



Regular Meeting

September 24, 2018

Electronic Packet

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION MEETING
Monday, September 24, 2018
6:00 p.m.
Lincoln High School-West End Media Center

AGENDA

- 1.0 CALL TO ORDER**
- 2.0 ROLL CALL**
- 3.0 ESTABLISHMENT OF QUORUM**
- 4.0 PLEDGE TO FLAG**
- 5.0 ACCEPTANCE OF AGENDA**
- 6.0 PRESENTATIONS**
 - 6.1 Student Recognition
 - 6.2 MSTEP and NWEA Review
- 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**
 - 7.1 Superintendent's Report
 - 7.1.1 Enrollment Report
 - 7.2 Curriculum and Instruction Report
- 8.0 PUBLIC COMMENT**
- 9.0 BOARD REPORTS/CORRESPONDENCE**
 - 9.1 Board Executive Committee Report
 - 9.2 Board Performance Committee Report
 - 9.3 Board Planning Committee Report
 - 9.4 Board Finance Committee Report
 - 9.5 Reports and Correspondence
- 10.0 NEW BUSINESS**
 - 10.1 2017-2018 Audit Report
 - 10.2 Construction Manager Contract
 - 10.3 Architect Contract

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
 - 11.1.1 Board Meeting September 10, 2018

- 11.2 Personnel Transactions

12.0 ADJOURNMENT

TO: Board of Education

FROM: Sean R. McNatt, Superintendent

DATE: September 20, 2018

**SUBJECT: Board of Education Meeting
September 24, 2018
6:00 p.m.
Media Center-High School**

AGENDA/EXPLANATORY NOTES

- 1.0 CALL TO ORDER**
- 2.0 ROLL CALL**
- 3.0 ESTABLISHMENT OF QUORUM**
- 4.0 PLEDGE TO FLAG**
- 5.0 ACCEPTANCE OF AGENDA**
- 6.0 PRESENTATIONS**
 - 6.1 Student Recognition
 - 6.2 MSTEP and NWEA Review
Presented by Kevin Upton
- 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**
 - 7.1 Superintendent's Report
 - 7.1.1 Enrollment Report
Report included in Board packet
 - 7.2 Curriculum and Instruction Report
Presented by Kevin Upton
- 8.0 PUBLIC COMMENT**
- 9.0 BOARD REPORTS/CORRESPONDENCE**
 - 9.1 Board Executive Committee Report
 - 9.2 Board Performance Committee Report
 - 9.3 Board Planning Committee Report
 - 9.4 Board Finance Committee Report
 - 9.5 Reports and Correspondence
- 10.0 NEW BUSINESS**

- 10.1 2017-2018 Audit Report
 This is presented for information only; Board action will be requested at a subsequent meeting.
- 10.2 Construction Manager Contract
 Included in the Board packet is the contract from Wolgast, the District's Construction Manager for the upcoming bond projects. This contract will be submitted to the District legal counsel for review. Please review the contract as well. Board action is requested.

RECOMMENDED MOTION: I move that we approve Wolgast, as the District's Construction Manager, pending attorney review.

- 10.3 Architect Contract
 Included is the contract from IDI Architecture Engineering Consulting, the District's Architect for the upcoming bond projects. This contract will be submitted to the District legal counsel for review. Please review the contract as well. Board action is requested.

RECOMMENDED MOTION: I move that we approve the IDI Architecture Engineering Consulting contract, as the District's Architect, pending attorney review.

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
 - 11.1.1 Board Meeting September 10, 2018
 Enclosed are the minutes of the September 10, 2018, Regular Meeting.

RECOMMENDED MOTION: I move that we approve the minutes of the September 10, 2018, Regular Meeting as presented.

11.2 Personnel Transactions

ACTION ITEMS

<u>Name</u>	<u>Position/Building</u>	<u>Effective Date</u>	<u>Status</u>	<u>Major/Step</u>
DeWalt, Maria	Transportation/Bus Aide	9/4/2018	New Hire	
Hone, Beth	Childs/Noon Supervisor Lincoln High	9/6/2018	New Hire	
Porter, Margaret	School/Paraprofessional	10/12/2018	Resignation	
Rushing, Carolyn	Model/Paraprofessional	9/14/2018	Resignation	
Fleming, Judy	Brick/Noon Supervisor	9/4/2018	Resignation	
Watson, Jennifer	Childs/Noon Supervisor	9/4/2018	New Hire	
Kaczmarek, Lon	Transportation/Bus Driver	9/6/2018	New Hire	
Powdher, Candice	Bishop/Noon Supervisor	9/17/2018	New Hire	
Larsen, Chantele	Transportation/Bus Driver	9/6/2018	Resignation	
Hinton, Dawn	ECSC/Teacher	9/23/2018	Resignation	
McCombie, Joanne	Model/Noon Supervisor Lincoln Middle	9/12/2018	New Hire	
Dudash, Ambika	School/Teacher	9/18/2018	New Hire	
Kaczmarek, Lon	Transportation/Bus Driver	9/6/2018	New Hire	
Belain, Kyle	Althletics/Lifeguard	7/23/2018	New Hire	
Tundis, Nicole	Transportation/Bus Aide	9/18/2018	New Hire	
Ewen, Stella	Transportation/Bus Aide Lincoln Middle	9/19/2018	New Hire	
Smith, Jessica	School/Teacher	9/24/2018	New Hire	
		Return to Work		Approved/Not
<u>Name</u>	<u>Position/Building</u>	<u>Date</u>	<u>Status</u>	<u>Approved</u>
Brown, Lisa	Brick/Teacher	10/3/2018	Leave	Approved

I move that we approve the September 24, 2018, Personnel Transactions Summary as presented.

