Section 3: At a timely meeting of the LCSD Board of Education, the Board shall act on all nominations recommended by the LCSD Superintendent, to confirm the official board voting roster annually.

ARTICLE F – TYPE OF MEMBERS (OFFICIAL AND EX-OFFICIAL)

Section 1: CO-CHAIRPERSONS: The LCSD SEAB committee shall consist of two (2) co-chairs appointed by the LCSD Board of Education. One (1) co-chair shall be a parent of a student who attends an LCSD program. One (1) co-chair shall be an LCSD administrator. Both co-chairs are official members of this advisory committee.

Section 2: PARENT MEMBERS: At least one-half (1/2) of the official members of the LCSD SEAB Committee shall be parents who have a student attending a

program operated by the LCSD and a majority of these official parent members shall be individuals who are not employed by the LCSD.

Section 3: OTHER MEMBERS: The remaining official members of the LCSD SEAB Committee shall include LCSD students, LCSD educators, local clergy, and health professionals from the community.

Section 4: SECRETARY/CLERICAL SUPPORT: The LCSC administration will provide clerical support if/when needed. This support person shall be a non-voting member.

ARTICLE G – TERM OF MEMBERSHIP

Section 1: NON-LCSD MEMBERS: The length of term of non-LCSD staff on this advisory committee is two (2) years. A second term of membership of an additional two (2) years is available via re-appointment. Membership is limited to a maximum of four (4) years. Membership is approved by the LCSD Board of Education.

Section 1a: Some special one-time length of terms shall be used at the initial establishment of this advisory committee. This is in order to support a continuous and knowledgeable advisory committee membership. Therefore, beginning with the establishment of this advisory board in 2019, the initial membership length of term for some non-LCSD individual members shall be established at two (2), and/or three (3) years. Those non-LCSD members with initial terms of two (2) or three (3) years may be asked and/or request a second term of membership of two (2) years. All members are appointed by the LCSD Board of Education.

Section 2: LCSD MEMBERS: LCSD, including RAHS (Regional Alliance for Healthy Schools), staff shall be appointed annually to this advisory committee by the LCSD Superintendent. LCSD staff members shall serve without term limits with the annual recommendation of the Superintendent and approval of the LCSD Board of Education.

Section 3: Members in Good Standing: A member in good standing shall be defined as those that have been appointed to the committee by action of the LCSD Board of Education.

Section 4: Termination of Membership: Continued advisory committee membership is contingent upon attendance and excused absences. Members are encouraged to contact the LCSD Chair/Co-Chair prior to a scheduled meeting, if they cannot attend the meeting. Three unexcused consecutive absences from regularly scheduled meetings may result in termination. After an advisory committee member has had an unexcused absence from two (2) consecutive regularly scheduled meetings of the committee, they shall be notified in writing by the Chair/Co-Chair of said absence. One (1) more consecutive absence may result in initiation termination of membership on this advisory committee. Replacements for those terminated members shall be as prescribed in Article E, shall be acted upon by the LCSD Board of Education for approval, and shall serve the unexpired term.

ARTICLE H – DUTIES OF MEMBERS:

Section 1: The SEAB committee will develop recommendations for goals, objectives, curricula and materials regarding reproductive health and sex education. These recommendations will be forwarded to the Superintendent. Then these recommendations will be presented by the Superintendent to the LCSD Board of Education so they may consider official support of specific recommendations.

Section 2: In their role as SEAB committee members, individual and/or the committee's requests, needs, concerns, and recommendations shall be forwarded to the Superintendent.

Section 3: Co-Chairpersons: There shall be two co-chairpersons, one (1) parent co-chairperson and one (1) LCSD co-chairperson. They shall exercise general supervision and control over business and affairs of the LCSD SEAB committee. The co-chairpersons shall sign documents, contracts or other instruments as the authorized official representative of the advisory committee. In addition, the Chairpersons shall develop the agenda for the meetings of the advisory committee, schedule all meetings; preside over such meetings; and appoint sub-committees as the need arises. In general, the Co-chairpersons shall perform all duties incident to the office of a chairperson.

Section 4: All Members:

- a) Attend regularly scheduled meetings as defined in Article G.

b) Periodically assist LCSD administration with establishing goals, objectives, review curricula and materials that are evidence based and meet at least minimum state standards.

Section 5: The LCSD administration will organize and provide a variety of curricula and materials for the advisory committee to consider.

Section 6: The advisory committee recommendations will be forwarded to the LCSD Superintendent and he/she will forward to the LCSD Board of Education for their consideration for approval.

Section 7: Members may be asked to act as representatives of the advisory committee in providing advice to the LCSD regarding special initiatives, service reviews, and other such activities. Where applicable, the members will be asked to report back to the advisory committee regarding these activities.

Section 8: Secretary (if needed/desired): The Secretary shall be an ex-official non-voting member provided by the LCSD administration. The secretary would record the minutes of all meetings of the advisory committee, shall see that all notices are duly given in accordance with the By-Laws; shall see that communications with staff, administration, and parents be kept up-to-date in accordance with the By-Laws; shall keep a register of the addresses and telephone numbers of all members of the advisory committee; shall be responsible for the roll call of attendance at all meetings; shall be the custodian of all advisory committee records and documents; and shall report all absences to the co-chairs on a regular basis. The Secretary shall, in general, perform all duties incident to the office of Secretary.

ARTICLE I - MEETINGS

Section 1: The LCSD Reproductive Health and Sex Education Advisory Committee shall meet a minimum of two (2) times per year. Additional or special meetings may be called by the LCSD Superintendent.

Section 2: SEAB meetings shall be open to the public. Any person shall be permitted to address the advisory committee regarding an appropriate agenda item. Individuals desiring to appear on the printed agenda for purposes of addressing the advisory committee shall notify the SEAB Co-Chairs no later than five (5) business days prior to the date of the meeting. Members in good

standing are exempted from this requirement and may address the advisory committee at the prescribed agenda item.

Section 3: The advisory meetings shall follow a prescribed agenda (format) containing, but not limited to, the following items:

- a. Call to Order
- b. Membership Roll Call
- c. Comments from the Public
- d. Approval of Previous Meeting's Minutes
- e. Approval of the Agenda and Additions to the Agenda
- f. Presentations
- g. Information Items
- h. Items Requiring Action by the Committee
- i. Announcements
- j. Adjournment

Section 4: Notices of meetings shall be given as soon as possible by the SEAB Co-Chairs. Notice shall include a listing of items for discussion and/or action.

Section 5: A copy of the minutes of each meeting shall be sent to the members of the LCSD SEAB committee and the LCSD Superintendent.

Section 6: Quorum at the Meetings: At all meetings, thirty percent (30%) of the members in good standing shall constitute a quorum, which is necessary to conduct business. If a quorum is not present, then the committee will operate under "committee of the whole" and may not act on any business items that may bind the committee.

Section 7: Annual Organizational Meeting: The annual organizational meeting shall be held at the last regularly scheduled meeting of the school year, at which time the next year's meeting calendar shall be established.

