

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, September 10, 2018
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Laura VanZomeren, Trustee
Allison Sparks, Trustee

ADMINISTRATORS PRESENT

Julia Butler, Human Resources Director
Phil Bongiorno, Facilities Director
Robert Williams, Student Services Director

OTHERS PRESENT

Dianna Hinderer, Edgar Brown, Jim Harless, Sally Noud, Angela Lee, Karen Cook and Tracy Gamboe

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:01 p.m. in the Media Center at High School High.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 PRESENTATIONS

6.1 Employee of the Month

I just wanted to formally recommend Ms. Angela Lee (secretary at LMS counseling office) for recognition for her incredible work with children at LMS!

During the most recent crisis situation, Ms. Lee was right there to hand us all the materials we needed to help counsel grieving students (sign-up sheets, parent handouts, Ozone House cards, etc.).

When one of the students came in having an extreme anxiety reaction, she jumped to action. Having had previous experience with the student, she took the student into one of the counselor's

office, dimmed the lights, and brought in a special box of therapy tools (clay, fidgets, etc.) for the student to use. Within minutes the student was calm enough to return to class.

Ms. Lee's expertise just amazed me and I told her she deserved a medal of honor for her work with the students! She truly does! I highly recommend her for whatever honors the district may bestow upon her. She was a beacon of bright light for all of us during a dark time. I truly appreciate all she does every day for the students and for us as staff!

Susan Hopkins, Psychologist

6.2 Facilities & Maintenance

Presented by Phil Bongiorno

Completed Projects:

- Lincoln High School Wrestling Room
 - Athletic Department moved closer to the student athletes
- Lincoln High School RAHS Clinic
 - Built 2 restrooms, 2 clinics, 3 offices.
 - Closer to Student Population at the High School
- Central Office
 - Improved enrollment space
 - All departments together/under one roof
 - Created space in elementary buildings
- Model Elementary Kitchen Remodeled
 - Food can now be prepared in the building

Completed Painting Projects:

- Lincoln High School
 - Main Hallway from east offices to west central office areas, West cafeteria, East Gym
- Brick Elementary School
 - First floor main hallway, restrooms, & Whittaker room
- Lincoln Middle School
 - Roof top units, benches & trash cans out front, receiving doors, safety poles, & electrical boxes
- Stadium
 - Concession Stand, electrical shed, ticket booth, goal posts, & flag pole

Major Maintenance Repairs:

- Lincoln High School roof repairs due to vandalism
- Lincoln Middle School roof repairs over the media center
- Two sub-pumps replaced at the high school
- Repaired boiler controls at the High School
- Repaired two of the boiler pumps at Brick
- HVAC repairs made throughout the district
- Street light repairs made throughout the campus
- Replaced light poles at entrance of Lincoln Middle School
- Cement repairs made throughout the district
- Asphalt repairs

Strategic Plan:

- Implementing a weed control management plan
- Plan to add light pole banners & flags
- Create a plan to procure furniture replacement
- Create a scorecard to review & improve building maintenance, cleanliness, pest control & utilization
- Create painting plan project list
- Improve high school logistics & usage

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Splits have been eliminated at Childs and Brick.

- Coffee with the Superintendent will be held on September 18, 2018, in the Art Room at Childs
- Middle School Open House had a huge turnout of parents and students for their hotdog cookout.
- Superintendent's Tailgate Party is scheduled for September 14, 2018, for the big game against Chelsea.

7.2 Human Resources

- Transportation has hired two aids and two new bus drivers.
- 400 staff members attended ALICE training.
- The State of Michigan is still experiencing areas of shortage in social work, psychologists, special education and foreign language.

7.3 Students Services

- As of September 10, 2018, the district appears to be down sixty students with IEPs. This also means we are down twenty-eight students requiring paraprofessional support and forty students requiring special education transportation.
- A new hire for a Middle School self-contained class will start as soon as her employment paperwork is processed.
- The Brick SSW caseload has been split between the other buildings as we seek to fill this position as soon as possible.
- 2018-2019 begins new compliance changes to ISDs and locals. State will continue to monitor across seven categories:
 - Least Restrictive Environment
 - Multi-Tiered System of Support (MTSS)
 - Disproportionality/educational environments
 - Suspension and expulsion
 - Statewide assessment participation
 - Graduation rates
 - Data reliability

8.0 PUBLIC COMMENT

No public comment

9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report

The Board Executive Committee will meet again on September 17, 2018.

