

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
June 24, 2019
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Nicole Holden, High School Principal
Nik Jackson, Technology Director

OTHERS PRESENT

Edgar Brown, Jim Harless, Karen Cook, Ronda Setter and Laurie Price

1.0 CALL TO ORDER

Vice President Czachorski called the meeting to order at 6:05 p.m. in the Media Center at the High School.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Newlon, Williams and Sparks.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Rollins that we accept the agenda as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

6.0 PRESENTATIONS

6.1 2019-2020 Budget

Adam Snapp presented the 2019-2020 Budget, the complete budget can be seen at <https://www.lincoln12.org/our-district/business-office/transparency-reporting/> Budget and Salary/Compensation Transparency Reporting Page.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- 2018-2019 end of the year staff Years of Service and Retirement Luncheon was better attended this year than in the two previous years with about 80 employees in attendance. A special acknowledgement and appreciation to Jan Cupp for serving Lincoln for 40 years!
- June 29, 2019 at Lincoln High School will be clean up day. Drop off old paint, electronics, unwanted household items for a minimum donation.

- Upcoming Movie Night at the football field showing Grease, Thursday, June 27, 2019 at approximately 9:30 pm.
- Reading in the Park July 16th at 6:00 at Splitter Park and Middle School Block Party July 30th at the Middle School

- 7.2 Finance Report
- 7.2.1 May 2019 Student Enrollment Report
Report included in Board packet
- 7.2.2 May 2019 Food Service Report
Report included in Board packet

- 7.3 Human Resources Report
No report giving; Mr. Blaylock was absent

8.0 PUBLIC COMMENT

- No public comment

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
Board Executive Committee will meet on August 5, 2019, at 5:30 p.m. in the Superintendent's Conference Room.
- 9.2 Board Performance Committee Report
Board Performance Committee met on June 24, 2019, with minutes forthcoming in next Board packet. Committee will meet next on September 23, 2019.
- 9.3 Board Planning Committee Report
Board Planning Committee met on June 24, 2019 at 4:30 in the Superintendent's Conference Room to discuss Bond updates. Next Committee meeting will be held on August 12, 2019, at 4:30 in the same location.
- 9.4 Board Finance Committee Report
Board Finance Committee will meet in the Superintendent's Conference Room on August 5, 2019, at 4:30 p.m. minutes forthcoming in the next Board packet.
- 9.5 Reports and Correspondence
No reports given.

10.0 NEW BUSINESS

- 10.1 Student Discipline
- 10.1.1 Student #10
The Board Discipline Committee met on June 13, 2019, to conduct a disciplinary hearing for Student #10 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by VanZomerem that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #10 as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

- 10.1.2 Student #11
The Board Discipline Committee met on June 18, 2019, to conduct a disciplinary hearing for Student #11 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #11 as presented.

Ayes: 4
Nays: 0
Motion carried 4-0

10.2 Student "B" Reinstatement Hearing Recommendation

The Board Reinstatement Committee met on June 13, 2019, to conduct a reinstatement hearing for Student "B" and their recommendation is included in your packet. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the recommendation of the Board Reinstatement Committee relative to Student "B" as presented.

Ayes: 4
Nays: 0
Motion carried 4-0

10.3 Bishop 5th Grade Camp

Included in your packet in the information for fifth grade students at Bishop to attend 5th grade camp at Camp Storer. This was presented for information only; Board action will be requested at a subsequent meeting.

10.4 South West Washtenaw Consortium Contract-SWWC

Included in your packet in a copy of the South West Washtenaw Consortium Contract-SWWC 2019-2026. This was presented for information only; Board action will be requested at a subsequent meeting.

10.5 High School Band and Choir Florida Trip

Included in your Board packet in information on the High School Band and Choir trip to Florida. This trip takes place once every four years. This was presented for information only; Board action will be requested at a subsequent meeting.