ARTICLE J - VOTING RIGHTS AND PROCEDURES

Section 1: Only official members in good standing may vote at the LCSD Reproductive Health and Sex Education meetings. Each member shall hold one (1) vote on each business item.

Section 2: All decisions and actions on all issues brought before this advisory committee shall be determined by either roll call vote or show of hands. All votes must be recorded and entered into the minutes.

Section 3: A majority vote (50% + 1) of the votes cast (abstentions shall not be counted as legal votes cast) shall be required to receive approval or pass any business item by the advisory committee.

ARTICLE K - AMENDMENTS

Section 1: These By-Laws, or any Article, or Section thereof, may be recommended for consideration for amendment by the SEAB/Advisory Committee to the LCSD Superintendent. Only the LCSD Board of Education can act to implement recommended By-Law changes. A written notification of such proposed amendment or amendments must be sent to each official advisory member and ex-officio member not less than ten (10) business days prior to the time of consideration.

Section 2: By-Laws shall be reviewed at the Advisory Committee's annual organizational meeting.

/end

Explanatory Notes

Bid Pack #2A – Michigan State Police Grant:

Bid pack #2 A Security: Brick Elementary school secure entryway and cross corridor door locking systems.

4 bids were received.

- Bid Recommended General Trades – A&R Total Construction. A&R Total Construction was previously awarded the contract for General trades on all other secure entryways within the district to be awarded the Brick secure entryway not to exceed \$90,000 on this project.

Bond Project Budget	\$372,000
Brick Office Renovation	\$90,000
Previously awarded contracts (General Trades)	\$233,785
Previously awarded contracts (Masonry)	\$12,482
<u>Previously awarded contracts (Painting & Flooring)</u>	<u>\$28,783</u>
Total Bids to date 8.1.19	\$365,050

Explanatory Notes

Bond Renovations:

Bid pack #2 B High School Renovations: To renovate the current drama practice space to the new band room/drama rooms, renovate the current band room to the new weight room, renovate the current weight room to the new wrestling room.

5 bids were received.

- Bid Recommended – A&R Total Construction. Recommend to award A&R Total Construction, who was previously awarded the contract for General trades for the new Cheer and Choir rooms, to be awarded the remaining high school renovation projects not to exceed \$475,106.22.

Bond Project Budget	\$256,000
Board Action – Increase Budget	<u>\$94,000</u>
Total New Project Budget	\$350,000
Current Bid Total	\$475,106.22
Previous Bid Award Total	<u>\$22,759.00</u>
Project Total	\$497,865.22



11/8/2019

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www.wolgastcorporation.com

Mr. Sean McNatt
Lincoln Consolidated School District
8970 Whittaker Road
Ypsilanti, MI 49197-9440

Re: Lincoln Consolidated Schools – 2018 Bond for
Lincoln High School
– Bid Pack 2 High School Renovations Bulletin #3 Change order

Dear Mr. McNatt,

Wolgast Corporation submits this recommendation for the Lincoln Consolidated Schools – 2018 Bond for Lincoln Consolidated Schools – Bid Pack 2 High School Renovations Bulletin #3

This report and recommendation includes reasoning for the change and costing as follows:

1. Change reasoning

Wolgast and the District bid this project three times in total. This first two bids came in substantially higher than the bond budget. The District recommended pulling bulletin #3 work scope out the third bid documents to reevaluate, redesign, and perform the work under a change order at a later date; this was to help evaluate the budget and how it was being impacted by other projects. AR Total Construction is currently under contract for the entire scope on BP2 Security & BP2 High School Renovations. Quote Solicitation Activity

2. Quote Analysis

- a. AR Total Construction provided Wolgast with a quote of \$475,106.22 for this work. (Attached).
- b. The attached recommendation excludes the athletic offices.
- c. Wolgast is going to have further discussions with AR Total Construction in hope to negotiate further reductions in cost.

5. Recommendations

- a. Wolgast recommends accepting the attached QR and quote in the total of \$475,106.22. This amount includes all of the performance, labor and material bonds for each contractor along with all of the cost changes as listed. This is a not to exceed recommendation

Please call with any questions or if Wolgast can be of additional service.

Sincerely,

Richard A. Groves Jr.
Project Manager

cc: Jeff Bates
Scott Hoeft



**Lincoln Consolidated Schools
BP 2 High School Renovations Bulletin #3
Change order Recommendations**

Lincoln Consolidated Schools received a quote for BP2 bulletin #3 for the High School Renovations. Wolgast Corporation has reviewed the quote and recommends the following contractor be awarded the contract per the described amount.

The Owner reserves the right to reject any or all proposals, accept a bid other than the low bid and to waive the informalities and /or errors in the bid, which they feel to be in their own best interest.

Division	Contractor Name/Address	Lincoln Consolidated Schools BP 2
060000	AR Total Construction	QR change request 475,106.22
General Trades	345 Prospect St.	
Door and hardware install	Ypsilanti, MI 48198	
	Phone: 734-485-2255	Total \$ 475,106.22
	Fax: 734-485-1095	
Total Contracts for the Lincoln Consolidated Schools - Bid Package 2 Bulletin #3		\$ 475,106.22

Cost Estimate to Bid in Fall 2019 for Summer work in 2020 based on current drawings and Scope of work.	Masonry	Demo & Carpentry **	Glass & Glazing	Drywall/Acousti cal	Fire Protection	Mechanical	Electrical	TOTALS
Lincoln High School Renovations								
Weight Room w/Athletic Office	\$8,060.00	\$19,610.00	\$0.00	\$9,550.00	\$0.00	\$9,720.00	\$22,461.60	\$69,402
Weight Room w/o Athletic Office	\$8,060.00	\$11,690.00	\$0.00	\$1,150.00	\$0.00	\$7,080.00	\$12,981.62	\$40,961.62
Wrestling Room	\$8,905.00	\$7,150.00	\$0.00	\$1,980.00	\$0.00	\$6,540.00	\$540.00	\$25,115
Band/Drama Room w/out Mezzanine	\$10,800.00	\$142,610.00	\$0.00	\$63,493.00	\$0.00	\$94,080.00	\$98,047.00	\$409,030
Total	\$35,825	\$181,060	\$0	\$76,173	\$0	\$117,420	\$134,030	\$544,508
					Budgets	High school renovations		\$0
							Balance	-\$544,508
BID DIVISION ESTIMATE TOTALS	\$35,825.00	\$181,060.00	\$0.00	\$76,173.00	\$0.00	\$117,420.00	\$134,030.22	\$544,508.22
TOTAL BOND BUDGET								\$0
CURRENT ESTIMATE								\$544,508.22
REMAINING BUDGET AMOUNT								-\$544,508.22

**Includes Install Only on Interior Doors & Hardware

Bid Excludes- Off hours or weekends, and Bonding cost (3%)

Explanatory Notes

Bond Bid Pack #4-New Baseball/Softball fields:

Construction of two new baseball fields and two new softball fields in a cloverleaf design.

