

**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR MEETING**  
**April 22, 2019**  
**6:00 p.m.**  
**Media Center- High School**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Yoline Williams, President  
Jennifer Czachorski, Vice President  
Jennifer LaBombarbe, Secretary  
Thomas Rollins, Treasurer  
Laura VanZomeren, Trustee  
Allie Sparks, Trustee

**ADMINISTRATORS PRESENT**

Adam Blaylock, Human Resources Director  
Robert Williams, Students Services Director  
Adam Snapp, Finance Director

**OTHERS PRESENT**

Edgar Brown, Jim Harless, Karen Cook, Clark Rodeffer, Elanor, Rodeffer, Dawn Johnson, Lloyd Ingram, Carol Jordan, Laurie Price, Mike Weathers, David Dugger, Charlotte Allum, Sherry Smith, Shirley Sindlinger, Deb Ross, Kristen Sizemore, Jennifer Pocock, April King, Pam Willoughby and Olympia Panagoulas

**1.0 CALL TO ORDER**

President Williams called the meeting to order at 6:04 p.m. in the Media Center at the High School.

**2.0 ROLL CALL**

Roll call showed all Board Members were present with the exception of Newlon.

**3.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**4.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by Board and audience members.

**5.0 ACCEPTANCE OF AGENDA**

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

**6.0 PRESENTATIONS**

6.1 Dollars for Scholars  
Postponed to a later date.

6.2 WEOC  
Presented by Dave Dugger

- Lincoln 1 of the 4 original founding districts of WEOC
- 2007 - 1 program, 45 students, 4 employees
- 2019 - 5 programs, approx. 1,600 students, 114 employees
- WEOC Programs and Lincoln Participation
  - Early College Alliance @ Eastern Michigan University

- 141 students (13% SOC)
- Washtenaw International High School
- 63 students (1% SOC)
- Washtenaw Alliance for Virtual Education
- 96 students (6% SOC)
- Grade level participation: 9th – 44, 10th – 87, 11th – 80, 12th – 93
- ECA at Eastern Michigan University
  - Enrolled over 66,000 credit hours, 22,000 courses since 2007
  - C or better pass rate all / white / non-white; 86.8% / 87.3% / 84.5%
  - Top college completion rates for MI High Schools - 6 years of data
  - Over 72% all sub-populations
  - 2011 - 60%, 2012 - 66%, 2013 - 57%

## **7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**

### **7.1 Superintendent's Report**

- Kindergarten roundup took place the week of April 22, 2019, in all three elementary buildings.
- District Spiritwear Webstore will close April 30, 2019, store will be closed until mid-August.
- Superintendent McNatt will be attending staff meetings in all buildings to discuss safety, Professional Development and to answer questions.
- Lincoln High School Drama Department will be performing May 9-12, The Women of Lockerbie.

## **8.0 PUBLIC COMMENT**

- Teacher at Brick Elementary, Dawn Johnson, was happy to report students and staff had a fantastic time at 5<sup>th</sup> grade camp and all came home with a wonderful experience and very tired.
- Sherry Smith, Paraprofessional, voiced her opinion on the possible privatization of transportation. She also voiced her concerns how she believes staff are being physically and verbally assaulted by a student.
- Candy Wilson, Bus Driver, explained to the Board of Education that private bus companies will not do things the same as they are being done now and things will be drastically different.
- Kristen Sizemore explained how her student's bus is always very late and wondered if the District had offered driver incentives like other districts have in the area. She also discovered employment links on the website that are broken.

## **9.0 BOARD REPORTS/CORRESPONDENCE**

### **9.1 Board Executive Committee Report**

Next Executive Committee meeting is May 6, 2019, at 5:30.

### **9.2 Board Performance Committee Report**

The Board Performance Committee met on April 22, 2019; minutes will be forthcoming in the next Board packet.

### **9.3 Board Planning Committee Report**

The Board Planning Committee will meet next on May 13, 2019.

### **9.4 Board Finance Committee Report**

The Board Finance Committee will meet next on June 3, 2019.

### **9.5 Reports and Correspondence**

- Happy Administrative Professionals week!

## **10.0 NEW BUSINESS**

### **10.1 Childs Pals Student Trip**

A purposed trip for students from Childs Elementary PALS group to attend a MudHens game as a group in Toledo. This trip will reinforce the program's goals of having students with special needs work together and develop relationships with their general education peers. This was being presented for information only; Board action will be requested at a subsequent meeting.

- 10.2 Middle School Band Trip  
The purposed trip for students from the Middle School Band and Choir to attend Cedar Point in Sandusky, Ohio. This is a reward trip for students completing a successful year in 7<sup>th</sup> and 8<sup>th</sup> grade band or choir. This was being presented for information only; Board action will be requested at a subsequent meeting.
- 10.3 Board Policy Revision  
Attached is Vol. 33 No. 2, for your reference. This was being presented for information only; Board action will be requested at a subsequent meeting.
- 10.4 Transportation  
Based on the difficulty the school district continues to experience with the shortage of available bus drivers and the strain it has placed on our families, we are faced with tough decisions on the viability of student transportation moving forward. The district has unsuccessfully been able to recruit and retain the necessary staffing to provide reliable student transportation and therefore, it is recommended that the district outsource student transportation starting with the 2019-20 school year. A Request for Proposal RFP is to be prepared for the purpose of outsourcing the district student transportation services and to include staffing of the department administration and bus drivers. The RFP will not include the mechanic positions or the sale of the bus fleet. This is being presented for information only; Board action will be requested at a subsequent meeting.
- 10.5 Vans  
The District wants to purchase 2 vans to help with transportation of students to school events. The vans do not require the driver to have a Commercial Driver's License that is needed for larger vehicles. These are 10 passenger vans, including the driver. The cost for these vans on MiDeal is \$28,100, for a total cost of \$56,200. Gene Butman Ford total price for the two vans quoted was \$58, 598.24. Butman is a local dealer and has donated approximately \$40,000 to the District. The District expects to have funds available related to the utility savings from the energy project that would cover the cost of these vehicles. This was being presented for information only; Board action will be requested at a subsequent meeting.
- 10.6 Band Uniforms  
The Band Boosters have raised nearly \$40,000.00 and through vendor donations the Superintendent has secured \$27,500.00 toward the purchase of new band uniforms. In order to have the uniforms in time for the 2019-2020 school year they need to be ordered timely and the band needs an additional \$50,000.00 towards the purchase price. Board action was requested.

