

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
June 10, 2019
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Laura VanZomeren, Trustee
Allie Sparks, Trustee

ADMINISTRATORS PRESENT

Adam Blaylock, Human Resources Director
Robert Williams, Students Services Director
Chris Westfall, Athletic Director
Adam Snapp, Finance Director
Nicole Holden, High School Principal
Mary Aldridge, Childs Elementary Principal
Kerry Shelton, Model Early Childhood Principal

OTHERS PRESENT

Edgar Brown, Jim Harless, Karen Cook, Ronda Setter, Norman Holman, Jessica Smith, Debbie Brunell, John Bredisser, Maria Dewald, Kathryn Mutschler, Deidre Burns, Richard Knowles, Dawn Wolf, Sue Allen, Shaloea Harrison, Donnelle Lemke and Amy Wilhelm

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:02 p.m. in the Media Center at the High School.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Newlon.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachowski that we accept the agenda as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

6.0 PRESENTATIONS

6.1 Employee of the Month

Lynn Watts is our employee of the month because she is the quintessential team player. When Ms. Watts learned of a critical shortage need in another building that was going unfilled, she worked with building administrators and her team at Lincoln High School to transition her caseload and work and step in and assist some of our youngest and neediest students. All the while, Ms. Watts assisted in the planning and supervision of the Saline High School Special Olympics. Lincoln Consolidated Schools is a better place because of Ms. Watts's tireless work and is happy to recognize her many contributions as its Employee of the Month.

6.2 Athletic Presentation
Presented by Chris Westfall
Athletic Overview

Lincoln H.S.

- 26 Sports Offered
 - 13 Men's – 13 Women's
- 11 Fall Sports
 - 5 Men's – 6 Women's
- 7 Winter Sports
 - 4 Men's – 3 Women's
- 8 Spring Sports
 - 4 Men's – 4 Women's

Lincoln M.S.

Sports Offered

- 6 Men's – 7 Women's
 - Fall Sports
- 2 Men's – 3 Women's
 - Winter Sports
- 3 Men's – 3 Women's
 - Spring Sports
- 1 Men's – 1 Women's

First Team State Championship in School History

Emoni Bates

- Michigan Gatorade Player of the Year
- Multiple Player of the Year, All-State Teams
- MaxPreps HS All-American
- Free Press Player of the Year

Fisher – Free Press Play of the Year

Jesse Davis

- BCAM Coach of the Year, Class A Coach of the Year

Track & Cross Country

- 3200m Record – Sienna Schotten
- 4x800 Record – Schotten, Caroline Stone, Rylie Scharlach, & Meagan Daugherty
- XC Record Board – Scharlach, Grace Bogdanski, Dougherty, & Stone
- State Qualifiers – Girls Sprint Relays-Williams, Williams, Roach, & Harris
- State Qualifiers – Kevin Davis, 300H

First EVER Bowling Team

- Tim Whittaker Makes the State Meet

Swimming

- Boys 200m Medley Relay & 200 Free Relay-Tyler Wagner/Jacob Gorman/Ethan Stone/Lucas Wright
- Girls 50 Free – Emma Casteel
- 100 Breaststroke – Jacob Gorman
- State Qualifiers-Wagner/Gorman/Stone/Wright

Student Athletes of the Year-Kaylee Hotchkiss, Tahj Chatman and Trevon Davis

Student participation numbers

- Fall women's sports 111 students
- Winter women's sports 66 students
- Sprint women' sports 100 students
- Fall men's sports 159 students
- Winter men's sports 81 students
- Spring men's sports 116 students
- 34.91% are multi-sport athletes
- Middle School had 167 boys participate and 244 girls participate

Next Level Splitter Include: Dylan Thompson, Ethan Brooks, Jaylyn Bullock, Tahj Chatman, Jalen Fisher, Amari Frye, Jenna Gould, Keon Lipscomb-Jordan, Cameron Johnson, Ryan Jones and Genesis Schubert.

