

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, November 12, 2018
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Laura VanZomeren, Trustee
Allison Sparks, Trustee

ADMINISTRATORS PRESENT

Nicole Holden, High School Principal
Mary Aldridge, Childs Principal
Bongiorno, Facilities Director
Robert Williams, Student Services Director

OTHERS PRESENT

Edgar Brown, Jim Harless, Karen Cook, Dawn Johnson, Scott Hoeft, Jessica Stoops, Mike Hotchkiss, Dianna Hinderer, Sandy Black, Jennifer Baldwin, Tammy Romaini, Kathy Deskies, Karen Cohen and Jenny Sloon

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:00 p.m. in the Media Center at High School High.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Jennifer Czachorski.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

6.0 PRESENTATIONS

6.1 Employee of the Month

I am writing this letter to nominate my colleague Jessica Stoops for "Employee of the Month". Not only is she is an incredible Special Education Teacher, but person as well. She is so dedicated to her job and takes on more roles and responsibilities than you can even imagine. She works tirelessly with her students, paraprofessionals, teachers and families, keeping everyone on the same page in the best interest of the children. She has pioneered the PALS program at Childs involving many classes with the opportunity to help bridge a connection between the special needs students and general education students. I as well as many others feel so lucky to work with her. She helps make Childs a great place to be. Nominated by, Jennifer Baldwin

6.2 Strategic Plan Goal #4-
Presented by Phil Bongiorno

- Provide Students with highest quality athletic facilities
 - Construct fieldhouse, baseball/softball concession & seating, stadium clubhouse
 - Modernize all fields including football, softball, baseball, lacrosse, and soccer
- Improve district curb appeal
 - Work with landscape architect to design concept drawings for key areas adding irrigation
 - Implement weed control management plan
 - Add light pole banners and flags
 - Add curbs to parking lots and roadways
- Maintain current facilities
 - Update technology infrastructure replacement plan to include student devices
 - Replace carpet with tile
 - Create and procure furniture replacement plan
 - Create scorecard to review and improve building maintenance, cleanliness, pest control, and utilization.
 - Repair windows
 - Create and execute painting project list
- Update & improve facilities
 - Improve High School logistics and usage
 - Implement a cost-savings plan; which includes change district lighting to LED & alternative power options.
- Capital Outlay planning
 - Create replacement plans for asphalt, roofs, and facades.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

7.1.1 Human Resources

- Thank you to Phil Bongiorno for securing the Michigan State Police grant in the amount of \$56,793.00 to improve school safety and security.
- Nexus delivered their second donation of \$10,000.00 to the band department to put toward new uniforms.
- Mr. McNatt attended a session given by MASB at Fall Conference called, Culturally Proficient Leadership, and would like to bring the speaker to Lincoln to present to the Board of Education, Administrators and teachers.
- High School Drama is scheduled to perform Chitty Chitty Bang Bang November 14-17, at the Performing Art Center (PAC)
- An additional classroom of Great Starts Readiness Program at Model is scheduled to open hiring one new teacher and one paraprofessional.
- Middle School Art Teacher will be subcontracted to an outside vendor for the remainder of the 2018-2019 school year and reposted again in the Spring
- Mr. McNatt met with all three Human Resources Director candidates and will make a decision shortly.
- Brick Principal interviews are being held this week and hopefully the position will be filled as well shortly.

7.2 Student Services

Presented by Robert Williams

- Para audit determined the following:
 - Inconsistent documentation of student need across district
 - Insufficient detail indicating student need
- Professional Development.
 - Lincoln Consolidated Schools provided Special Education professional development on 10/12/18 and 10/31/18 on Tienet Functional Behavioral Assessment and

Behavior Intervention process/forms. Training provided by WISD Academic Behavior Team.

- Twenty-five staff received CPI training in district using flex model. Flex is a blend of online and in person training.
- Conducting the following data reviews:
 - Frequency and use of Personal Curriculum
 - Special Education transportation documentation
 - Seclusion and Restraint documentation and tracking
 - Frequency and range of student health care needs

8.0 PUBLIC COMMENT

No public comment

9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report

The Board Executive Committee met on November 5, 2018, minutes forthcoming in next Board packet. Committee will meet next of December 3, 2018.

9.2 Board Performance Committee Report

No report given-next meeting November 26, 2018.

