

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, January 22, 2018
6:00 p.m.
Community Center- Brick Elementary

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allison Sparks, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Sean R. McNatt, Superintendent
Adam Snapp, Finance Director
Julia Butler, Human Resources Director
Robert Jansen, Bishop Principal
Nik Jackson, Technology Director
Kevin Upton, Curriculum & Instruction Director
Vicki Coury, Communications & Information Services Supervisor

OTHERS PRESENT

Edger Brown, Karen Cook, Jim Harless, Dianna Hinderer, Mike Weathers, Pam Fluck, Danielle Cole, Jenny Sloan, Amanda Walker, Jocelyn Butson, Jamie Lehto, Julie Hyder and Linda Edwards

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:01 p.m. in the Community Center in Brick Elementary.

2.0 ROLL CALL

Roll call showed all Board Members present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachorski that accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 PRESENTATIONS

6.1 Employee of the Month

Employee of the Month was presented to Danielle Cole, Teacher at Bishop Elementary.

6.2 Student Recognition

Jocelyn Butson-Mrs. Brower's 4th grade class Childs

Jocelyn Butson is a member of the Fourth Grade Garden Club at Childs Elementary. She is a very enthusiastic member who looks forward to the meetings and participates with great effort. Jocelyn has helped make the school grounds a more beautiful place and continues to think of gardening projects for the school. Jocelyn loves learning new things about gardening and then uses that knowledge to make her school a better place.

6.3 School Board Appreciation

The Board of Education received many gifts of appreciation in celebration of School Board Appreciation Month.

6.4 Strategic Plan Goal #6-Communication/Marketing

Presented by Vicki Coury

- The district has developed Ambassador/Key Communicators network trained to provide clear, branded, consistent messages, providing messages to community stakeholders, including day care and churches.
- Currently working to create opportunities to increase collaborations and partnerships including student work study, senior center volunteers, university partnerships and alumni.
- The next steps for the committee are to improve central enrollment process
 - Reconfigure enrollment space to be more inviting
 - Ensure proper staffing, especially during peak enrollment times

6.5 Curriculum & Instruction

Presented by Kevin Upton

- The Michigan Department of Education has updated the School Improvement Plan submission process. The update simplified and streamlined the School Improvement Plan process. Building administrators will be using the updated the School Improvement Plan submission process to upload school improvement plans by 4/30/18. Submitting the plans early will allow for time to adjust the DIP and to allocate funding to support the plans.
- The NWEA winter testing roster data has been uploaded. All changes related to staffing and student placement will appear in the updated winter testing database.
- The NWEA winter testing window will be open from 1/22/17 through 2/10/17.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- NWEA testing is currently happening district wide
- Aspiring Superintendents group met and retired superintendents came to the meeting to offer a question and answer session with the group

7.2 Finance Report

7.2.1 December 2017 Food Service Report
Report was provided in Board packet.

7.2.2 December 2017 Student Enrollment Report
Report was provided in Board packet.

7.3 Technology Report

Presented by Nik Jackson

- Network core and the wireless upgrade project for the High School and Middle School is complete.
- Security camera expansion in the High School and Middle School has been completed. Currently developing training sessions for administration and staff.
- New Student/Labs desktop computers (415) are complete.
- The new Title 1 laptops intended for Brick elementary have been deployed (approximately 225 new laptops).
- The 125 laptops received through the IDEA grant has been set up and deployed to each school.

- Assessing next year's E-Rate project for wireless upgrade and expansion and network infrastructure upgrade for next year has begun. Met with several vendors who intend to submit an RFP to answer questions; this will ensure a proper and accurate estimate.

8.0 PUBLIC COMMENT

No public comment.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
Board Executive Committee met on January 15, 2018, minutes were included in the Board packet. Committee will meet again on February 5, 2018.
- 9.2 Board Performance Committee Report
Board Performance Committee will meet again on February 26, 2018.
- 9.3 Board Planning Committee Report
The Board Planning Committee will meet again February 12, 2018.
- 9.4 Board Finance Committee Report
Board Finance Committee will meet next on February 5, 2018.
- 9.5 Reports and Correspondence
- WASB will be holding their budget meeting on April 26, 2018, and the annual meeting March 22, 2018. All are encouraged to attend.

