



Regular Meeting

February 12, 2018

Electronic Packet

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION MEETING
Monday, February 12, 2018
6:00 p.m.
Community Center-Brick Elementary

AGENDA

- 1.0 CALL TO ORDER**
- 2.0 ROLL CALL**
- 3.0 ESTABLISHMENT OF QUORUM**
- 4.0 PLEDGE TO FLAG**
- 5.0 ACCEPTANCE OF AGENDA**
- 6.0 PRESENTATIONS**
 - 6.1 Employee of the Month
 - 6.2 SWWC
 - 6.3 Transportation
- 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**
 - 7.1 Superintendent's Report
 - 7.2 Student Services
 - 7.3 Human Resources
- 8.0 PUBLIC COMMENT**
- 9.0 BOARD REPORTS/CORRESPONDENCE**
 - 9.1 Board Executive Committee Report
 - 9.2 Board Performance Committee Report
 - 9.3 Board Planning Committee Report
 - 9.4 Board Finance Committee Report
 - 9.5 Reports and Correspondence
- 10.0 NEW BUSINESS**
 - 10.1 Student Reinstatement Hearing
 - 10.1.1 Student "C"
 - 10.2 2018 MASB Board of Directors Official Ballot

- 10.3 2018 Elementary Summer School
- 10.4 2018 Middle School Summer School
- 10.5 2018 High School Summer School
- 10.6 WISD Parental Advisory Committee Representation
- 10.7 Childs 5th Grade Camp

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meetings
 - 11.1.1 Board Meeting January 22, 2018
 - 11.1.2 Closed Session January 22, 2018
- 11.2 Cafeteria Table Bid
- 11.3 Personnel Transactions

12.0 ADJOURNMENT

TO: Board of Education

FROM: Sean R. McNatt, Superintendent

DATE: February 7, 2018

**SUBJECT: Board of Education Meeting
February 12, 2018
6:00 p.m.
Community Center-Brick Elementary**

AGENDA/EXPLANATORY NOTES

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 ACCEPTANCE OF AGENDA

6.0 PRESENTATIONS

6.1 Employee of the Month

Ms. Hamilton and Ms. Hotchkiss are full of school spirit. They are the first to step up for the annual dodgeball tournament, and not only encourage other staff members to join, but dress to the nines for the occasion. And don't get me started on spirit days! They are present at after school events, and know what is going on in our kids' lives. The students know they care, and are trustworthy. This may be this duo's most powerful impact on our school's community. In a world that can sometimes be cold and unforgiving, Ms. Hamilton and Ms. Hotchkiss are helping to create a safe and loving place at our high school, and that is why I think this dream team should be employee of the month.

Nominated by: Nicole Holden

6.2 SWWC

Jody Gielinski, Principal and Director of Career and Technical Education
South and West Washtenaw Consortium

6.3 Transportation

Candy Ebeler, Transportation Director

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

7.2 Student Services

Robert Williams, Student Services Supervisor

7.3 Human Resources

Julia Butler, Human Resources Director

8.0 PUBLIC COMMENT

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
- 9.2 Board Performance Committee Report
- 9.3 Board Planning Committee Report
- 9.4 Board Finance Committee Report
- 9.5 Reports and Correspondence

10.0 NEW BUSINESS

- 10.1 Student Reinstatement Hearing
 - 10.1.1 Student "C"

The Board Reinstatement Committee met on January 30, 2018, to conduct a reinstatement hearing for Student "C" and their recommendation is included in your packet. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the recommendation of the Board Reinstatement Committee relative to Student "C" as presented.