Bid divisions:

- **Concrete - 4 bids were received.**
 - Bid Recommendation Concrete – McCarthy Construction. \$361,650, Bond \$5,000; Addition (Concrete Demo Childs) \$5,460; Deduction (removal of back stop walls and footings) (\$152,000); **Total \$220,110 Base and Bond.**
- **Electrical – 4 bids were received.**
 - Bid Recommendation Electrical – Great Lakes Power & Lighting, \$20,000, Bond \$250; **Total \$20,250 Base and Bond.**
- **Site Work – 3 bids were received.**
 - Bid Recommendation Site Work – Verdeterre. \$1,321,516, Bond \$14,397; Addition (Alternate construction fence) \$56,000; Deduction (site for sand) (\$7,100); **Total \$1,384,813 Base and Bond.**
- **Fences and Gates – 2 bids were received.**
 - Bid Recommendation Fences and Gates – RMD Holding dba Nationwide. \$148,933, Bond \$1,000; Addition (fence backstops vs. netting) \$146,833; Deduction (pneumatic post installation) (\$8,000); **Total \$288,766 Base and Bond.**
- **Asphalt Paving – 1 bid was received.**
 - Bid Recommendation Asphalt Paving – Nagle Paving Company. \$811,390, Bond \$6,000; **Total \$817,390 Base and Bond.**
- **Landscaping and Irrigation – 1 bid was received.**
 - Bid Recommendation Landscaping and irrigation – Water Management Specialist, Inc. \$696,972, Bond \$10,613; **Total \$707,585 Base and Bond.**

Bond Project Budget	\$2,345,400
<u>Current Bid Total</u>	<u>\$3,438,914</u>
Total Bids to date 9.6.19	\$93,000 (Selective Demolition)
 Remaining Budget Amount	 \$(1,186,514)



11/7/2019

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Mr. Sean McNatt
Lincoln Consolidated School District
8970 Whittaker Road
Ypsilanti, MI 49197-9440

Re: Lincoln Consolidated Schools – 2018 Bond for
Lincoln High School
– Bid Pack 4 Ball Fields & Site Work

Dear Mr. McNatt,

Wolgast Corporation submits this recommendation for the Lincoln Consolidated Schools – 2018 Bond for Lincoln High School – Bid Pack 4 Ball Fields & Site Work. The scope of this project includes: All labor and material to re-asphalt rail-splitter drive, re-asphalt the Childs Elementary bus loop, install a new parking lot in the athletic complex; and create two baseball fields, two softball fields, 8 dugout slabs w/foundations, irrigation, fencing, with backstops.

This report and recommendation includes solicitation activity, bidder response, apparent low bid, bid analysis and contract recommendations, as follows:

1. Bid Solicitation Activity

- a. Wolgast Corporation solicited bids in twenty-two (22) divisions.
- b. There were (1,376) contractors that were sent bid notices.
- c. The project was also advertised in the local newspaper and on the State website.
- d. There were (105) contractors that requested bid documents.
- e. Wolgast also contacted 5 additional local contractors in each bid division.

2. Bidder Response

- a. As recorded on the attached Bid Tabulation, bids were received from fifty-five (55) separate bidders.
- b. Bids were received until 1:00 p.m. on October 16th, 2019 at the administration office.
- c. Bids were opened and read aloud in the administration office conference room at 1:15 p.m.

3. Apparent Low Bids

- a. The Bid Results are indicated on the attached Bid Tabulation Form.

4. Bid Analysis

- a. Post-Bid interviews were conducted with twenty-five (25) bidders. We interviewed a few 2nd place bidders as a few bids substantially far apart in price.
- b. Two bidders were disqualified as their bids didn't meet the spec.
 - a. Papa's painting - Painting
 - b. Gardiner Vose – Athletic equipment
- c. All of the other low bidders that were interviewed were found to be responsive and included the design scope of work and these bidders are listed on the award recommendation.
- d. The overall bid total is considerably more than the original bond application. District leadership, Wolgast, and IDI met several times and as a team worked together with contractors to develop a list of voluntary alternate options & ideas. We reviewed the options to determine if they could be implemented to create



additional value. The deduct options are included on the attached award rec. The also team agreed to the following:

- a. Move the dugouts to BP 6A to be redesigned and bid later.
- b. Re- spec, self-purchase, and install the batting tunnels at a later date.
- c. Self-purchase and self-perform the installation of the fencing cap.

5. Recommendations

- a. Wolgast recommends accepting the attached Award Recommendation total of \$3,438,914.00. This amount includes all of the performance, labor and material bonds for each contractor along with all of the cost changes as listed.

Please call with any questions or if Wolgast can be of additional service.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Groves Jr.", written over a light blue horizontal line.

Richard A. Groves Jr.
Project Manager

cc: Jeff Bates
Scott Hoeft



**Lincoln Consolidated Schools
BP 4 Ball Fields & Site Work
Contract Award Recommendations**

Lincoln Consolidated Schools received sealed bids on October 16, 2019, for the Bid Package 4 Ball Fields and Site Work. Wolgast Corporation has reviewed each of the bids and interviewed the low bidders. Wolgast Corporation recommends the following contractors for the award of contracts and described amounts.

The Owner reserves the right to reject any or all proposals, accept a bid other than the low bid and to waive the informalities and /or errors in the bid, which they feel to be in their own best interest.

Bid Division	Contractor Name/Address	Lincoln Consolidated Schools BP 4	
030100 Concrete	McCarthy Construction 1033 Rig Street Commerce, MI 48390 Phone: Fax:	Base Bid \$	361,650.00
		Bond \$	5,000.00
		Add for Childs Elementary demo \$	5,460.00
		Removal of back stop walls and footings \$	(152,000.00)
		Total \$	220,110.00
260000 Electrical	Great Lakes Power & Lighting 9646 26 Mile Rd Casco, MI 48064 Phone: 586-716-4000 Fax: 586-716-4770	Base Bid \$	20,000.00
		Bond \$	250.00
		Total \$	20,250.00
310000 Site Work	Verdeterre Contracting, Inc. 7994 Belleville Rd Belleville, MI 48111 Phone: 734-697-4166 Fax: 734-697-2809	Base Bid \$	1,321,516.00
		Bond \$	14,397.00
		Alternate construction fence \$	56,000.00
		deduct for site sand \$	(7,100.00)
		Total \$	1,384,813.00
312100 Fences and Gates	RMD Holding dba Nationwide 69951 Lowe Plank Rd Richmond, MI 48062 Phone: 586-749-6900 Fax: 586-749-6909	Base Bid \$	148,933.00
		Bond \$	1,000.00
		Deduct for pneumatic post installation \$	(8,000.00)
		Add for fence backstops vs. Netting \$	146,833.00
Total \$	288,766.00		
320000 Asphalt Paving	Nagle Paving Company 39225 W 13 Mile Suite 300 Novi, MI 48377 Phone: 248-553-0600 Fax: 248-553-0669	Base Bid \$	811,390.00
		Bond \$	6,000.00
		Total \$	817,390.00
329010 Landscaping & Irrigation	Water Management Specialist, Inc. 1596 S. College Rd Mason, MI 48854 Phone: 517-628-8001 Fax: 517-628-2173	Base Bid \$	696,972.00
		Bond \$	10,613.00
		Total \$	707,585.00
Total Contracts for the Lincoln Consolidated Schools - Bid Package 4		\$	3,438,914.00

