

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
September 23, 2019
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Connie Newlon, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Kevin Upton, Curriculum Director
Nicole Holden, High School Principal

OTHERS PRESENT

Edgar Brown, Jim Harless, Karen Cook, Melissa Palmquist, Laurie Price, Carrie Mejer, Jennifer Jones, Dawn Meyer and Rhonda Selter

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:01 p.m. in the Media Center at the High School.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Rollins and Sparks.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

An amendment was made to the agenda adding 11.9 Amendment of Policy 2410.

6.0 PRESENTATIONS

6.1 Audit Presentation

Present by Lewis & Knopf

- The District received a "Clean" "Unmodified" audit opinion and no control issues reported.
- A "Single Audit" funds was performed, and an opinion of compliance was given. No findings or questioned costs and Nutrition Cluster Represents 23% of \$3.8 million of Federal funds expended for the year.
- Budget and Actual Results
 - Revenues included: Final Budget \$46.92 million-Actual \$47.39 million.
 - Expenditures included: \$47.17 million-actual 47.31 million with a variance of \$132 thousand

- 2018 Capital Project Fund- during the 18-19 year the District issued \$34 million in capital project bonds and current year expenses were \$3.1 million and were all spent in accordance with the ballot language.

6.2 MSTEP and NWEA Review
Presented by Kevin Upton
M-STEP testing Period-Spring 2019

Progress

- Positive upward proficiency trends in multiple grade levels across both content areas.
- Positive proficiency growth in grade 8 PSAT for both ELA and Math.

Areas of Focus

- Identify time for staff to engage in student focused data discussions.
- Support adult learning of new curricula and best practices.
- Sustain coaching and embedded professional development activities.
- Attend to the lingering needs associated with the '15-'16 deficit related hardships experienced by staff and students.

NWEA testing overview-testing period Spring 2019

Progress

- Positive upward trends in each grade level and content area.

Areas of Focus

- Support use of NWEA Learning Continuum and other differentiation tools - Data Reviews, Freckle, Newsela, Second Step)
- Attending to the needs of the '15-'16 bubble.
- Time for staff to engage in Multi-Tiered Systems of Support (MTSS) meetings.
- Supporting teacher learning of new curriculum – Continued Coaching and Embedded PD

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Lights at the Middle School and High School have been restored and the problem has been fixed.
- Demo of the softball and baseball fields have started, and the project is underway.
- October 1st at 6:00 pm at the Middle School will be Coffee with the Superintendent.
- WISD information night on the Site Bond Project will be October 3, 2019, at 6:00 pm the WISD in the Vogel Room A.

7.1.1 Enrollment Report

- Happy to report for the first time in a decade that our fall to fall count has INCREASED! Keep in mind, these are the preliminary numbers. Last year, our head count of 3,684 students and the official FTE count came in at 3,689.54. Today, the student count for the district is 3,768.

7.2 Curriculum and Instruction Report

- Elementary Math Expressions, Journeys, and Second Step materials have been distributed to classroom teachers. Identified needs for additional materials are being addressed.
- The NWEA fall assessment window closes on September 27, 2019.
- District staff members participated unpacking and reviewing student level NWEA data during the first early release professional development day.
- Elementary Math Expressions and Journeys materials have been distributed to classroom teachers. Identified needs for additional materials are being addressed.
- Google Single Sign On teacher and student login credentials for the online Math Expressions and Journeys component are in place for the school year.
- Illuminate data is populating from Power School on a nightly basis. We will continue to monitor the flow of data for accuracy.

7.3 Finance Report

- Audit is complete and a "draft" copy has been presented to the Board of Education.
- Business Office is evaluating processes and will continue to streamline to go paperless.

8.0 PUBLIC COMMENT

- Carrie Meyer voiced her concerns about the delay in the baseball field project, wanting to know deadlines and expressed wanting to play on the homefield.
- Melissa Palmquist, Paraprofessional, read a letter to the Board of Education.
- Jessica Goerlitz, Teacher, read a letter to the Board of Education.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
The next Board Executive Committee meeting will be held on October 7, 2019, in the Superintendent's Conference Room.
- 9.2 Board Performance Committee Report
Board Performance met on September 23, 2019; minutes will be forthcoming. Committee reviewed the District level M-STEP report and noted Brick's big improvement.
- 9.3 Board Planning Committee Report
The Board Planning Committee will meet next on October 10, 2019, at 4:00 pm in the Superintendent's Conference Room. October, November and December meetings will start at 4:00 pm to resume schedule on NEOLA updates.
- 9.4 Board Finance Committee Report
The next Board Finance Committee will meet on October 7, 2019, at 4:30 pm in the Superintendent's Conference Room.
- 9.5 Reports and Correspondence
Homecoming game is Friday, September 27, 2019.

