

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, August 13, 2018
6:00 p.m.
Community Center- Brick Elementary

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President (arrived at 6:04 p.m.)
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allison Sparks, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Sean R. McNatt, Superintendent
Phil Bongiorno, Facilities Director
Vicki Coury, Communication & Information Services

OTHERS PRESENT

Dianna Hinderer, Edgar Brown, Mike Weathers, Karen Cook and Jim Harless

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:00 p.m. in the Community Center in Brick Elementary.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Jennifer Czachorski.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by Newlon and seconded by Sparks that we accept the agenda as presented. (Jennifer Czachorski arrived at 6:04 p.m.)

Ayes: 6

Nays: 0

Motion carried 6-0

6.0 PRESENTATIONS

6.1 Employee of the Month

For the last 30 years Ed has been an integral part of the Lincoln team. Most notably during the last month while the majority of the team has been focused on working to prepare the new central office space, Ed has continued his focus on ensuring the rest of the district has been running smoothly. In just this last month, Ed has made repairs to several systems, equipment, and facilities that have been unable to be repaired due to lack of resources or manpower. Ed installed new light poles outside of the middle school that have been missing/broken for over 3 years, he repaired a wall heater unit that has been nonfunctional for over 8 years, he repaired several HVAC units around the district, and brought a mower back to life after 5 years. I could go on and on over all the repairs Ed has made throughout the years, however, it would take pages and pages to document. Ed has been one of the most valuable assets that

Lincoln has ever had, his experience, knowledge, cost saving measures, and dedication are irreplaceable. Even with all of that said, the one aspect that stands out to me about Ed is giant heart, he sincerely cares about this district and has on countless occasions been on roof tops after storms have ripped them off, or responded to calls in the late hours of the night to tend to a pipe breaks at buildings, or alarm call. At the end of the this month Ed will be retiring and setting down his tool belt for the last time at Lincoln, he has no idea how much the maintenance team, the students, the staff, and community will miss him. Ed, congratulations, and thank you for all you have done, you will truly be missed!
Nominated by, Phil Bongiorno

6.2 Marketing

Presented by Vicki Coury

Goal #5

- To foster relationships and enhance trust with our diverse families and community
- Develop and enhance community events
- Clearly communicate building processes parent/guardian for transition between buildings
- Identify current partnerships and increase outreach opportunities
- Build alumni relationships

Communication

- Newsletters
- District and School Website
- Press Releases
- Community Event Publicity
- Annual Report
- Electronic Marquee
- District and School Marketing Materials
- Lincoln PTO
- Facebook
- Twitter
- Snapchat Geo Filters
- School Messenger – Parent Access via PowerSchool
- Events – Attendance – Announcements
- Facebook 4,037 (plus 545)
- Twitter 1,217 (plus 101)

Community Outreach

- Coffee with the Superintendent
- Soup with the Superintendent
- Annual State of the District
- Senior Citizens Luncheon
- Realtor Luncheon
- Daycare Providers Lunch
- Ministers Breakfast
- Government Leaders (New 2017/18)
- Bounce Back to School
- Super Splitter Tailgate
- Reading in the Park (Summer 2018)
- Movie Night
- LMS Summer Block Party

Student Recruiting and Retaining

- New Enrollment Center/Staffing
- Elementary Choice
- Spanish Immersion/STEM/Multi-Age
- Performance & Fine Arts Programs
- Engineering/STEM at all levels
- Advanced Offerings
- AP/Dual Enrollment/MS Language & Math
- Secondary Options
- ECA/WIHI/MIAT/SWWC

- Improved Financial Position
- Improved Facilities / 2018 Bond
- Improved Test Results/Academics
- Recent Curriculum Adoptions
- Community Outreach Efforts

Moving Forward

- Continue to look for opportunities to promote the district through positive storytelling, using both professional and social media channels.
- Provide opportunities with the greater Lincoln community to support the district through events and ambassadorship.
- Focus on retaining students at critical transition years through relationship building and positive interactions.
- Build alumni relationships.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- The first day of school is September 4, 2018.
- New teacher orientation is August 27th and opening day is August 28th kicking off with breakfast.
- Great news for the Lincoln community that the 2018 bond passed!

7.2 Facilities & Maintenance

Maintenance Update:

- New Light poles have been added to the front of LMS, replacing the pole that has been missing for the past three years.
- LHS - Wall heater unit in Art wing has finally been repaired that has been missing & out of service for the past 8-10 years.
- The cracked tile in the LHS main hallway has been replaced
- All HVAC units and Chillers have been repaired and are ready for the start of the school year.
- 80% of the lights have been restored on Lincoln Trail by Childs, work will continue until all light poles have been restored.
- Roof Repairs have been made to the media center roof at the middle school.