12.0 ADJOURNMENT



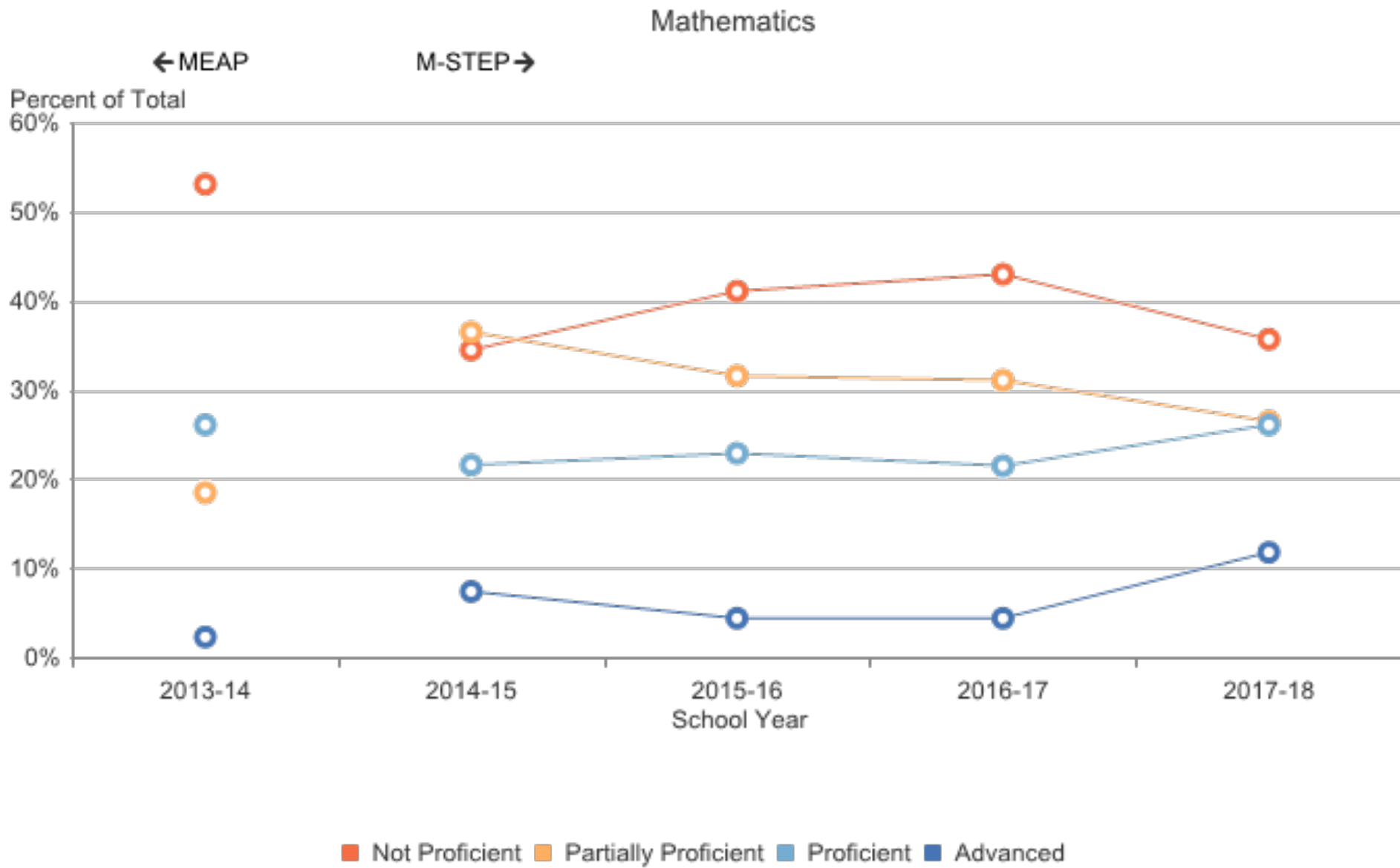
MSTEP & NWEA DATA REVIEW



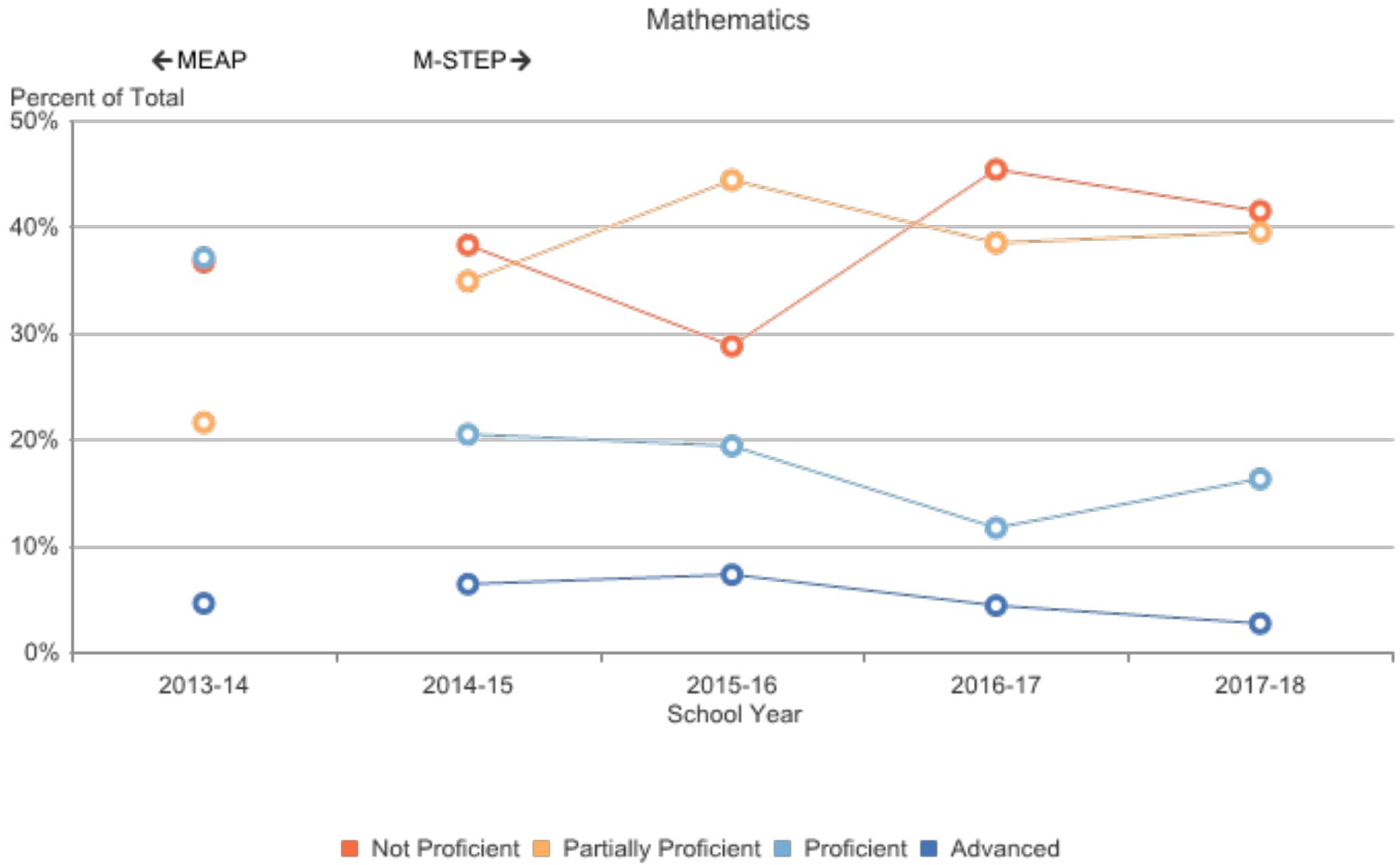
Prepared by
Kevin B. Upton

2017-18 M-STEP MATH

Performance Level Trend 3rd Grade

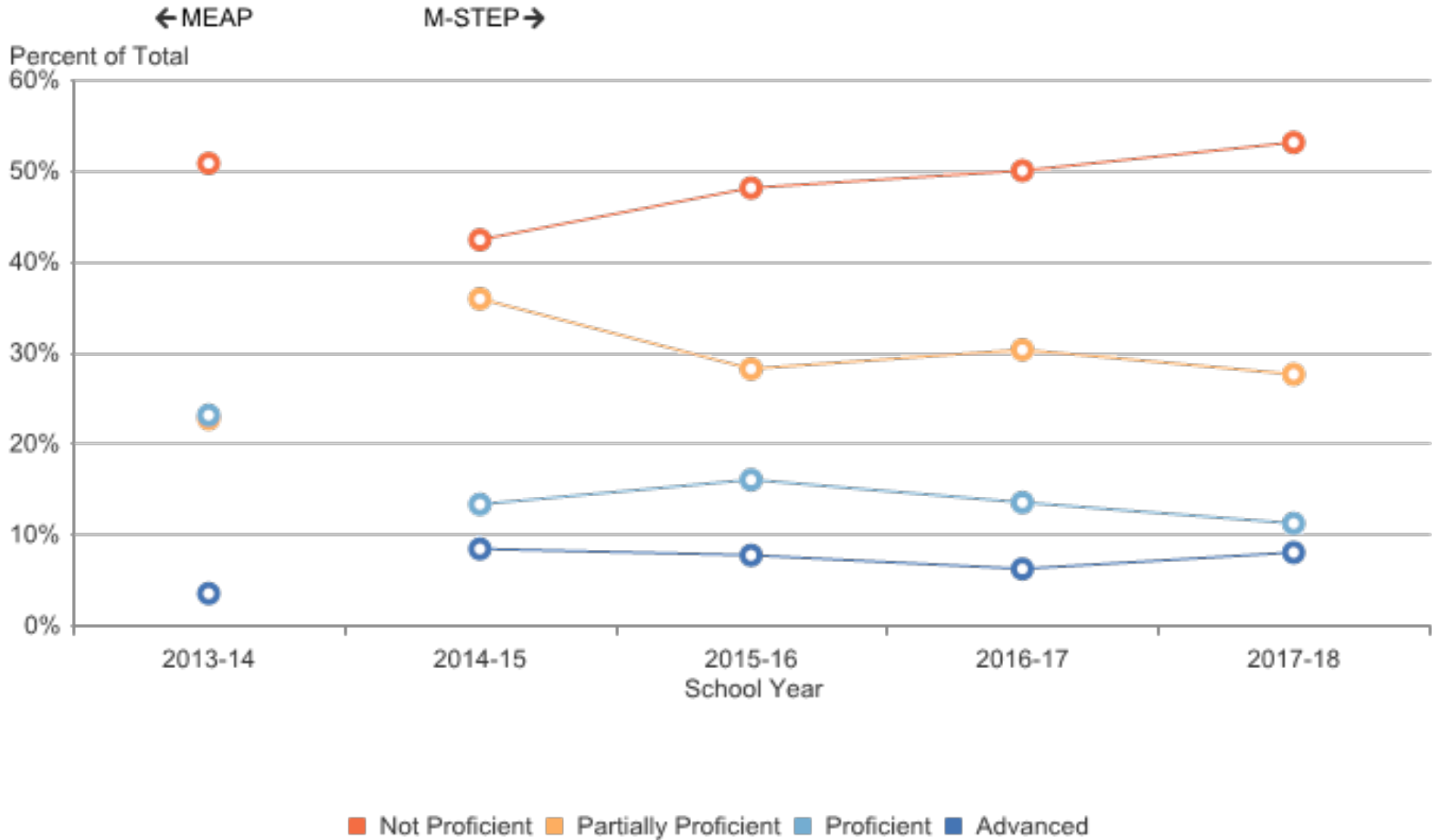


