

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, March 12, 2018
6:00 p.m.
Community Center- Brick Elementary

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allison Sparks, Trustee

ADMINISTRATORS PRESENT

Sean R. McNatt, Superintendent
Adam Snapp, Finance Director
Kevin Upton, Curriculum & Instruction Director
Robert Jansen, Bishop Elementary Principal
David Northrop, Brick Elementary Principal

OTHERS PRESENT

Jim Harless, Susan Gearns, Nicola Hinderer, Rosemary Krumrei, Melissa Palmquist, Dan Mier, Mark Winkler, Sheri Winkler, Donna Winkle, Robert Winkle, Marcia Cannon, Dawn Johnson, Suzanne Hagen, Sally Noud, Shirley Sindlinger, Jamie Lehto and Mike Weathers

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:02 p.m. in the Community Center in Brick Elementary.

2.0 ROLL CALL

Roll call showed all Board Members were present, with the exception of Laura VanZomeren.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

6.0 PRESENTATIONS

6.1 Employee of the Month

Candy Ebeler nominated Mark Winkler, of Transportation for employee of the month. Mark has been a driver for Lincoln for over 5 years and is an exemplary employee. Mark has been dependable, safe, helpful, and a mentor to the children he transports on a daily basis. When our department is short, Mark is always the first one to step up and help us get our kids to school in a timely and safe manner. Mark gets along with everyone and spreads his sunny personality to anyone he meets. Our department would be

very lost without him and all of his spirit. Mark and his family are all from Lincoln and have Lincoln pride and it would be an honor and privilege to recognize him for all he has given to our district.

6.2 Brick Elementary

Presented by David Northrop

- Demographics at Brick
 - Males: 279
 - Females: 247
 - Poverty Rate: 66%
 - Special Education: 23.7%
 - English language Learners: 2%
- Truancy Initiative working with the use of: Title I Parent Coordinator's Role, regular letters sent home, phone calls, meetings with parents, use of Truancy Officer, removing barriers that cause truancy, reduction in truancy from 2015-2016 to 2016-2017, final numbers for truancy to come for 2017-2018.
- NWEA scores are showing improvement in the areas of Math, Science and Reading. Staff and students continue to work in the areas that show needed improvement.
- STEM Education and opportunities: Engineering is Elementary, after school STEM classes, Maker Space, Family Engineering Night and STEM Fairs.
- Cultural Competency Initiatives: more representation in hallways of marginalized groups, multicultural literacy events and focused Professional Development
- Points of Pride for 2017-2018 include : 2017, Michigan Green School Status and 2018, Community Action Network Summer STEM Program (3rd year)

6.3 Strategic Plan-Goal 2 Human Resources

Presented by Julia Butler

- The District is looking to hire a Media Specialist K-8.
- Non-Affiliate job descriptions are being finalized.
- ALICE Professional Development being planned and updated.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- **SCHOOL CRISIS RESPONSE COMMUNITY FORUM**
Superintendent McNatt will be hosting a Community Forum titled "School Crisis Response" on Tuesday, March 13 at 6:30 p.m. in the Performing Arts Center. Parents are encouraged to attend and engage in a community dialog on this important topic.
- **BISHOP ELEMENTARY SPAIN EXCHANGE**
Our Spain Exchange travelers are back! Thank you to our incredible Bishop community for having a welcome back party for them! Stay tuned for more photos of their adventures!
- **LINCOLN MIDDLE SCHOOL DRAMA**
Presenting High School Musical Jr.
Friday, March 16 – Sunday, March 18
- **KEN FERRELL COMPLETES LHS SWIM LEGACY AS ALL-STATE!**
Lincoln Athletics would like to congratulate senior, Ken Ferrell, on his incredible career as a LHS swimmer. In the MHSAA State Meet Finals on Saturday, Ken qualified as All-State in the 50 freestyle with his 8th place finish and completed his high school career by finishing 11th place overall in the 100 freestyle.
- **MATTHEW MOORER BECOMES AN ALL-AMERICAN TRACK SPRINTER!**
Lincoln Athletics would like to congratulate Coach Kevin Davis and senior track sprinter, Matthew Moorer, on his 5th place finish at the New Balance National Indoor Championship Meet. Matt's 6th place finish in the 200m qualified him as an All-American in the event where he competed with top indoor track athletes from across the country!
- **CONGRATULATIONS TO DECA STATE CHAMP MAX MCNALLY-HODGSON!**
Max will be headed to the DECA International Career Development Conference in Atlanta, GA next month! He placed first at the state conference this weekend in the Entrepreneurship event.

- 7.2 Finance Report
 - 7.2.1 February 2018 Student Enrollment Report
Report was provided in Board packet.
 - 7.2.2 February 2018 Food Services Report
Report was provided in Board packet.