- 10.2 2018 MASB Board of Directors Official Ballot
There are three candidates running for Michigan Association of School Boards (MASB) Board of Directors. The Board of Education will vote for one candidate to represent Region 7 for a three-year term on the MASB Board of Directors Their bios are enclosed. This is presented for information only; Board action will be requested at a subsequent meeting.
- 10.3 2018 Elementary Summer School
Proposal for Elementary School Summer School program to provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 1-5 NWEA deficit areas district wide. This is presented for information only; Board action will be requested at a subsequent meeting.
- 10.4 2018 Middle School Summer School
Proposal for Lincoln Middle School Summer School program to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 6-8 NWEA deficit areas district wide. This is presented for information only; Board action will be requested at a subsequent meeting.
- 10.5 2018 High School Summer School
Proposal for Lincoln High School Summer School program to provide at-risk students the opportunity to recover lost credit and improve academic skills. Proposed courses will include Language Arts, Science, Math and Social Studies for grades 9 – 12. This is presented for information only; Board action will be requested at a subsequent meeting.
- 10.6 WISD Parental Advisory Committee Representation
Mr. McNatt has asked Ayanna McConnell, to be the Lincoln representative on the WISD Parental Advisory Committee. This is presented for information only; Board action will be requested at a subsequent meeting.
- 10.7 Childs 5th Grade Camp
Childs Elementary School Student Trip Proposal is an out of town overnight request to Howell Nature Center in Howell, Michigan. Information is provided in your packet. This is presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 Minutes of Previous Meetings

11.1.1 Board Meeting January 22, 2018

11.1.2 Closed Session January 22, 2018

Enclosed are the minutes of the January 22, 2018, Regular Meeting and Closed Session.

RECOMMENDED MOTION: I move that we approve the minutes of the January 22, 2018, Regular Meeting and Closed Session as presented.

11.2 Cafeteria Table Bid

Replacing existing tables that are broken and to supplement the available seating with additional tables to increase seating to capacity for both cafeterias. Estimated total cost of \$29,892 total; 90% food service 10% General Fund. Board action is requested.

RECOMMENDED MOTION: I move that we approve the Cafeteria Table Bid as presented.

11.3 Personnel Transactions

ACTION ITEMS

<u>Name</u>	<u>Position/Building</u>	<u>Effective Date</u>	<u>Status</u>	<u>Major/Step</u>
Cox, Kevin	Non-Instructional Paraprofessional/High School	2/1/2018	New Hire	N/A
Rosa, Dominic	Math/Science/High School	1/24/2018	New Hire	BA/Step 1
Mikel, Nicole	Special Education/Middle School	2/5/2018	New Hire	BA/Step 4
Taylor, Tanya	Paraprofessional/Bishop	2/5/2018	New Hire	N/A
<u>Name</u>	<u>Position/Building</u>	<u>Status</u>	<u>Leave End Date</u>	<u>Approved/Not Approved</u>
Kimberly Bogrow	Teacher/Bishop	Leave	6/14/2018	Approved
Lisa Brown	Teacher/Brick	Leave	4/3/2018	Approved
Vernon Gorowski	Skilled Maintenance/Maintenance	Leave	3/7/2018	Approved
Olympia Panagoulas	Bus Driver/Transportation	Leave	2/13/2018	Approved

RECOMMENDED MOTION: I move that we approve the February 12, 2018, Personnel Transactions Summary as presented.

12.0 ADJOURNMENT

Board Executive Committee Meeting Minutes

Monday, February 5, 2018

Central Office Conference Room

5:30pm

Attendees: Yoline Williams, Jennifer Labombarbe, Sean McNatt, Julia Butler

- I. Call to Order at 5:32pm
- II. Acceptance of Agenda – approved without changes
- III. Public Comment - none
- IV. Review of February 12, 2018 Board of Education Meeting Agenda – reviewed proposed agenda and approved with few changes to reports, presentations.
- V. East Gym Scoreboard Light update – Sean McNatt reported some history he was given regarding the missing lights. They have been missing over time due to normal use, sports balls hitting them. Mr. McNatt reports he was told by Phil B., Facilities Director, that 18 bulbs were replaced with lights that were found in storage. 40 lights were tightened and began working. This work was done at zero cost to district because the lights were already in district property.
Note: upon further observation during 2/6/18 LHS boys basketball games in East Gym, it was noted that many lights are still missing, white lights were replaced with red bulbs. There is noted more work to be done to make scoreboards visually appealing. Superintendent McNatt notified and states he will follow up.
- VI. Teacher Feedback Survey update – tabled to next meeting as Trustee Czachorski, who is Performance Committee chair, was not present. This project is being worked on in Performance committee at this time.
- VII. Other – committee reviewed Personnel Transactions requests presented by Human Resources Director, Julia Butler.
- VIII. Adjournment – 6:14pm