Performance Level Trend 4th Grade

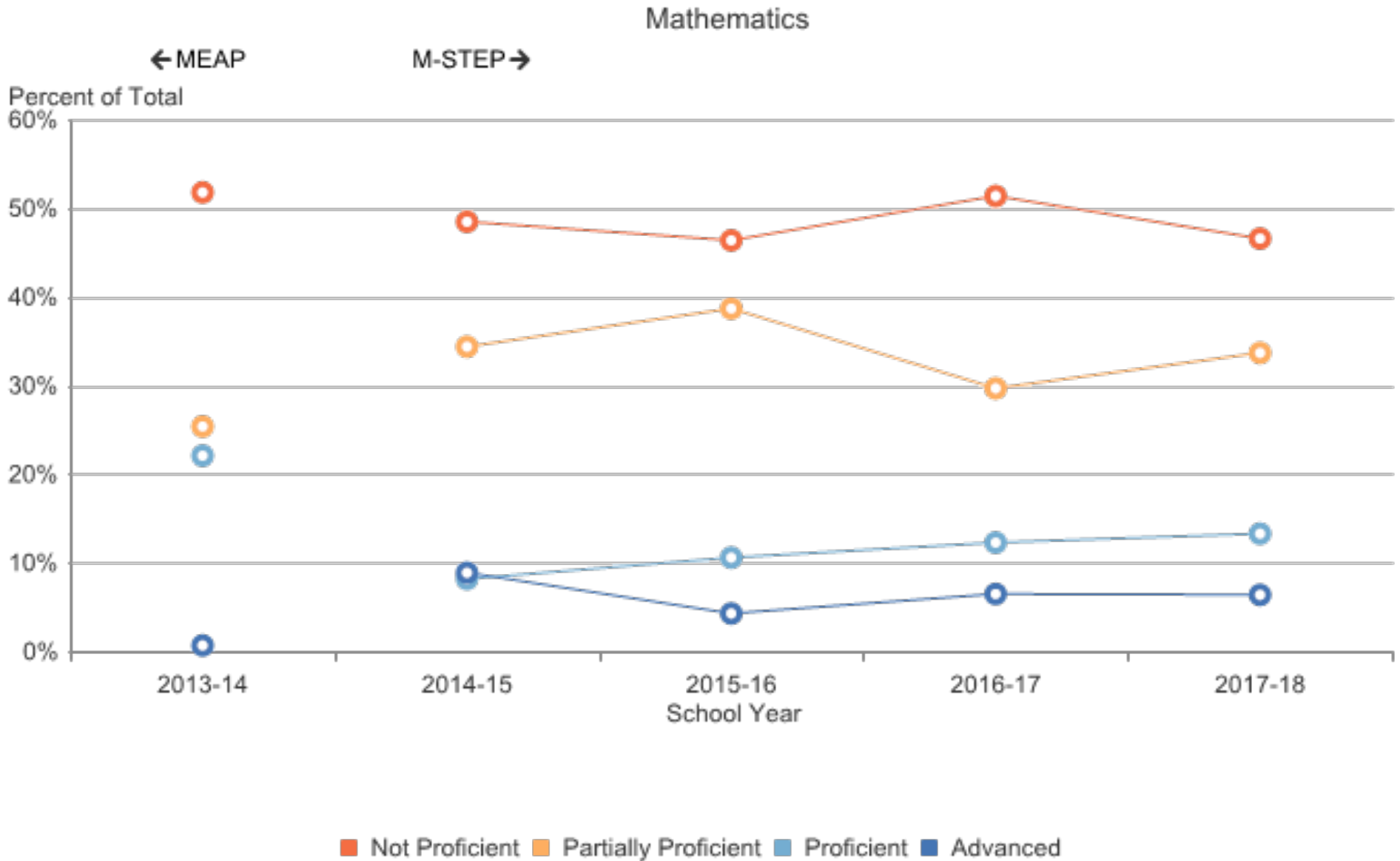


Performance Level Trend 5th Grade

Mathematics

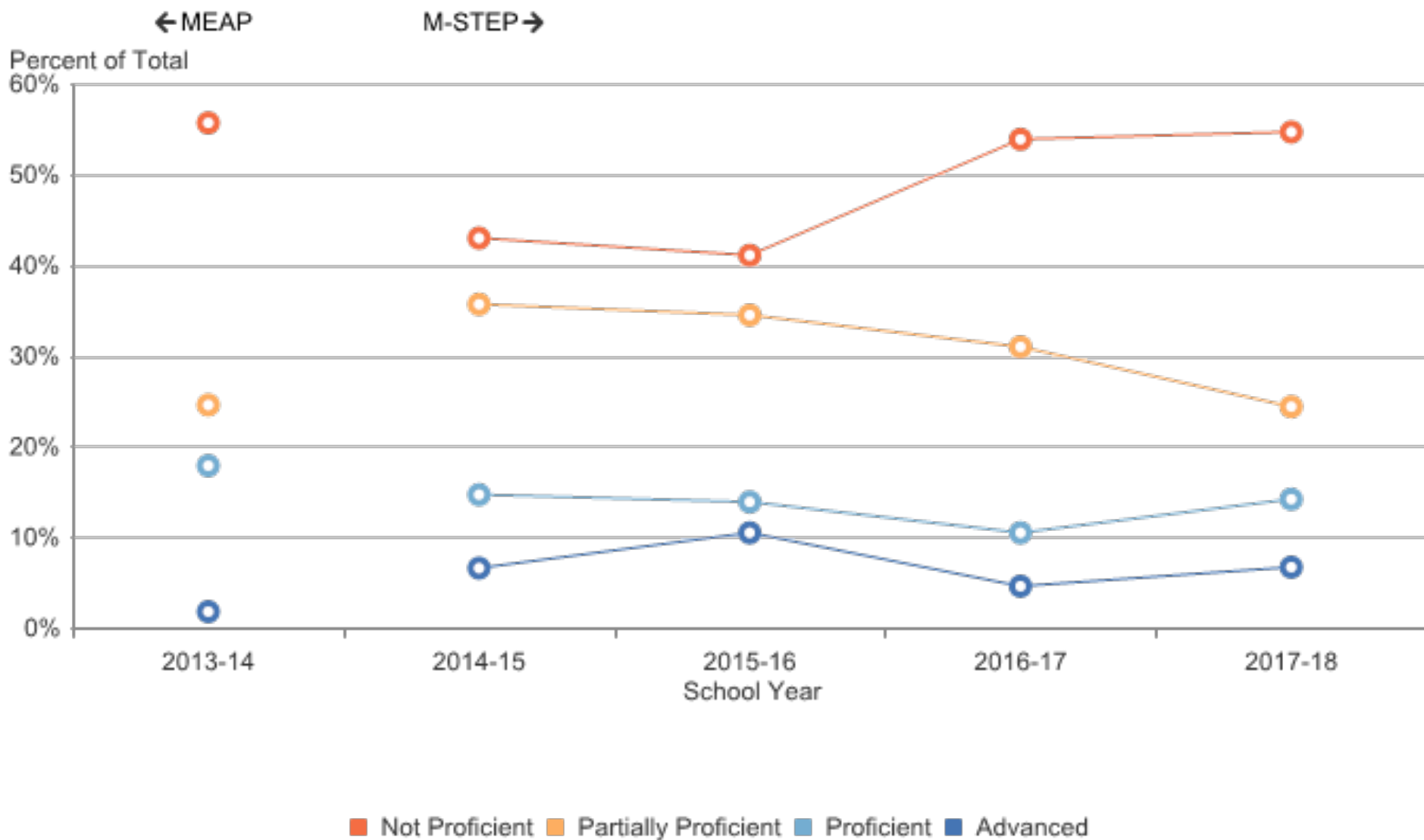


Performance Level Trend 6th Grade



Performance Level Trend 7th Grade

Mathematics