- 7.3 Human Resources Report
Presented by Julia Butler
 - Created union job descriptions
 - Fostered opportunities for staff to connect cross-district to include: Employee of the Month, Team Star, Opening Day Breakfast, Years of Service Pins, Retirement Recognition, Aspiring Principals and Superintendents
 - Created procedures for FLMA, volunteer process, hiring process, employee absenteeism and all will be ongoing.

- 7.4 Facilities and Maintenance Report
Presented by Phil Bongornio
 - Painting project update:
 - LHS – Completed: West Cafeteria
 - LHS – Completed: replacement of cove base trim in all areas that have been painted
 - Obtaining quotes for painting work to be done at Brick
 - Exterior Lighting
 - Rail-splitter Drive – On Hold - (adjacent to the PAC – In Process: underground line was cut and needs to be rerun, waiting for ground to thaw.
 - Lincoln Way – On Hold - (adjacent to Childs): correct the power issues due to rodent wear, waiting for ground to thaw

8.0 PUBLIC COMMENT

- Ashanti Kegler stated her concerns with what she believes is ongoing bullying of her daughter at the high school.
- Suzanne Hagen expressed how she felt Lincoln has strong Elementary Schools and falls short at the High School and Middle School.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
Next Executive Committee meeting will be April 2, 2018.

- 9.2 Board Performance Committee Report
Next Board Performance meeting will be held April 23, 2018.

- 9.3 Board Planning Committee Report
Board Planning Committee met on March 12, 2018 and will meet next on April 9, 2018.

- 9.4 Board Finance Committee Report
Board Finance Committee will meet next on April 2, 2018.

- 9.5 Reports and Correspondence
 - Linc-Bots to hold FIRST competition on March 17, 2018.
 - Thank you to all staff for their hard work and “thinking on their feet” over the last week as the District experienced threats.

10.0 NEW BUSINESS

- 10.1 Robotics Trip
The high school robotics team has proposed three overnight trips to Shepherd High School, Cobo in Detroit (May not be an overnight) and Saginaw Valley State University, information is provided in your Board packet. These are time sensitive and will require action. Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve the High School Robotics trips as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

10.2 Central Office Relocation

The objectives of relocating Central Office:

- Create a better enrollment experience for new incoming families.
- Centralize the entire central office team into one area including: Superintendent's Office, Human Resources Department, Business Office, Curriculum Offices, Special Education Offices, & Facilities Director.
- Utilize the Media center at the High school to create a more professional Board room meeting space for public forums.
- Create more space at Model Early Childhood Center allowing for the growth of the GSRP program and for additional day care providers
- To move the RAHS clinic closer to their servicing population within the building
- Provide the current High School Administration with additional administrative support from the Central office team.
- To properly secure the Human Resource personnel files behind a locked door.

Board action was requested.

It was moved by LaBombarbe and seconded Newlon that we approve the Central Office Relocation to the High School as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Board Meeting February 26, 2018

11.1.2 Closed Session February 26, 2018

Enclosed are the minutes of the February 26, 2018, Regular Meeting and Closed Session.

It was moved by LaBombarbe and seconded by Czachorski that we approve the minutes of the February 26, 2018, Regular Meeting and Closed Session as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.2 Bishop Student Trip

Bishop Elementary School Student Trip Proposal is an out of town request to attend a Mudhens game in Toledo, Ohio.

It was moved by Newlon and seconded by Rollins that we approve the Bishop Elementary Trip as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

11.3 January & February 2018 Finance Report

Enclosed are the January and February 2018, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the January and February 2018, Financial Reports as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

- 11.4 February 2018 Check Register
Enclosed is the February 1-28, 2018, check register in the amount of \$1,779,489.39. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the February 1-28, 2018, check register in the amount of \$1,779,489.39 as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

- 11.5 February 2018 Trust & Agency Report
Enclosed is the February 2018, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the February 2018, Trust & Agency Report as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

- 11.6 Personnel Transactions Summary

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Jerome Cry	Bus Driver/Transportation	2/26/2018	New Hire	N/A

It was moved by LaBombarbe and seconded by Newlon that we approve the March 12, 2018, Personnel Transactions Summary as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

12.0 CLOSED SESSION

- 12.1 Negotiations
It was be necessary to adjourn to closed session to discuss negotiations.

A roll call vote was necessary.

It was moved LaBombarbe and seconded by Czachorski in pursuant to Section 8 (c) of the Open meetings Act, I move that we enter closed session for the purpose of discussing negotiations, not to return to open session.

Ayes: 6 Newlon, Williams, Czachorski, Rollins
 LaBombarbe, Sparks

Nays: 0
Motion carried 6-0

13.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 7:09 p.m.