LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, June 12, 2017
6:00 p.m.
Community Center- Brick Elementary

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Allison Sparks, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Sean R. McNatt, Superintendent
Adam Snapp, Finance Director
Julia Butler, Human Resources Director
Genevieve Bertsos, Middle School Principal
Kevin Upton, Curriculum Director

OTHERS PRESENT

Edger Brown, Jim Harless, Dianna Hinderer, Laurie Price, Nathan Soos, Mike Weathers, Sherry Smith, Ronda Selter, Jeffery Harold, Kathy Perkins, Peri Stone-Palmquist, Paula Adkins, Karen Cook, Tracy Brooks, Amy Wilhelm, Tina Woods, Lauren Keough, Dawn Johnson, JaVonda Palmer, Tad Wysor

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:00 p.m. in the Community Center in Brick Elementary.

2.0 ROLL CALL

Roll call showed all Board Members present, with the exception of Connie Newlon.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

6.0 PRESENTATIONS

6.1 Employee of the Month
Kathy Perkins-nominated by Sherry Smith

Excerpt from nomination letter- She has supported the PALS program at the middle school which facilitates her student in peer to peer interaction. Kathy's student is nonverbal. Kathy has traveled to training in Macomb County to learn how to use a communication book so that her student can communicate effectively within his surroundings. This young man is able to effectively use his PODD

book for communication purposes. Kathy Perkins continuously thinks outside the box to improve the student's daily success and to make each day meaningful and enriching. She provides him with assistive technology from adaptive switches to IPads.

6.2 Student Recognition
Nathan Soos and the Middle School WEB Leaders were presented with certificates and Lincoln pins for their outstanding leadership.

6.3 2017-2018 Budget
Presented by Adam Snapp

- The District received approximately $1.8 million of one-time payments from the ISD for the Act 18 special education millage. Also, since the allocation from the ISD is determined on special education expenses from 2 years ago, 15/16 was the year the District made cuts for the DEP.
- The District is taking a conservative approach and projected a 5% student loss for the 17/18 school year.
- The District had carry over dollars available from the 15/16 fiscal year that were spent in 16/17.
- The District is purchasing new curriculum and new IT infrastructure that has been put off for several years and is needed.
- These are increase costs related to union contracts and normal operating expenses of the District.

6.4 Youth Action Michigan (Student Advocacy Center)
Student group, Youth Action Michigan, from the Student Advocacy Center came to discuss the new discipline laws and the use of restorative practices.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Lincoln girls softball team won district for the first time in Lincoln history.
- Matthew Moorer, had a record breaking weekend at the MHSAA Division 1 Track and Field State Championships. Matthew finished 7th in the State in the 100m with a time on 10.96 and finished 2nd in the State in the 200m with a time of 21.62. Matthew also became a State Champion in the 400m breaking his own school record with a time of 47.42!
- Last day of school is June 15th
- High School track is being resurfaced over the summer.
- Parking lots at Brick and the Middle School are having cracks filled and being resurfaced.

7.2 Curriculum

- During the month of May several key staff members attended the 2017 Michigan Association for Bilingual Education conference.
- The District Improvement Plan is being modified to reflect the changes that were made in the building level school improvement plans.
- Elementary and LMS Summer School staffing positions have been filled and materials have been purchased
- Elementary and secondary staff members have participated in SIOP training delivered by our ELL teachers Amanda Pringle and Puja Mullins.
- LCS instructional staff have participated in culture and diversity training during the 2016-2017 school year. Training focused on Equity, inclusion, and social justice will continue during the 2017-2018 school year.

8.0 PUBLIC COMMENT

- Lucas Snook came to address the Board on wanting to build a pavilion at the baseball fields for his Eagle Scout Project.
- Roy Waddell, of Ypsilanti, addressed the Board about wanting a release letter for his daughter signed so she may attend Saline Schools.

- Karli Waddell, of Ypsilanti, addressed the Board about her desire to attend Saline Schools for the 2017-2018 school year on a release from Lincoln.

9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report
Board Executive Committee met on June 8, 2017, minutes will be forthcoming in the next Board packet. Next meeting will be June 19, 2017.

9.2 Board Performance Committee Report
Board Performance Committee will meet next on June 26, 2017.

9.3 Board Planning Committee Report
Board Planning Committee met on June 12, 2017, they continue to review policies and the next meeting will be held on June, 24, 2017.

9.4 Board Finance Committee Report
Board Finance Committee met on June 8, 2017, minutes will be forthcoming in packet for June 26, 2017.