Lincoln Consolidated Schools - Fields and Practice Facility	BP4 Ball BP5 Indoor	Bid Bond	Familiar Affidavit	Addendum #1	Addendum #2	BASE BID	BOND	BASE & BOND TOTAL	APPARENT LOW BID
030100 - Concrete									030100 - Concrete \$ 1,657,495.00
McCarthy Construction		X	X	X	X	\$1,633,000.00	\$24,495.00	\$ 1,657,495.00	
Graham Construction Crop		X	X	X	X	\$1,654,000.00	\$16,540.00	\$ 1,670,540.00	
Fessler & Bowman, Inc.		X	X	X	X	\$1,681,160.00	\$13,710.00	\$ 1,694,870.00	
Spence Brothers		X	X	X	X	\$1,989,600.00	\$14,600.00	\$ 2,004,200.00	
034100 - Precast Concrete									034100 - Precast Concrete \$ 79,272.00
StresCore inc		X	X	X	X	\$ 78,100.00	\$ 1,172.00	\$ 79,272.00	
Kerkstra Spancrete Great Lakes		X	X	X	X	\$ 82,500.00	\$ 1,050.00	\$ 83,550.00	
040000 - Masonry									040000 - Masonry \$ 380,200.00
Brazen & Greer, Inc		X	X			\$ 376,300.00	\$ 3,900.00	\$ 380,200.00	
Shiffer Mason		X	X	X	X	\$ 416,450.00	\$ 4,302.00	\$ 420,752.00	
Baker Construction		X	X	X	X	\$ 418,475.00	\$ 4,000.00	\$ 422,475.00	
HMC Mason/Hicks Construction		X	X	X	X	\$ 449,800.00	\$ 6,700.00	\$ 456,500.00	
050000 - Metals									050000 - Metals \$ 119,490.00
Wolverine Steel Erectors		X	X	X	X	\$ 116,184.00	\$ 3,306.00	\$ 119,490.00	
Bills Custom Fabrications		X	X	X	X	\$ 171,391.00	\$ 2,469.00	\$ 173,860.00	
060000 - General Trades									060000 - General Trades \$ 373,195.00
Graham Construction Corp		X	X	X	X	\$ 369,500.00	\$ 3,695.00	\$ 373,195.00	
Hicks Construction		X	X	X	X	\$ 401,000.00	\$ 8,000.00	\$ 409,000.00	
088000 - Glass & Glazing									088000 - Glass & Glazing \$ 299,600.00
West Michigan Glass		C		X	X	\$ 18,780.00	\$ 1,878.00	\$ 20,658.00	
B & B Glass		X	X	X	X	\$ 294,000.00	\$ 5,600.00	\$ 299,600.00	
091000 - Drywall, Insulation & Acoustical									091000 - Drywall, Insulation & Acoustical
096500 - Flooring									096500 - Flooring \$ 9,050.00
Shock Brothers Flooring		X	X	X	X	\$ 8,950.00	\$ 100.00	\$ 9,050.00	
DF Flooring		X	X	X	X	\$ 42,215.00	\$ 397.00	\$ 42,612.00	
099000 - Painting									099000 - Painting \$ 46,500.00
Papa's Painting LLC		C	X	X	X	\$ 45,200.00	\$ 1,300.00	\$ 46,500.00	
Lenco Painting Inc.		X	X	X	X	\$ 168,823.00	\$ 4,643.00	\$ 173,466.00	
Murray Painting		X	X	X	X	\$ 187,528.00	\$ 2,812.00	\$ 190,340.00	
105100 - Lockers									105100 - Lockers \$ 7,512.00
RayHaven Group		X	X	X	X	\$ 7,457.00	\$ 55.00	\$ 7,512.00	
116500 - Athletic Equipment									116500 - Athletic Equipment \$ 30,454.00
Gardiner C Vose, Inc		X	X	X	X	\$ 30,144.00	\$ 310.00	\$ 30,454.00	
C&M Associates		X	X	X	X	\$ 57,520.00	\$ 860.00	\$ 58,380.00	
Bareman		X	X	X	X	\$ 111,386.00	\$ 1,012.00	\$ 112,398.00	
126500 - Telescopic Seating									126500 - Telescopic Seating
133400 - Pre-Engineered Building									133400 - Pre-Engineered Building \$ 3,462,363.00

Wolverine Steel Erectors	x	x	x	x	\$3,418,936.00	\$43,427.00	\$ 3,462,363.00
Legecy	x	x	x	x	\$4,241,303.00	\$34,800.00	\$ 4,276,103.00
Fedak Corporation	x	x	x	x	\$4,458,500.00	\$44,585.00	\$ 4,503,085.00
210500 - Fire Protection							210500 - Fire Protection
							\$ 307,260.00
Absolute Fire Protection	x	x	x	x	\$ 302,460.00	\$ 4,800.00	\$ 307,260.00
Wolverine Fire Protection	x	x	x	x	\$ 320,000.00	\$ 6,300.00	\$ 326,300.00
222300 - Mechanical							222300 - Mechanical
							\$ 1,004,123.00
Erie Welding and Mechanical Contractors	x	x	x	x	\$ 997,269.00	\$ 6,854.00	\$ 1,004,123.00
Ecker Mechanical	x	x	x	x	\$1,037,439.00	\$15,561.00	\$ 1,053,000.00
Core Mechanical Inc	x	x	x	x	\$1,060,000.00	\$13,000.00	\$ 1,073,000.00
Adrian Mechanical Services	x	x	x	x	\$1,106,000.00	\$ 9,200.00	\$ 1,115,200.00
S&D Mechanical Services, Inc.	x	x	x	x	\$1,103,000.00	\$15,400.00	\$ 1,118,400.00
Goyette Mechanical	x	x	x	x	\$1,119,250.00	\$12,800.00	\$ 1,132,050.00
Monroe Plumbing & Heating	x	x	x	x	\$1,124,800.00	\$11,248.00	\$ 1,136,048.00
260000 - Electrical							260000 - Electrical
							\$ 857,000.00
Great Lakes Power and Lighting	x	x	x	x	\$ 846,000.00	\$11,000.00	\$ 857,000.00
Wiltse Electric Services Inc.	x	x	x	x	\$ 998,000.00	\$15,000.00	\$ 1,013,000.00
Innovated Energy Controls	x	x	x	x	\$1,037,269.00	\$12,970.00	\$ 1,050,239.00
AF Smith Electric	x	x	x	x	\$1,199,700.00	\$13,315.00	\$ 1,213,015.00
310000 - Site Work							310000 - Site Work
							\$ 1,431,948.00
Verdeterre Contracting, Inc	x	x	x	x	\$1,416,516.00	\$15,432.00	\$ 1,431,948.00
Fessler & Bowman	x	x	x	x	\$1,604,403.23	\$ 9,596.77	\$ 1,614,000.00
Site Development Inc	x	x	x	x	\$1,955,000.00	\$19,950.00	\$ 1,974,950.00
312100 - Fences and Gates							312100 - Fences and Gates
							\$ 149,933.00
RMD Holdings, Ltd, dba Nationwide Construcion Group	x	x	x	x	\$ 148,933.00	\$ 1,000.00	\$ 149,933.00
American Fence & Supply	x	x	x	x	\$ 151,790.00	\$ 2,277.00	\$ 154,067.00
320000 - Asphalt Paving							320000 - Asphalt Paving
							\$ 817,390.00
Nagle Paving Company	x	x	x	x	\$ 811,390.00	\$ 6,000.00	\$ 817,390.00
321800 - Athletic Surfacing							321800 - Athletic Surfacing
							\$ 645,390.00
Beynon Sports	x	x	x	x	\$ 639,000.00	\$ 6,390.00	\$ 645,390.00
Kieffer Specialty Flooring	x	x	x	x	\$ 692,940.00	\$ 8,670.00	\$ 701,610.00
Hellas Construction, Inc.	x	x	x	x			
321810 - Synthetic Turf							321810 - Synthetic Turf
							\$ 452,319.00
Hellas Construction, Inc.	x	x	x	x	\$ 447,050.00	\$ 5,269.00	\$ 452,319.00
Kiefer Specialty Flooring	x	x	x	x	\$ 476,480.00	\$ 5,950.00	\$ 482,430.00
A-Turf	x	x	x	x	\$ 516,140.00	\$ 3,870.00	\$ 520,010.00
Astro Turf	x	x	x	x	\$ 518,753.00	\$ 6,052.00	\$ 524,805.00
329010 - Landscaping & Irrigation							329010 - Landscaping & Irrigation
							\$ 707,585.00
Water Management Inc	x	x	x	x	\$ 696,972.00	\$10,613.00	\$ 707,585.00
TOTAL - APPARENT LOW BIDS							\$ 12,838,079.00