Next meeting: Tuesday, February 20, 2018 at 5:30pm in Central Office Conference Room



Michael P. Murphy

District: Addison Community Schools

County: Lenawee

Time served on this board: 10 years

Offices held: President, Secretary and Treasurer

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Election Statement:

Education is at a crossroads today. We cannot continue in a one-size-fits-all mentality. With dwindling resources and greater demands on local districts, we, as an Association, must advocate for greater local control and look for changes in funding strategies that allow districts the ability to better serve our students.

I wish to be a part of that change. As a former CTE teacher, I saw firsthand how high-paying jobs in industry went unfilled because our graduates were not prepared for these positions. We cannot reclaim the mantle of manufacturing greatness if we don't have a skilled workforce.



Jack Temsey

District: Potterville Public Schools

County: Eaton

Time served on this board: Three years

Offices held:

Time served on another board: Two years, Eaton RESA

Offices held: Vice President and Secretary

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Election Statement:

As a Board of Education Trustee, I feel we are the voice for our children. We need to utilize that voice to ensure we can offer them the education that they deserve, regardless of the struggles we face behind the scenes. We need to direct that voice to those that create legislation when we feel it will adversely affect Public Education and remember to offer praise to those who show us favor and offer help.

I currently serve as the Vice Chairperson of the Government Relations Committee for MASB and I believe the voice of our Boards and Communities can make a difference.

In my three years serving as a Board Trustee, I have served on Potterville Public School's Policy Committee, served the ISD as Secretary, currently as its Vice President, as well as serving on the Strategic Plan retreat team and Finance & Audit Committee. My service to MASB includes: Curriculum & Instruction and Government Relations Committees, Strategic Plan Facilitator and Adjunct Faculty.

I also enjoy giving back to the Community, serving the Girl Scouts as a Troop Co-Leader for Daisies, Brownies and Juniors, the Boy Scouts as an Order of the Arrow Advisor, and am a Past President of our PTA. I am currently employed by Staples as Technology Sales and Services Supervisor. My wife, Ashley and I have three children with one more joining the family in March.

I would be honored to serve on the MASB Board of Directors, to represent you, and bring your voices to the table to further benefit our children and the future of Public Education.



Dale S. Wingerd
District: Clinton Community Schools
County: Lenawee

Time served on this board: 12 years
Offices held: President and Secretary

MASB Certification:

Certified Boardmember Award
Award of Merit
Award of Distinction
Master Boardmember Award
Master Diamond Award

Election Statement:

All learners deserve the best education possible and I believe that every person matters. It is my desire to serve on the Board of Directors for MASB to further contribute to quality education and experiential learning for every person. As a School Board member for nearly 12 years, I have vast experience in dealing with the changing demands of education, difficult economic times and meeting the needs of every student. During my tenure on the Clinton Community Schools Board of Education, I served in the role of Secretary for one year and held the office of President for seven years. My passion for public education is further evidenced by my efforts in professional development (Master Diamond Certification), as well as my roles as Lenawee County Association School Board District Representative (9 years), where I served as the LCASB President for seven years, and also held offices of Treasurer and President-Elect. Additionally, I have held leadership roles in my professional life that include Manager and Store Director. However, my most important roles are that of a husband

of 29 years and parent of three children. Sadly, we lost our daughter Kassie to Leukemia in 2011; although her passing inspired me to continue my journey to help all children achieve at their maximum potential. If elected to the MASB Board of Directors, my hope is to work with the great leaders in our state to continue the quest for the best education possible for all persons.



Summer School Proposal Summer 2018

Project Name: 2018 Summer Skills Academy

Grade Levels: 1st Grade to 5th Grade

Subjects: Reading and Mathematics Grades 1-5

Cost to Parents: \$0 (31a At-Risk Funded)

Program Description

Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 1-5 NWEA deficit areas district wide.