10.6 Thrun Conflict of Interest Waiver/Consent

Included in your Board packet is information related to a conflict of interest waiver provided by the Thrun Law Firm. Whenever a lawyer, or law firm, perceives there may be a potential conflict of interest regarding their representation of multiple parties, they are ethically required to obtain a conflict of interest, or in the case of an irreconcilable conflict, withdraw from representation of parties until the conflict is removed. Board action was requested.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the Thrun Conflict of Interest Waiver Consent as presented.

Ayes: 4
Nays: 0
Motion carried 4-0

10.7 Print Management System

The recommendation of the technology department is to purchase of this system labeled PaperCut. It is a standard cost and price variation are almost non-existent as they are only product offered that is able to deliver on all the features we want to implement (auditing, secure printing, access control and paper use analysis. The technology department is asking board approval to purchase and implement a print management system for the district. This system will enable Lincoln to accurately determine cost of and tracking of printing throughout the entire district. This system will additionally bring about modern features and convenience for teachers and staff such as follow me printing; or card reading print job releases. These type of features will reduce printing waste and will help reduce the cost of printing to the district. o This system's one-time implementation cost is \$19,153.70. With a 3-year licensing, maintenance and tech support cost of \$4,975.76. This licensing will require renewal every 3 years. The total cost is \$24,129.46. This was presented for information only; Board action will be requested at a subsequent meeting.

10.8 E-Rate Middle School Network Infrastructure Upgrade

It is the recommendation of the technology department to put forward Sentinel as the vendor for this project. They are not only knowledgeable about our infrastructure, but they are also recommending a proper upgrade with switching equipment with the next generation of Cisco products. All other vendors fell short on either installation, offering last to current generation equipment or non-Cisco products. Asking board

approval for the middle school's network infrastructure upgrade. In the next two years; technology is developing a plan to deploy enough mobile devices to each student throughout the district. Introducing over 3000 devices burdens the network infrastructure requiring increased network bandwidth and services; the aging network infrastructure must be upgraded in order to meet this demand. Leveraging E-Rate we are looking at a 2 year phased plan for schools years 19-20 and 20-21 to completely overhaul and upgrade all the network switches in each building across the district starting with the middle school and adding redundant power systems to assist in continual power availability through power outages. Please see attachments for details. This was presented for information only; Board action will be requested at a subsequent meeting.

10.9 Upgrade Network Hosts and SAN Storage

Nik Jackson also recommends Sentinel as the vendor for this project and the NetApp product. Not only is this product cheaper but it also serves all the same functionality as the competing products in Hewlett-Packard and Nimble. Additionally, it has a cloud interface allow technology to securely manage this system from anywhere. Asking board approval to upgrade 2 of 3 network server hosts with bond funds. This will include upgrading the storage area network (SAN). These 2 hosts are nearing 10 years in age; 4 years beyond their recommended service date and 3 years beyond the manufacturer's end of life support. These systems host several of the districts network services to include the HVAC system, staff/teacher storage drives, printer services, meal magic services, transportation services, among several other systems. These systems are critical in keeping Lincoln's network operations and services functional. Please see attachments for details. This was presented for information only; Board action will be requested at a subsequent meeting.

10.10 HVAC Service Contract

It is the recommendation of Phil Bongiorno and the Superintendent to move in the direction of an HVAC service contract with a preferred provider to keep costs under control, create a routine preventive maintenance program, establish consistency in service and put in place a 24 hour monitoring of Lincoln Consolidated Schools building management controls. The recommendation is to proceed with Dunbar Mechanical for a three-year agreement, see attachment in Board packet for details of agreement. Board action was requested.

It was moved by LaBombarbe and seconded by VanZomerem that we approve HVAC Service Contract awarded to Dunbar Mechanical through June 30, 2022, as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

10.11 WISD Technology Contract

Included in the Board packet please find the Lincoln Technology Shared Services Contract. It is a 3-year contract annual cost is listed below. Board action was requested.