Explanatory Notes

Bond Bid Pack #5-Indoor Training Facility:

Construction of an indoor training facility to include a 300 meter track, turf field, fitness center, locker rooms, and concession stand.

Bid divisions:

- **Concrete - 4 bids were received.**
 - Bid Recommendation Concrete – McCarthy Construction. \$1,301,350, Bond \$19,495; Addition (Recessed Concrete for Track Cavity) \$26,080; Deduct (Building slab sand) (\$39,600). Total \$1,301,350, plus \$19,495 Bond: **Total \$1,307,325 Base and Bond.**
- **Precast Concrete – 2 bids were received.**
 - Bid Recommendation Precast Concrete – StesCore. \$78,100, Bond \$1,172. **Total \$79,272 Base and Bond.**
- **Masonry – 4 bids were received.**
 - Bid Recommendation Masonry – Brazen and Greer Masonry, Inc. \$215,300, Bond \$2,300. **Total \$217,600 Base and Bond.**
- **Metals – 2 bids were received.**
 - Bid Recommendation Metals – Wolverine Steel Erectors, Inc. \$116,184, Bond \$3,306; Addition (Tax) \$5,160. **Total \$124,650 Base and Bond.**
- **General Trades – 2 bid were received.**
 - Bid Recommendation General Trades – Graham Construction Corp. \$228,000, Bond \$2,280. **Total \$230,280 Base and Bond.**
- **Glass and Glazing – 2 bid was received.**
 - Bid Recommendation Glass and Glazing – B&B Glass. \$294,000, Bond \$5,600. **Total \$299,600 Base and Bond.**
- **Drywall, Insulation & Acoustical – 1 estimate was received.**
 - In process of obtaining an additional estimate for comparison purposes. Bid Recommendation for Drywall, Insulation & Acoustical – Not to exceed \$148,485.15, Bond \$1,499.85 (Graham Construction, Corp). **Total \$149,985 Base and Bond.**
- **Flooring – 2 bid were received.**
 - Bid Recommendation Flooring – DF Corporation dba DR Floor. \$42,215, Bond \$367; Deduction (Bathroom floor epoxy) (\$3,400). **Total \$39,212 Base and Bond.**
- **Lockers – 1 bid was received.**
 - Bid Recommendation Lockers – Rayhaven Group. \$7,457, Bond \$55. **Total \$7,512 Base and Bond.**
- **Athletic Equipment – 3 bid was received.**
 - Bid Recommendation Athletic Equipment – C & M Associates, LLC. \$27,100, Bond \$406; Addition (Curtains, netting, cages) \$308,650. **Total \$336,156 Base and Bond.**
- **Pre-Engineered Building – 3 bid were received.**
 - Bid Recommendation Pre-Engineered Building – Wolverine Steel Erectors, Inc. \$3,418,936, Bond \$43,427; Addition (missing taxes) \$129,360; Deduct (Change to roof panel SSR) (\$66,800); Deduct (Change to wall panel to MS foam) (\$95,200). **Total \$3,429,723 Base and Bond.**
- **Fire Protection – 2 bid was received.**

- Bid Recommendation Fire Protection – Absolute Fire Protection. \$302,460, Bond \$4,800; Deduct (Removal of sprinklers in open areas per code) (\$235,690). **Total \$71,570 Base and Bond.**
- **Mechanical – 7 bid were received.**
 - Bid Recommendation Mechanical – Erie Welding & Mechanical. \$997,269, **Bond \$6,854. Total \$1,004,123 Base and Bond.**
- **Electrical – 4 bid were received.**
 - Bid Recommendation Electrical – Great Lakes Power and Lighting. \$826,000, Bond \$10,750; Addition (Sound system) \$22,000. **Total \$858,750 Base and Bond.**
- **Site Work – 3 bid were received.**
 - Bid Recommendation Site Work – Verdeterre Contracting, Inc. \$95,000, Bond \$1,035. **Total \$96,035 Base and Bond.**
- **Athletic Surfacing – 3 bid were received.**
 - Bid Recommendation Athletic Surfacing – Hellas Construction, Inc. \$180,345, Bond \$2,268. **Total \$182,609 Base and Bond.**
- **Synthetic Turf – 4 bid were received.**
 - Bid Recommendation Synthetic Turf – AstroTurf Corporation. \$518,753, Bond \$6,052; Deduction (Rhino SF) (\$18,838); Deduction (No Equipment) (\$9,917); Deduction (Removing curb from scope) (\$50,000); Deduction (removing curb excavation) (\$7,000); Deduct (removing spoils) (\$5,000); Deduct (not providing rough grade) (\$8,000). **Total \$426,050 Base and Bond.**
- **Painting – 3 bids were received.**
 - Bid Recommendation – Re-Bid category as scope of work has changed. Board to approve moving forward not to exceed lowest estimate of \$248,466.

Bond Project Budget	\$ 9,734,366
<u>Current Bid Total</u>	<u>\$ 9,108,918</u>

Remaining Budget Amount \$ 625,448

Notes:

Plans are in motion to change the pitch of the roof from 65 feet to 55 feet a reduction of 10 feet, which will result in a reduction of cost of the pre-engineered building. We are waiting on the estimator to provide the district a new price.