9.5 Reports and Correspondence

- Thomas Rollins thanked the Board of Education and President Williams for checking in on him and sending flowers in his mother's memory.
- Allison Sparks mentioned Brick and Bishop students that participated in Science Olympiad and their many successes.

10.0 NEW BUSINESS

10.1 Student Discipline Hearing Recommendations

10.1.1 Student #22

The Board Discipline Committee met on May 30, 2017, to conduct a disciplinary hearing for Student #22 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #22 as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

10.1.2 Student #23

The Board Discipline Committee met on May 30, 2017, to conduct a disciplinary hearing for Student #23 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #23 as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

10.1.3 Student #24

The Board Discipline Committee met on June 9, 2017, to conduct a disciplinary hearing for Student #24 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #24 as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

10.2 Non-Homestead Millage Renewal
Included in your Board packet is the draft copy of the Non-Homestead Millage Renewal. The resolution will be provided in the Board packet on June 26, 2017. The formal documents will be coming from Thrune and will provide the approximate dollars generated with the renewal. This is presented for information only; Board action will be requested at a subsequent meeting.

10.3 2017-2018 Tax Levy-Tax Rate Request
Included in the Board packet was a copy of the 2017-2018 Tax Rate Request. Millage rates have not changed at the advice and recommendation of our advisor from Public Financial Management. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the 2017-2018 Tax Levy as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

10.4 2016-2017 Budget Amendment
Included in the Board packet was a copy of the 2016-2017 budget amendment. Adam Snapp was available to answer questions and provide additional information. This was presented for information only; Board action will be requested at a subsequent meeting.

10.5 2017-2018 Budgets
Included in the Board packet was a copy of the 2017-2018 proposed budget. Adam Snapp was available to answer questions and provide additional information. This was presented for information only; Board action will be requested at a subsequent meeting.

10.6 Food Service Contract Bid
The District received four (4) proposals for the food service RFP that was sent out by the District. Our current provider, Aramark, was the lowest bid of $1,067,780. The other proposals were between $152,000 and $186,000 higher (amounts are rounded). The variance between the proposals has mainly to do Aramarks experience and knowledge of the District. Aramark also decreased the amount of expected profit to the company in the first year, relying on the Consumer Price Index (CPI) that would increase on an annual basis of a maximum of 3% per year (please see attached projection in packet).

Aramark committed to investing $15,000 to further improve and market school cafeteria facilities in the District as well as committing to providing the District with a grant of $12,500 to be paid out, over the length of the contract, at $2,500 per year for the discretion of the District to use.

It is recommended by the Finance Director, Human Resources Director, High School Principal, Bishop Elementary Principal, and Superintendent that the Board approve the contract with Aramark for the 17/18 school year, which includes four (4) optional years. This was presented for information only; Board action will be requested at a subsequent meeting.

10.7 Michigan High School Athletic Association (MHSAA) 2017-2018 Resolution
Included in the Board packet was the 2017-2018 MHSAA Membership Resolution, which requires annual adoption. This was presented for information only; Board action will be requested at a subsequent meeting.

10.8 Therapy Service Contract Renewal
Enclosed in your packet is a contract renewal for Therapy Services between Lincoln Consolidate Schools and Pediatric Therapy Services. This contract is for the 2017-2018 school year and includes:

speech, occupational and physical therapies. The total contract is $617, 652.00. This was presented for information only; Board action will be requested at a subsequent meeting.

10.9 Lunch Prices
Per USDA Memo SP 11-2017 Paid Lunch Equity: School Year 2017-2018 Calculations and Tool, "For SY 2017-18, SFAs which, on a weighted average, charged less than $2.86 for paid lunches in SY 2016-17 are required to adjust their weighted average lunch price or add non-Federal funds to the non-profit school food service account."

Using the Paid Lunch Equity Tool provided by USDA, Lincoln must raise their lunch prices by a minimum $0.10 to satisfy this requirement. This was presented for information only; Board action will be requested at a subsequent meeting.

10.10 Ypsilanti Community Schools-Career Technical Education (CTE) Agreement
An annual agreement between Ypsilanti Community Schools and Lincoln Consolidated Schools for Lincoln students to attend Career and Technical Education (CTE) for the 2017-2018 school year. This was presented for information only; Board action will be requested at a subsequent meeting.

10.11 WISD Technology Agreement
Included in your packet was the Lincoln Technology Shared Services Contract. It is a 2 year contract in the amount of $376,987 annually which includes the following: This was presented for information only; Board action will be requested at a subsequent meeting.