2019-2020- \$395,842.64

2020-2021- \$403,358.20

2021-2022- 415,566.42

It was moved by LaBombarbe and seconded by VanZomerem that we approve the Lincoln Technology Shared Services Contract with the WISD for three years to expire June 30, 2022 as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Board Meeting June 10, 2019

11.1.2 Closed Meeting June 10, 2019

It was moved by LaBombarbe and seconded by VanZomerem that we approve the minutes of the June 10, 2019, Regular Meeting and Closed Meeting as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

11.2 2018-2019 Budget Amendment

Enclosed is the 2018-2019 Budget Amendment. Adam Snapp will be available to answer questions and provide additional information. Board action was requested.

It was moved by LaBombarbe and seconded by VanZomerer that we approve 2018-2019 Budget Amendment as presented.

Ayes: 4
Nays: 0
Motion carried 4-0

11.3 2019-2020 Budgets

Enclosed are the 2019-2020 proposed budgets. Adam Snapp will be available to answer questions and provide additional information. Board action was requested.

It was moved by LaBombarbe and seconded by VanZomerer that we approve the 2019-2020 Budgets as presented by the Finance Director.

Ayes: 4
Nays: 0
Motion carried 4-0

11.4 Michigan High School Athletics Associations (MHSAA) 2019-2020 Resolution

Enclosed is the 2019-2020 MHSAA Membership Resolution, which requires annual adoption. Board action was requested.

It was moved by VanZomerer and seconded by LaBombarbe that we approve Michigan High School Athletics Associations (MHSAA) 2019-2020 Resolution as presented.

Ayes: 4
Nays: 0
Motion carried 4-0

11.5 Food Service Contract Renewal

Lincoln Consolidated Schools entered into a five-year contract with Aramark. The renewal of that contract would be good for one year ending June 30, 2020 and may be renewed by mutual agreement for three more additional one-year periods, this year being our second renewal. Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we approve the Aramark Food Service Contract Renewal as presented through June 30, 2020, as presented.

Ayes: 3
Nays: 1
Motion carried 3-1

Following the above motion, a discussion took place amongst the four Board of Education Trustees in attendance thus discovering a majority of the Board in their entirety would be needed for the motion to pass. A new motion was offered.

It was moved by LaBombarbe and seconded by Rollins that we approve the Aramark Food Service Contract Renewal as presented through June 30, 2020, revisit at the end of 2019 further Board of Education discussion on quality of food.

Ayes: 4
Nays: 0
Motion carried 4-0

11.6 Bishop Overnight Camp

To provide 5th graders the overnight experience of tent camping and teambuilding before entering Middle School. Board action was presented.

It was moved by VanZomerer and seconded by LaBombarbe that we approve Bishop Overnight Camp as presented.

Ayes: 4

Nays: 0
Motion carried 4-0

11.7 LEA Contract Schedule B

The Schedule B Committee, formed under the collective bargaining agreement between the Board of Education and the Lincoln Education Association, began meeting to discuss Schedule B positions on April 10, 2019 and met on five occasions to discuss revisions to Schedule B positions. The Schedule B Committee recommends the creation of the following three positions, at the rates stated below:

Position	Rate	Salary Cost
Link Crew	10%	\$ 3,665.50
Robotics Coach	5%	\$ 1,832.75
WEB Coordinator	7%	\$ 2,565.85
		\$ 8,064.10

Summaries the duties performed by each of these positions are enclosed with this memorandum for your review. Board action was requested.

It was moved by VanZomeran and seconded by Rollins that we approve LEA Contract Schedule B positions as presented.

Ayes: 4
Nays: 0
Motion carried 4-0

11.8 WISD Curriculum Services Contract

The District subcontracts through the WISD Curriculum & Instruction Director, Kevin Upton. There are three contract options:

- 1-year term .8 in the amount \$128,906.00 through June 30, 2020
- 1-year term .9 in the amount of \$145,019.00 through June 30, 2020
- 2-year term .9 in the amount of \$145,019.00 for 2019-2020 and \$150,258.00 for 2020-2021.

