

**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR MEETING**  
**Monday, February 26, 2018**  
**6:00 p.m.**  
**Community Center- Brick Elementary**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Yoline Williams, President  
Jennifer Czachorski, Vice President  
Jennifer LaBombarbe, Secretary  
Thomas Rollins, Treasurer  
Connie Newlon, Trustee  
Allison Sparks, Trustee  
Laura VanZomeren, Trustee

**ADMINISTRATORS PRESENT**

Sean R. McNatt, Superintendent  
Adam Snapp, Finance Director  
Kevin Upton, Curriculum & Instruction Director  
Robert Williams, Student Services Supervisor  
Nicole Holden, High School Principal  
Mary Aldridge, Childs Elementary Principal

**OTHERS PRESENT**

Edger Brown, Jim Harless, Mike Weathers, Laurie Price, Sally Noud, Teri Wagner. Pam Willoughby and Linda Edwards

**1.0 CALL TO ORDER**

President Mrs. Williams called the meeting to order at 6:05 p.m. in the Community Center in Brick Elementary.

**2.0 ROLL CALL**

Roll call showed all Board Members were present.

**3.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**4.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by Board and audience members.

**5.0 ACCEPTANCE OF AGENDA**

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

**6.0 PRESENTATIONS**

**6.1 Student Recognition**

High School LINK Crew Leaders were presented with certificates and Lincoln pins for their hard work and outstanding leadership within the Lincoln high School.

**6.2 Strategic Plan-Goal 1 Enrollment**

Presented by Mr. McNatt

- Perception Survey conducted by third-party
  - Reviewing results with Administration, Strategic Planning, and Marketing Committees
- Marketing of Curriculum
  - Mlive Sponsored Ads highlighting different programming
  - Curriculum standards available on district website
- Communicate LCS as Hub of the Community
  - Movie Night – June 8th
  - Reading in the Park – 3 events over summer
  - The Communicator sent to all district residence showcasing events, programs, and activities
  - Events posted on district calendar/Facebook/Twitter
  - Snapchat Geo Filters for events and Enrollment/Roundup
  - Programming and events promoted on district and school webpages

### 6.3 Student Services

Presented by Robert Williams

- Seclusion and Restraint
  - Student Service office coordinated the selection and training of building Crisis teams in CPI and CPR before 17-18 school year
  - Three district CPI instructors provides flexibility in training staff
- Lincoln Consolidated Schools receives 37% of Medicaid reimbursement for Washtenaw County
- Academic Interventionists have provided targeted interventions for thirty six students for past 15 months
- Focus Monitoring & Compliance
  - Successful close out of 2015-16 Disproportionality in October 2017
  - Audit all IEP documentation for compliance
  - Compliance Team reviewed common errors and disseminated information to the building teams
- Collecting data on Medicaid billing for Paraprofessionals.
- Special Education Parent informational night being planned
- Preparing for 2018 Michigan Department of Education Office of Special Education emphasis on compliance and outcomes
- Student Services is directly involved in supporting parents, children and staff.
- Lincoln Consolidated Schools has not received a SE complaint since the summer of 2015

## 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

### 7.1 Superintendent's Report

- Thanked high school and middle school administration and staff for thinking fast and coordinating the evacuation of the high school to the middle school on February 23, 2018.
- School closer due to bus driver illness on February 26, 2018, and it was explained that 95% of our student population are eligible bus riders and there must be 75% of students present to have the school day count per the State of Michigan.

### 7.2 Finance Report

- 7.2.1 January 2018 Student Enrollment Report  
Information provided in Board packet.
- 7.2.2 January 2018 Food Services Report  
Information provided in Board packet.

### 7.3 Curriculum & Instruction Report

Presented by Kevin Upton

- The NWEA winter testing window was extended to accommodate for widespread student illness, snow days, and internet outages.
- 2017-2018 Consolidated Application required modifications, have been made and submitted to the MDE Office of Field Services. Modifications are under review.
- The PDC collected staff professional development survey data to study the

professional development needs of the staff.

- During the Professional Development the elementary staff utilized Winter NWEA assessment data to revise and create new reading action plans for students in their respective classrooms.
- A combination of testing coordinators and administrators from each building attended the annual Michigan School Testing Conference.
- The PDC and CDC committees collaborated during a joint meeting to discuss cross committee topics that included the Next Generation Science Standards and elementary report card updates.

## **8.0 PUBLIC COMMENT**

No public comment

## **9.0 BOARD REPORTS/CORRESPONDENCE**

### **9.1 Board Executive Committee Report**

The Board Executive Committee will meet next on March 5, 2018.

### **9.2 Board Performance Committee Report**

The Board Performance Committee met on February 26, 2018, next meeting will be April 23<sup>rd</sup>.

### **9.3 Board Planning Committee Report**

Board Planning Committee will meet next on March 12, 2018.

### **9.4 Board Finance Committee Report**

The Board Finance Committee will meet next on April 4, 2018.

### **9.5 Reports and Correspondence**

- Boys Swim team finished third in SEC and sent seven to the State meet.
- Robotics Team-Lincbots to hold first ever event at Lincoln High School March 16-17, 2018.
- The drama department had a stellar performance with another "I" rating.
- Indoor track athletes from Lincoln had three All State athletes including one freshman and two seniors.
- Great job to High School staff on information night! Job well done and there was a feeling of excitement in the air.
- Nine High School kids will be attending the State Decca meet.
- The Middle School play will be March 16 & 17<sup>th</sup>, 2018.