	FTE
Director	0.50
Building Support	2.50
System Admin	0.50
Instructional Tech	0.50
WISD Network	0.10
PowerSchool Admin	0.50
Contract Mgmt-Domino	0.05

11.0 OLD BUSINESS

11.1 Minutes of Previous Meetings
11.1.1 Board Meeting May 22, 2017
Included in the Board packet are the minutes of the May 22, 2017, Regular Meeting.

It was moved by LaBombarbe and seconded by Czachorski that we approve the minutes of the May 22, 2017, Regular Meeting as presented.
Ayes: 6
Nays: 0
Motion carried 6-0

11.2 Revisions to Board Policies
Attached is Vol. 31 No. 2, ESSA, Technology Phase II, 3220, 3139 and 4139 for your reference. The Superintendent and Planning Committee have reviewed and recommend approval. Board action is requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve revisions to Board Policies 3220, 3139, 4139 also, Vol. 31 No. 2, ESSA and Technology Phase II as presented by the Planning Committee and the Superintendent.
Ayes: 6
Nays: 0
Motion carried 6-0

11.3 High School Student Trip Costa Rica

Lincoln High School Spanish Club is proposing a trip to Costa Rica in June 2018 to hear Spanish spoken in an authentic setting, to have the opportunity to communicate with Spanish-speakers in an environment in which they are compelled to speak Spanish and to have face to face exposure to the history and culture of this country. This comes with the recommendation of the Superintendent and Nicole Holden.

It was moved by VanZomeren and seconded by Czachorski that we approve the proposed High School Spanish Club trip to Costa Rica as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.4 Technology Bid

Network Core upgrade (this was estimated to cost $750,000 internally by technology staff): The network core is what provides all the critical network services to the district. All of the Internet, wireless access, printing, telephones (VoIP), security cameras, and even online student testing is interdependent on the districts core network services. As this equipment ages, we run the risk of constant and persistent issues related to any of the above-mentioned items. Currently the district is on a 1 gig point to point connection from each building back to the main distribution frame (MDF) in the high school where we tie into the outside world's networks (Internet). Given the state's requirement for online testing, this will easily exceed the connections speed to cause major congestion and slow speeds accessing testing sites. Looking at upgrading this connection to 10 gig point to point (at each building) which is a massive increase to the speed and bandwidth on the network. This will prepare the district for any increases in requirements for technology for at least a decade to come.
and the **Wireless upgrade**: Looking at upgrading the equipment (access points) to handle a heavier load of network traffic and increasing the wireless coverage in all the buildings in the district.

- Replacing **all the wireless access points** in the high school and middle school (total of 153).
  - ***Expand** wireless coverage in the high school with an additional 13 access points.
  - ***Expand** wireless coverage in the middle school with an additional 13 access points.
  - ***Upgrading** the wireless signal to AC wave 2 (better bandwidth and throughput).
- **Replace** all the access points at all the elementary schools (Bishop, Brick, Childs, and Model).
  - ***Expand density and coverage** at these schools with re purposing 74 access points from the middle school and high school. Adding 16 to each school)

Two Bids

- MBS - $260,052.82 (bare minimum no upgrade or expansion)
  - This does **not** include the wireless expansion or the upgrade to wave 2 for the high school and middle school.
  - This does **not** include a total 1 for 1 replacement. Only **100 (of 153)** new access points that we would have to choose throughout the district.
  - This also does **not** include the upgrade to the 10gig point to point network core upgrade.
  - This does **not** include a network core upgrade, just simply replacing one part (at the HS) of the core.
  - This does **not** include the re-purposing and replacing of the 74 access points to the elementary schools.
- Sentinel - $553,799.57 (with upgrade and expansion)
  - This **does** include all the network core upgrades (10 gig point to point)
  - This **does** include all the licensing and upgrading software to Cisco Prime.
  - This **does** include a 1 for 1 replacement of all access points in the high and middle schools, and re-purposing 74 of those to the elementary schools for increased coverage and bandwidth throughput (total replacement for MS/HS 153 of 153 and adding 26 for a total of 179).
  - This **does** include the wave 2 wireless upgrade for the access points (wave 2 increases the number of simultaneous connections - this directly impact the ability for schools to conduct state testing over wireless)