11/7/2019

Executive Offices

Executive One Building
4835 Towne Centre Road
Suite 203
Saginaw, MI 48604

Phone: (989) 790-9120
Fax: (989) 790-9063

**Corporate Services
Field Operations
Professional Services
Human Resources**

1494 North Graham Road
Freeland, MI 48623

Phone: (989) 790-9120
Fax: (989) 781-0748

www.wolgastcorporation.com

Mr. Sean McNatt
Lincoln Consolidated School District
8970 Whittaker Road
Ypsilanti, MI 49197-9440

Re: Lincoln Consolidated Schools – 2018 Bond for
Lincoln High School
– Bid Pack 5 Indoor Practice Facility

Dear Mr. McNatt,

Wolgast Corporation submits this recommendation for the Lincoln Consolidated Schools – 2018 Bond for Lincoln High School – Bid Pack 5 Indoor Practice Facility. The scope of this project includes all site work, materials, and labor to construct the Lincoln Consolidated Districts Indoor Practice Facility.

This report and recommendation includes solicitation activity, bidder response, apparent low bid, bid analysis and contract recommendations, as follows:

1. Bid Solicitation Activity
 - a. Wolgast Corporation solicited bids in twenty-two (22) bid divisions.
 - b. There were (1,376) contractors that were sent bid notices.
 - c. The project was also advertised in the local newspaper and on the State website.
 - d. There were (105) contractors that requested bid documents.
 - e. Wolgast also contacted up to 10 additional local contractors in each bid division.
2. Bidder Response
 - a. As recorded on the attached Bid Tabulation, bids were received from fifty-five (55) separate bidders.
 - b. Bids were received until 1:00 p.m. on October 16th, 2019 at the administration office.
 - c. Bids were opened and read aloud in the administration office conference room at 1:15 p.m.
3. Apparent Low Bids
 - a. The Bid Results are indicated on the attached Bid Tabulation Form.
4. Bid Analysis
 - a. Post-Bid interviews were conducted with twenty-five (25) bidders. We interviewed a few 2nd place bidders as a few bids substantially far apart in price.
 - b. No bids were received in the Acoustical, Drywall, & Insulation division. Wolgast contacted multiple contactors to solicit quotes. The best quote to date has been included on the award recommendation. No bids were also received in the telescopic bleacher division as an alternate was sent out via Addendum #2. The district has since decided to hold off on purchasing bleachers until a later date.
 - c. Three bidders were disqualified as their bids didn't meet the spec.
 - a. Papa's painting - Painting
 - b. Shock brother flooring - Flooring
 - c. Gardiner Vose – Athletic equipment
 - d. All of the other low bidders that were interviewed were found to be responsive and included the design scope of work and these bidders are listed on the award recommendation.
 - e. The overall bid total is considerably more than the original bond application. District leadership, Wolgast, and IDI met several times and as a team worked together with contractors to develop a list of voluntary alternate options & ideas



- that we reviewed to determine if they could be implemented to create value. The deduct options are included on the attached award rec.
- f. The team is currently awaiting another Acoustical, Drywall, & Insulation quote from AR Total Construction and a deduct price from Wolverine Steel Erectors for lowering the roof 10'. The award rec. shows not to exceed numbers in both these divisions.

5. Recommendations

- a. Wolgast recommends accepting the attached Award Recommendation total of \$8,860,452.00. This amount includes all of the performance, labor and material bonds for each contractor along with all of the cost changes as listed.

Please call with any questions or if Wolgast can be of additional service.

Sincerely,

A handwritten signature in black ink that reads "Richard A. Groves Jr." with a stylized flourish at the end.

Richard A. Groves Jr.
Project Manager

cc: Jeff Bates
Scott Hoeft



**Lincoln Consolidated Schools
BP 5 Indoor Practice Facility
Contract Award Recommendations**

Lincoln Consolidated Schools received sealed bids on October 16, 2019, for the Bid Package 5 Indoor Practice Facility. Wolgast Corporation has reviewed each of the bids and interviewed the low bidders. Wolgast Corporation recommends the following contractors for the award of contracts and described amounts.

The Owner reserves the right to reject any or all proposals, accept a bid other than the low bid and to waive the informalities and /or errors in the bid, which they feel to be in their own best interest.

Bid Division	Contractor Name/Address	Lincoln Consolidated Schools BP5	
030100 Concrete	McCarthy Construction 1033 Rig Street Commerce, MI 48390 Phone: 248-669-0700 Fax: 888-321-1707	Base Bid \$	1,301,350.00
		Bond \$	19,495.00
		Deduct for building slab sand \$	(39,600.00)
		Recessed Concrete for track cavity \$	26,080.00
		Total \$	1,307,325.00
030100 Precast Concrete	StresCore 24445 SR 23 South Bend, IN 46614 Phone: 574-233-1117 Fax: 574-288-0050	Base Bid \$	78,100.00
		Bond \$	1,172.00
		Total \$	79,272.00
040000 Masonry	Brazen and Greer Masonry, Inc. 39201 Amrhein Livonia, MI 48150 Phone: 734-542-0599 Fax: 734-542-0580	Base Bid \$	215,300.00
		Bond \$	2,300.00
		Total \$	217,600.00
050000 Metals	Wolverine Steel Erectors, Inc 8150 Jackson Road Ann Arbor, MI 48103 Phone: 734-424-0568 Fax: 734-424-0672	Base Bid \$	116,184.00
		Bond \$	3,306.00
		Adding tax to price \$	5,160.00
		Total \$	124,650.00
060000 General Trades	Graham Construction Corp. 3399 Fashion Square Blvd Saginaw, MI 48603 Phone: 989-921-3030 Fax: 989-921-3031	Base Bid \$	228,000.00
		Bond \$	2,280.00
		Total \$	230,280.00
088000 Glass and Glazing	B&B Glass 3885 Industrial Dr. Rochester Hills, MI 48309 Phone: 248-852-2323 Fax: 248-852-0987	Base Bid \$	294,000.00
		Bond \$	5,600.00
		Total \$	299,600.00
091000 Drywall, Insulation and Acoustical	Graham Construction Corp. 3399 Fashion Square Blvd Saginaw, MI 48603 Phone: 989-921-3030 Fax: 989-921-3031	Base Bid \$	148,485.15
		Bond \$	1,499.85
		Total \$	149,985.00