## **10.0 NEW BUSINESS**

### **10.1 Bus Bids**

We are proceeding with our bus procurement plan by ordering three school busses for the upcoming school year. In discussing our need with the Head Mechanic, he recommends that we purchase two regular education busses and one special needs bus for the 2018-2019 school year with an after July 1, 2018, delivery date. This purchase will continue the second year of the 10 year bus purchase plan. Again, we are utilizing the Michigan School Business Officials bid system who has solicited the big three vendors and has establish a bidding system that meets the state law. These busses will be identical in specifications to our recent purchase. It is my strong recommendation without hesitation the Board of Education procures two more regular busses and one more handicapped bus. I estimate that the bus purchases will be approximately \$280,000,000. This was presented for information only; Board action will be requested at a subsequent meeting.

### **10.2 Bishop 5<sup>th</sup> Grade Camp**

Bishop Elementary School Student Trip Proposal is an out of town request to attend a Mudhens game in Toledo, Ohio. Information is provided in your packet. This was presented for information only; Board action will be requested at a subsequent meeting. (Correction to be reflexed on March 12, 2018 agenda to show-Bishop 5<sup>th</sup> Grade Trip)

10.3 Superintendent Contract

It was moved by Czachorski and seconded by Newlon that we approve the Superintendent contract renewal pending successful negotiations between the Superintendent, the Board of Education President and attorney review.

Ayes: 7

Nays: 0

Motion carried 7-0

**11.0 OLD BUSINESS**

11.1 Minutes of Previous Meeting

11.1.1 Board Meeting February 12, 2018

Included in the Board packet are the minutes of the February 12, 2018, Board meeting.

It was moved by Newlon and seconded by LaBombarbe that we approve the minutes of the February 12, 2018, Board meeting as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.2 2018 MASB Board of Directors Official Ballot

There are three candidates running for Michigan Association of School Boards (MASB) Board of Directors. The Board of Education will vote for one candidate to represent Region 7 for a three-year term on the MASB Board of Directors, their bios were enclosed in the Board packet. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that the Board of Education place their vote for Jack Temsey for District 7, Michigan Association of School Boards (MASB) Board of Directors.

Ayes: 7

Nays: 0

Motion carried 7-0

11.3 2018 Elementary Summer School

Proposal for Elementary School Summer School program to provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 1-5 NWEA deficit areas district wide. Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve the 2018 Elementary Summer School program as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.4 2018 Middle School Summer School

Proposal for Lincoln Middle School Summer School program to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 6-8 NWEA deficit areas district wide. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the 2018 Middle School Summer School program as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.5 2018 High School Summer School

Proposal for Lincoln High School Summer School program to provide at-risk students the opportunity to recover lost credit and improve academic skills. Proposed courses will include Language Arts, Science, Math and Social Studies for grades 9 – 12. Board action was requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the 2018 High School Summer School program as presented.

Ayes: 7  
Nays: 0  
Motion carried 7-0

- 11.6 WISD Parental Advisory Committee Representation  
Mr. McNatt has asked Ayanna McConnell, to be the Lincoln representative on the WISD Parental Advisory Committee. Board action was requested.

It was moved by Czachorski and seconded by LaBombarbe that we approve the Lincoln representative on the WISD Parental Advisory Committee as Ayanna McConnell, as recommended.

Ayes: 7  
Nays: 0  
Motion carried 7-0

- 11.7 Childs 5<sup>th</sup> Grade Camp  
Childs Elementary School Student Trip Proposal is an out of town overnight request to Howell Nature Center in Howell, Michigan. Information is provided in your packet. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the Childs Elementary School Student Trip Proposal as presented.

Ayes: 7  
Nays: 0  
Motion carried 7-0

- 11.8 January 2018 Check Register  
Enclosed is the January 1-31, 2018, check register in the amount of \$1,699,410.97. The Superintendent recommended approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the January 1-31, 2018, check register in the amount of \$1,699,410.97 as presented.

Ayes: 7  
Nays: 0  
Motion carried 7-0

- 11.9 January 2018 Trust & Agency Report  
Enclosed is the January 2018, Trust & Agency Report. The Superintendent recommended approval as presented.

It was moved by Czachorski and seconded by LaBombarbe that we approve the January 2018, Trust & Agency Report as presented.

Ayes: 7  
Nays: 0  
Motion carried 7-0

- 11.10 Personnel Transactions Summary

**ACTION ITEMS**

<b>Name</b>	<b>Position/Building</b>	<b>Effective Date</b>	<b>Status</b>	<b>Major/Step</b>
Suchy, Michael	Mechanic	2/22/2018	Resignation	N/A

It was moved by Czachorski and seconded by LaBombarbe that we approve the February 26, 2018, Personnel Transactions Summary as presented.

Ayes: 7

Nays: 0  
Motion carried 7-0

## **12.0 CLOSED SESSION**

### **12.1 Informal Superintendent Evaluation**

It will be necessary to adjourn to closed session to discuss the Superintendent's Informal Evaluation.

A roll call vote was necessary.

It was moved by LaBombarbe and seconded by Newlon in pursuant to Section 8 (a) of the Open meetings Act, I move that we enter closed session for the purpose of discussing the Superintendent's Informal Evaluation, not to return to open session.

Ayes: 7           Newlon, Williams, Czachorski, Rollins  
                      LaBombarbe, VanZomeren, Sparks

Nays: 0

Motion carried 7-0

## **13.0 ADJOURNMENT**

Mrs. Williams declared the meeting adjourned to closed session at 7:21 p.m.