10.0 NEW BUSINESS

- 10.1 Bond Refinancing
Included in the Board packet was the Refunding Bond Ratification Resolution for overview.
- It was moved by LaBombarbe and seconded by Newlon that we adopt the 2018 Refunding Bond Ratification Resolution as presented.
Ayes: 7
Nays: 0
Motion carried 7-0
- 10.2 Board of Education Committee Meeting Schedule
Included in the Board packet was the Board of Education Committee Meeting Schedule for 2018. The Superintendent and Committee Chairs recommend approval as presented.
- It was moved by LaBombarbe and seconded by Czachorski that we approve the Board of Education Committee Meeting Schedule for 2018 as presented.
Ayes: 7
Nays: 0
Motion carried 7-0
- 10.3 Cafeteria Table Bid
Replacing existing tables that are broken and to supplement the available seating with additional tables to increase seating to capacity for both cafeterias. The estimated total cost of \$29,892 total; 90% food service 10% General Fund. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meetings
- 11.1.1 Board Meeting December 11, 2017
Included in the Board packet were the minutes of the December 11, 2017, Regular Meeting.

11.1.2 Organizational Meeting January 8, 2018

Included in the Board packet were the minutes of the January 8, 2017, Organizational Meeting.

It was moved by LaBombarbe and seconded by Czachorski that we approve the minutes of the December 11, 2017, Regular Meeting and the January 8, 2018, Organizational Meeting as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.2 Revision to Board Policies

Included in the Board packet were Vol. 32 No. 1 (we will revisit 2414 and 2418 at the Planning Meeting and submit to NEOLA at a later date) Technology Collection-Phase III and policies 1630.01(FMLA), 3430.01(FMLA) and 4430.01(FMLA) for your reference. The Superintendent and the Planning Committee recommend approval as presented. Board action was requested.

It was moved by Czachorski and seconded by LaBombarbe that we approve Board Policies Vol. 32 No. 1, Technology Collection-Phase III and policies 1630.01(FMLA), 3430.01(FMLA) and 4430.01(FMLA) as presented by the Planning Committee and the Superintendent.

Ayes: 7

Nays: 0

Motion carried 7-0

11.3 Kids Read Now

Kids Read Now (KRN) is having great success with economically disadvantaged students in Ohio. They are expanding to Michigan for summer 2018. Kids Read Now is helping districts all around Michigan with their Third Grade Reading Law "Read at Home Plan" and Tools/Professional Development for parents all summer long with our K-3 in-home summer reading program. The Superintendent recommended approval as presented. Board action was requested.

Over the next 3 years is as follows:

2018 @ \$25/student = \$ 25,000

2019 @ \$15/student = \$ 15,000

2020 @ \$10/student = \$ 10,000

TOTAL Grant Award = \$ 50,000

It was moved by VanZomeran and seconded by Newlon that we approve the recommendation to purchase Kids Read Now as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.4 November & December 2017 Finance Reports

Included in the Board packet were the November and December 2017, Financial Reports. The Superintendent recommended approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the November and December 2017, Financial Reports as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.5 December 2017 Check Register

Included in the Board packet were the December 1-31, 2017, check register in the amount of \$2,531,710.20. The Superintendent recommended approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the December 1-31, 2017, check register in the amount of \$2,531,710.20 as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 11.6 December 2017 Trust & Agency Report
Included in the Board packet were the December 2017, Trust & Agency Report. The Superintendent recommended approval as presented.

It was moved by VanZomeran and seconded by Czachorski that we approve the December 2017, Trust & Agency Report as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 11.7 Personnel Transactions

ACTION ITEMS

<u>Name</u>	<u>Position/Building</u>	<u>Effective Date</u>	<u>Status</u>	<u>Major/Step</u>
Larsen, Chantele	Bus Driver/Transportation	12/12/2017	New Hire	N/A
Quinn, Linette	GSRP Paraprofessional/Model	1/18/2018	Resignation	N/A
Regan, Nicole	Special Education TC/Childs/Bishop	1/16/2018	New Hire	BA/Step 1
Rivera, Cheryl	GSRP Teacher/Model	12/18/2017	New Hire	MA/Step 6
Sharp, Steven	Band Teacher/MS	1/9/2018	New Hire	BA/Step 6
Turak, Erika	Psychologist/Brick	12/22/2017	Resignation	N/A
Walls, DeShawn	Bus Driver/Transportation	1/22/2018	New Hire	N/A

It was moved by Czachorski and seconded by LaBombarbe that we approve the January 22, 2018, Personnel Transactions Summary as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

12.0 CLOSED SESSION

- 12.1 Negotiation

It will be necessary to adjourn to closed session to discuss negotiations. A roll call vote will be necessary.

It was moved by LaBombarbe and seconded Czachorski in pursuant to Section 8(c) of the Open meetings Act, I move that we enter closed session for the purpose of discussing negotiations, not to return to open session.

Ayes: 7 Newlon, Williams, Czachorski, Rollins
LaBombarbe, VanZomeran, Sparks

Nays: 0
Motion carried 7-0

13.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 6:52 p.m.