096500 Flooring	DF Corporation dba DF Floor 5242 Exchange Dr., Suite 2 Flint, MI 48507 Phone: 810-743-1201 Fax: 810-743-6950	Base Bid \$ 42,215.00 Bond \$ 397.00 Bathroom floor epoxy alternate deduct \$ (3,400.00) Total \$ 39,212.00	
105100 Lockers	Rayhaven Group Inc 4380 40th Street SE Suite C Grand Rapids, MI 49512 Phone: 616-954-9980 Fax: 616-954-9982	Base Bid \$ 7,457.00 Bond \$ 55.00 Total \$ 7,512.00	
116500 Athletic Equipment	C & M Associates, LLC 3637 Old US 23 Suite 300 Brighton, MI 48114 Phone: 810-220-5335 Fax: 810-220-8288	Base Bid \$ 27,100.00 Bond \$ 406.00 Alternate #2 Curtains, netting, cages \$ 308,650.00 Total \$ 336,156.00	
133400 Pre-Engineered Building	Wolverine Steel Erectors, Inc 8150 Jackson Road Ann Arbor, MI 48103 Phone: 734-424-0568 Fax: 734-424-0672	Base Bid \$ 3,418,936.00 Bond \$ 43,427.00 Add for missed taxes on bid \$ 129,360.00 Deduct to change roof panel to SSR \$ (66,800.00) Deduct to change wall panel to MS foam \$ (95,200.00) Total \$ 3,429,723.00	
210500 Fire Protection	Absolute Fire Protection 235 Church Street Mount Clemens, MI 48043 Phone: 586-469-2969 Fax: 586-469-2880	Base Bid \$ 302,460.00 Bond \$ 4,800.00 Removal of sprinklers if open areas \$ (235,690.00) Total \$ 71,570.00	
222300 Mechanical	Erie Welding & Mechanical 9776 S. Dixie Hwy, PO Box 254 Erie, MI 48133 Phone: 734-848-8361 Fax: 734-848-2109	Base Bid \$ 997,269.00 Bond \$ 6,854.00 Total \$ 1,004,123.00	
260000 Electrical	Great Lakes Power & Lighting 9646 26 Mile Rd Casco, MI 48064 Phone: 586-716-4000 Fax: 586-716-4770	Base Bid \$ 826,000.00 Bond \$ 10,750.00 Alternate #4 Sound system \$ 22,000.00 Total \$ 858,750.00	
310000 Site Work	Verdeterre Contracting, Inc. 7994 Belleville Road Belleville, MI 48111 Phone: 734-697-4166 Fax: 734-697-2809	Base Bid \$ 95,000.00 Bond \$ 1,035.00 Total \$ 96,035.00	
321800 Athletic Surfacing	Hellas Construction, Inc. 12710 Research Blvd, Ste 240 Austin, TX 78759 Phone: 512-250-2910 Fax: 512-250-1960	Base Bid \$ 180,345.00 Bond \$ 2,264.00 Total \$ 182,609.00	
321810 Synthetic Turf	Astro Turf Corporation 2680 Abutment Road SE Dalton, GA 30721 Phone: 412-434-6003 Ext 118 Fax: 412-527-2711	Base Bid \$ 518,753.00 Bond \$ 6,052.00 Alternate #5 Rhino SF \$ (18,838.00) Voluntary alternate no equipment \$ (9,917.00) Deduct from removing curb from scope \$ (50,000.00) Deduct from removing curb excavation \$ (7,000.00) Deduct from removing spoils \$ (5,000.00) Deduct for not providing rough grade \$ (8,000.00) Total \$ 426,050.00	
Total Contracts for the Lincoln Consolidated Schools - Bid Package 5		\$ 8,860,452.00	

Lincoln Consolidated Schools - Fields and Practice Facility	BP4 Ball BP5 Indoor	Bid Bond	Familiar Affidavit	Addendum #1	Addendum #2	BASE BID	BOND	BASE & BOND TOTAL	APPARENT LOW BID
030100 - Concrete									030100 - Concrete
\$ 1,657,495.00									\$ 1,657,495.00
McCarthy Construction		X	X	X	X	\$1,633,000.00	\$24,495.00	\$ 1,657,495.00	
Graham Construction Crop		X	X	X	X	\$1,654,000.00	\$16,540.00	\$ 1,670,540.00	
Fessler & Bowman, Inc.		X	X	X	X	\$1,681,160.00	\$13,710.00	\$ 1,694,870.00	
Spence Brothers		X	X	X	X	\$1,989,600.00	\$14,600.00	\$ 2,004,200.00	
034100 - Precast Concrete									034100 - Precast Concrete
\$ 79,272.00									\$ 79,272.00
StresCore inc		X	X	X	X	\$ 78,100.00	\$ 1,172.00	\$ 79,272.00	
Kerkstra Spancrete Great Lakes		X	X	X	X	\$ 82,500.00	\$ 1,050.00	\$ 83,550.00	
040000 - Masonry									040000 - Masonry
\$ 380,200.00									\$ 380,200.00
Brazen & Greer, Inc		X	X			\$ 376,300.00	\$ 3,900.00	\$ 380,200.00	
Shiffer Mason		X	X	X	X	\$ 416,450.00	\$ 4,302.00	\$ 420,752.00	
Baker Construction		X	X	X	X	\$ 418,475.00	\$ 4,000.00	\$ 422,475.00	
HMC Mason/Hicks Construction		X	X	X	X	\$ 449,800.00	\$ 6,700.00	\$ 456,500.00	
050000 - Metals									050000 - Metals
\$ 119,490.00									\$ 119,490.00
Wolverine Steel Erectors		X	X	X	X	\$ 116,184.00	\$ 3,306.00	\$ 119,490.00	
Bills Custom Fabrications		X	X	X	X	\$ 171,391.00	\$ 2,469.00	\$ 173,860.00	
060000 - General Trades									060000 - General Trades
\$ 373,195.00									\$ 373,195.00
Graham Construction Corp		X	X	X	X	\$ 369,500.00	\$ 3,695.00	\$ 373,195.00	
Hicks Construction		X	X	X	X	\$ 401,000.00	\$ 8,000.00	\$ 409,000.00	
088000 - Glass & Glazing									088000 - Glass & Glazing
\$ 299,600.00									\$ 299,600.00
West Michigan Glass		C		X	X	\$ 18,780.00	\$ 1,878.00	\$ 20,658.00	
B & B Glass		X	X	X	X	\$ 294,000.00	\$ 5,600.00	\$ 299,600.00	
091000 - Drywall, Insulation & Acoustical									091000 - Drywall, Insulation & Acoustical
\$ 9,050.00									\$ 9,050.00
096500 - Flooring									096500 - Flooring
\$ 9,050.00									\$ 9,050.00
Shock Brothers Flooring		X	X	X	X	\$ 8,950.00	\$ 100.00	\$ 9,050.00	
DF Flooring		X	X	X	X	\$ 42,215.00	\$ 397.00	\$ 42,612.00	
099000 - Painting									099000 - Painting
\$ 46,500.00									\$ 46,500.00
Papa's Painting LLC		C	X	X	X	\$ 45,200.00	\$ 1,300.00	\$ 46,500.00	
Lenco Painting Inc.		X	X	X	X	\$ 168,823.00	\$ 4,643.00	\$ 173,466.00	
Murray Painting		X	X	X	X	\$ 187,528.00	\$ 2,812.00	\$ 190,340.00	
105100 - Lockers									105100 - Lockers
\$ 7,512.00									\$ 7,512.00
RayHaven Group		X	X	X	X	\$ 7,457.00	\$ 55.00	\$ 7,512.00	
116500 - Athletic Equipment									116500 - Athletic Equipment
\$ 30,454.00									\$ 30,454.00
Gardiner C Vose, Inc		X	X	X	X	\$ 30,144.00	\$ 310.00	\$ 30,454.00	
C&M Associates		X	X	X	X	\$ 57,520.00	\$ 860.00	\$ 58,380.00	
Bareman		X	X	X	X	\$ 111,386.00	\$ 1,012.00	\$ 112,398.00	
126500 - Telescopic Seating									126500 - Telescopic Seating
\$ 3,462,363.00									\$ 3,462,363.00
133400 - Pre-Engineered Building									133400 - Pre-Engineered Building
\$ 3,462,363.00									\$ 3,462,363.00