Rationale:

Spring M-STEP and Fall 2015 NWEA scores show that achievement gaps in our sub-populations (At-Risk, Ethnicities, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. Summer school data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer.

Summer Skills Academy Goals:

Increase summer early intervention opportunities for our at-risk student populations.
Reduce summer loss on the NWEA Reading assessment.

Reduce summer loss on the NWEA Math assessment.

Increase the use of best practice implementation of language arts and mathematics through staff training for summer school.

Summer Skills Academy Curriculum/Programming:

Over the five week course of study in language arts, students will work through the following programs which are currently used in the district: LLI Reading, Phonics First, Lexia Core 5. All students enrolled in the language arts academy grades 1-5 will work through the LLI program at a reading level determined by assessments completed in their buildings prior to summer school. Students will work in the Phonics First program at a level determined by their grade level and ability level. The Lexia Core 5 program places students based on their ability level. These reading programs use proven and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Elementary Summer School Program will utilize Summer Success Math. The students will be provided with a powerful, comprehensive review of grade level concepts and skills. Using motivating games, problem solving activities, and math vocabulary reinforcement students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. Pre and Post assessments are provided in the Summer Success Math program and will be given to all students. Students will also be taking the summer NWEA assessment to compare their data to their previous testing session and determine the amount of growth made.

Summer Skills Academy Budget (See attached spreadsheet)

Please see the attached summer school budget for complete details outlining all expenses. Please note that the supply expense line item is only an estimate and will likely be less than what is listed. Also note, the Summer Skills Academy will be completely funded out of the At-Risk (31 a) grant.

Timeline for Implementation

Approximately June 27 – July 28, 2018. Students will meet Monday through Thursday from 9:00 –11:45 AM, with staff working from 8:30-12:00PM. The intent of these dates is to kick-start our students with the highest needs prior to the beginning of the school year, and to have them ready for the fall NWEA testing cycle.

Summer Skills Academy Description of Participation

The following criteria have been set to target our students with the most need for language arts (1-5) and mathematics (1-5) intervention.

Students identified using the criteria set below will be notified in writing via US mail. A due date will be established to commit to summer school and slots will be filled. If all slots are not filled at a particular grade level, then additional letters will be sent using the next level of eligibility criteria. If a particular building does not use all of its slots, then the remaining buildings based on academic need will be given the slots for their students.

For grades 1 and 2:

Students who are currently assigned to an At-Risk Teacher Specialist and/or students who have been referred to a Student Study Team will be selected first. If slots are not filled based on this criteria set, teacher recommendations will be the next criteria set for students following the At-Risk (31A) Needs Assessment guidelines to receive letters.

For grades 3-5:

Students who received a Level 4 in reading and math on the M-STEP. If slots are not filled, we will send out letters to eligible students in the following order.

- Level 4 in reading only
- Level 4 in math only
- Level 3 in reading and math
- Teacher recommendation

Summer Skills Academy Slot Allocations:

Grades 1-5

Bishop	tba	Students
Brick	tba	Students
Childs	tba	Students

Total Elementary Program Allocation 200 Students

Summer Skills Academy Program Assessment

- NWEA Assessment Data
 - Reading scores Spring/Summer (grades 1-5)
 - Math scores Spring/Summer (grades 1-5)
- Pre and post test data collection during the program
 - Math-Summer Success Program Assessments



Summer School Proposal Summer 2018

Project Name: 2018 Summer Skills Academy

Grade Levels: 6th-8th grade

Subjects: Reading and Mathematics Grades 6-8

Cost to Parents: \$0 (31 a At-Risk Funded)

Program Description

Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 6-8 NWEA deficit areas district wide.

Rationale:

Spring M-STEP and Fall 2016 NWEA scores show that achievement gaps in our sub-populations (At-Risk, Ethnicities, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. School data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer.

Summer Skills Academy Goals:

Increase summer early intervention opportunities for our at-risk student populations.

Reduce summer loss on the NWEA Reading assessment.