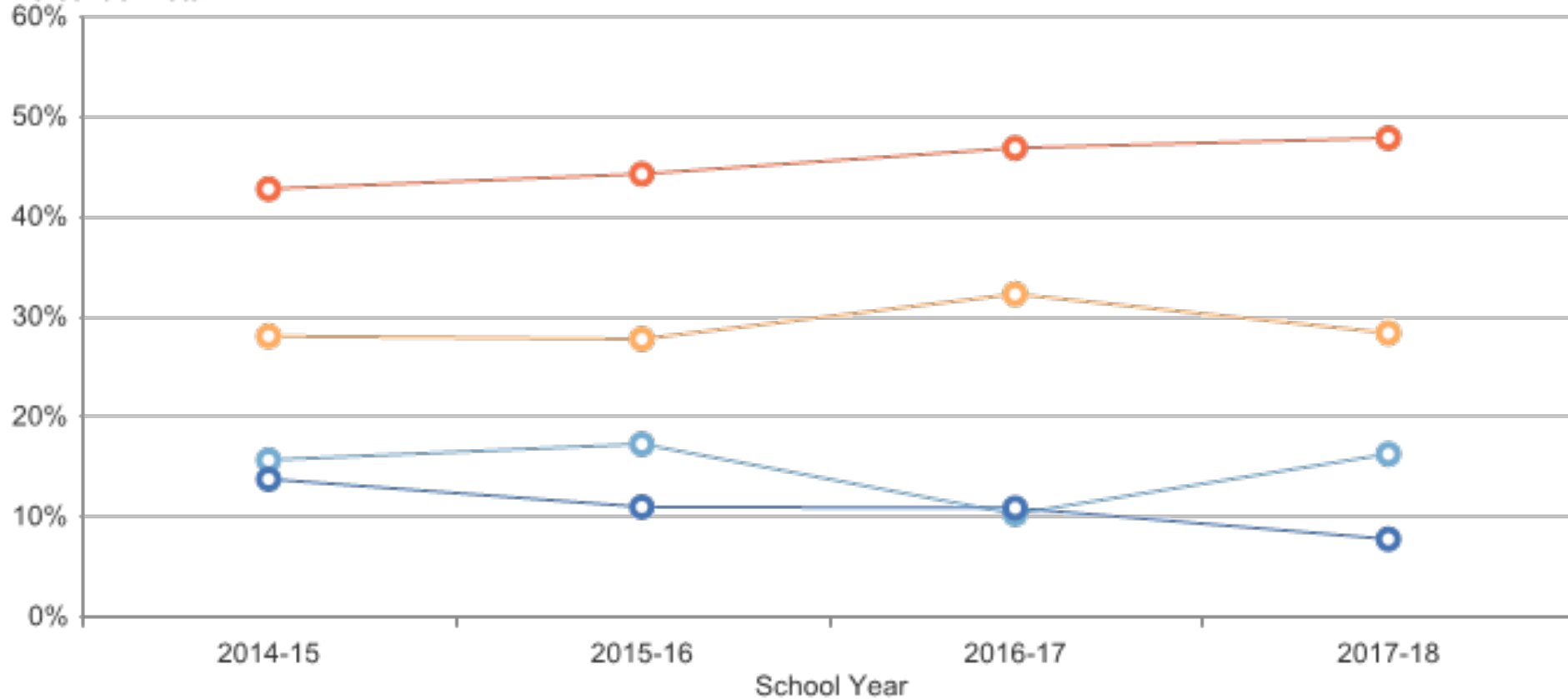


Performance Level Trend 8th Grade

Mathematics

M-STEP →

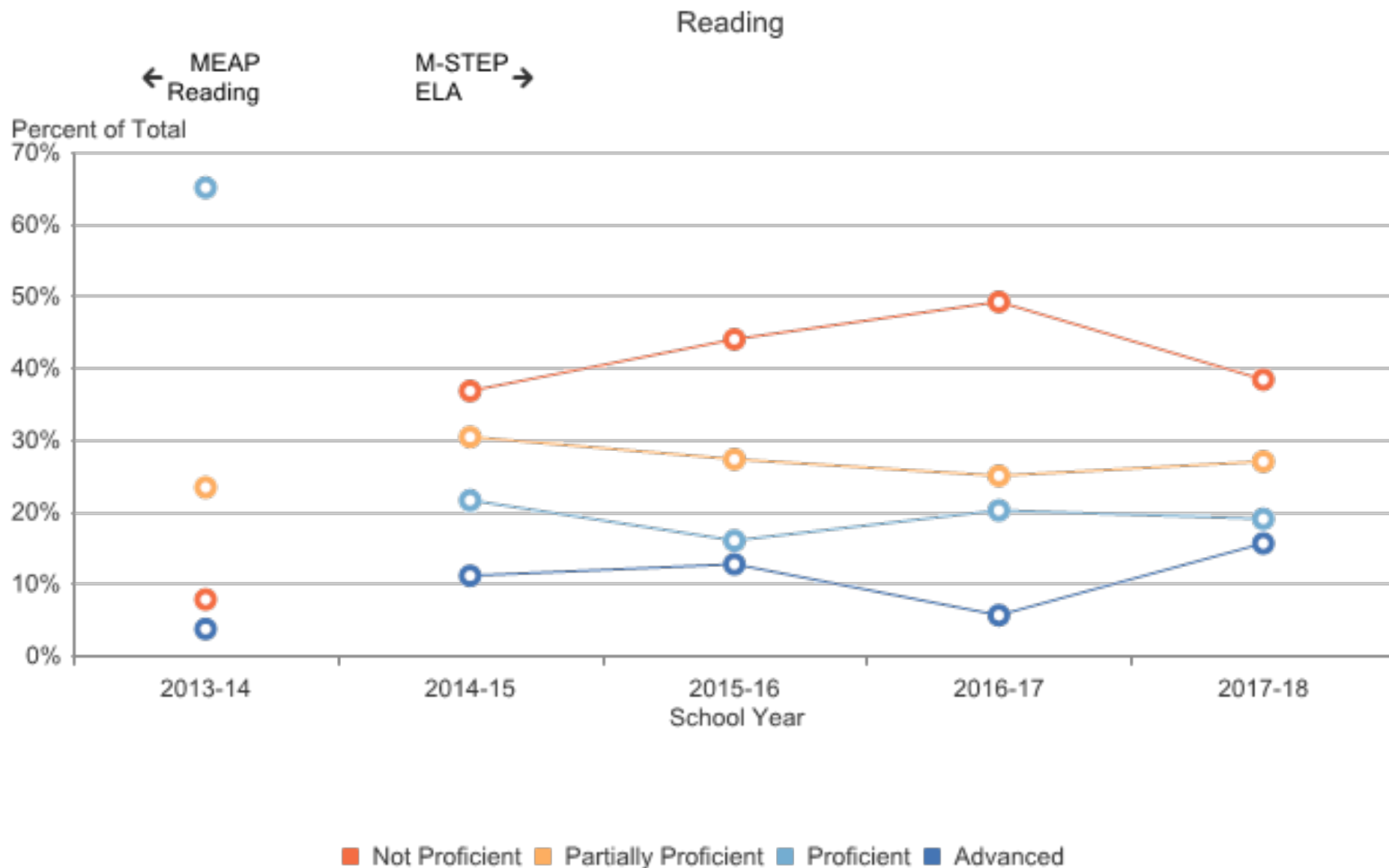
Percent of Total



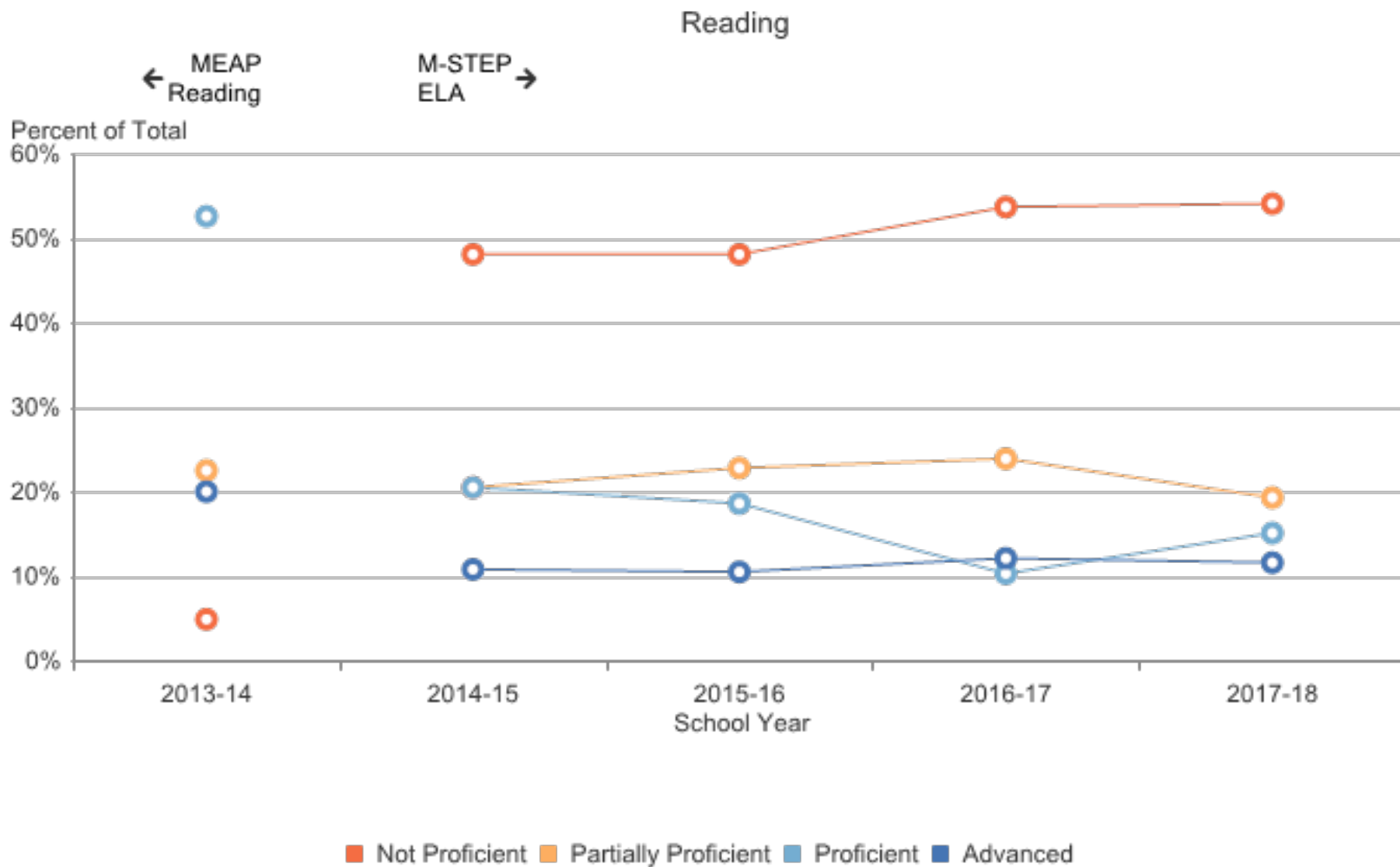
■ Not Proficient ■ Partially Proficient ■ Proficient ■ Advanced