Wolverine Steel Erectors	x	x	x	x	\$3,418,936.00	\$43,427.00	\$ 3,462,363.00
Legecy	x	x	x	x	\$4,241,303.00	\$34,800.00	\$ 4,276,103.00
Fedak Corporation	x	x	x	x	\$4,458,500.00	\$44,585.00	\$ 4,503,085.00
210500 - Fire Protection							210500 - Fire Protection
							\$ 307,260.00
Absolute Fire Protection	x	x	x	x	\$ 302,460.00	\$ 4,800.00	\$ 307,260.00
Wolverine Fire Protection	x	x	x	x	\$ 320,000.00	\$ 6,300.00	\$ 326,300.00
222300 - Mechanical							222300 - Mechanical
							\$ 1,004,123.00
Erie Welding and Mechanical Contractors	x	x	x	x	\$ 997,269.00	\$ 6,854.00	\$ 1,004,123.00
Ecker Mechanical	x	x	x	x	\$1,037,439.00	\$15,561.00	\$ 1,053,000.00
Core Mechanical Inc	x	x	x	x	\$1,060,000.00	\$13,000.00	\$ 1,073,000.00
Adrian Mechanical Services	x	x	x	x	\$1,106,000.00	\$ 9,200.00	\$ 1,115,200.00
S&D Mechanical Services, Inc.	x	x	x	x	\$1,103,000.00	\$15,400.00	\$ 1,118,400.00
Goyette Mechanical	x	x	x	x	\$1,119,250.00	\$12,800.00	\$ 1,132,050.00
Monroe Plumbing & Heating	x	x	x	x	\$1,124,800.00	\$11,248.00	\$ 1,136,048.00
260000 - Electrical							260000 - Electrical
							\$ 857,000.00
Great Lakes Power and Lighting	x	x	x	x	\$ 846,000.00	\$11,000.00	\$ 857,000.00
Wiltse Electric Services Inc.	x	x	x	x	\$ 998,000.00	\$15,000.00	\$ 1,013,000.00
Innovated Energy Controls	x	x	x	x	\$1,037,269.00	\$12,970.00	\$ 1,050,239.00
AF Smith Electric	x	x	x	x	\$1,199,700.00	\$13,315.00	\$ 1,213,015.00
310000 - Site Work							310000 - Site Work
							\$ 1,431,948.00
Verdeterre Contracting, Inc	x	x	x	x	\$1,416,516.00	\$15,432.00	\$ 1,431,948.00
Fessler & Bowman	x	x	x	x	\$1,604,403.23	\$ 9,596.77	\$ 1,614,000.00
Site Development Inc	x	x	x	x	\$1,955,000.00	\$19,950.00	\$ 1,974,950.00
312100 - Fences and Gates							312100 - Fences and Gates
							\$ 149,933.00
RMD Holdings, Ltd, dba Nationwide Construcion Group	x	x	x	x	\$ 148,933.00	\$ 1,000.00	\$ 149,933.00
American Fence & Supply	x	x	x	x	\$ 151,790.00	\$ 2,277.00	\$ 154,067.00
320000 - Asphalt Paving							320000 - Asphalt Paving
							\$ 817,390.00
Nagle Paving Company	x	x	x	x	\$ 811,390.00	\$ 6,000.00	\$ 817,390.00
321800 - Athletic Surfacing							321800 - Athletic Surfacing
							\$ 645,390.00
Beynon Sports	x	x	x	x	\$ 639,000.00	\$ 6,390.00	\$ 645,390.00
Kieffer Specialty Flooring	x	x	x	x	\$ 692,940.00	\$ 8,670.00	\$ 701,610.00
Hellas Construction, Inc.	x	x	x	x			
321810 - Synthetic Turf							321810 - Synthetic Turf
							\$ 452,319.00
Hellas Construction, Inc.	x	x	x	x	\$ 447,050.00	\$ 5,269.00	\$ 452,319.00
Kiefer Specialty Flooring	x	x	x	x	\$ 476,480.00	\$ 5,950.00	\$ 482,430.00
A-Turf	x	x	x	x	\$ 516,140.00	\$ 3,870.00	\$ 520,010.00
Astro Turf	x	x	x	x	\$ 518,753.00	\$ 6,052.00	\$ 524,805.00
329010 - Landscaping & Irrigation							329010 - Landscaping & Irrigation
							\$ 707,585.00
Water Management Inc	x	x	x	x	\$ 696,972.00	\$10,613.00	\$ 707,585.00
TOTAL - APPARENT LOW BIDS							\$ 12,838,079.00

**LINCOLN CONSOLIDATED SCHOOLS
PERSONNEL TRANSACTIONS SUMMARY**

November 11, 2019

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
Nicole Davis	Bus Aide/Transportation	10/9/2019	New hire	
Luciana Dos Santos Mahl	Noon Supervisor/ Brick Elementary	4/26/2019	Resignation	
Thelma Squires	Noon Supervisor/ Brick Elementary	9/5/2019	Resignation	
Stephanie Riegle	Noon Supervisor/ Model Elementary	9/3/2019	Resignation	
Amanda Baker	Noon Supervisor/Bishop Elementary	6/14/2019	Resignation	
Kashae Zuniga	Noon Supervsior/Childs Elementary	10/21/2019	Resignation	
Angela Massey	Noon Supervisor/Bishop Elementary	6/14/2019	Resignation	
Amy Starkey	Assistant Building Seceretary/Student Services	10/10/2019	Resignation	
Kevin Cox	Community Assistant/Lincoln Middle School	10/15/2019	Transfer	
Lamanzar Williams-Smith	Bus Driver/Transportation	11/4/2019	New hire	
Brett Weaver	Gym Teacher/Bishop, Brick, Childs Elementary	11/4/2019	Transfer	
Steve Mussio	Gym Teacher/Bishop Elementary	11/4/2019	Transfer	
Melissa Palmquist	Paraprofessional/Brick Elementary	11/15/2019	Resignation	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Myra Hamilton	Secretary/High School	12/8/2019	FMLA	Approved
Deborah Seaton	Teacher/Childs Elementary	11/11/2019	FMLA	Approved
Laura Toth	Teacher/Lincoln Middle School	11/21/2019	FMLA	Approved
Melissa Palmquist	Paraprofessional/Brick Elementary	11/17/2019	FMLA	Approved