It was moved by LaBombarbe and seconded by VanZomeran that we approve the purchase of new band uniforms for the Lincoln High School Band as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

- 10.7 Renaming of Central Office Conference Room  
The Planning Committee has reviewed Board Policy 7250 and in accordance with the policy and with the recommendation of the Superintendent, recommend naming the Central Office Conference Room; Marvin S. Pittman Conference Room. This was being presented for information only; Board action will be requested at a subsequent meeting.

## 11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting  
11.1.1 Board Meeting April 8, 2019  
11.1.2 Closed Session April 8, 2019

It was moved by LaBombarbe and seconded by Czachorski that we approve the minutes of the April 8, 2019, Regular Meeting and Closed Session as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.2 Audit

Lewis and Knopf have prepared the District audit for the last five years and the experience has been positive. Lewis and Knopf have provided an agreement for a 1- and 3-year extension to continue with their services. Board action is requested.

It was moved by VanZomeran and seconded by Czachorski that we table the contract extension until we have additional information including 1, 2- and 3-year contract extensions with Lewis and Knopf to continue with their audit services as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.3 Enviro-Clean Contract

It is the recommendation to extend the current contract for custodial services with Enviro-Clean for the upcoming 2019-2020 & 2020-2021 school years.

The recommendation is based upon the following factors:

- Enviro-Cleans cleaning and customer service has dramatically improved over the last two years.
- Through much collaborative conversation between Lincoln Schools and Enviro-Clean we have come up with a cost-effective approach to provide a pay/merit increase to their staff, while keeping the costs to the district to a minimum over a two-year period.
- The district will be going through major changes over the next 2 years with renovations and modifications throughout the school district for the Bond, therefore, having a stable and reliable custodial vendor will be imperative in the success of improvements.

It is for the reasons stated above regarding the attached documentation provided by Enviro-Clean that I recommend the Lincoln Consolidated School Board to accept the contract extension to Enviro-Clean for custodial services from July 2019 through June 30, 2021. Board action was requested

It was moved by LaBombarbe and seconded by Czachorski that we approve the Enviro-Clean Contract through the June 30, 2021, as presented.

Ayes: 5

Nays: 1

Motion carried 5-1 (Rollins)

11.4 2018-2019 Budget Amendment

The changes in revenue relate to the property tax value adjustment made by the Wayne County Assessor for Sumpter Township and revenue adjustments made on the state aid status reports. Another increase to the revenue related to state aid was an additional 18 student FTE due to enrollment at ECA. This increased the Districts state revenue, but also increased the Districts tuition costs. Changes in federal are related to the budget modification for Title I.

The main change in expenditures are tuition costs related to WEOC and SWCC. Other increases include fuel and repair parts in transportation, and under community services and added needs, which relate to Title I.

Teacher and para sub costs are also included in this budget amendment but have a net effect of \$0. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the 2018-2019 Budget Amendment as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.5 Tenure and Continuing Probation Recommendation

Enclosed are the 2019-2020 probationary and tenure teacher recommendations from administration. Board action is requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the 2019-2020 Tenure and Continuing Probation Recommendation as presented by Administration.

Ayes: 6  
Nays: 0  
Motion carried 6-0

11.6 WISD Registered Nurse Contract

An agreement between the WISD and Lincoln Consolidated Schools for the district nurse contract for the 2018-2019 school year is due to expire June 30, 2019. The draft contract for 2019-2020 is included in your packet in the amount of \$9,710.00. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the WISD Registered Nurse Contract for the 2018-2019 school year as presented.

Ayes: 6  
Nays: 0  
Motion carried 6-0

11.7 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Building/Position	Effective Date	Status	Major/Step
Nancy Soule	Noon Supervisor/LHS	4/8/2019	New Hire	
Nicole Guyton (Tundis)	Bus Aide/Transportation	4/9/2019	Name Change	
Lisa Genoa	SE Teacher/Model	4/25/2019	Resignation	
James Wilson	Bus Aide/Transportation	4/11/2019	New Hire	
Louis Dumas	Driver/Transportation	4/15/2019	Re-hire	
Brandy Vires	Noon Supervisor/Brick	3/14/2019	Resignation	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Katie Erdeneiargal	Teacher/Childs	6/30/2019	FMLA	Approved

It was moved by LaBombarbe and seconded by Czachorski that we approve the April 22, 2019, Personnel Transactions Summary as presented.

Ayes: 6  
Nays: 0  
Motion carried 6-0

**12.0 CLOSED SESSION**

12.1 Negotiations

It will be necessary to enter closed session to discuss negotiation, not to return to open session.

It was moved by LaBombarbe and seconded by Czachorski in Pursuant to Sections 8(c) of the Open Meetings Act, I move that we enter closed session to discuss the negotiations, not to return to open session.

A roll call vote was necessary.

Ayes: 6 VanZomeren, Williams, Sparks, Rollins, LaBombarbe, Czachorski  
Nays: 0  
Motion carried 6-0

**13.0 ADJOURNMENT**

Mrs. Williams declared the meeting adjourned to closed session at 6:50 p.m.