The Superintendent recommends 2-year term .9 in the amount of \$145,019.00 for 2019-2020 and 2020-2021. Board action was requested.

It was moved by VanZomeran and seconded by LaBombarbe that we approve the WISD Curriculum Services Contract for a 2-year term .9 as presented.

Ayes: 4
Nays: 0
Motion carried 4-0

11.9 State Aid Note

Enclosed is the Resolution Authorizing Issuance of Notes in Anticipation of State School Aid (August 2019 Borrowing through the Michigan Finance Authority), as well as additional documentation. Mr. Snapp was in attendance to answer your questions Monday evening, following which Board approval by roll call vote requested. It was recommended that we approve the Resolution Authorizing Issuance of Notes in Anticipation of State School Aid (August 2019 Borrowing through the Michigan Finance Authority) as recommended.

It was moved by LaBombarbe and seconded by Rollins that we approve the Resolution Authorizing Issuance of Notes in Anticipation of State School Aid (August 2019 Borrowing through the Michigan Finance Authority) as recommended.

Ayes: 4 VanZomeran, Rollins, LaBombarbe, Czachorski
Nays: 0
Motion carried 4-0

11.10 Master Calendar 2019-2020

The 2019-2020 Master Calendar has been agreed upon by the LEA and the Superintendent and meets the 1098 clock hours, 180 plus days requirements as mandated by the State of Michigan. Superintendent recommends approval as presented. Board action was requested.

It was moved that we approve the 2019-2020 Master Calendar as presented by the Superintendent.

Ayes: 4

Nays: 0

Motion carried 4-0

11.11 Bond Chromebook Beta

This project is to determine the feasibility of deploying a wider scale 1 for 1 device initiative in the coming years for Lincoln Consolidated Schools. This will particularly address such questions surrounding the completeness of the insurance coverage, how students will be assigned their devices, and how teaching staff manage them. My recommendation is based off pre-bid state approved REMC pricing. Please see attachment for details. Board action was requested.

It was moved by LaBombarbe and seconded by VanZomerer that we approve Bond Chromebook Beta project to CDW Government in the amount of \$155,970.00 as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

11.12 Bond Interactive Display Beta

This project is to determine the feasibility of replacing aging and malfunctioning smart boards and projectors. The intent to receive consistent feedback from instructional staff to ensure this is a suitable replacement, and to address mounting and visibility concerns. My recommendation is based on pre-bid state approved REMC pricing. Board action was requested.

It was moved by LaBombarbe and seconded by VanZomerer that we approve the Bond Interactive Display Beta awarded to Data Image in the amount of \$77,980.00 as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

11.13 May 2019 Trust & Agency Report

Enclosed is the May 2019, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by VanZomerer that we approve the May 2019, Trust & Agency Report as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

11.14 May 2019 Check Register

Enclosed is the May 1-31, 2019, check register in the amount of \$4,315,980.18. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by VanZomerer that we approve the May 1-31, 2019, check register in the amount of \$4,315,980.18 as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

11.15 May Finance Report

Enclosed are the May 2019, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the May 2019, Financial Reports as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

11.16 Personnel Transactions

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
Hasan, Amani	LMS/Paraprofessional	6/24/2019	Resigned	
Dewalt, Maria	Transportation/Bus Aide	6/30/2019	Retired	
Holman, Desiree	Transportation/Bus Aide	6/1/2019	Resigned	
Dumas, Louis	Transportation/Bus Driver	5/20/2019	Resigned	
Embry, Althea	Transportation/Driver	6/14/2019	Retired	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved

It was moved by LaBombarbe and seconded by VanZomeran that we approve the June 24, 2019, Personnel Transactions Summary as presented.

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Sparks that we adjourn the meeting at 7:05 p.m.

Ayes: 4

Nays: 0

Motion carried 4-0