Project Update:

Central Office Move Update:

- Central Office Move Completed Areas:
 - Business office moved and fully functioning in the new space
 - Superintendents suite moved and fully functioning in the new space
 - HR Department moved and fully functioning in the new space
 - Enrollment & Communication department moved and fully functioning in the new space
 - Facilities office moved and fully functioning in the new space
- Central Office areas still to be completed:
 - Student Services suite will be fully functioning in their new space during the week of August 27th
 - Curriculum department will be fully functioning in their new space during the week of August 27th.
 - Continue to work through the punch list, with the objective to be fully completed with the project by September 4th
- Model Kitchen Remodel (Work to begin week of August 20 and completed by September 4th)
 - New stainless steel counters, tables and workspace
 - New dishwasher and sink units
 - New Kitchen hood and fire suppression system installed
- Eagle Scout Landscaping project
 - New Flower beds, landscaping, and irrigation added the West Entrance of the High School

8.0 PUBLIC COMMENT

No public comment

9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report

The next Board Executive Committee will be held in the Superintendent's Conference Room on September 20, 2018, and minutes from the September 6, 2018, meeting will be forthcoming in the next Board packet.

9.2 Board Performance Committee Report

Next Board Performance Meeting will be held on August 27, 2018, in the Superintendent's Conference Room.

9.3 Board Planning Committee Report

Board Planning Committee will meet next on September 10, 2018. On August 13, 2018, they met to review 24 Board policies.

9.4 Board Finance Committee Report

The Board Finance Committee will meet next at 1:00 p.m. on August 29, 2018, in the Superintendent's Conference Room.

9.5 Reports and Correspondence

- Bishop planters have an abundance of vegetables to share
- Lincoln High School Band review was AWESOME!
- Fall Meet the Teams is Thursday, August 23rd, 7-8-30p.m.
- Bounce Back to School is Thursday August 23rd 4-7 p.m.
- US Congress Woman Debbie Dingell, offered to visit Lincoln said Connie Newlon

10.0 NEW BUSINESS

10.1 Board of Education Change of Location

The Central Office and Board of Education location has relocated to 7425 Willis Road, Ypsilanti, MI 48197. Board of Education Meetings will be held in the Media Center located at the West end of the high school and Committee Meetings will be held in the Superintendent's Conference Room also located using the West end entrance of the high school. The remainder of the times and dates will stay the same the only change will be the location.

It was moved by LaBombarbe and seconded by Czachorski that we approve the change in location of Central Office and the Board of Education to 7425 Willis Road, Ypsilanti, MI 48197

Ayes: 7

Nays: 0

Motion carried 7-0

10.2 School Bond Loan Fund Borrowing

Attached in the Annual Loan/Repayment Activity Application for participation in the School Bond Qualification and Loan Program. Board action was required.

It was moved by VanZomeran and seconded by Czachorski that we approve the Annual Loan/Repayment Activity Application for participation in the School Bond Qualification and Loan Program as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Board Meeting July 23, 2018

11.1.2 Closed Session July 23, 2018

Included in the Board packet were the minutes of the July 23, 2018, Regular Meeting and Closed Session.

It was moved by Newlon and seconded by VanZomerer that we approve the minutes of the July 23, 2018, Regular Meeting and Closed Session as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.2 Personnel Transactions

ACTION ITEMS

<u>Name</u>	<u>Position/Building</u>	<u>Effective Date</u>	<u>Status</u>	<u>Major/Step</u>
Satori, Renee	Teacher/ Model	8/1/2018	Resignation	
Rivera, Cheryl	Teacher/Model	8/1/2018	Resignation	
<u>Name</u>	<u>Position/Building</u>	<u>Effective Date</u>	<u>Status</u>	<u>Approved/Not Approved</u>
Bogrow, Kim	Teacher/Bishop	1/25/2019	Leave	Approved

It was moved by VanZomerer and seconded by Newlon that we approve the August 13, 2018, Personnel Transactions Summary as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

12.0 CLOSED SESSION

12.1 LEA Contract

It was necessary to adjourn to closed session to discuss the LEA contract.

A roll call vote was necessary.

It was moved by LaBombarbe and seconded by Newlon in Pursuant to Section 8 (c) of the Open meetings Act, that we enter closed session for the purpose of discussing negotiation(LEA), not to return to open session.

Ayes: 7 VanZomerer, Williams, Czachorski, Rollins
 LaBombarbe, Sparks, Newlon

Nays: 0

Motion carried 7-0

13.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 6:52 p.m.