Reduce summer loss on the NWEA Math assessment.

Increase the use of best practice implementation of language arts and mathematics through staff training for summer school.

Summer Skills Academy Curriculum/Programming:

Over the five week course of study in language arts, students will work through the curriculum for the Middle School as prescribed by the Lincoln Board of Education. All students enrolled in the language arts academy grades 6-8 will work through the Read 180 program at a reading level determined by assessments completed in their buildings prior to summer school. Reading programs use proven and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Middle School Summer Academy Program will utilize Summer Success Math. The students will be provided with a powerful, comprehensive review of grade level concepts and skills. Using motivating games, problem solving activities and math vocabulary reinforcement students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. Pre and Post assessments are provided in the Summer Success Math program and will be given to all students. Students will also be taking the summer NWEA assessment to compare their data to their previous testing session and determine the amount of growth made.

Summer Skills Academy Budget (See attached spreadsheet)

Please see the attached summer school budget for complete details outlining all expenses. Please note that the supply expense line item is only an estimate and will likely be less than what is listed. Also note, the Summer Skills Academy will be completely funded out of the At-Risk (31 a) grant.

Timeline for Implementation

Approximately June 27 – July 28, 2018. Students will meet Monday through Thursday from 9:00 – 11:45 AM, with staff working from 8:30-12:00PM. The intent of these dates is to kick-start our students with the highest needs prior to the beginning of the school year, and to have them ready for the fall NWEA testing cycle.

Summer Skills Academy Description of Participation

The following criteria have been set to target our students with the most need for language arts (6-8) and mathematics (6-8) intervention.

Students identified using the criteria set below will be notified in writing via letters sent home with the students. A due date will be established to commit to summer school and slots will be filled. If all slots are not filled at a particular grade level, then additional letters will be sent using the next level of eligibility criteria. If a particular building does not use all of its slots, then the remaining buildings based on academic need will be given the slots for their students.

Criteria for admittance:

Students who are currently assigned to an At-Risk Teacher Specialist and/or students who have been referred to a Student Study Team will be selected first. Students who have failed Language Arts and Math for two quarters will qualify for Summer School. Students will also be admitted to the Summer School program that had attendance issues throughout the 2016-2017 school year. If slots are not filled based on this criteria set, teacher recommendations will be the next criteria set for students.

Total Elementary Program Allocation 150 Students

Summer Skills Academy Program Assessment

- NWEA Assessment Data
 - Reading scores Spring/Summer (grades 6-8)
 - Math scores Spring/Summer (grades 6-8)
- Pre and post test data collection during the program



Summer School Proposal Summer 2018

Project Name: 2018 Summer School Academy

Grade Levels: 9-12

Subjects: ELA, Math, Science, Social Studies

Cost to Parents: \$0 (31a At-Risk Funded)

Program Description

Vision:

Provide at-risk students the opportunity to recover lost credit and improve academic skills. Proposed courses will include Language Arts, Science, Math and Social Studies for grades 9 – 12.

Rationale:

According to current Powerschool records, there is a significant number of Lincoln students that are off-track to graduate on time with their 4 year cohort class. During the 2015-16 school year, we have identified approximately 100 students not currently on track to graduate with their 4 year group (more precise counts will be determined after exams). We will need to offer this summer program to help address the credit deficit. It is the goal for this summer academy to provide students an opportunity to earn up to 2 full credits in core content. Our hopes are:

- To help students regain credits to regain eligibility to graduate with the 4-year cohort
- To help students move on to the next level of specific subject areas
- To decrease student failure rates and drop-out rates
- To increase knowledge and improve MME/ACT success and increase overall test scores
- To help build positive self concept

Summer Academy Goals/Assessment:

Decrease the number of students who have not earned credit in core academic subjects; Algebra I&II, Geometry, ELA, Science and Social Studies.

Increase the number of students eligible to graduate with their 4-year cohort.

Summer Academy Curriculum/Programming:

Students will be offered traditional classes that have been customized to better address the academic deficiencies identified through at-risk interventions to date. These classes will cover the essential content as outlined in the MMC and the course syllabi of LHS. Staff will develop individual plans for maximum credit recovery for each student enrolled.