9.2 Board Performance Committee Report

The Board Performance Committee will meet again on September 12, 2018.

9.3 Board Planning Committee Report

Board Planning Committee met on September 10, 2018, and continues their discussion over policies; they will meet next on October 8, 2018, at 4:30 p.m.

9.4 Board Finance Committee Report

Finance Committee will meet Monday September 17, 2018, at 4:30 in the Superintendent's Conference Room.

9.5 Reports and Correspondence

- Opening Day Breakfast with staff was wonderful seeing all staff return to work.
- The Board thanked Ms. Neal, for stepping in and helping at Transportation.

10.0 OLD BUSINESS

10.1 Minutes of Previous Meeting

10.1.1 Board Meeting August 27, 2018

Enclosed are the minutes of the August 27, 2018, Board meeting.

It was moved by Newlon and seconded by Czachorski that we approve the minutes of the August 27, 2018, Board meeting as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.2 MASB Delegate Assembly Certification

Lincoln Consolidated Schools gets three voting delegates and three voting alternates selected by the Board of Education. The MASB's 2018 Delegate Assembly will begin Thursday, Nov. 1, 2018 beginning at 7:30 p.m. in the Ambassador Ballroom of the Amway Grand Hotel and DeVos Place in Grand Rapids at the Lansing Center. All delegates must be at the Delegate Assembly to vote. Board action is requested.

It was moved by Czachorski and seconded by Rollins that we appoint LaBombarbe, VanZomeren & Sparks to represent Lincoln Consolidated Schools at the Michigan Association of School Boards (MASB) 2018 Delegate Assembly, November 1, 2018.

Ayes: 7

Nays: 0

Motion carried 7-0

10.3 CIPA Compliance Statement

We are required to confirm the district's compliance with CIPA (Children Internet Protection Act) at a public meeting on an annual basis. Supporting documentation were enclosed in Board packets. Board action was requested.

It was moved by Czachorski and seconded by Rollins that Lincoln Consolidated Schools reconfirms our CIPA (Children Internet Protection Act) compliance on September 10, 2018 as presented. Our district has been CIPA compliant since 2001 and enforces an acceptable use policy/Internet safety policy (including Internet content filtering).

Ayes: 7

Nays: 0

Motion carried 7-0

10.4 August 2018 Finance Report

Enclosed are the August 2018, Financial Reports. The Superintendent recommended approval as presented.

It was moved by Czachorski and seconded by Newlon that we approve the August 2018, Financial Reports as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.5 August 2018 Trust & Agency Report

Enclosed is the August 2018, Trust & Agency Report. The Superintendent recommended approval as presented.

It was moved by Newlon and VanZomeren that we approve the August 2018, Trust & Agency Report as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.6 August 2018 Check Register

Enclosed is the August 1-31, 2018, check register in the amount of \$1,876,652.24. The Superintendent recommended approval as presented.

It was moved by Czachorski and seconded by Rollins that we approve the August 1-31, 2018, check register in the amount of \$1,876,652.24 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.7 Personnel Transactions

ACTION ITEMS

<u>Name</u>	<u>Position/Building</u>	<u>Effective Date</u>	<u>Status</u>	<u>Major/Step</u>
McCombie, Joanne	Bus Aide/Transportation	9/5/2018	Resignation	
Baber, Jeannie	Bus Driver/Transportation Behavior Intervention	9/5/2018	Termination	
Mishler, Kayla	Specialist/Brick	8/31/2018	Resignation	
Westcott, Patricia	Art Teacher/Brick/Bishop	8/22/2018	Resignation	
Lietaert, Jessica	Science Teacher/LMS	8/24/2018	Resignation	
River, Cheryl	GSRP Teacher/Model	8/31/2018	Resignation	
Young, Sholonda	Bus Aide/Transportation	8/28/2018	New Hire	Step 1
Charles, Evelyn	Bus Driver/Transportation	8/24/2018	New Hire	Step 1
Moore, Katlyn	Grade 5 Teacher/Childs Grade K-1 Multi-Age	8/29/2018	New Hire	BA Step 1
Bens, Mercedes	Teacher/Bishop	8/29/2018	New Hire	BA Step 1
Rickle, Anthony	Grade K Teacher/Bishop	8/29/2018	New Hire	BA Step 1

It was moved by Newlon and seconded by Czachorski that we approve the September 10, 2018, Personnel Transactions Summary as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Czachorski that we adjourn the meeting at 7:07 p.m.

Ayes: 7

Nays: 0

Motion carried 7-0