LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
~~January 28, 2019~~
Date change due to weather: February 4, 2019
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT
Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT
Nik Jackson, Technology Director
Robert Jansen, Bishop Principal
Kevin Upton, Curriculum and Instruction Director

OTHERS PRESENT
Edgar Brown, Jim Harless, Rick Haitaian, Les Harris, Mike Weathers, Karen Cook, Rebecca Donovan, Karen Wlodychak, Jennifer Dressell, Dawn Johnson, Jim Harless, Laurie Price, Ronda Selter, DeLynne Lahtinen and Chris Lahtinen

1.0 CALL TO ORDER
President Williams called the meeting to order at 6:04 p.m. in the Media Center at the High School.

2.0 ROLL CALL
Roll call showed all Board Members were present with the exception of, Allison Sparks and Connie Newlon.

3.0 ESTABLISHMENT OF QUORUM
A quorum was established.

4.0 PLEDGE TO FLAG
The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA
It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.
Ayes: 5
Nays: 0
Motion carried 5-0

6.0 PRESENTATIONS

6.1 School Board Appreciation
The Board of Education were presented with many cards and tokens of appreciations for their many hours spent dedicated to Lincoln Consolidated Schools. All buildings participated and made this year's celebration extra special.

6.2 Employee of the Month
It's an honor to nominate Mrs. Rebecca Donovan as Employee of the Month for Lincoln Consolidated Schools. Mrs. Donovan serves as a paraprofessional here at Bishop, working with Students with Special Needs, in Michele Williams Young Fives/ Kindergarten Multi-age classroom. As a parent of four children

who have either attended or are currently attending Lincoln Consolidated Schools, she is extremely dedicated to our district's community. Mrs. Donovan is one of the most dedicated, positive, hardworking, flexible and caring individuals I've had the privilege to work with. She continually goes out of her way to assist students and staff in need.

Michele Williams writes, "Mrs. REBECCA DONOVAN is an asset to the success of my classroom. She helps create a safe and nurturing environment for all students in the class. When challenges arise, she is quick to offer many solutions and is willing to help put them in place. The students know her as being very kind, loving, soft spoken, but helpful. She takes the time to understand each student and is able to make connections with each of them on an individual basis."

Mrs. Rebecca Donovan is a true asset to our entire Lincoln Consolidated Schools Community and an amazing person.

Robert Jansen, Principal
Bishop Elementary

6.3 Student Recognition
Varsity swimmer Emma Casteel for breaking the 50 freestyle record.

6.4 Washtenaw ISD Board Members
Presentation was delayed to a later date.

6.5 Curriculum & Instruction
Presented by Kevin Upton

- Touched base on building community and relationships, establishing processes, student focused service, communication and performance.
- The University of Michigan Transforming Research Into Action to Improve the Lives of Students (TRAILS) program has received a 5-year, $2.5 million grant from the U.S. Department of Education, helping to advance the initiative's mission to make effective mental health services accessible in all schools. The grant lays the groundwork for TRAILS to work collaboratively with the Washtenaw Intermediate School District (WISD), the Regional Alliance for Healthy Schools (RAI-lS), and Project Healthy Schools to strengthen and expand current services offered with an emphasis on student emotional and behavioral health. Schools are uniquely positioned to provide critical prevention and intervention services, and with significant rates of depression, anxiety, and trauma-related stress among students. The federally funded initiative seeks to improve the academic engagement and performance of students at Ypsilanti Community Middle School, Ypsilanti Community High School, Lincoln Middle School and Lincoln High School by creating school-delivered student health and wellness programs structured around three tiers of service delivery-prevention, early intervention, and crisis response.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Grant and Bond projects are both on schedule with phase II of the Bond project in Planning Committee.
- February 5, 2019, scheduled daycare providers luncheon.
- February 15, 2019, Leadership Breakfast to be held in the Conference Room in Central Office.
- Realtor Luncheon is scheduled for February 20, 2019, in the Preforming Arts Center.
- In two decades the State of Michigan has reduced its numbers by 600,000 students.