Nik Jackson's Recommendation: **Sentinel.** The MBS bid only replaces **one** core switch at the high school and **does not** increase it from a 1gb connection to 10gb connection; Sentinel's bid includes the core switch at all the buildings (**7**) and **increases** the core switches to 10gb. The MBS bid does not

include and additional wireless access point and only replaces **100 out of 153** with newer access points; this also does **not** include the newer wave 2 standard on the new proposed 100 access points. This also means we will have older access points mixed in with the new ones (and with technology everything defaults to the lowest common denominator). The Sentinel bid **does** include a **complete replacement** of all the access points (153) and expanding it with an additional 26 to cover areas in the high school and middle school where we know there is no wireless coverage. The access points they propose **does** have the newer wave 2 standard which means every single access point in the high school and middle school will be on the newest standard which is an increase in network speed suitable for **state required online testing**. And to conclude, licensing and software that is **required** to effectively manage the wireless access points and network core is not included with the MBS bid; Sentinel does include it with their bid. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the bid from Sentinel to upgrade the Network Core and Wireless Coverage in district as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.5 Rehmann Contract

The three year agreement with Rehmann is due to end June 30, 2017. Superintendent McNatt has sat down with Rehmann-Richard Carpenter, to review the details of the current contract. Feedback and questions were requested by May 26, 2017. Board Action is requested.

It was moved by LaBombarbe and seconded by Czachorski that we contract with Rehmann Robson for Business Office Services and Finance Director Services for a contract length of five (5) years pending review of the contract by district counsel as recommended.

Ayes: 6
Nays: 0
Motion carried 6-0

11.6 Elementary Special

Proposal attached in the Board packet.

It was moved by Czachorski and seconded by LaBombarbe that we approve the addition of a fifth Elementary Special, Foreign Language, as recommended by the CDC and the Superintendent as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

11.7 Personnel Transactions

Name	Position/Building	Effective Date	Status	Major/Step
Anna Marie Allen	Building Secretary-Bishop	2017/18 school year	Promotion	N/A
Jeannie Baber	Transportation Dispatcher	05/22/17	Promotion	N/A
Betsy Behm	Teacher-HS	05/22/17	Resignation	N/A
Patricia Dahl	Counselor-MS	06/30/17	Retirement	N/A
Carol Engle	Grade 4/5 Teacher-Bishop	07/31/17	Retirement	N/A
LaShawnda Gayden	Social Worker-HS	08/28/17	New Hire	MA-Step 1
Timothy Green	Principal-Middle School	2017/18 school year	New Hire	N/A
Emily Hicks	Teacher-GSRP-Model	06/15/17	Resignation	N/A
Amber Marshall	Psychologist-HS	08/28/17	New Hire	MA-Step 2
Kaitlyn Nanez	Social Worker-Bishop	08/28/17	New Hire	MA-Step 1
Robert Stowe	Dean of Students	06/30/17	Resign/Return To Classroom	
Erika Turak	Psychologist-Brick	08/28/17	New Hire	MA+30-Step 1

Name	Position/Building	Status	Approved/Not Approved
Susan Combs	Bus Driver-Transportation	Termination	Approved
Renee Sartori	Teacher-Bishop	Leave through 06/30/17	Approved
David Zamorski	Teacher-HS	Leave through 06/30/17	Approved
Katherine Genthner	Educational Leave	16 days – 2017/18 school year	Approved 2017-18 school year: 8 days to occur in March 8 days to occur in October

It was moved by LaBombarbe and seconded by Czachorski that we approve the June 12, 2017, Personnel Transactions Summary as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

12.0 CLOSED SESSION

12.1 Confidential Attorney-Client Communication

12.2 Negotiations

It was be necessary to adjourn to closed session to discuss Negotiations and Confidential Attorney-Client Communication. A roll call vote was necessary.

It was moved by LaBombarbe and seconded by Czachorski in Pursuant to Section 8(c) and (e) of the Open meetings Act, I move that we enter closed session for the purpose of discussing negotiations and confidential attorney-client communication, to return to open session.

Ayes: 6 Rollins, Williams, Czachorski,
Williams, VanZomeren, Sparks
Nays: 0

Motion carried 6-0

Board of Education adjourned to closed session at 7:03 p.m. to return to open session at 7:32 p.m.

13.0 TEAMSTERS CONTRACT

It was moved by LaBombarbe and seconded by Rollins that we approve the Teamsters Contract as presented by the Superintendent.

Ayes: 6
Nays: 0
Motion carried 6-0

14.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Czachorski that we adjourn the meeting at 7:33 p.m.

Ayes: 6
Nays: 0
Motion carried 6-0