2017-18 M-STEP ELA

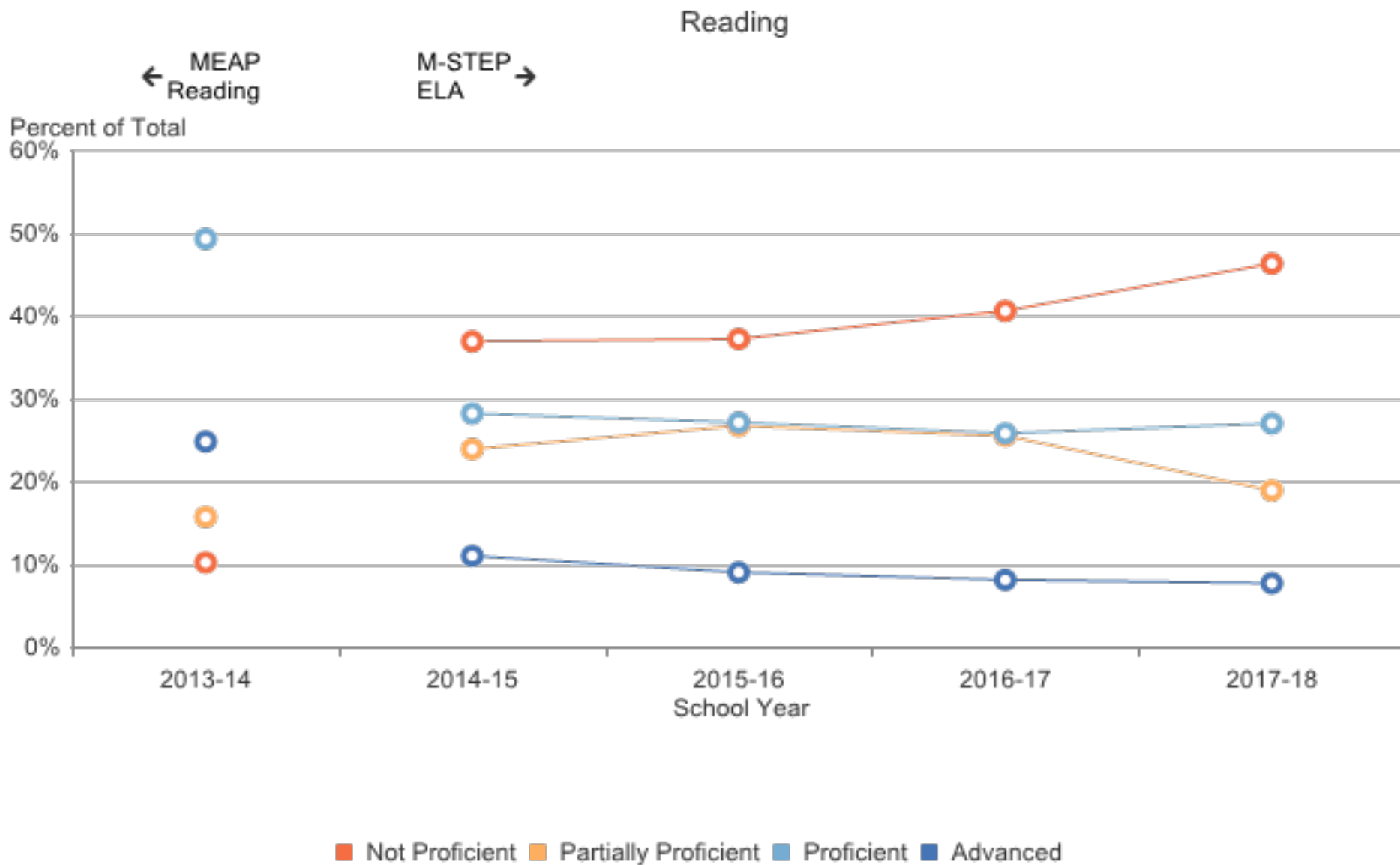
Performance Level Trend 3rd Grade



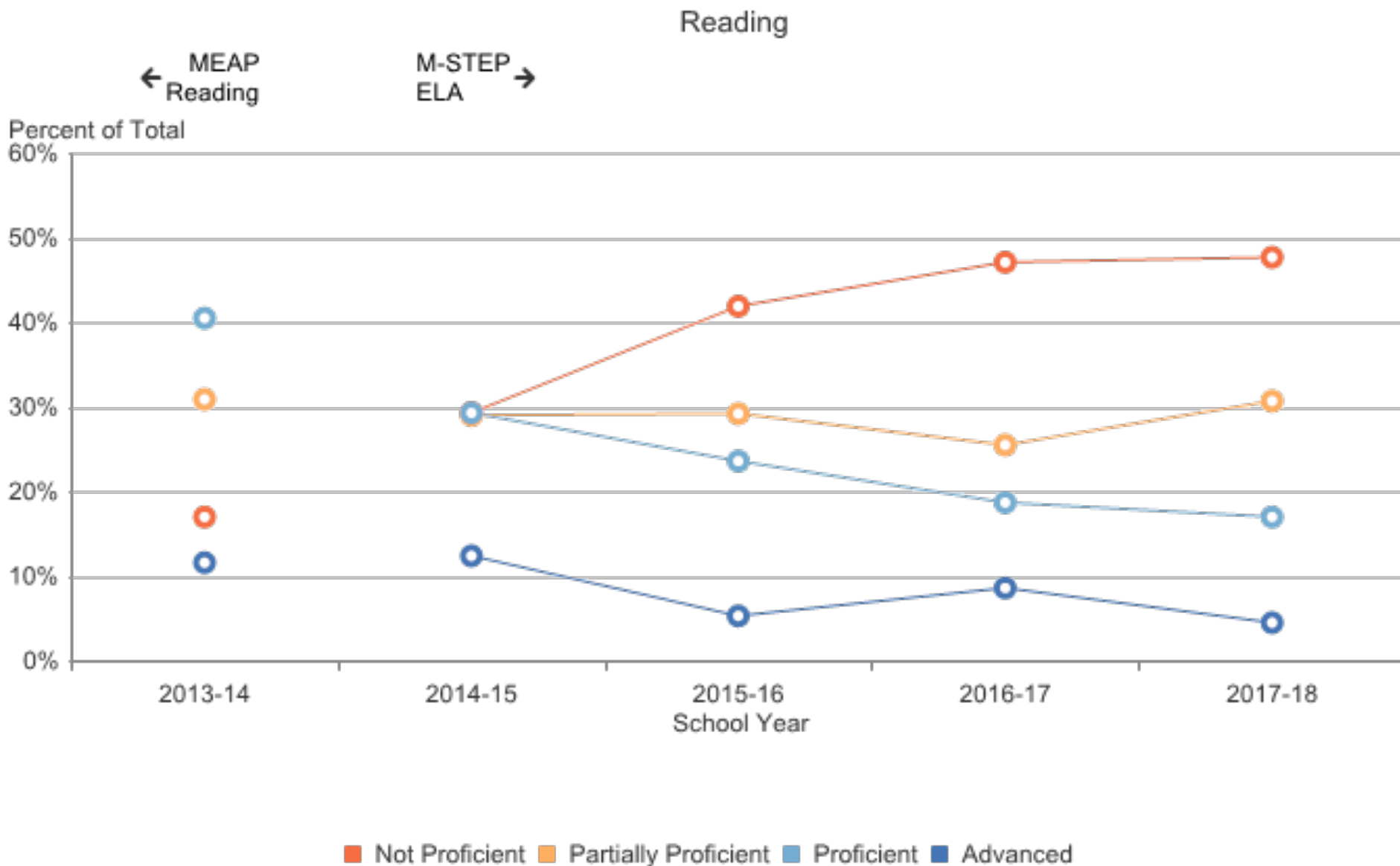
Performance Level Trend 4th Grade



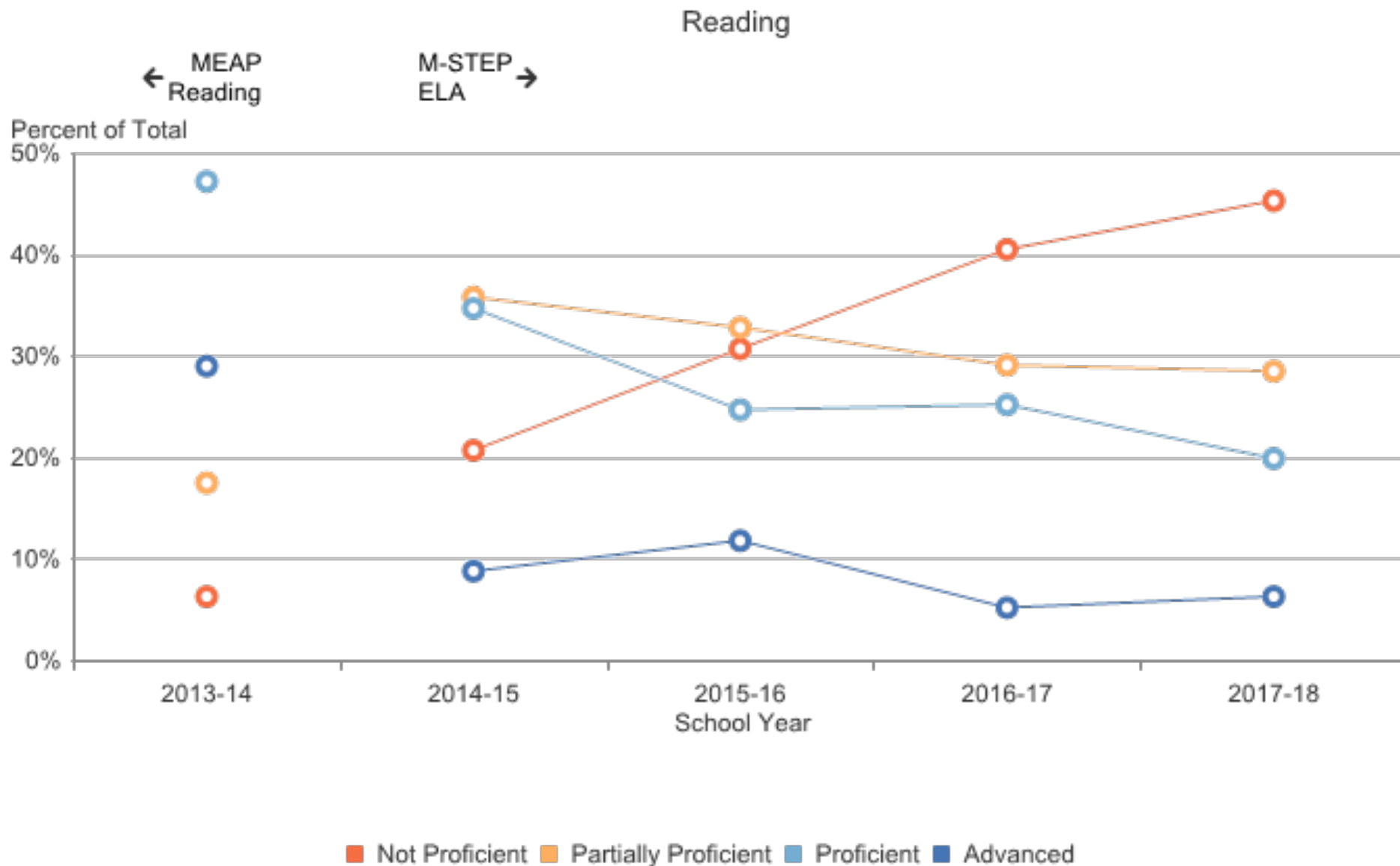
Performance Level Trend 5th Grade



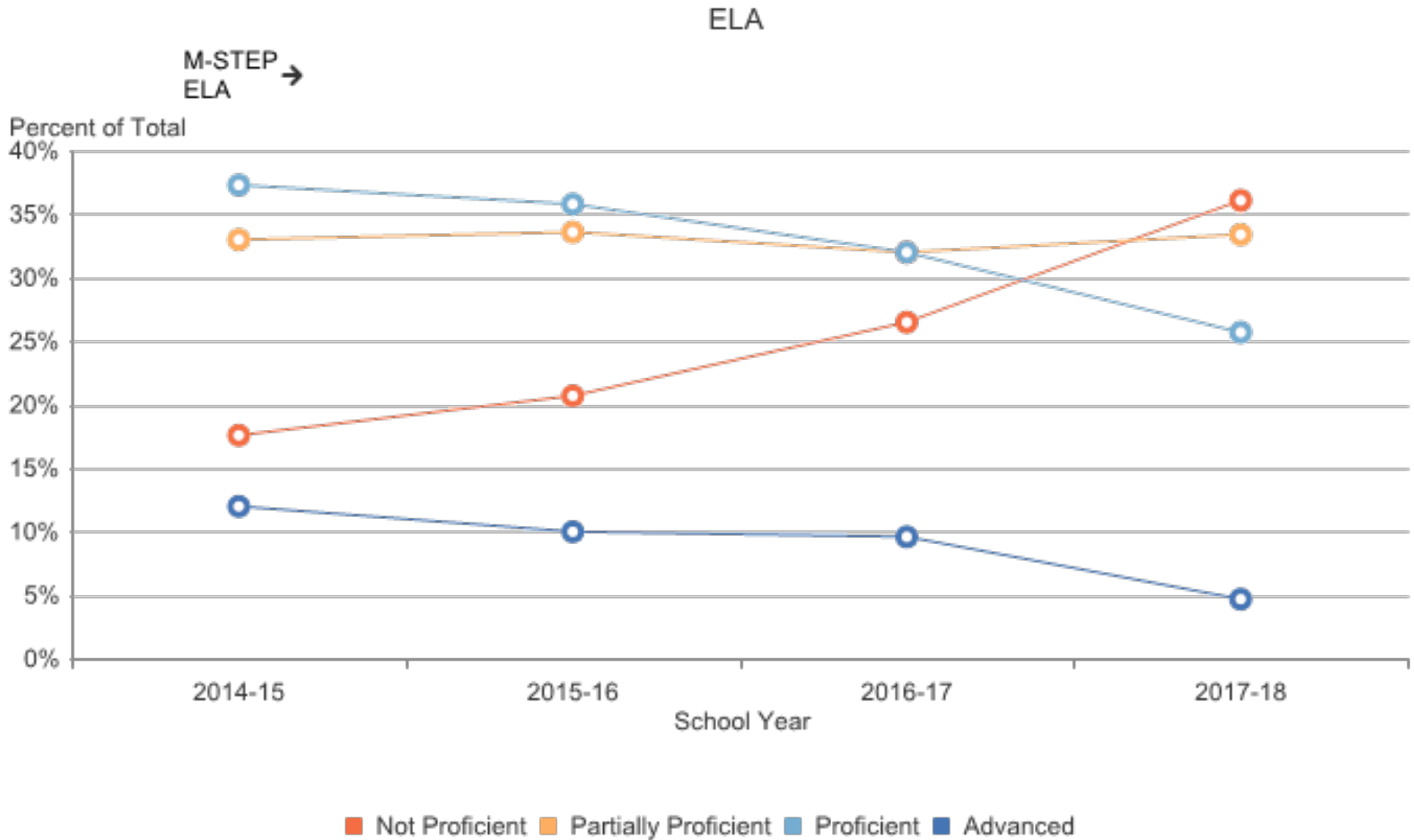
Performance Level Trend 6th Grade



Performance Level Trend 7th Grade



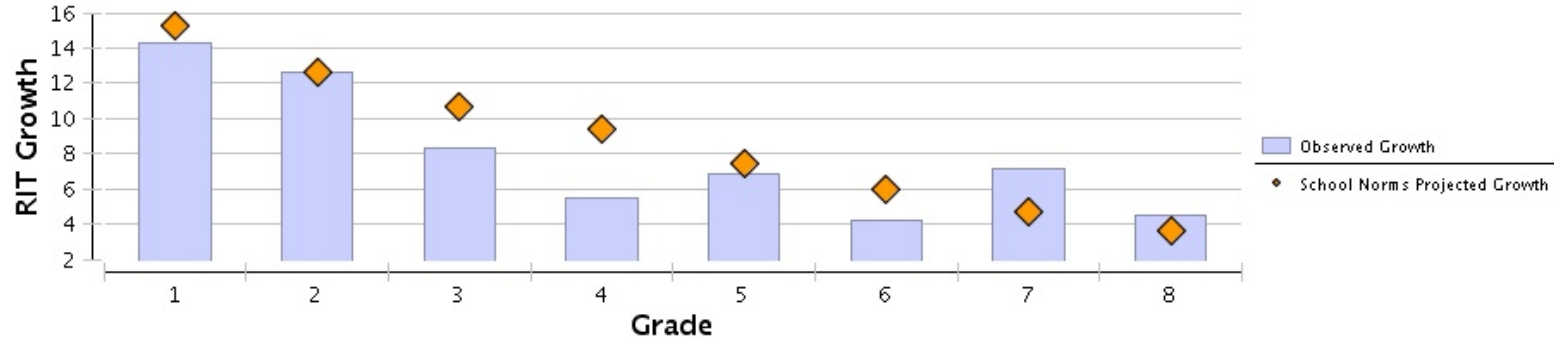
Performance Level Trend 8th Grade



NWEA TREND DATA

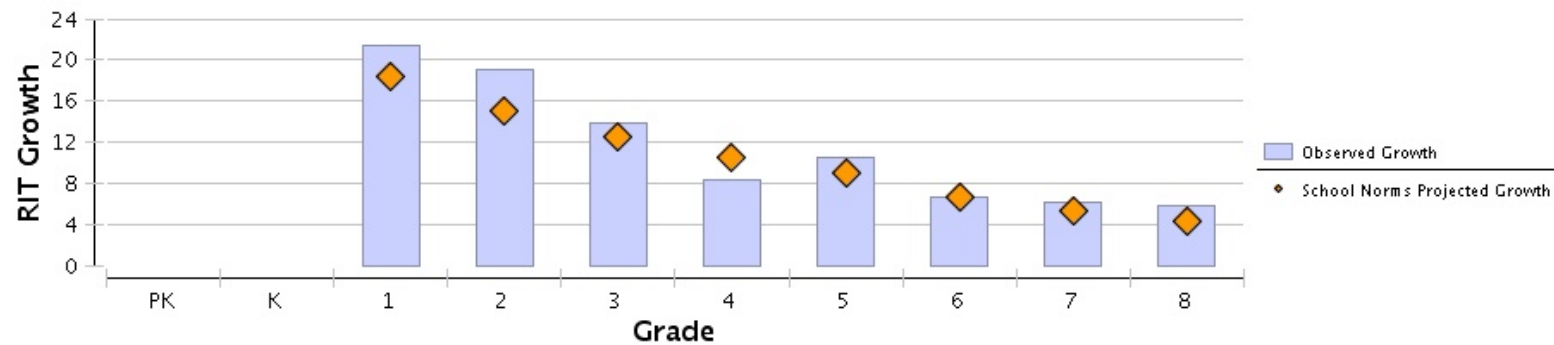
Spring 2015-2016

Mathematics



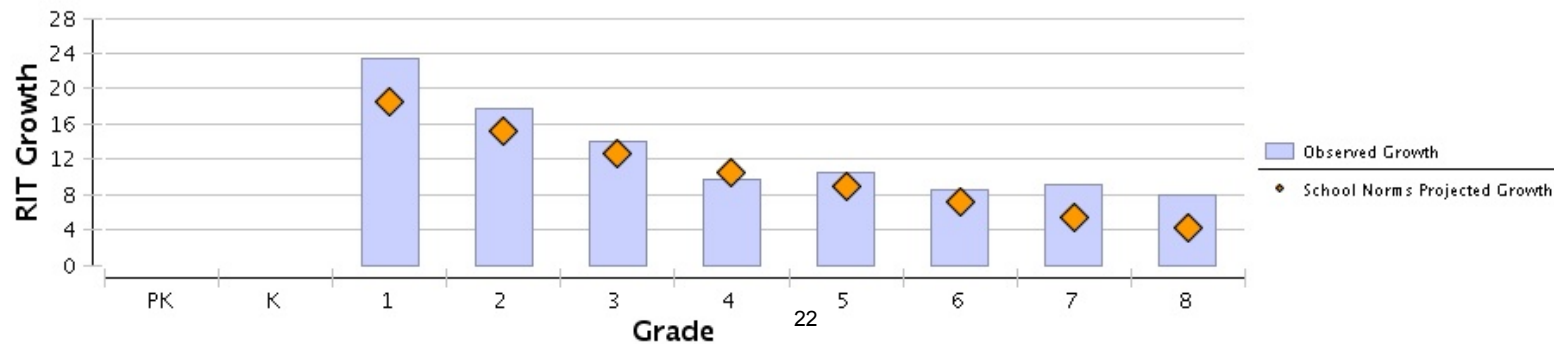
Spring 2016-2017

Mathematics



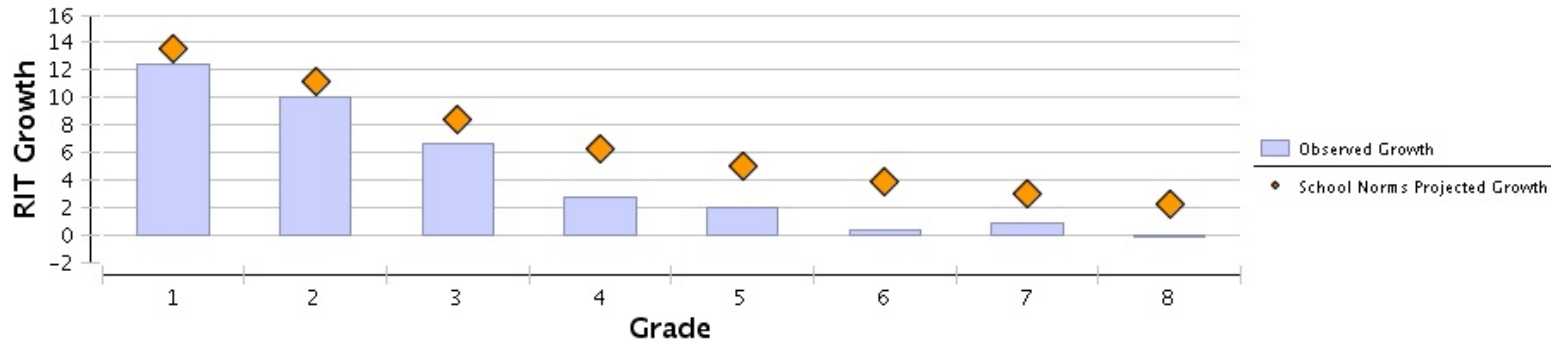
Spring 2017-2018

Mathematics



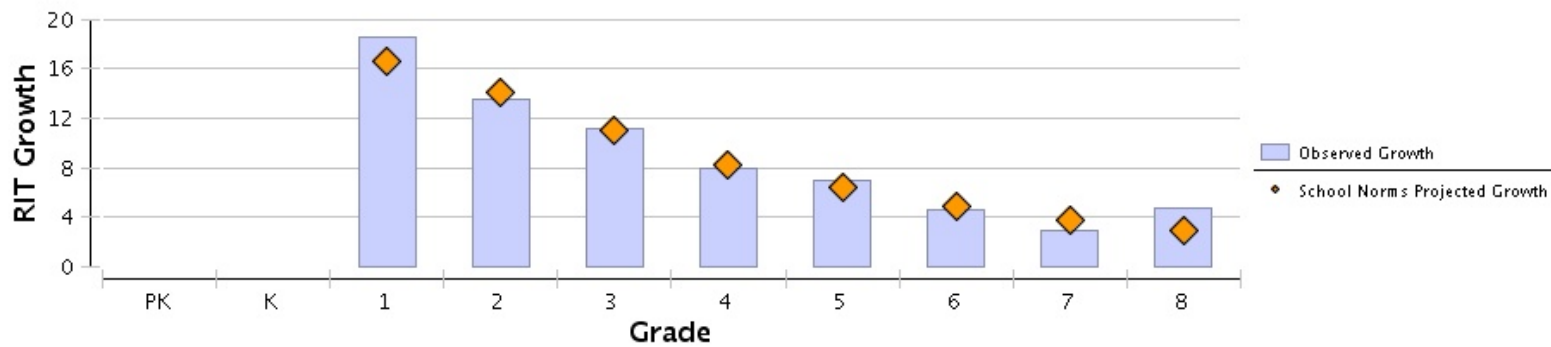
Spring 2015-2016

Reading



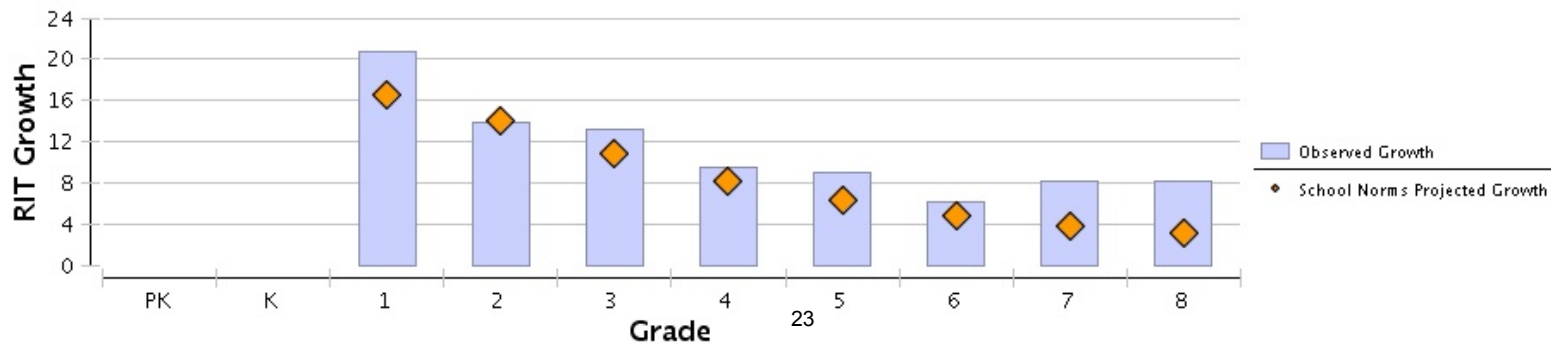
Spring 2016-2017

Reading



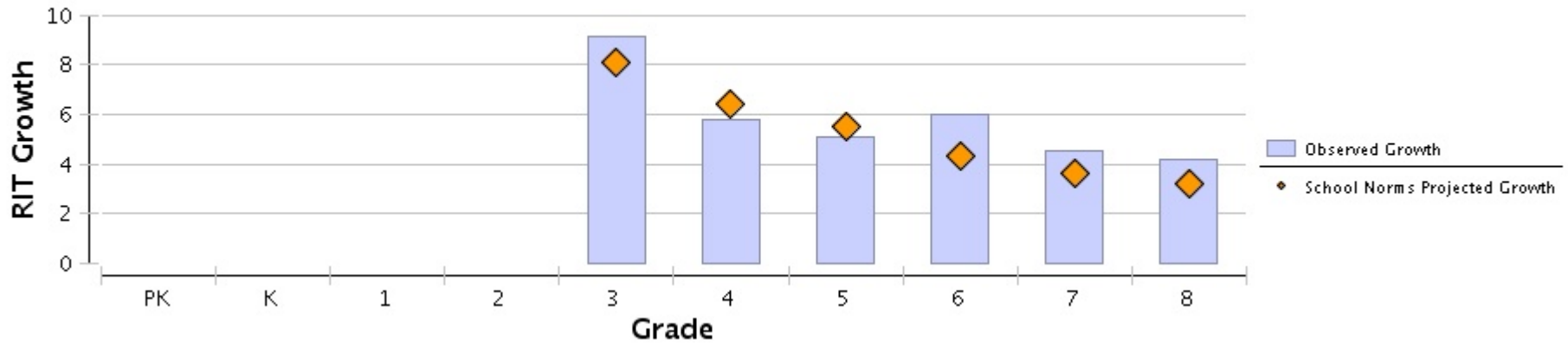
Spring 2017-2018

Reading



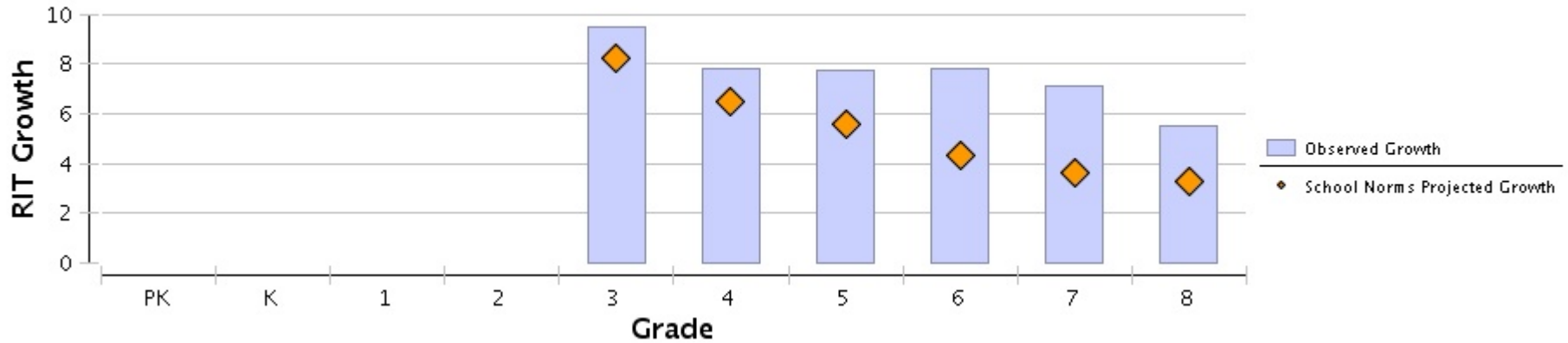
Spring 2016-2017

Science - General Science



Spring 2017-2018

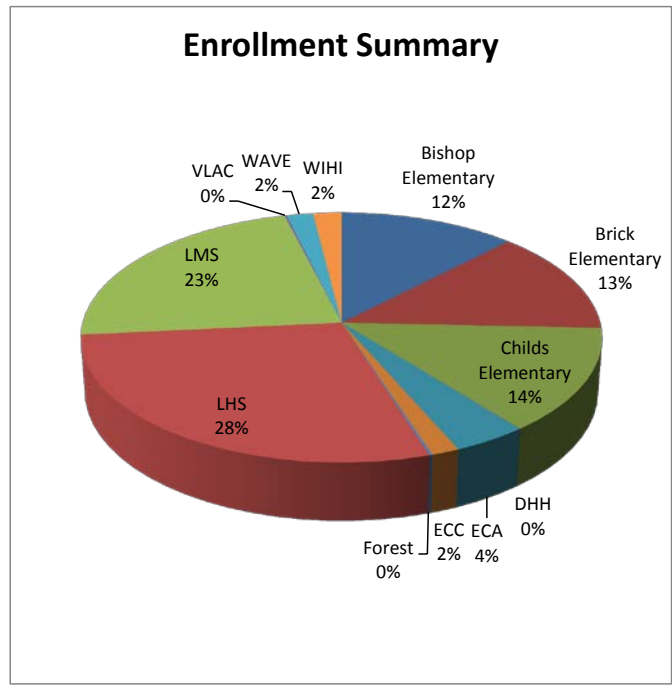