7.2 Finance Report

7.2.1 December 2018 Food Service Report
Report were included in the Board packet.

7.2.2 December 2018 Student Enrollment Report
Report were included in the Board packet.

7.3 Technology Report
Presented by Nik Jackson

- Lincoln's infrastructure is solid and updated.
- Plans for one on one devices and what the plan will look like when the plan and devices are implemented are currently being conversed within the Technology Committee.
- New desktops are onsite and will be installed in the coming weeks starting at Central Office.
- Technology is looking to install additional cameras within the district.

8.0 PUBLIC COMMENT

- Rick Haitaian from Ricoh stood to address to Board of Education explaining why he believes his company would be best suited to continue serving the copier needs of Lincoln.
- Steven Mitchell, Maintenance, stated he believes that equity, inclusion and Board policy 7310 B-4 & C are not being followed.

9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report
Next Board Executive Committee meeting is scheduled for February 19, 2019, at 5:30 in the Superintendent's Conference Room.

9.2 Board Performance Committee Report
Board Performance Committee was canceled due to weather.

9.3 Board Planning Committee Report
Board planning Committee will meet next on February 11, 2019, in the Superintendent's Conference Room.

9.4 Board Finance Committee Report
The next Finance Committee is scheduled for February 19, 2019.

9.5 Reports and Correspondence

- The Martin Luther King Jr. Luncheon at Eastern Michigan was attended by Superintendent McNatt, President Williams, Secretary LaBombarbe and Trustee Sparks. President Williams stated the presentation was excellent.
- Lincoln Competitive Cheer Team finished first in the county!
- Lincoln's Band and Choir, Solo and Ensemble participants brought home several "1" ratings.

10.0 NEW BUSINESS

10.1 Student Discipline Hearing Recommendations

10.1.1 Student #3
The Board Discipline Committee met on January 18, 2019, to conduct a disciplinary hearing for Student #3 and their recommendation was included in the Board packet. The Superintendent and Discipline Committee recommended approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #3 as presented.
Ayes: 5
Nays: 0
Motion carried 5-0

10.2 Board of Education Committee Meeting Schedule
The Superintendent and Committee Chairs recommend approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the Board of Education Committee Meeting Schedule for 2019 as presented.
Ayes: 5
Nays: 0
Motion carried 5-0

10.3 Copier Bid

Nik Jackson recommendations are based on price, quality and service.

- Leader Business obviously has the lowest price which is a major factor when considering a 5 year lease. Their product offerings do seem to match their competitors.
- Applied Imaging offers good value coupled with excellent customer service. I have had direct experience with this vendor and they have always delivered excellent service.
- Konica products are top notch with the best quality. Again, I have had direct experience with their service and have always been impressed with their reliability and quality.

Nik Jackson believes based on experience with the vendor and the quality of the equipment either Applied Imaging or Konica would be his recommendation however, they are both higher bids than Leader Business, which had the lowest bid. Please read the attached complete recommendation. Information is provided in your packet. This was presented for information only; Board action will be requested at a subsequent meeting.

10.4 Brick Student Trip

Brick Elementary School Student Trip Proposal is an out of town overnight request to Howell Nature Center in Howell, Michigan. Information is provided in your packet. This was presented for information only; Board action will be requested at a subsequent meeting.

10.5 District Door Locks

Scope – As outlined in the Michigan State Police grant, the district was awarded $563,793. A portion of those funds were earmarked for classroom door locking devices. The district will be installing approximately 500 door locking devices throughout the district. The addition of the requested door locks will greatly improve the ability to properly secure a classroom/office in the event of a lockdown situation.3 quotes were obtained. Lowest bid recommended – Legacy Barricades, Inc. $47,475, which includes installation.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the bid for Legacy Barricades, Inc., for the District Door Locks in the amount of $47,475, using Michigan State Police grant funds as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

10.6 Curriculum Development Committee (CDC) High School Course Proposal

The proposed course proposals are for courses to be added to the Lincoln High School 2019-2020 Course Description Book. Courses include: Anatomy and Physiology, Computer Science Discoveries A, Computer Science Discoveries B, Computer Science Principles A, Computer Science Principles B and Spanish V. The proposals have been reviewed and approved by the Curriculum Development Committee. This was presented for information only; Board action will be requested at a subsequent meeting.

10.7 Revisions to Board Policies

Attached is Vol. 33 No. 1 for your reference. The Superintendent and Planning Committee have reviewed and recommend approval. This was presented for information only; Board action will be requested at a subsequent meeting.