10.0 NEW BUSINESS

- 10.1 2018-2019 Audit Report
The 2018-2019 Audit Report will be presented during Presentations. Lewis & Knopf and Adam Snapp will be available for questions. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.2 Bus Procurement
We are looking at purchasing 2 possibly 3 regular conventional buses. Total budgeted by Adam Snapp was \$210,000.00. Our bus vendor has offered us stock on-lot buses at a discount. The stock unit buses can be purchased for \$83,153.00 each. To buy three would cost us \$249,459. The mechanic, Finance and Transportation Directors and I agree with buying of three stock buses. Buses on-lot would be able to be delivered in October after Board of Education approval. This was presented for information only; Board action will be requested at a subsequent meeting.
- 2 buses would cost \$166,306.00
3 buses would cost \$249,459.00
- 10.3 Bishop Student Trip-Spain
Mr. Jansen is requesting the Board to approve a multicultural exchange trip where students from Madrid, Spain, would come to Lincoln and students from Bishop would travel to Madrid. Information on the student exchange is provided in the Board packet and this would be the third year of the student exchange program. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
11.1.1 Board Meeting September 9, 2019
Enclosed are the minutes of the September 9, 2019, Regular Meeting.

It was moved by LaBombarbe and seconded by VanZomerem that we approve the minutes of the September 9, 2019, Regular Meeting as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

- 11.2 East Gym Scoreboard Replacement
Replacement of the center hung, west wall, and east wall scoreboards in the east main gym at Lincoln High School. Board action was requested.

3 bids were received.

- Bid Recommended – OES, Inc., \$27,800

It was moved by LaBombarbe and seconded by Newlon that we approve East Gym Scoreboard Replacement awarded to OES, Inc. in the amount of \$27,800.00 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

- 11.3 Middle School Youth in Government Student Trip
The Youth in Government Conference is a statewide middle school three-day conference that is held each year in Lansing. It is sponsored by the Ann Arbor YMCA. It provides students a place to debate the bills that they create in their weekly meetings. The goal is to get their bill voted into "law". Students spend a full day at the capitol building where they role play being a member of the state legislature. They get to use the actual Senate and House floors to debate bills throughout the day. Students also get treated to a banquet as well as a session where they hear influential speakers. Board action was requested.

It was moved by VanZomeran and seconded by Czachorski that we approve the Middle School Youth in Government Student Trip as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

- 11.4 School Bond Loan Fund Refinance
Refunding the School Bond Loan Debt will start the process in preparation for the deadline. Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve School Bond Loan Fund Refinance as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

- 11.5 August 2019 Finance Report
Enclosed are the August 2019, Financial Reports. The Superintendent recommends approval as presented.

It was moved by VanZomeran and seconded by LaBombarbe that we approve the August 2019, Finance Report as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

- 11.6 August 2019 Check Register
Enclosed is the August 1-31, 2019, check register in the amount of \$2,622,993.43. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the August 1-31, 2019, check register in the amount of \$2,622,993.43 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

11.7 August 2019 Trust and Agency

Enclosed is the August 2019, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by VanZomerer and seconded by Czachorski that we approve the August 2019, Trust & Agency Report as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.8 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Nicole Korpusik	Special Education Teacher/Lincoln Middle School	9/9/2019	Resigned	
Leslie Swafford	Noon Supervisor/Brick Elementary	9/3/2019	Resigned	
Kimberly Bogrow	Title I Teacher/Brick Elementary	9/30/2019	Retirement	
Nikki Tundis-Guyton	Bus Aide/Transportation	6/3/2019	Resigned	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Connie Henry	Assistant Building Secretary/Lincoln High School	06/30/2020	Leave of absence	Yes

It was moved by LaBombarbe and seconded by Newlon that we approve the September 23, 2019, Personnel Transactions Summary as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.9 Amendment to Policy 2410

It was moved by LaBombarbe and seconded by Czachorski that we amend Board Policy 2410 to reflect the violations of the Revised School Code, Section 1507, are subject to Board Policy 2410.

Ayes: 5

Nays: 0

Motion carried 5-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Czachorski that we adjourn the meeting at 7:18 p.m.

Ayes: 5

Nays: 0

Motion carried 5-0