Summer Skills Academy Budget (See attached spreadsheet)

Please see the attached summer school budget for complete details outlining all expenses.

Timeline for Implementation

Traditional and Online Credit Recovery

Staff Training: TBD

Student Session: Approximately June 27– July 28, 2018. (No classes are scheduled on Monday, July 4.)

Students will meet Monday through Thursday from 8:00AM -12:00PM, with staff working from 7:45 -12:15PM.

Total Program Allocation 90 Students (approximate number based on prior years)

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, January 22, 2018
6:00 p.m.
Community Center- Brick Elementary

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allison Sparks, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Sean R. McNatt, Superintendent
Adam Snapp, Finance Director
Julia Butler, Human Resources Director
Robert Jansen, Bishop Principal
Nik Jackson, Technology Director
Kevin Upton, Curriculum & Instruction Director
Vicki Coury, Communications & Information Services Supervisor

OTHERS PRESENT

Edger Brown, Karen Cook, Jim Harless, Dianna Hinderer, Mike Weathers, Pam Fluck, Danielle Cole, Jenny Sloan, Amanda Walker, Jocelyn Butson, Jamie Lehto, Julie Hyder and Linda Edwards

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:01 p.m. in the Community Center in Brick Elementary.

2.0 ROLL CALL

Roll call showed all Board Members present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachorski that accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 PRESENTATIONS

6.1 Employee of the Month

Employee of the Month was presented to Danielle Cole, Teacher at Bishop Elementary.

6.2 Student Recognition

Jocelyn Butson-Mrs. Brower's 4th grade class Childs

Jocelyn Butson is a member of the Fourth Grade Garden Club at Childs Elementary. She is a very enthusiastic member who looks forward to the meetings and participates with great effort. Jocelyn has helped make the school grounds a more beautiful place and continues to think of gardening projects for the school. Jocelyn loves learning new things about gardening and then uses that knowledge to make her school a better place.

6.3 School Board Appreciation

The Board of Education received many gifts of appreciation in celebration of School Board Appreciation Month.

6.4 Strategic Plan Goal #6-Communication/Marketing

Presented by Vicki Coury

- The district has developed Ambassador/Key Communicators network trained to provide clear, branded, consistent messages, providing messages to community stakeholders, including day care and churches.
- Currently working to create opportunities to increase collaborations and partnerships including student work study, senior center volunteers, university partnerships and alumni.
- The next steps for the committee are to improve central enrollment process
 - Reconfigure enrollment space to be more inviting
 - Ensure proper staffing, especially during peak enrollment times

6.5 Curriculum & Instruction

Presented by Kevin Upton

- The Michigan Department of Education has updated the School Improvement Plan submission process. The update simplified and streamlined the School Improvement Plan process. Building administrators will be using the updated the School Improvement Plan submission process to upload school improvement plans by 4/30/18. Submitting the plans early will allow for time to adjust the DIP and to allocate funding to support the plans.
- The NWEA winter testing roster data has been uploaded. All changes related to staffing and student placement will appear in the updated winter testing database.
- The NWEA winter testing window will be open from 1/22/17 through 2/10/17.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- NWEA testing is currently happening district wide
- Aspiring Superintendents group met and retired superintendents came to the meeting to offer a question and answer session with the group

7.2 Finance Report

7.2.1 December 2017 Food Service Report
Report was provided in Board packet.

7.2.2 December 2017 Student Enrollment Report
Report was provided in Board packet.

7.3 Technology Report

Presented by Nik Jackson

- Network core and the wireless upgrade project for the High School and Middle School is complete.
- Security camera expansion in the High School and Middle School has been completed. Currently developing training sessions for administration and staff.
- New Student/Labs desktop computers (415) are complete.
- The new Title 1 laptops intended for Brick elementary have been deployed (approximately 225 new laptops).
- The 125 laptops received through the IDEA grant has been set up and deployed to each school.