10.8 2018 Bond Budget Amendment Performing Arts Department

Scope: The Facilities, Lincoln High School administration and performing arts department are recommending the adoption of a budget increase for the work to be completed in the new performing arts wing. The addition of the requested budget increase will, greatly improve each area, set them up for future growth, and provide each department the appropriate space needed to have successful programs. The group is recommending increasing the original estimated budget of $160,000 not to exceed $350,000. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Board Meeting December 10, 2018

11.1.2 Organizational Meeting January 14, 2019

Included in the Board packet were the minutes of December 10, 2018, Regular Meeting and the January 14, 2019, Organizational Meeting.

It was moved by VanZomeren and seconded by Czachorski that we approve the minutes of the December 10, 2018, Regular Meeting and the January 14, 2019, Organizational Meeting as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

11.2 December 2018 Finance Report

Included in the Board packet are the December 2018, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the December 2018, Financial Reports as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

11.3 December 2018 Trust & Agency

Included in the Board packet were the December 2018, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the December 2018, Trust & Agency Report as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

11.4 December 2018 Check Register

Included in the Board packet were the December 1-31, 2018, check register in the amount of $1,708,800.30. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded VanZomeren that we approve the December 1-31, 2018, check register in the amount of $1,708,800.30 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

11.5 Personnel Transactions

ACTION ITEMS				
Name	**Position/Building**	**Effective Date**	**Status**	**Major/Step**
Jennifer Hansen	Lincoln Middle School/Accompanist	12/6/2018	New Hire	
Marissa Eans	Childs/Noon Supervisor	11/15/2018	Resignation	
Juanita Marker	Transportation/Bus Aide	12/14/2018	Re-hire	
Donald Daugherty	Transportation/Bus Aide	12/19/2018	New Hire	
Keyla Shillingford	Bishop/SE Paraprofessional	1/7/2019	New Hire	
Michaella Williamson	Bishop/SE Teacher	1/7/2019	New Hire	Education/Special Education - Step 1
Jennifer Tachar	Childs/Noon Supervisor	1/7/2019	New Hire	
Sarah Minch	Bishop/SE Paraprofessional	1/17/2019	New Hire	
Tabitha Boone	Transportation/Bus Aide	1/15/2019	New Hire	
Coretta Foster	Transportation/Bus Driver	1/22/2019	Re-Hire	
Eryca Haywood	Model/GSRP Lead Teacher	1/22/2019	New Hire	
Name	**Position/Building**	**Return to Work Date**	**Status**	**Approved/Not Approved**
Vonda Roll	Transportation/Assistant Building Secretary	5/4/18- 1/4/2019	Leave of Absence	Approved
Vonda Roll	Transportation/Assistant Building Secretary	Unknown	Leave of Absence	Not recommended for Approval
Melissa Palmquist	Brick/Paraprofessional	2/8/2019	Leave of Absence	Approved
Stephen Mussio	Multiple/Teacher	1/29/2019	FMLA Leave of Absence	Approved
Jessica Shrock	Noon Supervisor	1/31/2019	FMLA Leave of Absence	Approved
Andrea Adams	Middle School/Teacher	3/25/2019	FMLA Leave of Absence	Approved
Nathan Soos	Middle School/Teacher	12/20/2019	FMLA Leave of Absence	Approved
Susan Gearns	Brick/Paraprofessional	1/6/2019	FMLA Leave of Absence	Approved
Katherine Erdenejargal	Childs/Teacher	3/18/2019	FMLA Leave of Absence	Approved

It was moved by VanZomeren and seconded by LaBombarbe that we approve the January 28, 2019, Personnel Transactions Summary as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

10.0 CLOSED SESSION

10.1 Negotiation
It was necessary to enter to closed session to discuss negotiations, not to return to open session.

10.2 Superintendent Evaluation
It was necessary to enter closed session to discuss the superintendent evaluation, not to return to open session.

It was moved by LaBombarbe and seconded by LaBombarbe in pursuant to Sections 8(a) and 8 (c) of the Open Meetings Act, I move that we enter closed session to discuss the negotiations and superintendent evaluation, not to return to open session.

A roll call vote will be necessary.

Ayes: 5 VanZomeren, Williams, Czachorski, Rollins, LaBombarbe
Nays: 0
Motion carried 5-0

11.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 7:00 p.m.