- 6.3 Strategic Plan-Goal 5 Communication/Marketing
Presented by Vicki Coury
- Develop and enhance community events o Reviewed current and proposed events with District PTO.
 - Clearly communicate building processes parent/guardian for transition between buildings o Principals have met to identify opportunities between LMS and Elementary Buildings
 - Identify current partnerships and increase outreach opportunities o Identified Liaison for United Way
 - Need to secure budget and funding for District PTO events and programs.
 - Elementary Principals will identify opportunities with area daycare providers
 - Need to identify additional /replacement partnership liaisons
- Committee's next steps
- Summer events o Movie Nights
 - Reading in the Park
 - LMS Block Party
 - Bounce Back to School
- Created LHS Alumni group in LinkedIn to stay in contact with alumni
 - Secured sponsorships for LMS Block Party and Bounce Back to Schools allowing us to expand offerings.
- 6.4 2018-2019 Budget
Presented by Adam Snapp
This budget is presented to the Board to reflect the final revenues and expenditures, as explained in the presentation, for the general fund, food service fund, and community services fund.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

- 7.1 Superintendent's Report
- How to Train Your Dragon had approximately 100 students from our on the football field Movie Night.
 - WISD High Point Bond paperwork has been passed out to all Board members for information.
 - June 14, 2019 will be the last day of school.
 - Schools in the area and SWWC are starting to look at an early start prior to Labor Day.
 - We have 80 reservations for the employee recognition and retirement luncheon scheduled for June 14th
- 7.2 Curriculum Report
Kevin Upton
- K-12 and English Language Learner Summer School Academy staffing positions have been filled. Summer School Academy coordination is ongoing.
 - Each building has drafted their school improvement plans in the AdvancEd portal. The district improvement plan is being updated to include the building goals.
 - Staff members will complete SIOP training during August.
 - Three cohorts of staff members will complete Critical Friends Group training during the summer.
 - The Section 31a Program Report is due on July 15, 2019. I will be writing the report using the data that is submitted from Bishop, Childs, LMS, and the LHS.
 - Planning for the 2019-2020 Consolidated Application has been completed before the 7/1/18 obligation date.
- 7.3 Facilities Report
Phil Bongiorno
- Model Roof Repair scheduled to start 6/14
 - Drinking fountain replacement at Brick and LHS scheduled for 6/14
 - Light pole repairs for Lincoln Trail scheduled for 6/14 (new wiring and LED heads)
 - Graffiti removal completed
 - Chiller Repairs completed at LMS on South unit
 - Open Work Orders – 360
- 7.4 Public Relations/Marketing Report
Vicky Coury
- Back to School Communicator will be the only print addition and will serve as our public print notices that are required by law.
 - Radio add will be adding the Detroit area and expanding into sponsoring weather and traffic spots.

8.0 PUBLIC COMMENT

- Mike Weather, LEA President, encouraged those in the audience to support the governors upcoming budget and stated education is grossly underfunded.
- Kim Samuelson, Former Board of Education President, read and presented a letter to Board President Yoline Williams, in support of not privatizing the transportation department.
- Dawn Wolf, Bus Driver, presented pictures and told her story of being a Lincoln Bus Driver and wanting to remain employed.
- Deidre Burns, Bus Driver, read a letter to the Board of Education.
- Sandra Ferri, Bus Driver, voiced her concerned over the transportation privatization.
- Kristyn Woodworth, parent, encouraged the District to communicate information with integrity and give more notice.
- Carol Jordan, Bus Driver, asked the District to give drivers warning if their insurance would expire.
- Marcia Dewald, Bus Aid, gave her support for the Transportation Department and also thought the District should not privatize.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
Board Executive Committee met of June 3, 2019; minutes will be forthcoming.
- 9.2 Board Performance Committee Report
Next Board Performance Committee will be June 24, 2019 at 4:30 p.m. in the Superintendent's conference Room.
- 9.3 Board Planning Committee Report
Next Board Planning Committee will be June 24, 2019 at 4:00 p.m. in the Superintendent's conference Room.
- 9.4 Board Finance Committee Report
Board Finance met on June 6, 2019 and will meet next on June 17, 2019.
- 9.5 Reports and Correspondence
Middle School recognition is June 13, 2019.