- Assessing next year's E-Rate project for wireless upgrade and expansion and network infrastructure upgrade for next year has begun. Met with several vendors who intend to submit an RFP to answer questions; this will ensure a proper and accurate estimate.

8.0 PUBLIC COMMENT

No public comment.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
Board Executive Committee met on January 15, 2018, minutes were included in the Board packet. Committee will meet again on February 5, 2018.
- 9.2 Board Performance Committee Report
Board Performance Committee will meet again on February 26, 2018.
- 9.3 Board Planning Committee Report
The Board Planning Committee will meet again February 12, 2018.
- 9.4 Board Finance Committee Report
Board Finance Committee will meet next on February 5, 2018.
- 9.5 Reports and Correspondence
- WASB will be holding their budget meeting on April 26, 2018, and the annual meeting March 22, 2018. All are encouraged to attend.

10.0 NEW BUSINESS

- 10.1 Bond Refinancing
Included in the Board packet was the Refunding Bond Ratification Resolution for overview.
- It was moved by LaBombarbe and seconded by Newlon that we adopt the 2018 Refunding Bond Ratification Resolution as presented.
Ayes: 7
Nays: 0
Motion carried 7-0
- 10.2 Board of Education Committee Meeting Schedule
Included in the Board packet was the Board of Education Committee Meeting Schedule for 2018. The Superintendent and Committee Chairs recommend approval as presented.
- It was moved by LaBombarbe and seconded by Czachorski that we approve the Board of Education Committee Meeting Schedule for 2018 as presented.
Ayes: 7
Nays: 0
Motion carried 7-0
- 10.3 Cafeteria Table Bid
Replacing existing tables that are broken and to supplement the available seating with additional tables to increase seating to capacity for both cafeterias. The estimated total cost of \$29,892 total; 90% food service 10% General Fund. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meetings
- 11.1.1 Board Meeting December 11, 2017
Included in the Board packet were the minutes of the December 11, 2017, Regular Meeting.

11.1.2 Organizational Meeting January 8, 2018

Included in the Board packet were the minutes of the January 8, 2017, Organizational Meeting.

It was moved by LaBombarbe and seconded by Czachorski that we approve the minutes of the December 11, 2017, Regular Meeting and the January 8, 2018, Organizational Meeting as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.2 Revision to Board Policies

Included in the Board packet were Vol. 32 No. 1 (we will revisit 2414 and 2418 at the Planning Meeting and submit to NEOLA at a later date) Technology Collection-Phase III and policies 1630.01(FMLA), 3430.01(FMLA) and 4430.01(FMLA) for your reference. The Superintendent and the Planning Committee recommend approval as presented. Board action was requested.

It was moved by Czachorski and seconded by LaBombarbe that we approve Board Policies Vol. 32 No. 1, Technology Collection-Phase III and policies 1630.01(FMLA), 3430.01(FMLA) and 4430.01(FMLA) as presented by the Planning Committee and the Superintendent.

Ayes: 7

Nays: 0

Motion carried 7-0

11.3 Kids Read Now

Kids Read Now (KRN) is having great success with economically disadvantaged students in Ohio. They are expanding to Michigan for summer 2018. Kids Read Now is helping districts all around Michigan with their Third Grade Reading Law "Read at Home Plan" and Tools/Professional Development for parents all summer long with our K-3 in-home summer reading program. The Superintendent recommended approval as presented. Board action was requested.

Over the next 3 years is as follows:

2018 @ \$25/student = \$ 25,000

2019 @ \$15/student = \$ 15,000

2020 @ \$10/student = \$ 10,000

TOTAL Grant Award = \$ 50,000

It was moved by VanZomeran and seconded by Newlon that we approve the recommendation to purchase Kids Read Now as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.4 November & December 2017 Finance Reports

Included in the Board packet were the November and December 2017, Financial Reports. The Superintendent recommended approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the November and December 2017, Financial Reports as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.5 December 2017 Check Register

Included in the Board packet were the December 1-31, 2017, check register in the amount of \$2,531,710.20. The Superintendent recommended approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the December 1-31, 2017, check register in the amount of \$2,531,710.20 as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 11.6 December 2017 Trust & Agency Report
Included in the Board packet were the December 2017, Trust & Agency Report. The Superintendent recommended approval as presented.