9.3 Board Planning Committee Report

Board Planning Committee met on November 12, 2018. Committee discussed the Bond update and role of Committee during the process.

9.4 Board Finance Committee Report

Board Finance Committee met on October 15, 2018, minutes are in the Board packet. Committee not scheduled to meet again during current calendar year however, will schedule if necessary.

9.5 Reports and Correspondence

- President Williams acknowledged Veterans, thanking them for our freedom and their services.
- VanZomeren mentioned attending a bond workshop at MASB Conference and will work with Mr. McNatt and Planning Committee on possibly bringing presenter to a Board Workshop.
- LaBombarbe also attended MASB Conference sitting in on several keynote speakers and breakout sessions with the notables being both Restorative Practices and Safety & Security.

10.0 NEW BUSINESS

10.1 Flooring Bid

The scope of work includes the replacement of carpet with new flooring (LVT/Carpet) at Bishop, Brick, Childs, Model, Lincoln Middle School, & Lincoln High School.

There was one bid received from Northeastern Paint. Recommend resubmitting bid packet since the district only received one bid, and specifications/square footage did not match the Selective Demolition bids. This was presented for information only; Board action will be requested at a subsequent meeting.

10.2 Asbestos Bid

The scope of work includes the asbestos abatement for preparation of new flooring at Brick, Model, & Lincoln High School. There were seven bids received. Lowest bid recommended – Trust Thermal \$88,000. Total project cost \$88,000. This was presented for information only; Board action will be requested at a subsequent meeting.

10.3 Roof Bid

The scope of work includes the replacement of the East side of the high school roof. There were three bids received for Lincoln High School. Lowest bid recommended – Beyer Roofing \$1,120,863, plus \$8,200 bond cost, minus deductions of \$65,888. Total project cost \$1,063,175.00 The scope of work includes the replacement of the Bishop roof. There were three bids received for Bishop. Lowest bid recommended – Superior \$283,000, plus \$2,200 bond cost, minus deductions of \$14,000. Total project cost \$271,200.00. This was presented for information only; Board action will be requested at a subsequent meeting.

10.4 Site Topographic Survey

On October 15th, 2018, IDI sent Request for Proposals (RFP) to preform surveys for the Lincoln Consolidated Schools 2018 Bond Projects to 11 professional firms. In all, we received correspondence from six firms acknowledging the receipt of the RFP or requesting additional information. Overall, by our RFP due date of October 26th, 2018, we have received six proposals to complete the survey work for the Lincoln Consolidated Schools 2018 Bond Project. After reviewing all bids it is the recommendation that work be awarded to Wade Trim for \$12,900.00. A summary of the proposals were included in your Board packet. Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve the Site Topographic Survey bid awarded to Wade Trim in the amount of \$12,900.00 as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

10.5 Geotechnical Investigation

On October 15th, 2018, IDI sent a Request for Proposals (RFP) for soil boring and associated geotechnical investigation for the Lincoln Consolidated Schools 2018 Bond Projects to six professional firms. In all, we received correspondence from four firms, either acknowledging the receipt of the RFP or requesting additional information. Overall, by our RFP due date of October 26th , 2018 we have received four proposals to complete the soil boring and associated geotechnical investigation work for the Lincoln Consolidated Schools 2018 Bond Project. After reviewing all bids it is the recommendation that work be awarded to D&M Site, Inc. for \$10,700.00. A summary of the proposals received were listed in the Board packet. Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we approve the Geotechnical Investigation bid awarded to D&M Site, Inc. in the amount of \$10, 700.00 as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

10.6 Band Instruments Bid

Scope of work includes the purchase of new instruments for the band program. There were four bids received with the lowest bid recommended – Washington Music Center \$83,690.85. This was presented for information only; Board action will be requested at a subsequent meeting.

10.7 Student Trips

10.7.1 High School-Costa Rica

A student trip has been requested to travel to Costa Rica for students taking Spanish classes in grades 9-12 that are interested. The trip would take place after the school year is complete. All trip information is included in the Board packet for your reference. This was presented for information only; Board action will be requested at a subsequent meeting.

10.7.2 Bishop Student Exchange-Madrid, Spain

Mr. Jansen is requesting the Board to approve a multicultural exchange trip where students from Madrid, Spain, would come to Lincoln for a week and students from Bishop would travel to Madrid. Information on the student exchange was provided in the Board

packet. This was presented for information only; Board action will be requested at a subsequent meeting.