Science - General Science



Enrollment Summary
as of 9/19/2018

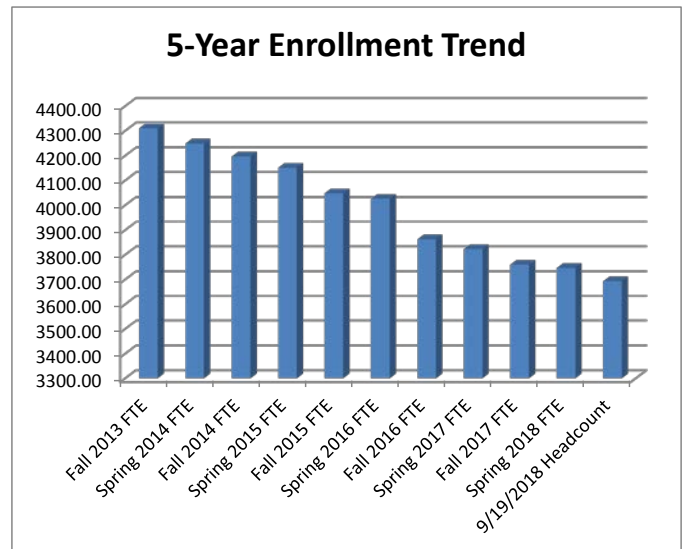
Agenda Item
7.1.1
September 24, 2018

Building Program	F	M	Grand Total	
ECC		13	44	57
-2		13	44	57
Bishop Elementary		196	259	455
Y5\K		8	13	21
0		28	35	63
1		40	43	83
2		29	42	71
3		26	38	64
4		30	46	76
5		35	42	77
Brick Elementary		235	258	493
Y5		6	13	19
0		38	35	73
1		36	33	69
2		42	35	77
3		38	38	76
4		34	53	87
5		41	51	92
Childs Elementary		261	241	502
Y5		6	9	15
0		40	33	73
1		36	41	77
2		37	39	76
3		43	39	82
4		51	36	87
5		48	44	92
LMS		404	430	834
6		135	153	288
7		133	140	273
8		136	137	273
LHS		492	554	1046
9		138	151	289
10		132	132	264
11		114	146	260
12		108	125	233
DHH		1		1
4		1		1
ECA		95	58	153
9		9	12	21
10		21	18	39
11		23	13	36
12		42	15	57
Forest		2	4	6
1			1	1
5		1	2	3
6			1	1
11		1		1
VLAC		4	1	5
1		1		1
3		1		1
5		1	1	2
6		1		1
WAVE		41	27	68
9			4	4
10		19	10	29
11		4	1	5
12		18	12	30
WIHI		32	41	73
9		12	7	19
10		8	13	21
11		10	11	21
12		2	10	12
Grand Total		1776	1917	3693



5-Year Enrollment Trend

	FTE
Fall 2013 FTE	4310.09
Spring 2014 FTE	4248.65
Fall 2014 FTE	4196.24
Spring 2015 FTE	4150.97
Fall 2015 FTE	4048.18
Spring 2016 FTE	4025.71
Fall 2016 FTE	3862.71
Spring 2017 FTE	3823.06
Fall 2017 FTE	3760.15
Spring 2018 FTE	3746.97
9/19/2018 Headcount	3693.00



LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, September 10, 2018
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Laura VanZomeren, Trustee
Allison Sparks, Trustee

ADMINISTRATORS PRESENT

Julia Butler, Human Resources Director
Phil Bongiorno, Facilities Director
Robert Williams, Student Services Director

OTHERS PRESENT

Dianna Hinderer, Edgar Brown, Jim Harless, Sally Noud, Angela Lee, Karen Cook and Tracy Gamboe

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:01 p.m. in the Media Center at High School High.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 PRESENTATIONS

6.1 Employee of the Month

I just wanted to formally recommend Ms. Angela Lee (secretary at LMS counseling office) for recognition for her incredible work with children at LMS!