It was moved by VanZomeran and seconded by Czachorski that we approve the December 2017, Trust & Agency Report as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 11.7 Personnel Transactions

ACTION ITEMS

<u>Name</u>	<u>Position/Building</u>	<u>Effective Date</u>	<u>Status</u>	<u>Major/Step</u>
Larsen, Chantele	Bus Driver/Transportation	12/12/2017	New Hire	N/A
Quinn, Linette	GSRP Paraprofessional/Model	1/18/2018	Resignation	N/A
Regan, Nicole	Special Education TC/Childs/Bishop	1/16/2018	New Hire	BA/Step 1
Rivera, Cheryl	GSRP Teacher/Model	12/18/2017	New Hire	MA/Step 6
Sharp, Steven	Band Teacher/MS	1/9/2018	New Hire	BA/Step 6
Turak, Erika	Psychologist/Brick	12/22/2017	Resignation	N/A
Walls, DeShawn	Bus Driver/Transportation	1/22/2018	New Hire	N/A

It was moved by Czachorski and seconded by LaBombarbe that we approve the January 22, 2018, Personnel Transactions Summary as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

12.0 CLOSED SESSION

- 12.1 Negotiation

It will be necessary to adjourn to closed session to discuss negotiations. A roll call vote will be necessary.

It was moved by LaBombarbe and seconded Czachorski in pursuant to Section 8(c) of the Open meetings Act, I move that we enter closed session for the purpose of discussing negotiations, not to return to open session.

Ayes: 7 Newlon, Williams, Czachorski, Rollins
LaBombarbe, VanZomeran, Sparks

Nays: 0
Motion carried 7-0

13.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 6:52 p.m.

Lincoln High School Cafeteria Table Purchase Proposal

Project Name: Cafeteria Table Purchase

Grade Levels: 9-12

Budget Allocation for district: \$29,892 total; 90% food service 10% General Fund

Cafeteria Table Purchase Review Committee: Nicole Holden, Adam Snapp, Phil Bongiorno, Karen Thomas

Description

Vision:

To replace existing tables that are broken and to supplement the available seating with additional tables to increase seating to capacity for both cafeterias.

Rationale:

Replacing broken tables and increasing seating in each cafeteria will:

- Enhance student comfort levels
- Improve safety
- Scheduling flexibility by increasing seating to allow us to reduce the number of lunches from 6 to 4
- Decrease disruption to classes currently assigned to B lunch

Table Purchase Logistics:

- Purchase 48 tables (24 for each cafeteria)
- Install 24 tables at each cafeteria
- Remove/replace existing tables that are in need of repair/replacement

Timeline for Implementation

- Purchase cafeteria tables as soon as the proposal process and MDE approval for expense for food service are met; during the 2017-18 school year or to start the 2018-19 school year as feasible

**LINCOLN CONSOLIDATED SCHOOLS
PERSONNEL TRANSACTIONS SUMMARY
February 12, 2018**

ACTION ITEMS

Name	Position/Building	Effective Date	Status	Major/Step
Cox, Kevin	Non-Instructional Paraprofessional/High School	2/1/2018	New Hire	N/A
Rosa, Dominic	Math/Science/High School	1/24/2018	New Hire	BA/Step 1
Mikel, Nicole	Special Education/Middle School	2/5/2018	New Hire	BA/Step 4
Taylor, Tanya	Paraprofessional/Bishop	2/5/2018	New Hire	N/A

Name	Position/Building	Status	Leave End Date	Approved/Not Approved
Kimberly Bogrow	Teacher/Bishop	Leave	6/14/2018	Approved
Lisa Brown	Teacher/Brick	Leave	4/3/2018	Approved
Vernon Gorowski	Skilled Maintenance/Maintenance	Leave	3/7/2018	Approved
Olympia Panagoulas	Bus Driver/Transportation	Leave	2/13/2018	Approved