- 10.8 Curriculum Development Council
The Curriculum Development Committee shall be composed of a teacher member from each building one teacher member from special education, and the Curriculum Director. The teacher members of the committee shall be recommended by the Association for approval by the Board of Education for one year terms. The decision of the Board shall be final. This was presented for information only; Board action will be requested at a subsequent meeting.

Dominic Rosa-High School
Bob Stowe-Middle School
Amy Baxter-Childs
Abby Smith-Bishop
Cari Berecz-Brick
Amy Stamps- Special Education

- 10.9 2018-2019 Budget Amendment
The first amendment for 2018, will include updates for both revenue and expenditures. The revenue will be updated to reflect an accurate student loss and foundation allowance. Both of these items were conservative in the original budget adopted by the Board in June of 2018. The revenues will also reflect accurate grant amounts as what was provided in June was estimated based on past awarded amounts. Expenditures will be updated to reflect adjustments in staffing that has occurred since June of 2018. Changes will also reflect actual expected health insurance costs and technology costs that will now be charged to the bond. This was presented for information only; Board action will be requested at a subsequent meeting.

- 10.10 High School Bowling Team
The Athletic Department is requesting adding Varsity Bowling to the athletic offerings roster. The intro meeting had interest from about 45 kids...25 boys and 19-20 girls. Chris Westfall anticipates having two full teams of 15- 20 and needing one Varsity coach to work with both teams, since they travel together and practice together. At a later date, it needed, adding a Junior Varsity team. This was presented for information only; Board action will be requested at a subsequent meeting.

- 10.11 Professional Development Committee
The Professional Development Committee shall be composed of a teacher member from each building and the Curriculum Director. The teacher member shall be recommended by the Association for approval by the Board of Education for one year terms. The decision of the Board shall be final. This was presented for information only; Board action will be requested at a subsequent meeting.

Kariama Gonzeles-High School
Rebekah Ward-Middle School
Elizabeth Shubin-Childs
Jodi VanHevel-Brick
Paula Robinette-Bishop
Angie Cyrbok-Model

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
11.1.1 Board Meeting October 22, 2018
11.1.2 Board Meeting Closed Session October 22, 2018
Enclosed are the minutes of the October 22, 2018, Regular Meeting and Closed Session.

It was moved by LaBombarbe and seconded by Newlon that we approve the minutes of the October 22, 2018, Regular Meeting and Closed Session as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.2 Student Trips

11.2.1 High School-Central Europe

This student trip proposal is for the Lincoln High School Social Studies department, World History and US History students to travel to Central Europe in March of 2020. Board action was requested.

It was moved by Newlon and seconded by Rollins that we approve the High School-Central Europe Trip as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.2.2 High School Drama-MIFA

A High School Theatre Department overnight trip proposal to attend MIFA (Michigan Interscholastic Forensics Association) and Mid-Michigan Theater Festival in Essexville, Michigan in February was included in the Board packet. Board action was requested.

It was moved by VanZomeren and seconded by Rollins that we approve the High School Drama-MIFA trip as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.3 School Bus Purchase

We are looking at getting 4 special education and 3 conventional buses. Total cost of the buses will be \$688,738 of the allocated bond money of \$750,000. These buses are expected to arrive the first week of March 2019 with approval by the Board in November. Included in the Board packet is literature on new technology that includes electronic stability which comes standard in all buses now. We will be receiving the bond money in November and the check for the buses will be due prior to or at delivery. Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve the School Bus Purchase of four special education buses and three conventional buses using 2018 bond funds as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.4 Personnel Transactions

ACTION ITEMS

<u>Name</u>	<u>Position/Building</u>	<u>Effective Date</u>	<u>Status</u>
Holderith, Mark	Childs Elementary/Teacher	10/22/2018	Retired
Williams, Lila	Transportation/Bus Aide	10/22/2018	Resigned
McCombie, Joanne	Model/Noon Supervisor	10/31/2018	Resigned
Tundi, Nicole	Bishop/Noon Supervisor	11/2/2018	Sub status

It was moved by Newlon and seconded by LaBombarbe that we approve the November 12, 2018, Personnel Transaction Summary as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Rollins that we adjourn the meeting at 6:44 p.m.

Ayes: 6

Nays: 0

Motion carried 6-0