During the most recent crisis situation, Ms. Lee was right there to hand us all the materials we needed to help counsel grieving students (sign-up sheets, parent handouts, Ozone House cards, etc.).

When one of the students came in having an extreme anxiety reaction, she jumped to action. Having had previous experience with the student, she took the student into one of the counselor's

office, dimmed the lights, and brought in a special box of therapy tools (clay, fidgets, etc.) for the student to use. Within minutes the student was calm enough to return to class.

Ms. Lee's expertise just amazed me and I told her she deserved a medal of honor for her work with the students! She truly does! I highly recommend her for whatever honors the district may bestow upon her. She was a beacon of bright light for all of us during a dark time. I truly appreciate all she does every day for the students and for us as staff!

Susan Hopkins, Psychologist

6.2 Facilities & Maintenance

Presented by Phil Bongiorno

Completed Projects:

- Lincoln High School Wrestling Room
 - Athletic Department moved closer to the student athletes
- Lincoln High School RAHS Clinic
 - Built 2 restrooms, 2 clinics, 3 offices.
 - Closer to Student Population at the High School
- Central Office
 - Improved enrollment space
 - All departments together/under one roof
 - Created space in elementary buildings
- Model Elementary Kitchen Remodeled
 - Food can now be prepared in the building

Completed Painting Projects:

- Lincoln High School
 - Main Hallway from east offices to west central office areas, West cafeteria, East Gym
- Brick Elementary School
 - First floor main hallway, restrooms, & Whittaker room
- Lincoln Middle School
 - Roof top units, benches & trash cans out front, receiving doors, safety poles, & electrical boxes
- Stadium
 - Concession Stand, electrical shed, ticket booth, goal posts, & flag pole

Major Maintenance Repairs:

- Lincoln High School roof repairs due to vandalism
- Lincoln Middle School roof repairs over the media center
- Two sub-pumps replaced at the high school
- Repaired boiler controls at the High School
- Repaired two of the boiler pumps at Brick
- HVAC repairs made throughout the district
- Street light repairs made throughout the campus
- Replaced light poles at entrance of Lincoln Middle School
- Cement repairs made throughout the district
- Asphalt repairs

Strategic Plan:

- Implementing a weed control management plan
- Plan to add light pole banners & flags
- Create a plan to procure furniture replacement
- Create a scorecard to review & improve building maintenance, cleanliness, pest control & utilization
- Create painting plan project list
- Improve high school logistics & usage

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Splits have been eliminated at Childs and Brick.

- Coffee with the Superintendent will be held on September 18, 2018, in the Art Room at Childs
- Middle School Open House had a huge turnout of parents and students for their hotdog cookout.
- Superintendent's Tailgate Party is scheduled for September 14, 2018, for the big game against Chelsea.

7.2 Human Resources

- Transportation has hired two aids and two new bus drivers.
- 400 staff members attended ALICE training.
- The State of Michigan is still experiencing areas of shortage in social work, psychologists, special education and foreign language.

7.3 Students Services

- As of September 10, 2018, the district appears to be down sixty students with IEPs. This also means we are down twenty-eight students requiring paraprofessional support and forty students requiring special education transportation.
- A new hire for a Middle School self-contained class will start as soon as her employment paperwork is processed.
- The Brick SSW caseload has been split between the other buildings as we seek to fill this position as soon as possible.
- 2018-2019 begins new compliance changes to ISDs and locals. State will continue to monitor across seven categories:
 - Least Restrictive Environment
 - Multi-Tiered System of Support (MTSS)
 - Disproportionality/educational environments
 - Suspension and expulsion
 - Statewide assessment participation
 - Graduation rates
 - Data reliability

8.0 PUBLIC COMMENT

No public comment

9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report

The Board Executive Committee will meet again on September 17, 2018.

9.2 Board Performance Committee Report

The Board Performance Committee will meet again on September 12, 2018.

9.3 Board Planning Committee Report

Board Planning Committee met on September 10, 2018, and continues their discussion over policies; they will meet next on October 8, 2018, at 4:30 p.m.

9.4 Board Finance Committee Report

Finance Committee will meet Monday September 17, 2018, at 4:30 in the Superintendent's Conference Room.

9.5 Reports and Correspondence

- Opening Day Breakfast with staff was wonderful seeing all staff return to work.
- The Board thanked Ms. Neal, for stepping in and helping at Transportation.

10.0 OLD BUSINESS

10.1 Minutes of Previous Meeting

10.1.1 Board Meeting August 27, 2018

Enclosed are the minutes of the August 27, 2018, Board meeting.

It was moved by Newlon and seconded by Czachorski that we approve the minutes of the August 27, 2018, Board meeting as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.2 MASB Delegate Assembly Certification

Lincoln Consolidated Schools gets three voting delegates and three voting alternates selected by the Board of Education. The MASB's 2018 Delegate Assembly will begin Thursday, Nov. 1, 2018 beginning at 7:30 p.m. in the Ambassador Ballroom of the Amway Grand Hotel and DeVos Place in Grand Rapids at the Lansing Center. All delegates must be at the Delegate Assembly to vote. Board action is requested.

It was moved by Czachorski and seconded by Rollins that we appoint LaBombarbe, VanZomerem & Sparks to represent Lincoln Consolidated Schools at the Michigan Association of School Boards (MASB) 2018 Delegate Assembly, November 1, 2018.

Ayes: 7

Nays: 0

Motion carried 7-0

10.3 CIPA Compliance Statement

We are required to confirm the district's compliance with CIPA (Children Internet Protection Act) at a public meeting on an annual basis. Supporting documentation were enclosed in Board packets. Board action was requested.

It was moved by Czachorski and seconded by Rollins that Lincoln Consolidated Schools reconfirms our CIPA (Children Internet Protection Act) compliance on September 10, 2018 as presented. Our district has been CIPA compliant since 2001 and enforces an acceptable use policy/Internet safety policy (including Internet content filtering).

Ayes: 7

Nays: 0

Motion carried 7-0

10.4 August 2018 Finance Report

Enclosed are the August 2018, Financial Reports. The Superintendent recommended approval as presented.

It was moved by Czachorski and seconded by Newlon that we approve the August 2018, Financial Reports as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.5 August 2018 Trust & Agency Report

Enclosed is the August 2018, Trust & Agency Report. The Superintendent recommended approval as presented.

It was moved by Newlon and VanZomerem that we approve the August 2018, Trust & Agency Report as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.6 August 2018 Check Register

Enclosed is the August 1-31, 2018, check register in the amount of \$1,876,652.24. The Superintendent recommended approval as presented.

It was moved by Czachorski and seconded by Rollins that we approve the August 1-31, 2018, check register in the amount of \$1,876,652.24 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.7 Personnel Transactions

ACTION ITEMS

<u>Name</u>	<u>Position/Building</u>	<u>Effective Date</u>	<u>Status</u>	<u>Major/Step</u>
McCombie, Joanne	Bus Aide/Transportation	9/5/2018	Resignation	
Baber, Jeannie	Bus Driver/Transportation Behavior Intervention	9/5/2018	Termination	
Mishler, Kayla	Specialist/Brick	8/31/2018	Resignation	
Westcott, Patricia	Art Teacher/Brick/Bishop	8/22/2018	Resignation	
Lietaert, Jessica	Science Teacher/LMS	8/24/2018	Resignation	
River, Cheryl	GSRP Teacher/Model	8/31/2018	Resignation	
Young, Sholonda	Bus Aide/Transportation	8/28/2018	New Hire	Step 1
Charles, Evelyn	Bus Driver/Transportation	8/24/2018	New Hire	Step 1
Moore, Katlyn	Grade 5 Teacher/Childs Grade K-1 Multi-Age	8/29/2018	New Hire	BA Step 1
Bens, Mercedes	Teacher/Bishop	8/29/2018	New Hire	BA Step 1
Rickle, Anthony	Grade K Teacher/Bishop	8/29/2018	New Hire	BA Step 1

It was moved by Newlon and seconded by Czachorski that we approve the September 10, 2018, Personnel Transactions Summary as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Czachorski that we adjourn the meeting at 7:07 p.m.

Ayes: 7

Nays: 0

Motion carried 7-0

LINCOLN CONSOLIDATED SCHOOLS PERSONNEL TRANSACTIONS SUMMARY August 27, 2018

ACTION ITEMS

Name	Position/Building	Effective Date	Status	Major/Step
DeWalt, Maria	Transportation/Bus Aide	9/4/2018	New Hire	
Hone, Beth	Childs/Noon Supervisor	9/6/2018	New Hire	
Porter, Margaret	Lincoln High School/Paraprofessional	10/12/2018	Resignation	
Rushing, Carolyn	Model/Paraprofessional	9/14/2018	Resignation	
Fleming, Judy	Brick/Noon Supervisor	9/4/2018	Resignation	
Watson, Jennifer	Childs/Noon Supervisor	9/4/2018	New Hire	
Kaczmarek, Lon	Transportation/Bus Driver	9/6/2018	New Hire	
Powdher, Candice	Bishop/Noon Supervisor	9/17/2018	New Hire	
Larsen, Chantele	Transportation/Bus Driver	9/6/2018	Resignation	
Hinton, Dawn	ECSC/Teacher	9/23/2018	Resignation	
McCombie, Joanne	Model/Noon Supervisor	9/12/2018	New Hire	
Dudash, Ambika	Lincoln Middle School/Teacher	9/18/2018	New Hire	
Kaczmarek, Lon	Transportation/Bus Driver	9/6/2018	New Hire	
Belain, Kyle	Athletics/Lifeguard	7/23/2018	New Hire	
Tundis, Nicole	Transportation/Bus Aide	9/18/2018	New Hire	
Ewen, Stella	Transportation/Bus Aide	9/19/2018	New Hire	
Smith, Jessica	Lincoln Middle School/Teacher	9/24/2018	New Hire	

Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Brown, Lisa	Brick/Teacher	10/3/2018	Leave	Approved