10.0 NEW BUSINESS

- 10.1 Student Discipline
- 10.1.1 Student #8
The Board Discipline Committee met on May 21, 2019, to conduct a disciplinary hearing for Student #8 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.
- It was moved by LaBombarbe and seconded by Rollins that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #8 as presented.
Ayes: 6
Nays: 0
Motion carried 6-0
- 10.1.2 Student #9
The Board Discipline Committee met on May 28, 2019, to conduct a disciplinary hearing for Student #9 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.
- It was moved by LaBombarbe and seconded by Rollins that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #9 as presented.
Ayes: 6
Nays: 0
Motion carried 6-0

10.2 2019-2020 Tax Levy Request

Please review the 2019-2020 Tax Rate Request. Millage rates have not changed at the advice and recommendation of our advisor from Public Financial Management. Board action is requested due to time sensitive deadline.

It was moved by LaBombarbe and seconded by Rollins that we approve the 2019-2020 Tax Levy Request as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

10.3 Michigan High School Athletics Associations (MHSAA) 2019-2020 Resolution

Enclosed is the 2019-2020 MHSAA Membership Resolution, which requires annual adoption. This was presented for information only; Board action will be requested at a subsequent meeting.

10.4 2019-2020 Budget

This general fund budget projection assumes a \$180 per pupil foundation increase and a 2% student loss. It also includes budgeted expenses for buses, maintenance projects, technology E-rate expenses, and curriculum. Food service and community services funds are budgeted to reflect projected revenues and expenses. This was presented for information only; Board action will be requested at a subsequent meeting.

10.5 Food Service Contract Renewal

Lincoln Consolidated Schools entered into a five-year contract with Aramark. The renewal of that contract would be good for one year ending June 30, 2020 and may be renewed by mutual agreement for three more additional one-year periods, this year being our second renewal. This was presented for information only; Board action will be requested at a subsequent meeting.

10.6 Bishop Overnight Camp

To provide 5th graders the overnight experience of tent camping and teambuilding before entering Middle School. This was presented for information only; Board action will be requested at a subsequent meeting.

10.7 LEA Contract Schedule B

The Schedule B Committee, formed under the collective bargaining agreement between the Board of Education and the Lincoln Education Association, began meeting to discuss Schedule B positions on April 10, 2019 and met on five occasions to discuss revisions to Schedule B positions. The Schedule B Committee recommends the creation of the following three positions, at the rates stated below:

Position	Rate	Salary Cost
Link Crew	10%	\$ 3,665.50
Robotics Coach	5%	\$ 1,832.75
WEB Coordinator	7%	\$ 2,565.85
		\$ 8,064.10

Summaries the duties performed by each of these positions are enclosed with this memorandum for your review. This was presented for information only; Board action will be requested at a subsequent meeting.

10.8 WISD Curriculum Services Contract

The District subcontracts through the WISD Curriculum & Instruction Director, Kevin Upton. There are three contract options:

- 1-year term .8 in the amount \$128,906.00 through June 30, 2020
- 1-year term .9 in the amount of \$145,019.00 through June 30, 2020
- 2-year term .9 in the amount of \$145,019.00 for 2019-2020 and \$150,258.00 for 2020-2021.

The Superintendent recommends 1-year .8 in the amount of \$128,906. This was presented for information only; Board action will be requested at a subsequent meeting.

10.9 State Aid Note

The District borrows from the SAN program annually. Last year, the District borrowed \$7.5 million. This year, the District is looking to borrow \$5.5 million to \$6.0 million. A finalized document will be included in the June 24th board packet. The documents provided are for information purposes only. This was presented for information only; Board action will be requested at a subsequent meeting.

10.10 Master Calendar 2019-2020

The 2019-2020 Master Calendar has been agreed upon by the LEA and the Superintendent meets the 1098 clock hours, 180 plus days as mandated by the State of Michigan. Superintendent recommends approval as presented. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Board Meeting May 13, 2019

11.1.2 Special Meeting May 13, 2019

Enclosed are the minutes of the May 13, 2019, Special Meeting and Regular Session.

It was moved by LaBombarbe and seconded by Czachorski that we approve the minutes of the May 13, 2019, Special Meeting and Regular Meeting as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.2 Pediatric Therapy Associates Contract

Lincoln Consolidated Schools has partnered with Pediatric Therapy Associates since 2000 to provide additional ancillary support staff. Pam Curtis, the owner of Pediatric Therapy Associates provides staffing solutions across Washtenaw County at competitive rates.

Ancillary support staff are speech language providers, occupational therapists, and physical therapist. These roles are required for the implementation of special education services across the district. These services provide much of our Medicaid revenue. As such, they are funded through Act 18 special education funds and not IDEA. Board action is requested.

It was moved by LaBombarbe and seconded by Rollins that we approve Pediatric Therapy Associates Contract as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.3 Digital Transportation Radios

Attached is the estimate to move the buses to digital radios and to increase the amount of handheld radios within the district. The coverage maps attached show the improved coverage of area moving from analog to digital without the need of a repeater.

For improved and added coverage of communication; Replace 39 analog bus radios, with digital units; Add 25 additional digital radios within the district for communication between buildings, transportation, and crisis management.

Customized estimate recommended – EMI Electrocomm, \$20,406.36 bus radios; \$8,181.00 handheld radios. Board action is requested.

It was moved by LaBombarbe and seconded by Rollins that we approve the Digital Transportation Radios in the amount of \$28,587.36 awarded to EMI Electrocomm as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.4 Transportation Vendor Bid

After careful consideration of the bids for transportation services submitted by Trinity Transportation, First Student, and Auxilio, the Superintendent and Director of Human Resources recommend the Board of Education accept the bid of Auxilio, subject to negotiation and execution of a contract for transportation services.

It was moved by LaBombarbe and seconded by Czachorski that we approve the Transportation Vendor Bid awarded to Auxilio as presented.

Ayes: 0
 Nays: 6
 Motion carried 0-6 (Czachorski, LaBombarbe, VanZomeren, Williams, Rollins, Sparks)

11.5 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Building/Position	Effective Date	Status	Major/Step
Cynthia Schultz	Brick/Paraprofessional	6/30/2019	Retired	
Tammy Opfermann	Brick/Paraprofessional	6/30/2019	Retired	
Kathleen Howe Golder	Brick/Paraprofessional	6/14/2019	Retired	
Susan Fisher	LMS/Teacher	6/14/2019	Retired	
Beth Little	Bishop/Assistant Building Secretary	6/14/2019	Resignation	
David Terrasi	Brick/School Psychologist	8/26/2019	New Hire	Step 9/MA+30
Martha Opland	Bishop/Spanish Immersion Elementary Teacher	6/14/2019	Resignation	
Lisa Brown	Brick/2nd grade teacher	3/12/2019	Termination	
Sid Murphy	Childs/Paraprofessional	5/13/2019	Transfer	
Sandi Birk	Brick/Paraprofessional	5/29/2019	Transfer	
Keyla Shillingford	Model/Paraprofessional	5/28/2019	Transfer	
Sarah Minch	Model/Paraprofessional	5/28/2019	Transfer	
Monieka Callarino	Childs/Secretary	5/29/2019	Transfer	
Lisa Henricks	Brick/Teacher	6/14/2019	Retired	
March Wells	Teacher/Middle School	10/25/2019	Retired	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Mary Boivin	Teacher/Model	8/28/2019	FMLA	Approved
Gretchen Contreras	Teacher/LHS	10/2/2019	FMLA	Approved
Kathleen Golder	Paraprofessional/Brick	6/30/2019	FMLA	Approved
Brenda Nelson	ECC/Model	Intermittent	FMLA	Approved
Colleen Brohl	Paraprofessional/Bishop	11/6/2019	FMLA	Approved
Shawn Harmon	Teacher/Brick	Intermittent	FMLA	Approved

It was moved by LaBombarbe and seconded by Czachorski that we approve the June 13, 2019, Personnel Transactions Summary as presented.

Ayes: 6
 Nays: 0
 Motion carried 6-0

12.0 CLOSED SESSION

12.1 Negotiation

It will be necessary to enter closed session to discuss negotiation, not to return to open session

It was moved by LaBombarbe and seconded by Czachorski in pursuant to Sections 8(c) of the Open Meetings Act, I move that we enter closed session to discuss the negotiations, not to return to open session.

A roll call vote was necessary.

Ayes: 6 VanZomeren, Williams, Sparks, Rollins, LaBombarbe, Czachorski
 Nays: 0
 Motion carried 6-0

13.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 7:46 p.m.